

RESOLUTION NO. 2026-_____

A RESOLUTION OF THE POLK COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE REAL ESTATE SERVICES DIRECTOR, OR DEPUTY COUNTY MANAGER, TO ENDORSE CONVEYANCE DOCUMENTS TO POLK COUNTY FOR THE PURPOSES OF RECORDING SAID DOCUMENTS

WHEREAS, Chapter 65-2130 of the Laws of the State of Florida (“Law”) prohibits the recording in the office of the Clerk of the Court of Polk County of any deed, easement or other document conveying an interest in lands to Polk County unless the same shall have been approved by the Polk County Board of County Commissioners (the “Board”); and

WHEREAS, the Law allows for, among other things, an endorsement on the conveyance document evidencing the Board’s approval of the document; and

WHEREAS, the Board has determined that conveyance documents to Polk County could more efficiently be processed for recording by authorizing the Real Estate Services Director, or Deputy County Manager, to endorse said documents for recording following their approval by the Board.

NOW THEREFORE, BE IT RESOLVED BY THE POLK COUNTY BOARD OF COUNTY COMMISSIONERS AT ITS DULY NOTICED REGULAR MEETING CONDUCTED AUGUST 4, 2026 THAT:

Section I. It shall be the general policy of the Board to authorize the Real Estate Services Director, or the Deputy County Manager, to endorse the following documents which convey an interest in real property to Polk County:

1. Deeds, easements and/or other documents which convey an interest in real property to Polk County which have been approved by the Board.
2. Deeds, easements and/or other documents which convey an interest in real property to Polk County as part of, and in conjunction with, an agreement which has been approved by the Board.
3. Maintained Right-of-Way Maps which have been approved by the Board.
4. Corrective deeds and easements which are conveyed to Polk County in order to correct a scrivener’s error in a previously recorded document which was endorsed in conjunction with items (1), (2) and (3) herein.

Section II. Any such endorsement shall be in the form of a signature by the Real Estate Services Director, or the Deputy County Manager, on the conveyance document stating that the document is approved for recording.

DULY ADOPTED BY THE POLK COUNTY BOARD OF COUNTY COMMISSIONERS IN REGULAR SESSION THIS 4th day of August, 2026.

ATTEST:
Stacy M. Butterfield, Clerk

BOARD OF COUNTY COMMISSIONERS
POLK COUNTY, FLORIDA

By: _____
Deputy Clerk

By: _____
Martha Santiago, Ed.D., Chair