

## General Variance Information Needed Prior to Submittal

When applying for a variance, please be aware that the following justification criteria from Section 22.07 of the Polk County Land Development Code must be demonstrated for all requests for variances. Please answer these questions to the best of your ability and upload them as an attachment to your application. See step #13 of this guide for details on attaching documents.

1. That the special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the applicable land use district; *True*
2. That the literal interpretation of the provisions of this Code would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this code; *True*
3. That the special conditions and circumstances do not result from the actions of the applicant; *True*
4. That the granting of the variance will not confer on the applicant any special privilege that is denied by this code to other lands, structures, or buildings in the same district; *True*
5. That granting the variance will not circumvent a condition or the intent of a condition placed on the development by the Planning Commission or the BoCC; and *True*
6. That the variance requested is the minimum variance that will make possible the reasonable use of the land, building or structure. *True*

Also, please note that a visual representation of the property in question, and the proposed location of structure(s) that require a variance will need to be uploaded to the application. See Example below and step #13 of this guide.

