

CIP BUDGET AMENDMENT REQUEST

(Used for amendments/transfers per CIP Policy approved 2 September 2014)

Date 11/5/2024
 Projects See attached Detail Sheets
 Division Facilities Management

For Policy 6.a and 6.b						For Policy 6.b only	
Amount FROM	Fund	Cost Center	Account	Project	Total Project Budget	% Decrease	
\$ 2,388,000	30801	010000308	5998140	0000000	N/A	#VALUE!	
						#DIV/0!	
						#DIV/0!	
						#DIV/0!	
						#DIV/0!	
						#DIV/0!	
						#DIV/0!	
TOTAL	\$ 2,388,000						
Amount TO	Fund	Cost Center	Account	Project	Total Project Budget	% Increase	
\$ 2,388,000	30801	290522012	5666000	2800026	\$ 14,500,000	16.5%	
						#DIV/0!	
						#DIV/0!	
						#DIV/0!	
						#DIV/0!	
						#DIV/0!	
						#DIV/0!	
TOTAL	\$ 2,388,000						

JUSTIFICATION (Attached most current CIP Detail Sheets)

Request Board approve 1) Construction contract with Everett Whitehead & Son for the Polk County Fire Rescue Training Center project (\$15,576,045.00 one-time expense), and 2) CIP amendment and budget transfer in the amount of \$2,388,000.00 from General Capital Improvement Fund Reserves.

Division Director Recommend Approval: BoCC  Date: 11/5/24

Policy 6.a: Budget/Procurement		Policy 6.b: County Management/Designee	
BoCC	11/08/24 (Date)	BoCC	11/5/24 (Date)

- 6. Amending the Adopted CIP** - Circumstances may arise during the fiscal year which makes it necessary to amend the Adopted CIP. Since many of the County's CIP projects span multiple years and funding sources, the Board considers certain variances of estimates to be reasonable and not require BoCC approval. The CIP may be amended as follows:
- a. The Budget and Procurement Director or designee may administratively approve changes to the funding source of a project, as long as the total project budget does not change.
 - b. The County Manager or designee may approve project budget increases or decreases, which are less than 5% of the total project budget or \$250,000 (whichever is less). Multiple amendments to the same project can be approved by the County Manager if the total is under 5% or \$250,000.

PROJECT # 2800026		PROJECT NAME: PCFR Training Center		FY25		FY26		FY27		FY28		FY29	
GENERAL PROJECT DATA:		COMPREHENSIVE PLAN INFORMATION:											
Project Name:	PCFR Training Center	Project listed in CIE?		PROJECT NEED CRITERIA	Safety	X	SCHEDULE	Design/Arch					
Functional Area:		Comp. Plan reference:			Mandate			Land/ROW					
Department:	Fire/EMS	LOS/Concurrency Related:			Replace	X		Construct					
Location:					Growth	X		Equipment					

PROJECT DESCRIPTION:
Construction of new training center for both fire and ems

PROJECT RATIONALE (Include Additional LOS Detail, if necessary):
conduct inhouse training for new hires and current employees

OPERATING BUDGET IMPACT:

Fund	Cost Center	FY25	FY26	FY27	FY28	FY29	Future Years	Proposed Project Total
Fund 1	14502							
Fund 2	300001104							
Fund 3								
Fund 4								
Fund 5								

REPLACEMENT COUNTY PROPERTY NO.: NA

	FY 24		EXPENDITURE PLAN					Total Project Cost	
	Prior Cum.	Budget	Projected Expense	FY25	FY26	FY27	FY28		FY29
Design/Arch/Eng.	358,300	825,500	700,000	0	0	0	0	0	1,058,300
Land (or ROW)			0	0	0	0	0	0	0
Construction		6,750,000	10,000,000	3,441,700	0	0	0	0	13,441,700
Other			0	0	0	0	0	0	0
Equipment/software			0	0	0	0	0	0	0
Unfunded			0	0	0	0	0	0	0
Total Project Cost	358,300	7,575,500	700,000	10,000,000	3,441,700	0	0	0	14,500,000
FUNDING PLAN									
14502 General Fund CIP	358,300	7,575,500	700,000	10,000,000	3,441,700	0	0	0	14,500,000
Unfunded									
Total Funding	358,300	7,575,500	700,000	10,000,000	3,441,700	0	0	0	14,500,000

OPERATING BUDGET IMPACT

Personnel Services	
Non-Personnel	
Capital	
Total Operating	0

