

Work Authorization

Firm Name	EPIC Engineering & Consulting Group, LLC
Agreement No.	2023-006
Work Authorization (WA) No.	WA No. 02
Project Name	Design and Implementation of Simplify i3 [®] APIs and CIP Dashboards
Project Description	APIs will facilitate secure data integration, analytics, and reporting; CIP Dashboards will present project, financial, and performance related data in support of data-driven decisions and program management.
Project Exhibits and Attachments	Exhibit "A"- Scope of Services Exhibit "B"- Fee Schedule (Master Agreement) Exhibit "C"- Reimbursable Cost Schedule (if applicable) Exhibit "D"- Insurance Documents
Project Duration	This authorization shall be in full force and effect until completion of all identified construction services.
Compensation	\$134,996.00
Liquidated Damages	\$0.00 per day
Budget Source	42011.680536150.5331010 - Utilities CIP Operating Budget

IN WITNESS WHEREOF, the parties hereto have executed this WA on this ____ day of _____, 20____.

Attest:
STACY M. BUTTERFIELD

POLK COUNTY, a Political subdivision
of the State of Florida

By: _____
Deputy Clerk


By: _____
Chairman
Board of County Commissioners

Date Approved by Board: _____

Review as to form and legal sufficiency



County Attorney's Office Date _____

Attest:


Corporate Secretary

SEAL

EPIC Engineering & Consulting Group, LLC
CONSULTANT COMPANY NAME


Authorized Corporate Officer

Prasad Chittaluru, CEO
[Printed Name and Title]

Date: 5/14/2025

Date: 5/16/2025

Exhibit A

Contract 2023-006 Work Authorization No. 2

Design and Implementation of Simplify i3® CIP Dashboards & APIs

EPIC Engineering & Consulting Group, LLC (EPIC) entered into a Software as a Service (SaaS) Agreement (Agreement) with Polk County, Florida (County) on March 7, 2023. Pursuant to this Agreement, the County has requested that the Consultant provide certain professional services for the Design and Implementation of Simplify i3® CIP Dashboards & APIs (Project) as further detailed in this Work Authorization.

PCU staff have been utilizing the Simplify i3® platform since January 2024 to manage Development and Capital Improvement Projects (CIP), capital budgeting, purchase order and invoice tracking, and document access via integration with Application Enhancer (AE). This Scope of Work outlines the design and implementation of user-requested enhancements for the CIP Dashboards and APIs, which are planned to be integrated into the Polk County Data Warehouse for the PCU and County IT teams. These activities will continue the progress of the PCU Division on the path to digital transformation and data-driven decision making. This authorization shall be in full force and effect until the Consultant completes all services as described in the Authorization and any subsequent modifications hereto.

Project Scope

This project scope is developed to continue EPIC's support services to the Polk County Utilities Division (PCU) for the following activities. The project tasks are described in the sections below.

Task 1 – Implementation of Data Warehouse APIs for Project Data Exchange and Analytics

Objective:

To design, implement, test, deploy, and maintain a secure, scalable, and high-performing API ecosystem that enables seamless integration between the Simplify i3® platform and the Polk County Data Warehouse, ensuring efficient, reliable, and secure access to critical project management data for real-time analytics and reporting.

1.1. Design a Robust API Architecture and Comprehensive Security Model

Architect a modular, cloud-compatible API framework to facilitate seamless and secure data exchange between Simplify i3® and the Polk County Data Warehouse while adhering to industry best practices for scalability, performance, and maintainability.

Key Activities:

- Define API standards, naming conventions, endpoint structures, and versioning strategy.
- Review data schemas in Simplify i3® and define entity mappings including required pages and key fields.
- Architect secure authentication using token-based protocols (e.g., OAuth2.0, JWT).
- Plan and document rate limiting, throttling, and API gateway management strategies.
- Implement data encryption for both data-in-transit and data-at-rest.
- Define audit logging and monitoring requirements to track API usage and errors.

1.2. Develop Core RESTful APIs for Querying Primary CIP Data Entities

Implement RESTful APIs to expose key data entities such as Projects, Budgets, Purchase Orders, Invoices, and Field Reports, ensuring robust relational data modeling and accessible endpoint documentation. The APIs will be developed through a structured and collaborative process that ensures alignment with data architecture standards, security protocols, and system integration needs.

