

**EXHIBIT A
SCOPE OF SERVICES
FOR
US 27 @ TIERRA DEL SOL BLVD/ CENTRAL GROVE RD.
CONSTRUCTION ENGINEERING AND INSPECTION SERVICES
CSA 2022-096-04**

WSP USA Environment & Infrastructure Inc. (WSP), is pleased to submit this proposal to the Polk County Roads and Drainage Division (County) for Professional Engineering Services associated with the US 27 @ Tierra Del Sol Boulevard / Central Grove Road project. This proposal provides an overview of the professional engineering services to be provided by WSP.

PROJECT UNDERSTANDING:

The County has requested that WSP provide Construction Engineering and Inspection Services for US 27 @ Tierra Del Sol Boulevard / Central Grove Road the project which includes maintenance of traffic, erosion control, a new eastbound right turn lane widening, milling and resurfacing, drainage, gravity wall, sidewalk, new traffic signal, lighting adjustments, and signing and pavement markings.

SCOPE OF SERVICES:

WSP will perform construction engineering and inspection duties which may include, but are not limited to; inspection and verification of the work performed by the contractor by providing an inspection staff on-site for critical construction activities as coordinated by the County, pay-item tracking, inspection of the work to ensure adherence to the contract documents, field sampling for lab testing, contractor invoice review and verification, and assistance during the preconstruction and project status meetings.

Task 1: Construction Inspection

WSP shall be responsible for providing inspection staff for the daily monitoring and documentation of contractor activities for conformance with contract documents provided by the County and shall submit inspection reports with photos to the County project manager weekly. The inspection staff shall coordinate daily with the County project manager by providing daily arrival and departure times as well as daily updates of project status (when active on-site).

Task 2: Meetings

WSP will attend the pre-construction meeting and the project status meetings. WSP will prepare and distribute meeting agendas and minutes to attendees electronically.

Task 3: Utility Relocation Coordination

WSP will assist the contractor with coordinating the relocation of any conflicting utilities.

Task 4: Quantities and Contractor Invoices / Pay Application

WSP will track pay item quantities review contractor pay applications and recommend approval or rejection.

LENGTH OF SERVICES:

This Task shall commence upon Notice to Proceed from Polk County and will continue through the completion of construction. The not to exceed fee is estimated assuming a 12-month duration.

COMPENSATION:

The terms and conditions of the Master Consulting Agreement (2022-096) dated October 4, 2022, between Wood Environment & Infrastructure Solutions, Inc. (WSP) and Polk County are incorporated by reference.

WSP will be paid in accordance with **Exhibit B**. The project will be invoiced monthly based on the effort completed for each task. The total amount invoiced for all tasks will not exceed the fee amount of **\$298,410.30** for the services to be provided by WSP under this CSA.

We are prepared to begin immediately upon receipt of the Notice to Proceed. Please feel free to contact our office at #813-436-6557 to discuss any questions that you might have.

Sincerely,
WSP USA Environment & Infrastructure Inc.



David W. Butcher, P.E., LEED AP
Vice President, Civil Engineer



Christine Mehle, P.E., CFM, ENV SP
Vice President, Local Business Leader

DWB/CM/tjm

EXHIBIT A-1
 Polk County Roads and Drainage
 US 27 @ Tierra Del Sol Blvd. / Central Grove Rd.
 WSP Opportunity No.: 2024US339596
 November 18, 2024

