



## Polk County Board of County Commissioners

### Meeting Agenda - Final-revised

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April 02, 2024 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than 48 hours prior to the proceeding. Their office is located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090 or TTY (863) 534-7777. If hearing impaired dial 7-1-1 for Florida Relay services or call (800) 955-8771 (TTY); dial (800) 955-1339 if you are using a computer.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

#### **CALL TO ORDER - 9:00 a.m. (BILL BRASWELL, CHAIR)**

#### **INVOCATION**

Murphy Hanley, Polk County Fire Rescue Chaplain

#### **PLEDGE OF ALLEGIANCE (BILL BRASWELL, CHAIR)**

#### **A. PRESENTATIONS and RECOGNITIONS**

#### **B. CEREMONIAL PROCLAMATIONS**

#### **C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD**

C.1. Comments.

#### **D. APPROVE CONSENT AGENDA**

D.1. Approve Consent Agenda.

#### **E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)**

E.1. Disbursements.

E.2. Minutes of Regular Board meeting held on March 19, 2024.

#### **F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY**

- F.1. Update on the Polk Regional Water Cooperative - Eric DeHaven, P.E., PRWC Executive Director

**G. COUNTY ATTORNEY (RANDY MINK)**

- G.1. Approve the release of a surety in the amount of \$380,375.54 in the form of Performance Bond No. GM226202 for One College Place. (No fiscal impact)
- G.2. Approve the release of a warranty and surety in the amount of \$243,409.46 in the form of Maintenance Bond No. GM 204417 for Astonia North. (No fiscal impact)

**H. COUNTY MANAGER (BILL BEASLEY)**

- H.1. Approve a ten-year Sponsorship and Host Agreement with RussMatt LLC beginning in FY 23/24 through FY 32/33. (\$2,093,000.00 estimated expense over ten years)
- H.2. Approve the contract with Peace River Center for Personal Development, Inc. for uncompensated inpatient psychiatric services. (Not to exceed \$1,492,262 annually)
- H.3. Approve Florida Department of Environmental Protection (FDEP) Grant Agreement No. WRP08 with Polk County to co-fund the Lake Lulu Wetland Restoration Project. (one-time revenue by FDEP in the amount of \$375,000 and \$375,000 Polk County match)
- H.4. Approve agreement with Dream Traxx, LLC to design and build a world class motocross track at Bone Valley ATV Park. (\$240,075.00 one-time expense)
- H.5. Approve staff to pursue acquisition of the site nominated to the Environmental Lands Program. Conservation Land Acquisition Selection Advisory Committee (CLASAC) recommends pursuing acquisition of EL-116-24. (no fiscal impact)
- H.6. Approve staff to pursue acquisition of the site nominated to the Environmental Lands Program. Conservation Land Acquisition Selection Advisory Committee (CLASAC) recommends pursuing acquisition of EL-117-24. (no fiscal impact)
- H.7. Approve staff to pursue acquisition of the site nominated to the Environmental Lands Program. Conservation Land Acquisition Selection Advisory Committee (CLASAC) recommends pursuing acquisition of EL-118-24. (no fiscal impact)

**I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)**

- I.1. Commissioner Lindsey Comments.

**J. COMMISSIONER DISTRICT 2 (RICK WILSON)**

- J.1. Commissioner Wilson Comments.

**K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)**

K.1. Commissioner Santiago Comments.

**L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)**

L.1. Re-appoint Stephen Kalogridis to serve as a member of the Housing Finance Authority for the four-year term, March 1, 2024, to February 29, 2028.

L.2. Commissioner Combee Comments.

**M. COMMISSIONER DISTRICT 3 (BILL BRASWELL, CHAIR)**

M.1. Chair Braswell Comments.

**N. LAY BOARD APPOINTMENTS**

**O. EXPEDITED HEARINGS PURSUANT TO RESOLUTION NO. 2022-089**

\* County Attorney opening comments

O.1. Public Hearing (LDCT-2024-2 Townhomes LDC Text Amendment) (First Reading) to consider the adoption of a County-initiated request to clarify the approval process and development standards for multi-family townhome developments. (No Fiscal Impact).

**P. PUBLIC HEARINGS**

P.1. Public Hearing (LDCDD-2024-1 / Grenelefe CDD) to consider the adoption of an applicant-initiated ordinance to establish a new Community Development District (CDD) the unincorporated area of the county. (No fiscal impact

P.2. Public Hearing to Consider Adoption of a Resolution Allowing for the Installation of Three Traffic Calming Devices (Speed Humps) on Lichtenwalter Road, Near Winter Haven. (estimated \$15,000.00 one-time expense)