Key Activities:

- Create Dynamic List APIs to return filtered paginated data sets (e.g., Projects, Invoices).
- Create Dynamic Detail APIs to retrieve specific records with relational entities (e.g., Project with Budgets and Purchase Orders).
- Standardize API responses using structured JSON with appropriate metadata, status codes, and error handling.

1.3. Implement Advanced Querying and Data Management Features for Scalable API Access

Add API functionality to support advanced filtering, text search, server-side sorting, and efficient pagination. Implement robust validation and error-handling to ensure reliable data access and integrity for large-scale usage.

Key Activities:

- Implement advanced filtering, text search capability, and server-side sorting options.
- Develop pagination to efficiently handle large datasets while optimizing performance.
- Build centralized error-handling routines and validation logic for input parameters and data integrity checks.

1.4. Perform Comprehensive API Testing, Validation, and Quality Assurance

Rigorously test all developed APIs to ensure functional correctness, system security, data accuracy, and operational resilience. Validate seamless integration with existing platforms and certify that APIs meet performance, reliability, and security standards before production deployment.

Key Activities:

- Perform comprehensive unit testing for all endpoints to validate functional correctness.

- Conduct integration and system testing to confirm seamless communication with Simplify i3® and the Data Warehouse.
- Execute security testing including authentication robustness, and vulnerability assessments.

1.5. Deploy Fully Functional APIs and Provide Integration Support

Deploy all finalized and tested APIs into the Simplify i3® environment managed by EPIC, making them accessible for County integration. Provide detailed API documentation and direct technical support to County IT teams to assist in successfully integrating the APIs with the County Data Warehouse and other internal systems.

Key Activities:

- Deploy production-ready APIs into the Simplify i3® environment for County access and integration.
- Deliver complete API documentation covering endpoints, authentication steps, and sample queries.
- Conduct integration walkthrough sessions with County IT to explain API usage and implementation.
- Provide technical support and troubleshooting during County IT's API integration process.
- Assist County IT with final validation testing and verification of API connectivity and responses.

Deliverables for Task 1:

- API Architecture and Security Documentation
- Fully Developed, Tested and Deployed RESTful APIs for Core CIP Data Objects
- API User Documentation (including endpoint details, authentication workflows, example queries)

Task 2 – Design, Develop and Implement Interactive CIP Dashboards for Data Driven Insights

Objective:

To design, build, and deploy a suite of interactive, user-friendly CIP dashboards that visualize project data, financials, performance, and overall program health, enabling Polk County Utilities and executive leadership to make data-driven decisions with improved clarity and confidence.

2.1. Gather Dashboard Requirements through and Define Key User Stories

Lead structured workshops with stakeholders to capture detailed dashboard requirements, prioritize key visualization goals, and define success metrics and KPIs. Document user needs clearly to guide dashboard design and development phases

Key Activities:

- Identify stakeholder groups and their respective data access needs (e.g., executives,

project managers, finance teams).

- Define critical KPIs such as budget status, project health, fund allocations, and execution performance.
- Document filterable attributes for dashboards (e.g., Oracle #, Project Group, Fiscal Year, Region, Status).

2.2. Design and Develop CIP Dashboards Aligned with User Reporting Needs

Design and develop a suite of dashboards tailored to user-defined requirements, focusing on financials, project performance, and program health. Each dashboard will align with specific stakeholder goals and support data-driven decision-making.

2.2.1. Budget Status

- Displays total project budgets and budget distribution by project type.
- Offers flexible filters (Oracle #, Project Type, Region, Budget Stage, Fiscal Year).
- Includes a pie chart visualizing budget allocation across categories.

2.2.2. CIP Execution

- Tracks financial execution progress by displaying budgets, encumbrances, actuals, and percent complete.
- Supports both project-level and phase-level views with a progress bar chart.

2.2.3. Fund Status (Allocations)

- Visualizes CIP fund allocations across fiscal years and funding sources.
- Provides detailed tables and complementary pie charts showing percentage shares by fund.

2.2.4. PO Tracking

- Summarizes financial activity across selected date ranges, with fields like Budget, Fund Plan, Encumbrances, and Actuals.
- Includes line charts and bar charts based on user-selected fiscal periods and project dimensions.

