



Polk County Board of County Commissioners

Meeting Agenda - Final-revised

August 05, 2025 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than 48 hours prior to the proceeding. Their office is located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090 or TTY (863) 534-7777. If hearing impaired dial 7-1-1 for Florida Relay services or call (800) 955-8771 (TTY); dial (800) 955-1339 if you are using a computer.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIR)

INVOCATION

Murphy Hanley, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIR)

A. PRESENTATIONS and RECOGNITIONS

B. PUBLIC COMMENTS CONCERNING AGENDA ITEMS

B.1. Comments.

C. APPROVE CONSENT AGENDA

C.1. Approve Consent Agenda.

D. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

D.1. Disbursements.

D.2. Minutes of Regular Board meeting held on July 15, 2025.

E. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

F. COUNTY ATTORNEY (RANDY MINK)

G. COUNTY MANAGER (BILL BEASLEY)

- G.1. Approve CIP Amendment and budget transfer from the Chestnut Sidewalk Project to the Willow Ridge, Lake Seward, and Davenport Drainage Projects within the General Capital Improvement Fund (\$2,800,000.00 one-time budget transfer)
- G.2. Approve Amendment Five to the Master Purchase Agreement with Motorola Solutions, Inc. (total cost of 3 years \$4,707,440.00 - Yr 1 \$1,402,797.00, Yr 2 \$1,563,414.00 and Yr 3 \$1,741,229.00)

H. COMMISSIONER DISTRICT 1 (BECKY TROUTMAN)

- H.1. Commissioner Troutman Comments.

I. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

- I.1. Commissioner Braswell Comments.

J. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

- J.1. Commissioner Santiago Comments.

K. COMMISSIONER DISTRICT 5 (MICHAEL SCOTT)

- K.1. Commissioner Scott Comments.

L. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIR)

- L.1. Reappoint Jacquelyn Codd as a member of the Polk County Sidewalk Advisory Committee, for the three-year term, October 1, 2025 through September 30, 2028.
- L.2. Chair Wilson Comments.

M. LAY BOARD APPOINTMENTS

N. EXPEDITED HEARINGS PURSUANT TO RESOLUTION NO. 2022-089

* County Attorney opening comments

- N.1. Public Hearing (LDCPAL-2025-1 GPK Holly Hill Groves 2 CPA Amendment) (Transmittal Hearing) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 14.6 acres from Employment Center - X (ECX) to Residential-High X (RHX). (No Fiscal Impact).

O. PUBLIC HEARINGS

- O.1. Public Hearing to consider adoption of an ordinance amending Ordinance 25-036 Master Inwood Street Lighting MSBU Ordinance to replace boundary description found in "Exhibit A."
- O.2. Public Hearing to consider adoption of a Resolution allowing for the Installation of Seven Traffic Calming Devices (Speed Humps) on Catherine Drive, Near Lakeland. (estimated \$35,000.00 one-time expense)
- O.3. Public Hearing to consider adoption of a Resolution allowing for the Installation of Five Traffic Calming Devices (Speed Humps) on Lakeland Highlands Road, Near Lakeland (estimated \$25,000.00 one-time expense)
- O.4. Public Hearing to consider adoption of a Resolution allowing for the Installation of Two Traffic Calming Devices (Speed Humps) on Stephenson Avenue, Near Babson Park (estimated \$10,000.00 one-time expense)
- O.5. Public Hearing to consider adoption of a Resolution allowing for the Installation of Three Traffic Calming Devices (Speed Humps) on Tangelo Street, Near Highland Park Manor. (estimated \$15,000.00 one-time expense)

P. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

- P.1. G. Robert Weedon, DVM, MPH to continue discussion regarding amending the Polk County Animal Ordinance.
- P.2. Comments.

Q. WORK SESSION ITEMS

- Q.1. FY26 - FY30 Community Investment Program (CIP)

R. CONSENT AGENDA ITEMS

- R. COMMISSIONER DISTRICT 1
- R. COMMISSIONER DISTRICT 2
- R. COMMISSIONER DISTRICT 3
- R. COMMISSIONER DISTRICT 4
- R. COMMISSIONER DISTRICT 5
- R. COUNTY COMPTROLLER
- R.1. Report 2025-08 Building Division Trust Accounts follow-up audit.