Personnel Classifications	Billing Rate	Month 1		Month 2		Month 3		Month 4		Month 5		Month 6		Total Man-Months	Hours Man-Hours	Total Costs
		P	C	C	C	C	C	C	C	C	C					
Principal	\$265.00	4.00	\$1,060.00	4.00	\$1,060.00	4.00	\$1,060.00	4.00	\$1,060.00	4.00	\$1,060.00	4.00	\$1,060.00	0.15	24.0	\$6,360.00
Associate	\$225.00	24.00	\$5,400.00	4.00	\$900.00	4.00	\$900.00	4.00	\$900.00	4.00	\$900.00	4.00	\$900.00	0.28	44.0	\$9,900.00
Project Manager	\$151.00	24.00	\$3,624.00	24.00	\$3,624.00	24.00	\$3,624.00	24.00	\$3,624.00	24.00	\$3,624.00	24.00	\$3,624.00	0.90	144.0	\$21,744.00
Technician	\$116.66	80.00	\$9,332.80	176.00	\$20,532.16	176.00	\$20,532.16	176.00	\$20,532.16	176.00	\$20,532.16	176.00	\$20,532.16	6.00	960.0	\$111,993.60
Administrative Staff	\$97.17	4.00	\$388.68	2.00	\$194.34	2.00	\$194.34	2.00	\$194.34	2.00	\$194.34	2.00	\$194.34	0.09	14.0	\$1,360.38
Total Hours		136.0	\$19,805.48	210.0	\$26,310.50	210.0	\$26,310.50	210.0	\$26,310.50	210.0	\$26,310.50	210.0	\$26,310.50	7.41	1186.0	\$151,357.98
														Man-Months	Man-Hours	

Personnel Classifications	Billing Rate	Month 7		Month 8		Month 9		Month 10		Month 11		Month 12		Total Man-Months	Hours Man-Hours	Total Costs
		C	C	C	C	C	C	T	T							
Principal	\$265.00	4.00	\$1,060.00	4.00	\$1,060.00	4.00	\$1,060.00	4.00	\$1,060.00	4.00	\$1,060.00	4.00	\$1,060.00	0.15	24.0	\$6,360.00
Associate	\$225.00	4.00	\$900.00	4.00	\$900.00	4.00	\$900.00	4.00	\$900.00	4.00	\$900.00	4.00	\$900.00	0.15	24.0	\$5,400.00
Project Manager	\$151.00	24.00	\$3,624.00	24.00	\$3,624.00	24.00	\$3,624.00	24.00	\$3,624.00	24.00	\$3,624.00	24.00	\$3,624.00	0.90	144.0	\$21,744.00
Technician	\$116.66	176.00	\$20,532.16	176.00	\$20,532.16	176.00	\$20,532.16	176.00	\$20,532.16	176.00	\$20,532.16	80.00	\$9,332.80	6.00	960.0	\$111,993.60
Administrative Staff	\$97.17	2.00	\$194.34	2.00	\$194.34	2.00	\$194.34	2.00	\$194.34	4.00	\$388.68	4.00	\$388.68	0.10	16.0	\$1,554.72
Total Hours		210.0	\$26,310.50	210.0	\$26,310.50	210.0	\$26,310.50	210.0	\$26,310.50	212.0	\$26,504.84	116.0	\$15,305.48	7.30	1168.0	\$147,052.32
														Man-Months	Man-Hours	

CONTRACT TOTAL

Personnel Classifications	Billing Rate													Total Man-Months	Hours Man-Hours	Total Costs
Principal	\$265.00													0.300	48.000	\$12,720.00
Associate	\$225.00													0.425	68.000	\$15,300.00
Project Manager	\$151.00													1.800	288.000	\$43,488.00
Technician	\$116.66													12.000	1920.000	\$223,987.20
Administrative Staff	\$97.17													0.188	30.000	\$2,915.10
Total Hours														14.713	2354.000	\$298,410.30
														Man-Months	Man-Hours	

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Associate	\$225.00	24.00	\$5,400.00	4.00	\$900.00	4.00	\$900.00	4.00	\$900.00	4.00	\$900.00	4.00	\$900.00	0.28	44.0	\$9,900.00
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Associate	\$225.00	4.00	\$900.00	4.00	\$900.00	4.00	\$900.00	4.00	\$900.00	4.00	\$900.00	4.00	\$900.00	0.15	24.0	\$5,400.00
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Total Hours		210.0	\$26,310.50	210.0	\$26,310.50	210.0	\$26,310.50	210.0	\$26,310.50	212.0	\$26,504.84	116.0	\$15,305.48	7.30	1168.0	\$147,052.32
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