2.2.5. Project Status

- Provides insights into schedule adherence, milestone completion, and funds utilization.
- Displays Gantt charts, milestone progress summaries, and project SPI calculations.

2.2.6. Cost Control

- Monitors project cost variances, top cost overrun causes, and cost control timelines.

- Features cause-tracking fields for change orders and invoices to support overrun analysis.

2.2.7. Executive Overview

- Presents a high-level snapshot of CIP program health, project investments, schedule adherence, and equity measures.
- Includes budget performance, project health breakdowns, and investment distribution by district.

2.2.8. Performance Dashboard

- Tracks overall project performance trends based on KPIs such as % on-time delivery, % on-budget delivery, cost variance, and project health scores.
- Displays departmental and project manager-level performance trends via bar and stacked charts.

2.3. Test Dashboards Through UAT and Refine Based on User Feedback

Validate dashboard functionality, accuracy, and usability with end users through structured User Acceptance Testing (UAT). Refine visuals and logic to ensure dashboards meet operational and executive reporting needs.

Key Activities:

- Conduct User Acceptance Testing (UAT) sessions with stakeholders to validate filter logic, metric accuracy, and visual clarity across dashboards.
- Gather detailed feedback and refine dashboards iteratively to meet user expectations.

2.4. Deploy Finalized Dashboards, Deliver Documentation and Support

Deploy the completed dashboards to the County's production Simplify i3® site and provide end users with live training, detailed manuals, and administration support materials to ensure confident adoption and long-term system sustainability.

Key Activities:

- Deploy finalized and validated dashboards to the County's production Simplify i3® site.
- Conduct live training sessions and distribute user manuals and quick reference guides.

Deliverables for Task 2:

- Requirements and User Stories Documentation for Dashboards
- Developed and Deployed Budget, Execution, Fund Status, PO Tracking, Project Status, Cost Control, Executive Overview, and Performance Dashboards

- UAT Test Results and Refinement Log
- User Training Package and Dashboard Administration Guide

Task 3 – Enable Addition of Projects in Change Orders

Modify the Change Order functionality to allow users to add or amend the Project associated with an existing Purchase Order (PO). This includes enabling the addition of project-specific phase line items and funding allocations tied to the newly selected Project. The enhancement will address situations where POs were linked to incorrect Oracle Projects and invoices have already been posted, allowing corrections without the need to delete and recreate records.

Task 4 – Project Coordination and Communication

EPIC project manager will work the PCU project manager to provide the project coordination and communication services for the project. EPIC PM will provide monthly project status reports to the PCU project manager along with the monthly invoice for the services completed.

Project Schedule

Consultant will proceed with the services identified herein immediately upon receipt of an executed copy of this Authorization and a formal Notice-to-Proceed from the County. The projected schedule for the performance of services described herein, in Gantt Chart format, is included as Attachment A-1. An updated electronic version of the Project schedule in Microsoft Project will be provided to the County within 10 working days from the issuance of the Notice-to-Proceed. Delivery of the schedule may be in other electronic formats so long as they accurately portray the approved scope of services with sufficient detail subject to staff approval. Should additional time be required beyond the schedule depicted in Attachment A-1, The Consultant will provide an updated Attachment A-1 (schedule) to the Utilities and Procurement Divisions. Following staff approval, the updated Attachment A-1 will be forwarded by Utilities staff to Procurement staff for inclusion in the contract file with no further administration action required for extension.

Fee Estimate

This Authorization establishes a not-to-exceed cost of \$134,996. Compensation for the services performed under this Authorization shall be on an hourly, not-to-exceed basis using the current hourly rate schedule as set forth in SaaS Agreement 2023-06. Other direct costs or expenses incurred in connection with these services will not be invoiced as these expenses have been accounted for in the rate multiplier associated with the SaaS Agreement referenced above. A summary of the estimated labor costs is provided in Attachment A-2 for reference only. Each invoice submittal shall include a tabular summary of the originally estimated labor costs by task

in accordance with Attachment A-2, fees invoiced to date, and the balance remaining per task. The transfer of funds between defined tasks is not permitted unless approved in writing by the County Utilities Director. To request consideration for such a transfer, the Consultant must submit satisfactory written justification to transfer unused funds from completed tasks or tasks clearly tracking under budget to tasks requiring additional funding. In addition, the transfer of funds shall not exceed the total authorized fee for the Project.