- R.2. Proposed Fiscal Year 2025/2026 budgets for Alafia Preserve, Bridgewater, Crosswinds East, Donaldson Knoll, Eagle Ridge, Lake Ashton, Lake Mattie Preserve, Lakeside Landings and Lawson Dunes Community Development Districts.
- R.3. Removal of equipment from inventory as listed on Blanket Removal Form 2222.
- R. COUNTY MANAGER
- R. ECONOMIC DEVELOPMENT
- R. TOURISM/SPORTS MARKETING
- R.4. Approve an Interlocal Agreement with the City of Auburndale for Equipment Donation at the Championship Ski Lake (No fiscal impact)
- R. OFFICE OF PLANNING & DEVELOPMENT
- R.5. SET HEARING: (LD CPAS-2025-9 ECX CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use from Town Center (TCX) to Employment Center (ECX) on 5.45 +/- acres in the Transit Supportive Development Area (TSDA). The suggested adoption hearing date is August 19, 2025, at 9:15 a.m.
- R.6. SET HEARING: (LD CPAS-2025-8 Lake Daisy CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use from Recreation Open Space (ROS) to Residential Low (RL) on 3.9 +/- acres in the Transit Supportive Development Area (TSDA). This case is related to LD CD-2025-2. The suggested adoption hearing date is August 19, 2025, at 9:15 a.m.
- R.7. SET HEARING: (LD CD-2025-2 Lake Daisy Sub-District) to consider the adoption of a Sub-District Change to change 3.9 +/- acres from Residential-Low-1 (RL-1) to Residential-Low-4 (RL-4) in the Transit Supportive Development Area (TSDA). This case is related to LD CPAS-2025-8. The suggested adoption hearing date is August 19, 2025, at 9:15 a.m.
- R.8. RE-SET HEARING: (LD CPAL-2024-19 Minute Maid Rd Ramp 1 CPA) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 3.2 +/- acres from Residential High (RHX) to Tourism Commercial Center (TCCX) in the Transit Supportive Development Area (TSDA). The suggested adoption hearing date is August 19, 2025, at 9:15 a.m.
- R.9. Fulton Green Road Infrastructure Agreement (Cash reimbursement not to exceed \$135,605.58).

- R.10. Release a Irrevocable Letter of Credit No. 70005638 and replace with a new Irrevocable Letter of Credit No. 48715830470 for Cypress Sand Mine in the amount of \$36,332.29. (No fiscal impact)
- R.11. Approve master agreement with Gurr Professional Services, Inc. for 3rd party review of phosphate land development applications. (Estimated \$45,000.00 annual recurring expense)
- R. BUILDING
- R. DEPUTY COUNTY MANAGER
- R. BUDGET & MANAGEMENT SERVICES
- R. PROCUREMENT
- R. COMMUNICATIONS
- R. COOPERATIVE EXTENSION SERVICES
- R. HEALTH & HUMAN SERVICES
- R.12. Approve Subcontract Fiscal Year 2025-2026 between the Ounce of Prevention Fund of Florida, Healthy Families Florida, and Polk County, a political subdivision of the State of Florida (Healthy Families Polk). (\$1,571,553 one-time revenue and \$1,728,571 one-time cash match contribution)
- R.13. Approve State Housing Initiatives Partnership (SHIP) 1) Annual Report (AR) for FY 2022-2023 Closeout Year and 2) Local Housing Incentives Certification Form. (No fiscal impact).
- R. HUMAN RESOURCES
- R. INFORMATION TECHNOLOGY
- R.14. Renewal of Oracle SaaS and IaaS Cloud Services (Cost of Renewal: \$1,290,247.36)
- R.15. Renewal of Oracle Planning and Budgeting Cloud Service (24-Mo Renewal: \$103,680)
- R. CODE ENFORCEMENT
- R. COURT SERVICES
- R. RISK MANAGEMENT
- R.16. Approve selection committee's recommendation to authorize staff negotiations with Cigna Health and Life Insurance Company for employee dental coverage. (No fiscal impact)

