

DATE: May 21, 2026

FROM: Stacy Campbell-Domineck, President & CEO
CareerSource Polk

TO: Commissioner Martha Santiago, Chair
Polk County Board of County Commissioners

AGENDA ITEM/TITLE: New Board Member Appointment

BACKGROUND / EXPLANATION

This agenda item is presented on behalf of the CareerSource Polk Board of Directors for the purpose of requesting approval of a recommended appointment and authorizing its submission to the Board of County Commissioners (BoCC) for final approval.

Pursuant to Section 107(b)(2)(A) of the Workforce Innovation and Opportunity Act (WIOA), local workforce development boards are required to include representatives of the private sector, including, but not limited to, owners of business concerns, chief executive officers, chief operating officers, or other individuals with substantial management or policy-making authority. Additionally, Section 107(b)(5) of WIOA, in conjunction with Section 445.007(1), Florida Statutes, requires that, to the extent practicable, not less than fifty percent of private sector members represent small businesses, defined as private, for-profit enterprises employing fewer than 500 employees.

The proposed appointment is submitted to fill an existing vacancy within the Education and Training Provider category, representing a private educational institution. Approval of this appointment will ensure that the CareerSource Polk Board of Directors remains in full compliance with its Bylaws and all applicable federal and state statutory requirements.

Recommended Appointments Approved by the CareerSource Polk Board of Directors:

Education / Training Provider:

N. Karen Steverson, JD, DBA
President, Keiser University – Lakeland Campus

Dr. Steverson is a seasoned higher education executive and licensed attorney with more than 20 years of experience in academic leadership, accreditation, compliance, and organizational management. Her expertise in workforce-aligned education, strategic planning, and community engagement will strengthen the Board's capacity to advance workforce and economic development initiatives throughout Polk County.

Board Member Nomination Forms and supporting documentation are provided as attachments for reference.

FISCAL IMPACT

There is no fiscal impact associated with these appointments.

BOARD ACTION REQUEST

The CareerSource Polk Board of Directors respectfully requests that the Board of County Commissioners approve the appointment of Dr. N. Karen Steverson to its Board of Directors, with a term effective July 1, 2026.

Respectfully submitted,


Stacy Campbell-Domineck
President & CEO

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