The not-to-exceed cost for this Authorization includes contingency funds in the amount of \$10,000. The contingency funds authorized for use on this Authorization may only be expended upon written approval from the County's Utilities Director. Adequate justification must be provided by the Consultant for the release of contingency funds. Any out-of-scope services performed requiring the release of contingency funds will be considered at-risk and may not be compensated until, or if, written approval is granted by the County's Utilities Director.

The Consultant will minimally provide a consultant invoice summary with each invoice, based on a mutually agreed-upon breakdown of tasks in Attachment A-2 that reflect the effort and deliverables submitted to the County. The summary will depict the overall tasks, associated budgets, amounts invoiced to date, and balance remaining. Invoices for compensation submitted by the Consultant will include the reviewed and approved consultant invoice summary, an updated Project schedule, notarized affidavits (as applicable), and the monthly status report.

Invoices for not-to-exceed projects shall be accompanied by time and task records for all billable hours appearing on the invoice. Additional documentation may be requested by the County and, if so requested, shall be furnished by the Consultant to the County Auditor's satisfaction. In addition, all invoices shall be submitted with the SaaS Agreement and Authorization number, purchase order number, and the Polk County Utilities Project and Records Room numbers on the invoice.

Assumptions

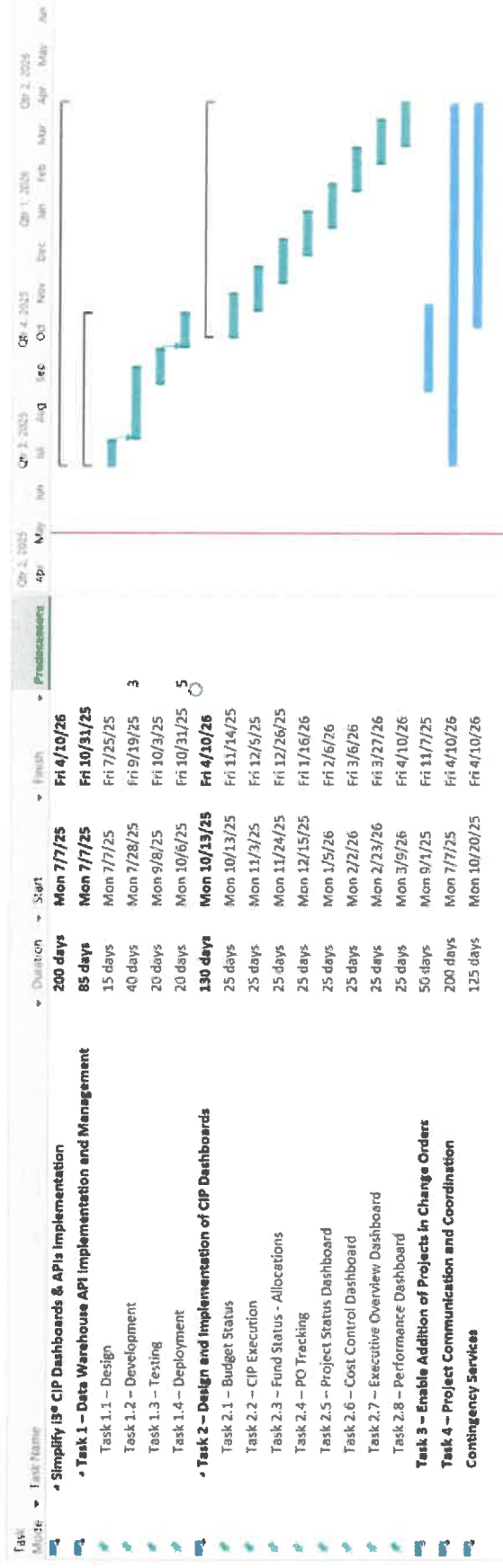
- Polk County Utilities staff and subject matter experts and designated technical resources will be available to participate in requirements gathering sessions and will provide timely feedback
- Polk County Utilities staff will be available to perform User Acceptance Testing at the time development has been completed. EPIC will coordinate the testing activities with the PCU Project Manager
- Polk County IT Team will be available to provide feedback on the draft APIs and test the API functionality prior to production deployment
- The PCU PM will facilitate scheduling of meetings with the PCU stakeholders and provide venue for the meetings



