



Polk County Board of County Commissioners

Meeting Agenda - Final-revised

August 04, 2026 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than 48 hours prior to the proceeding. Their office is located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090 or TTY (863) 534-7777. If hearing impaired dial 7-1-1 for Florida Relay services or call (800) 955-8771 (TTY); dial (800) 955-1339 if you are using a computer.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (MARTHA SANTIAGO, CHAIR)

INVOCATION

Bill Dehart, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (MARTHA SANTIAGO, CHAIR)

A. PRESENTATIONS and RECOGNITIONS

B. PUBLIC COMMENTS CONCERNING AGENDA ITEMS

B.1. Comments.

C. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

C.1. Disbursements.

C.2. Minutes of Regular Board meeting held on July 21, 2026.

D. APPROVE CONSENT AGENDA

D.1. Approve Consent Agenda.

E. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

F. COUNTY ATTORNEY (RANDY MINK)

G. COUNTY MANAGER (BILL BEASLEY)

- G.1. Confirm Appointment of Mr. Ryan Neal Duncan to serve as the Director of the Tourism and Sports Marketing Division.
- G.2. Approve construction contract with Kamminga & Roodvoets, Inc. for the CR 540 Cypress Gardens Road at Lake Ned Road intersection improvements project (\$1,931,532.85 one-time expense)
- G.3. Approve agreement with PCL Civil Constructors, Inc to provide Construction Manager at Risk (CMAR) pre-construction services for the Northwest Regional Wastewater Treatment Facility improvements projects. (\$989,597.52 pre-construction services one-time expense)
- G.4. Approve agreement with Vogel Bros. Building Co. to provide Construction Manager at Risk (CMAR) pre-construction services for the Southwest Regional Wastewater Treatment Facility improvements projects. (\$897,566.00 pre-construction services one-time expense)

H. COMMISSIONER DISTRICT 1 (BECKY TROUTMAN)

- H.1. Commissioner Troutman Comments.

I. COMMISSIONER DISTRICT 2 (RICK WILSON)

- I.1. Commissioner Wilson Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

- J.1. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 5 (MICHAEL SCOTT)

- K.1. Commissioner Scott Comments.

L. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO, CHAIR)

- L.1. Chair Santiago Comments.

M. LAY BOARD APPOINTMENTS

- M.1. Appoint Angelic Sims to Housing and Neighborhood Development's (HND) Citizens Advisory Committee (CAC) for a three-year term August 1, 2026, through July 31, 2029. (No Fiscal Impact).
- M.2. Reappoint Bianca Brooks to Housing and Neighborhood Development's (HND) Citizens Advisory Committee (CAC) for a three-year term August 1, 2026, through July 31, 2029. (No Fiscal Impact).

- M.3. Reappoint Bridgett Lattimore to Housing and Neighborhood Development's (HND) Citizens Advisory Committee (CAC) for a three-year term August 1, 2026, through July 31, 2029. (No Fiscal Impact).
- M.4. Reappoint Danielle Bouloute to Housing and Neighborhood Development's (HND) Citizens Advisory Committee (CAC) for a three-year term August 1, 2026, through July 31, 2029. (No Fiscal Impact).
- M.5. Reappoint Susan Hurlburt to Housing and Neighborhood Development's (HND) Citizens Advisory Committee (CAC) for a three-year term August 1, 2026, through July 31, 2029. (No Fiscal Impact).
- M.6. Reappoint YuFonda Kinsler to Housing and Neighborhood Development's (HND) Citizens Advisory Committee (CAC) for a three-year term August 1, 2026, through July 31, 2029. (No Fiscal Impact).

N. EXPEDITED HEARINGS PURSUANT TO RESOLUTION NO. 2022-089

* County Attorney opening comments

- N.1. Public Hearing (LDCPAL 2026-4 Organic Matters CPA) (Transmittal Hearing) to consider a Large-Scale Comprehensive Plan Map Amendment to change 71.26 acres from Business-Park Center (BPC) to Industrial (IND) on the Future Land Use Map. (No Fiscal Impact)
- N.2. Public Hearing (LDCT-2026-15 Vehicle Service in RACX) (First Reading) to consider the adoption of an ordinance amending the Land Development Code to add "Vehicle Service, Mechanical" into the Regional Activity Center (RACX) land use district within the U.S. 27 Selected Area Plan (SAP). (No Fiscal Impact)

O. PUBLIC HEARINGS

- O.1. Public Hearing (LDCU-2025-35 Crossed Paws CU) (De Novo Hearing) to consider an appeal to the Planning Commission's decision to approve (3:2) this case on June 3, 2026. (No Fiscal Impact)
- O.2. Public Hearing to consider adoption of an ordinance granting an Economic Development Ad Valorem Tax Exemption to a new business, Amaya Solutions, Inc., and approval of a Performance Agreement with the company.

P. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

- P.1. Comments.

Q. WORK SESSION ITEMS

- Q.1. FY27 - FY31 Community Investment Program (CIP)

R. CONSENT AGENDA ITEMS

- R. COMMISSIONER DISTRICT 1
- R. COMMISSIONER DISTRICT 2
- R. COMMISSIONER DISTRICT 3
- R. COMMISSIONER DISTRICT 4
- R. COMMISSIONER DISTRICT 5
- R. COUNTY COMPTROLLER
- R.1. Report 2026-10 Parks Campground Cash Controls follow-up.
- R.2. Report 2026-11 Allied Universal Follow-up audit.
- R.3. Removal of equipment from inventory as listed on Blanket Removal Form 2246.
- R. COUNTY MANAGER
- R. ECONOMIC DEVELOPMENT
- R. TOURISM/SPORTS MARKETING
- R. OFFICE OF PLANNING & DEVELOPMENT
- R.4. SET HEARING (LDCPAL-2025-3 US Parrish & Keller A/RR CPA) to consider the transmittal of a Large-Scale Comprehensive Plan Map Amendment to the Future Land Use (FLU) designation on 66.5± acres from Phosphate Mining (PM) to Agricultural/Residential Rural (A/RR) in the Rural Development Area (RDA). (No Fiscal Impact)
- R.5. SET HEARING (LDCPAL 2025-2/US 98 Ft. Meade ARR CPA) to consider the adoption of a Large-Scale Comprehensive Plan Amendment from Phosphate Mining (PM) to Agricultural/Residential Rural (A/RR) on 116.5± acres in the Rural Development Area (RDA). (No Fiscal Impact)
- R.6. SET HEARING (LDCPAL 2026-3 Socrum Loop LCC) to consider the adoption of a Large-Scale Comprehensive Plan Amendment from Residential Low-4X (RL-4X) to Linear Commercial Corridor-X (LCCX) on 1.49± acres in the Transit Support Development Area (TSDA), Green Swamp (ACSC), Polk City Special Protection Area (SPA), and the Transit Corridors and Centers Overlay. (No Fiscal Impact)
- R.7. SET HEARING: (LDCPAS-2026-8 Kathleen Government Center CPA) to change the Future Land Use Map designation on 29.62+/- Acres from Residential-Low-1 (RL-1) to Institutional (INST) for a future County Government Center. The suggested adoption hearing date is August 18, 2026, at 9:15 a.m.

- R.8. Accept Parker Estates potable water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No Fiscal Impact)
- R.9. Approve the release of a surety in the amount of \$214,425.00 in the form of Performance Bond No. GM236748 for 7-Eleven #42613 (aka Traditions Retail). (No Fiscal Impact)
- R.10. 1st Amendment to the Buckeye Loop Road Infrastructure Agreement (County Reimbursement Increase is \$166,293.99)
- R. BUILDING
- R. DEPUTY COUNTY MANAGER
- R. BUDGET & MANAGEMENT SERVICES
- R. PROCUREMENT
- R. COMMUNICATIONS
- R. COOPERATIVE EXTENSION SERVICES
- R. HEALTH & HUMAN SERVICES
- R.11. Resolution adopting the Fiscal Years (FY) 2026-2030 Five-Year Consolidated Plan and FY 2026-2027 Annual Action Plan. (No fiscal impact).
- R. HUMAN RESOURCES
- R. INFORMATION TECHNOLOGY
- R. CODE ENFORCEMENT
- R. COURT SERVICES
- R. RISK MANAGEMENT
- R. COMMUNITY HEALTH CARE
- R. FACILITIES MANAGEMENT
- R. FLEET MANAGEMENT
- R.12. Approve selection committee's recommendation to authorize staff to enter into negotiations with Orlando Freightliner dba Polk Freightliner, Inc. to provide freightliner vehicle acquisitions and services for classes 6-8 trucks. (No fiscal impact)
- R.13. Approve selection committee's recommendation to authorize staff enter into negotiations with Weikert Ford to provide Ford vehicle acquisitions and services for classes 1-5 vehicles. (No fiscal impact)

R. PARKS & NATURAL RESOURCES

R. FIRE RESCUE

R. EMERGENCY MANAGEMENT

R. REAL ESTATE SERVICES

R.14. SET HEARING to consider requests to vacate deeded and maintained right-of-way for Spring Road and to vacate a platted public drainage easement shown on the plat of Cypress Point. (Suggested hearing date is August 18, 2026 at 9:00 a.m or immediately following the regular agenda)

R.15. Adopt a resolution authorizing the Real Estate Services Director to endorse conveyance documents to Polk County for the purposes of recording the documents.