**Q. WORK SESSION ITEMS**

**R. CONSENT AGENDA ITEMS**

R. COMMISSIONER DISTRICT 1

R. COMMISSIONER DISTRICT 2

R. COMMISSIONER DISTRICT 3

R. COMMISSIONER DISTRICT 4

R. COMMISSIONER DISTRICT 5

R. COUNTY COMPTROLLER

- R.1. Removal of equipment from inventory as listed on Blanket Removal Form 2191.
- R. COUNTY MANAGER
- R. ECONOMIC DEVELOPMENT
- R. TOURISM/SPORTS MARKETING
- R. OFFICE OF PLANNING & DEVELOPMENT
- R.2. SET HEARING: (LDCPAL-2023-13 Septic to Sewer CPA Text) to changes include Division 2.100 Future Land Use Element, Appendix 2.132 Critical Area Resource Management Plan; Division 2.300 Conservation Element, 3.100 Infrastructure Element, Division 4.200 Capital Improvements Element and adding and modifying definitions to Division 4.400 Glossary. The suggested transmittal date is April 16, 2024, at 9:30 a.m. and the adoption hearing date is June 18, 2024, at 9:30 a.m.
- R.3. SET HEARING: (LDCT-2023-24 Septic to Sewer Text) to amend Chapter 5, Chapter 6, Chapter 7, Chapter 8, and Chapter 10. The suggested hears dates are, for the first reading on April 16, 2024, at 9:30 a.m., and the second reading (Adoption) on June 18, 2024, at 9:30 a.m.
- R.4. SET HEARING: (LDCU-2024-4 Brownfield Area Designation) to consider the adoption of a Brownfield Designation. The suggested adoption hearing dates are April 16, 2024, at 9:30 a.m., and May 7, 2024, at 9:30 a.m.
- R.5. SET HEARING: (LDDRI-2023-3 River Ranch DRI Map H Amendment) to amend The River Ranch Development of Regional Impact (DRI) Development Order to add a mixed-use category on 4.4 +/- acres of the total 187.04 +/- acres within the Rural Development Area (RDA). The suggested adoption hearing date is April 16, 2024, at 9:30 a.m.
- R.6. SET HEARING (LDWA-2023-74/Hatchineha Road Access Waiver) to consider the approval of an applicant-initiated request for a waiver to LDC Section 705.B necessary to allow the issuance of building permits for up to four (4) single-family homes on property that gains access solely via an easement that exceeds ¼ mile. Suggested hearing date is April 16, 2024, at 9:30 a.m. No Fiscal Impact.
- R.7. Campbell Subdivision Plat for Conditional Approval. (No fiscal impact)
- R.8. Approve the release of a surety in the amount of \$5,107,766.16 in the form of Performance Bond No. EACX4027715 Lake Deer Estates. (No fiscal impact)
- R.9. Accept a one-year warranty and surety in the amount of \$88,990.61 in the form of Maintenance Bond No. LICX1979636 for Lake Deer Estates. (No fiscal Impact)

- R.10. Approve the release of a warranty and surety in the amount of \$75,187.20 in the form of Maintenance Bond No. 024251046 for Preservation Pointe Phase 2. (No fiscal impact)
- R.11. Approve the release of a warranty and surety in the amount of \$105,265.14 in the form of Maintenance Bond No. LICX1165867 for Preservation Pointe Phase 3. (No fiscal impact)
- R.12. Request to approve the release of the Irrevocable Letter of Credit No.BOCFL062 in the amount of \$1,452,277.00 associated with the Impact Fee Credit and Reimbursement Agreement for Drane Field #3 Distribution Offsite Improvements Drane Field Road.
- R.13. Approve recommended changes to the functional classification of select Polk County roads: Alderman Road, FDC Grove Road and Minute Maid Ramp Road 2. (No fiscal impact)
- R. BUILDING
- R. DEPUTY COUNTY MANAGER
- R. BUDGET & MANAGEMENT SERVICES
- R. PROCUREMENT
- R. COMMUNICATIONS
- R.14. Sexual Assault Awareness Month Proclamation
- R.15. Child Abuse Prevention Month
- R.16. Water Conservation Month Proclamation
- R. COOPERATIVE EXTENSION SERVICES
- R. HEALTH & HUMAN SERVICES
- R.17. Approve Modification of State Housing Initiatives Partnership (SHIP) Rehabilitation program Homeowner Assistance Agreement and Grant Agreement for the property located in Unincorporated Winter Haven, FL. for Case# RC23-SHIP-004. (\$35,159.00 one-time expense).
- R. EQUITY & HUMAN RESOURCES
- R. INFORMATION TECHNOLOGY
- R. CODE ENFORCEMENT
- R. COURT SERVICES

R. RISK MANAGEMENT

R. INDIGENT HEALTH CARE

R. FACILITIES MANAGEMENT

R.18. Approve Consultant Services Authorization (CSA) No. 2021-028-01 with Straughn Trout Architects, LLC, for Architectural and Engineering (A&E) services associated with a new Roads and Drainage Division Inspection Testing Building. (\$168,376.00 one-time expense)

R.19. Request Board Approve Amendment No.1 with Johnson, Levinson, Ragan, Davila, Inc., for Agreement 2022-118, Polk County Administration Building Heating, Ventilation and Air Conditions (HVAC) Upgrade, an American Rescue Plan Funded project. (\$33,250.00 one-time expense from the American Rescue Plan Fund)

R. FLEET MANAGEMENT

R. PARKS & NATURAL RESOURCES

R.20. Approve agreement with Madrid Engineering Group, Inc. dba Madrid CPWG to provide professional engineering services for the Crystal Lake Park boardwalk. (\$199,365.00 one-time expense)

R.21. Approve State Wildlife Grant Funding Agreement No. 23044 with the Florida Fish and Wildlife Conservation Commission (FWC) to co-fund the Peace River Streambank Restoration project near Bowling Green (one-time revenue \$162,500 and a required match of \$87,500).