Proposal: Simplify i3® CIP Dashboards & APIs Implementation

Attachment A-1

Design and Implementation of Simplify i3® CIP Dashboards & APIs Planning-level Project Schedule





Proposal: Simplify i3® CIP Dashboards & APIs Implementation

Attachment A-2

Design and Implementation of Simplify i3® CIP Dashboards & APIs Budget Estimate

Task Name	Sr. Professional IV \$ 256.00	Sr. Professional III \$ 235.00	Sr. Professional II \$ 197.00	Sr. Professional I \$ 165.00	Professional II \$ 142.00	Total Task Hours	Total Task Budget
Task 1 – Data Warehouse API Implementation and Management	6	22	26	72	78	204	\$ 34,784.00
Task 1.1 – Design	2	4	10	10	10	36	\$ 6,492.00
Task 1.2 – Development	4	10	10	48	48	120	\$ 20,080.00
Task 1.3 – Testing				8	20	28	\$ 4,160.00
Task 1.4 – Deployment		8	6	6		20	\$ 4,052.00
Task 2 – Design and Implementation of CIP Dashboards	0	30	116	170	112	428	\$73,856.00
Task 2.1 – Budget Status		4	22	24	10	60	\$ 10,654.00
Task 2.2 – CIP Execution		4	24	30	30	88	\$ 14,878.00
Task 2.3 – Fund Status - Allocations		2	12	20	6	40	\$ 6,986.00
Task 2.4 – PO Tracking		4	12	20	8	44	\$ 7,740.00
Task 2.5 – Project Status Dashboard		4	12	20	8	44	\$ 7,740.00
Task 2.6 – Cost Control Dashboard		4	12	20	12	48	\$ 8,308.00
Task 2.7 – Executive Overview Dashboard		4	10	20	16	50	\$ 8,482.00
Task 2.8 – Performance Dashboard		4	12	16	22	54	\$ 9,068.00
Task 3 – Enable Addition of Projects in Change Orders		8	18	22	22	70	\$ 12,180.00
Task 4 – Project Communication and Coordination	4		16			20	\$ 4,176.00
Contingency						0	\$ 10,000.00
Estimated Total Hours and Budget:	16.00	112.00	318.00	506.00	402.00	1354	\$ 134,996.00



Attachment A-3
Dashboard Wireframe Mock-ups



Budget Distribution by Project Type

Project Type	Budget Percentage
Research	40%
Development	30%
Marketing	20%
Sales	10%
Operations	10%

This chart shows the budget distribution by Project Type for the selected projects under the filters at the top. Other options to select in this chart can be: Group, Region, Status, Oracle #

Page 11 of 18



Wireframe 2.2.2: CIP Execution



Proposal: Simplify i3® CIP Dashboards & APIs Implementation

Fund Status/ Allocations

Oracle #

Project Manager

Project ID

Project Name

Project Group

Project Type

Region

Status

FY Display Window

Start

End

Search

Reset

Columns

TOTALS

Total CIP

Fiscal Year	Total CIP by FY	Fund #	Fund Name	Total CIP by FY and Fund	% by Fund
FY1	\$ Total CIP FY1	Fund 1	Fund Name 1		
FY1	\$ Total CIP FY1	Fund 2	Fund Name 2		
FY1	\$ Total CIP FY1	Fund 3	Fund Name 3		
FY2	\$ Total CIP FY2	Fund 1	Fund Name 1		
FY2	\$ Total CIP FY2	Fund 2	Fund Name 2		
FY2	\$ Total CIP FY2	Fund 3	Fund Name 3		
FY3	\$ Total CIP FY3	Fund 1	Fund Name 1		
FY3	\$ Total CIP FY3	Fund 2	Fund Name 2		
FY3	\$ Total CIP FY3	Fund 3	Fund Name 3		

