

*BACKUP
DOCUMENTS*

POLK COUNTY

COPY

**March 17th, 2026 Board of County Commissioners Regular Meeting
Agenda Item #**

SUBJECT

Approve Sub-Agreement No. SA-7 to the Water Wheeling Infrastructure Master Cost-Sharing Agreement with the Water Cooperative of Central Florida relating to the Cypress Lake Wellfield Project. (\$2,651,589.00 not-to-exceed, one-time expense)

DESCRIPTION

On October 5, 2021, the Board of County Commissioners approved the Water Wheeling Infrastructure Master Cost-Sharing Agreement (Agreement) with the Water Cooperative of Central Florida for Cypress Lake Wellfield Project. The Agreement provides allows for the cost sharing among member governments for water transmission infrastructure to deliver finished water to each member. The Agreement includes a Water Wheeling Infrastructure Plan which identifies segments of pipeline and the financial obligation for each member based on their respective percentage of flow or allocation for each pipe.

Cost-Sharing Project Sub-Agreements are used to commit each member to pay its cost-share amount of the design, permitting, construction, installation, and subsequent long-term maintenance for each pipeline segment. The Project Sub-Agreements establish the final cost-sharing obligations of each member for each pipeline segment. Project Sub-Agreement No. SA-7 identifies the cost-share for each member for approximately 12,000 LF of new 30" pipe along Osceola Polk Line Road (CR 532) from the Toho Southwest Water Treatment Plant (WTP) east to U.S. Route 17/92 (Orange Blossom Trail). Project Sub-Agreement No. SA-7 does not become effective unless and until all parties have approved and executed the Project Sub-Agreement.

RECOMMENDATION

Request Board approve Sub-Agreement No. SA-7 to the Water Wheeling Infrastructure Cost-Sharing Agreement with the Water Cooperative of Central Florida relating to the Cypress Lake Wellfield Project at a cost to the County not to exceed \$2,651,589.00.

FISCAL IMPACT

Funding is currently included in the 5-year CIP budget for the Cypress Lake Wellfield project.

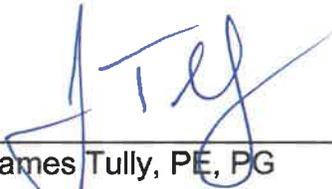
CONTACT INFORMATION

James Tully, PE, PG
Utilities CIP Program Manager
863-344-1848

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Project Checklist

- Project Name: Sub-Agreement No. 7 to the Water Wheeling Infrastructure Master Cost-Sharing Agreement with the Water Cooperative of Central Florida Relating to the Cypress Lake Wellfield Project
- Project Location: Northeast Regional Utility Service Area
- Source of Funds: Funding is available in the Cypress Lake project (42013.680536150.5666000.6812014)
- Project Cost Share Summary: Not to exceed cost to Polk County of \$2,651,589.00
- Certifications: This request has been reviewed by:



James Tully, PE, PG
Utilities CIP Program Manager



Charles Richards, CPA
Customer Service/Finance Manager



Tamara Richardson, PE
Utilities Division Director

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Utilities Division -Signature Request/Routing Request

PLEASE REVIEW AND APPROVE THE ENCLOSED DOCUMENTS AND FORWARD AS NOTED BELOW

Board Agenda Track

This item is slated for the (Month) 3 (Day) 11 (Year) 2026 Bocc Meeting

PROJECT TITLE: Approve Sub-Agreement No. SA-7 to the Water Wheeling Infrastructure Master Cost-Sharing Agreement with the Water Cooperative of Central Florida relating to the Cypress Lake Wellfield Project. (\$2,651,589.00 not-to-exceed, one-time expense)

PROJECT MANAGER: James Tully

Number of original documents enclosed: 1

MUST BE RETURNED BY : 2/16/2026

➤ N/A **PROCUREMENT** / Colin Burke: All originals with support are attached for your review and approval. **Colin: Please forward this package to the County Attorney offices Attention Colin after signature.**

➤ TN **COUNTY ATTORNEY** / Thomas Norsworthy: All originals with support are attached for your review and approval. **LISA: Please forward this package to the Deputy County Manager offices, Atten: Lisa , after signature.**

➤ JB **DEPUTY CO. MGR.** / John Bhode: All originals with support are attached for your review and approval. **MERCEDES: Please return this entire package back to Charles Richards in the Utilities Division after signature.**

Please email me a quick message to let me know when this package has left your offices to the next party – THANKS!

ATTEN: Emily Perez, Mail Drawer UT01 (Phone: 863-298-4142)

REQUEST FOR LEGAL SERVICES

COPY

To: County Attorney's Office- Attention : Tom Norsworthy

From: Tamara Richardson, P.E. Utilities Director

Division: Utilities

Prepared by: Emily Perez **Phone Number:** 863-298-4142

Date: February 10th, 2026

Subject: Approve Sub-Agreement No. SA-7 to the Water Wheeling Infrastructure Master Cost-Sharing Agreement with the Water Cooperative of Central Florida relating to the Cypress Lake Wellfield Project. (\$2,651,589.00 not-to-exceed, one-time expense)

BACKGROUND:

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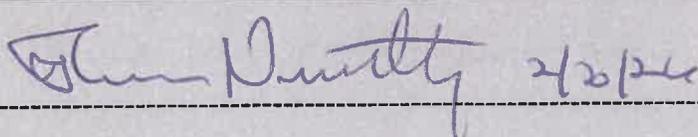
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REQUESTED ACTION:

Request Board approve Sub-Agreement No. SA-7 to the Water Wheeling Infrastructure Cost-Sharing Agreement with the Water Cooperative of Central Florida relating to the Cypress Lake Wellfield Project at a cost to the County not to exceed \$2,651,589.00.

Need response no later than **Friday** **2** **13** **2026**
(day of month) (month) (day) (Year) **County Attorney**

APPROVED BY **FEB 11 2026**

Tom Norsworthy 

For County Attorney office use only:

CAPTS 26-109

Date _____

Signature

Assign to: Tom _____

Date 2/12/26 _____

County Attorney Project No: 26-109 _____

Logged out: 2/20/26 _____