R.16. Ratify Quit Claim Deed for additional right-of-way along Holly Hill Grove Road 2 as requested through the Development Review Process. (No fiscal impact)

R.17. Accept a Quit Claim Deed and authorize a Release of Easement in conjunction with development at Holly Hill Grove Road 1. (No fiscal impact)

R. ROADS & DRAINAGE

R.18. Approve amendment No. 7 to Agreement 18-73 with Dewberry Engineers, Inc. for CR 557 (Buena Vista Drive), widening professional services. (\$399,255.70 one-time expense)

R.19. Approve Construction Agreement and Resolution with FDOT for the Cooley Rd Sidewalk Project. (No fiscal impact)

R.20. Adopt a Resolution Setting Parking Restrictions on Scott Lake Creek Court and Scott Lake Creek Lane within the Meadows at Scott Lake Creek Subdivision, near Lakeland. (\$441.01 one-time expense)

R.21. Approve selection committee's recommendation to authorize staff negotiations with Rummel, Klepper & Kahl, LLP for professional construction engineering & inspection services for North Ridge Trail - Phase One: Four Corners Blvd to Sand Mine Road. (No fiscal impact)

R. UTILITIES

R. SOLID WASTE

R.22. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by Load N Haul LLC. (No Fiscal Impact)

R.23. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by Hurri-Cans Dumpster Rentals LLC. (No Fiscal Impact)

- R.24. Approve selection committee's recommendation to authorize staff to enter into negotiations with Jones Edmunds & Associates, Inc.; Stearns, Conrad and Schmidt, Consulting Engineers, Inc. dba SCS Engineers; and HDR Engineering, Inc to provide professional engineering services. (No fiscal impact)
- R. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY
- R. COURT RELATED
- R. POLK COUNTY PROPERTY APPRAISER
- R. POLK COUNTY SHERIFF
- R.25. Approve and release an appropriation and expenditure of \$150,000.00 from the Domestic Violence Training Fund. (\$150,000.00 one-time expense)
- R. POLK COUNTY SUPERVISOR OF ELECTIONS
- R. POLK COUNTY TAX COLLECTOR
- R. WORKFORCE DEVELOPMENT BOARD
- R.26. Approval of Memorandums of Understanding and Infrastructure Funding Agreements Between CareerSource Polk, Lakeland Housing Authority, and Winter Haven Housing Authority
- R. COUNTY ATTORNEY
- R.27. Approve the County Attorney's Office Five-Year Strategic Plan for FY 2026-2031 and the 2026 County Attorney's Office Strategic Reorganization Initiative
- R.28. Request Board adopt resolution expressing the intent to issue future debt to finance the acquisition of and construction of certain utility capital projects.

ANNOUNCEMENTS

Below are scheduled events and public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Wednesday, August 5, 2026 – 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.
- Thursday, August 6, 2026 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, August 6, 2026 – 3:00 p.m. – Historical Commission will meet in the County Commission Boardroom.
- Thursday, August 6, 2026 – 6:00 p.m. – Stormwater Technical Advisory Committee (STAC) will meet in Room 407, Fourth Floor, County Administration Building.
- Tuesday, August 11, 2026 – 5:00 p.m. (In-Person) & 6:00 p.m. (Virtual) – Florida Department of Transportation (FDOT), District 1, will hold a Public Meeting for State Road 544 (Havendale Boulevard) Improvements, from State Road 600 (U.S. 92) to 8th Street Northwest (U.S. 17), at 2220 Lake Ariana Boulevard, Auburndale and online with advance registration at fdot.cc/SR-544-VPM.
- Wednesday, August 12, 2026 – 3:00 p.m. – Central Florida Development Council (CFDC) Board Meeting will be held at Florida Southern College AGB Museum of Art, 800 East Palmetto Street, Lakeland.
- Wednesday, August 12, 2026 – 4:00 p.m. – Central Florida Development Council (CFDC) Investor Meeting will be held at Florida Southern College AGB Museum of Art, 800 East Palmetto Street, Lakeland.
- Thursday, August 13, 2026 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Friday, August 14, 2026 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407, Fourth Floor, County Administration Building.
- Monday, August 17, 2026 – 1:00 p.m. – 2nd Selection Committee Meeting for RFP 26-290 A&E Services for the New Kathleen Government Center will convene in Room 407, Fourth Floor, County Administration Building.