

Scott C. Lowery, CPM

WORK EXPERIENCE

SUPPORT MANAGER, Real Estate Services Division

Polk County BoCC

01/2020 - Present

- Responsible for the management of, and guidance to, division team members.
- Assists in the development and implementation of a multimillion-dollar CIP budget for right-of-way acquisition associated with County infrastructure projects.
- Coordinates with division heads and supervisory personnel in planning projects and determining methods and procedures used to complete the real estate needs of projects effectively and efficiently.
- Assists with the preparation of the division's annual budget.
- Presents public hearings for vacations of right-of-way/easements at County Board meetings.
- Reviews and approves all division Board agendas, numbering on average approximately 200 annually, prior to submission to approval system.
- Plans and implements long and short-term goals, objectives, and strategies to facilitate and manage the effectiveness of division efforts.
- Conduct negotiations with property owners and coordinate closings to acquire highly complex real estate projects including through eminent domain.

SENIOR RIGHT-OF-WAY AGENT, Real Estate Services

Polk County BoCC

01/2013 – 01/2020

- Responsible for the review of public hearing agendas along with associated backup documentation submitted by team members and requesting needed revisions prior to submission to the Manager.
- Responsible for the assignment of agendas to various staff and the subsequent review of those agendas along with associated backup documentation prior to their submission to the manager.
- Review of legal documents prepared by staff.
- Responsible for the tracking of agenda items from assignment through approval and file closeout making sure that the agents follow the necessary procedures throughout the process.

RIGHT-OF-WAY AGENT I / II, Right-of-Way/Real Estate Section

Polk County BoCC

01/2009 - 01/2013

- Management of right-of-way acquisition activities associated with multiple capacity projects for the Transportation Division as well as other County Divisions.
- Assisted in maintaining the inventory of County owned lands which includes research of real property and processing the private or public sale to interested parties.
- Processing requests to vacate right-of-way and easements from the receipt of the petition through the public hearing with the Board of County Commissioners.

CLOSING COORDINATOR / SETTLEMENT OFFICER

Insured Abstracts of Central Florida / Insured R.E. Title Services, Inc. (*Winter Haven / Lakeland, FL*)
07/1997 – 01/2009

- Management of day-to-day office operations of the independent title agency.
- Assigning and prioritizing tasks for a support staff of up to six employees.
- Evaluation of potential employees and assistance in selecting new hires.
- Training of new staff and continuing/cross training of existing staff.
- Approval and processing of employee payroll.
- Performed title searches and examinations of titles in preparation for closings.
- Prepared for and conducted closings for the high-volume agency numbering in the thousands.
- Responsible for the majority of the accounting work including operating account reconciliation, end of the year reports for tax filing purposes, and vender management.

EDUCATION / ORGANIZATIONS

Bachelor of Science in Economics (1995)

Kansas State University

Certified Public Manager (2018)

Florida State University

Polk County Sidewalk / Street Lighting Advisory Committee Member

10/2024 – Present

Polk County Environmental Regulatory Committee Member

~2013 - Present

City of Bartow Charter Review Committee Member

2022

City of Bartow Zoning Board of Adjustment (Vice-Chair)

2/2023 – Present