R. FIRE RESCUE

R. EMERGENCY MANAGEMENT

R.22. Transfer from reserves for Emergency 911 funds (one time revenue \$50,000).

R. REAL ESTATE SERVICES

R.23. SET HEARING to consider requests to vacate platted and unmaintained rights-of-way shown on the map of Ransone's Addition to Bradley Junction and on the Replat of Davenport Terminals. (Suggested hearing date is April 16, 2024 at 9:30 a.m or immediately following the regular agenda)

R.24. Approve Right-of-Way Agreement between Tampa Electric Company and Polk County in conjunction with the Thompson Nursery Road Phase 1 Segment 1 Project, Parcel 727. (\$15,000 one-time expense)

R.25. Approve maintained right-of-way map for Alturas Babson Park Cutoff Road. (No fiscal impact)

- R.26. Accept instruments for additional right-of-way along Hart Road and Daughtery Road as requested through the Development Review Process. (No fiscal impact)
- R.27. Authorize an Easement to the City of Lakeland as requested for public water utilities, Southern Avenue property (Tri-County). (No fiscal impact)

R. ROADS & DRAINAGE

- R.28. Approve construction contract with Earth Tech, LLC. for the Power Line Road pressure grouting project. (\$368,361.00 one-time expense)
- R.29. Request Board approve the correction of a Scrivener's Error on an agenda item regarding a budget resolution and CIP budget amendment that was approved at the February 6, 2024 Board meeting.

R. UTILITIES

- R.30. Approve Services Authorization 18-019-07, Modification No. 1 with the University of Central Florida for the Hodge Street Water Treatment Facility Operations Assessment (\$67,144 additional lump sum expense).
- R.31. Approve Amendment No. 2 to Agreement 2022-021 with Stantec Consulting Services, Inc. for post-go-live support services (estimated \$48,000 recurring annual expenses)

R. WASTE & RECYCLING

R. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

R. COURT RELATED

R. POLK COUNTY PROPERTY APPRAISER

R. POLK COUNTY SHERIFF

R. POLK COUNTY SUPERVISOR OF ELECTIONS

R. POLK COUNTY TAX COLLECTOR

R. SUPERINTENDENT OF POLK COUNTY SCHOOLS

R. WORKFORCE DEVELOPMENT BOARD

R. COUNTY ATTORNEY

- R.32. Release of Lien related to an Affordable Housing Impact Fee Waiver for Sylvia M. Davids (No fiscal impact)
- R.33. Establish Auditor Selection Committee and approve selection of committee members (No fiscal impact)

## ANNOUNCEMENTS

Below are scheduled events and public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, April 2, 2024 – 6:00 p.m. – Sidewalk Advisory Committee will meet in Room 413, Fourth Floor, Polk County Administration Building.
- Wednesday, April 3, 2024 – 9:00 a.m.- Planning Commission Meeting will be held in the County Commission Boardroom.
- Thursday, April 4, 2024 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Friday, April 5, 2024 – 11:00 a.m. – Groundbreaking Ceremony for Power Line Road Extension Phase 1, Lewis Mathews Sports Complex, 400 East Palm Street, Davenport.
- Tuesday, April 9, 2024 – 9:30 a.m. – Sun ‘n Fun Historical Marker Dedication, Florida Air Museum, 4075 James C. Ray Drive, Lakeland.
- Tuesday, April 9, 2024 – 11:30 a.m. – Northeast Polk Chamber Adult & Youth Leadership Day Lunch and Roundtable will be held in Room 413, Fourth Floor.
- Wednesday, April 10, 2024 – 8:30 a.m. – Lakeland Area Mass Transit District (LAMTD) Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Lakeland.
- Wednesday, April 10, 2024 – 12:30 p.m. – Leadership Polk Government Day Lunch & Roundtable will be held in Room 413, Fourth Floor.
- Wednesday, April 10, 2024 – 4:00 p.m. – Central Florida Development Council (CFDC) Board Meeting will be held at the CFDC Offices, 1725 Bartow Road, Lakeland.
- Thursday, April 11, 2024 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administrator Building.
- Thursday, April 11, 2024 – 9:00 a.m. – Transportation Planning Organization (TPO) Board meeting will held in the County Commission Boardroom.
- Friday, April 12, 2024 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners’ Conference Room, Room 407.
- Monday, April 15, 2024 – 12:00 p.m. – Public Safety Coordinating Council will meet in the Commissioners’ Conference Room, Room 407.