- R.17. Approve selection committee's recommendation to authorize staff negotiations with The Hartford for fully insured employee life and disability coverage. (No fiscal impact)
- R. COMMUNITY HEALTH CARE
- R. FACILITIES MANAGEMENT
- R. FLEET MANAGEMENT
- R. PARKS & NATURAL RESOURCES
- R. FIRE RESCUE
- R.18. Requesting the approval of renewal application of Certificate of Public Convenience and Necessity (COPCN) for First 2 Aid EMS, Inc d/b/a Trident EMS. (No fiscal impact)
- R. EMERGENCY MANAGEMENT
- R. REAL ESTATE SERVICES
- R.19. Approve Central Florida Expressway Authority Real Estate Purchase Agreement between the Central Florida Expressway Authority and Polk County regarding the State Road 538 project and authorize a County Deed for right-of-way parcels associated therewith. (\$161,500, one time revenue)
- R.20. Approve Agreement between Texas Aquatic Harvesting, Inc. and Polk County for the purchase of a utility easement in the East Regional Water Service Area. (\$75,000 one-time expense)
- R.21. Approve Land Purchase Agreement in conjunction with the purchase of conservation preservation property located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Burdon parcel (\$2,000 one-time expense)
- R.22. Declare surplus and authorize the public sale of County-owned remnant right-of-way parcels associated with the Kathleen Road Phase 2 Project. (Potential for \$60,000 or greater, one-time revenue)
- R.23. Accept Warranty Deed from JMBI Real Estate, LLC in conjunction with the Powerline Road Phase 1 improvements. (No fiscal impact)
- R.24. Approve First Amendment to Lease No. 307 between Polk County and Main Street Bartow, Incorporated. (No Fiscal Impact)
- R.25. Accept Drainage Easement from Otoniel Ortiz in conjunction with drainage improvements to Moss Road/Jones Road outfall ditch. (No Fiscal Impact)
- R.26. Accept Polk County Utility Easement from Rave Commercial Legacy Tract B LLC, as requested through the Development Review Process. (No fiscal impact)

R.27. Adopt a resolution requesting an access easement from the State of Florida, Department of Transportation ("FDOT") in conjunction with the West Pipkin Road project. (No fiscal impact)

R. ROADS & DRAINAGE

R.28. SET HEARING to Consider Adopting a Resolution Allowing for the Installation of Traffic Calming Devices (Speed Humps) on Wheeler Road North near Lakeland. (Suggested Hearing Date: Tuesday, September 2, 2025, at 9:15 a.m.) (No fiscal impact)

R.29. Adopt a Resolution Setting Parking Restrictions on Adele Road, Boots Road, Peak Avenue, and Porter Street, within the High Pointe North Subdivision, near Lakeland. (\$3,802.95 one-time expense)

R. UTILITIES

R.30. Approve Consultant Services Authorization 2024-013-01 with Hazen and Sawyer, P.C. for the Water Quality Laboratory Conceptual Design Project. (\$197,390 not-to-exceed, one-time expense)

R.31. Approve Change Order No. 2 to Contract 2023-050 with Killebrew, Inc. for the Crooked Lake Park Receivership Lift Station and Force Main Improvements project (\$18,500.00 one-time expense and 92 days extension)

R. SOLID WASTE

R. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

R. COURT RELATED

R. POLK COUNTY PROPERTY APPRAISER

R. POLK COUNTY SHERIFF

R. POLK COUNTY SUPERVISOR OF ELECTIONS

R. POLK COUNTY TAX COLLECTOR

R. WORKFORCE DEVELOPMENT BOARD

R. COUNTY ATTORNEY

ANNOUNCEMENTS

Below are scheduled events and public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Wednesday, August 6, 2025 – 8:50 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, August 6, 2025 – 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.
- Thursday, August 7, 2025 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, August 7, 2025 – 2:30 p.m. – Historical Commission and Marker Committee will meet in the County Commission Boardroom.
- Monday, August 11, 2025 – 1:00 p.m. – County Manager’s representatives will meet with representatives from the Imperial Polk County EMTs and Paramedics, I.A.E.P. Local 917 R-5 SEIU/NAGE to hold negotiations and impact bargaining relative to collective bargaining. The meeting will be held at the W.H. Stuart Center, 1710 U.S. Highway 17 South, Bartow.
- Tuesday, August 12, 2025 – 1:00 p.m. – Polk County Legislative Delegation Meeting to be held in the County Commission Boardroom.
- Wednesday, August 13, 2025 - 2:00 p.m. – Comprehensive Plan Review Advisory Committee will meet in Room 413, Fourth Floor, County Administration Building.
- Wednesday, August 13, 2025 – 3:00 p.m. – Central Florida Development Council (CFDC) Board Meeting will be held at Florida Southern College – Becker Business Building, 130 Lake Hollingsworth Drive, Lakeland.
- Wednesday, August 13, 2025 – 4:00 p.m. - Central Florida Development Council (CFDC) Investor Meeting will be held at Florida Southern College – Becker Business Building, 130 Lake Hollingsworth Drive, Lakeland.
- Thursday, August 14, 2025 – 8:00 a.m. – CLASAC TAG Tour will start at the Parks & Natural Resources Office, 4177 Ben Durrance Road, Bartow.
- Thursday, August 14, 2025 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Friday, August 15, 2025 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held

in the Commissioners' Conference Room, Room 407.

- Friday, August 15, 2025 – 12:30 p.m. – Tourist Development Council's Nominating Committee be held in the Commissioners' Conference Room, Room 407.