Select Fiscal Year

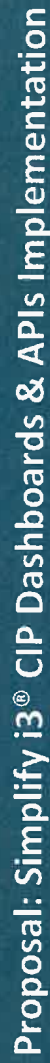
% CIP BY FUND

Fund 1 Fund 2 Fund 3

This chart can show info for All FY or specific FY

Total CIP = The sum of all the Displayed "Total CIP by FY and Fund".
Total CIP by FY = Is the Sum of Allocated funds for all the Projects under the selected filters, for the specified Fiscal Year
Total CIP by FY and Fund = The sum of Allocated fund for all the Projects under the selected filters, for the specified Fiscal Year and Fund
% by Fund = (Total CIP by FY and Fund / Total CIP by FY) x 100
This dashboard shows the Fund Share (Distribution % among the used Funds), for a selected group of Projects

Wireframe 2.2.3: Fund Status – Allocations



Wireframe 2.2.4: PO Tracking

The main story in this Dashboard is to answer the question: **Are we Delivering Projects on Time and On Budget and what are the main causes for not?**

SCHEDULE TRACKING DASHBOARD

Search project

Milestone Completion

On Time Progress

85%

Design	Apr 15	100 %
Foundation	May 20	95 %
Framing	Jun 30	70 %
Finishes	Aug 12	55 %

Actual Progress %



Critical Path Analysis	Duration
Foundation	30 days
Framing	45 days
Roofing	15 days
Interior Walls	20 days

Upcoming Milestones

Roofing - July 8, 2024
Interior Walls - Jul 22, 2024
Landscaping - Sep 9, 2024

Gantt Chart



New Project Timeline



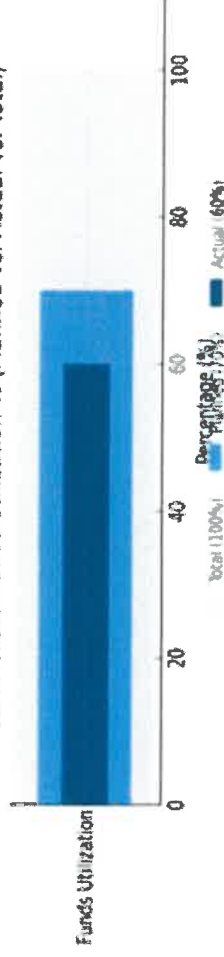
Schedule Performance Index

0.95

This information can be filtered by Region, Project Manager, Category, Group, etc..

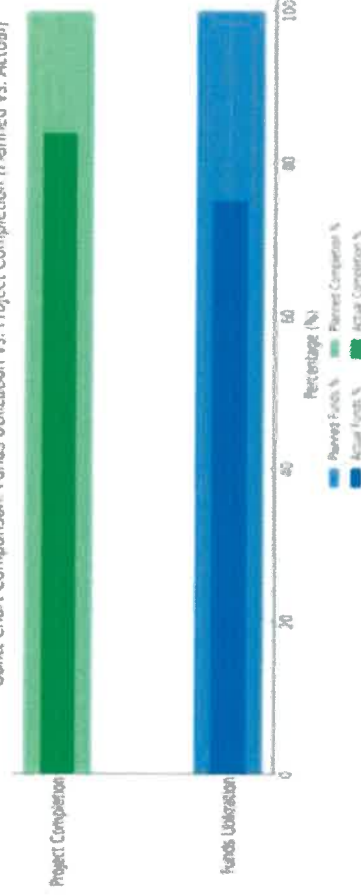
different status: Completed, Upcoming, Delayed etc..

Gantt Chart: Funds Utilization % (Planned vs. Actual vs. Total)



Delays:
Land (60 days): Pending regulatory approvals
Design (45 days): Revisions due to stakeholder feedback
Construction (10 days): Weather-related delays

Gantt Chart Comparison: Funds Utilization vs. Project Completion (Planned vs. Actual)



Wireframe 2.2.5: Proposed Project Status

The story in this dashboard is to answer the question: **Where and when are we over budget or behind schedule and why?**

Top Causes

Time Estimation

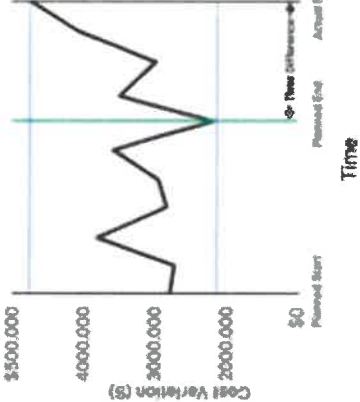
Weather

Inflation

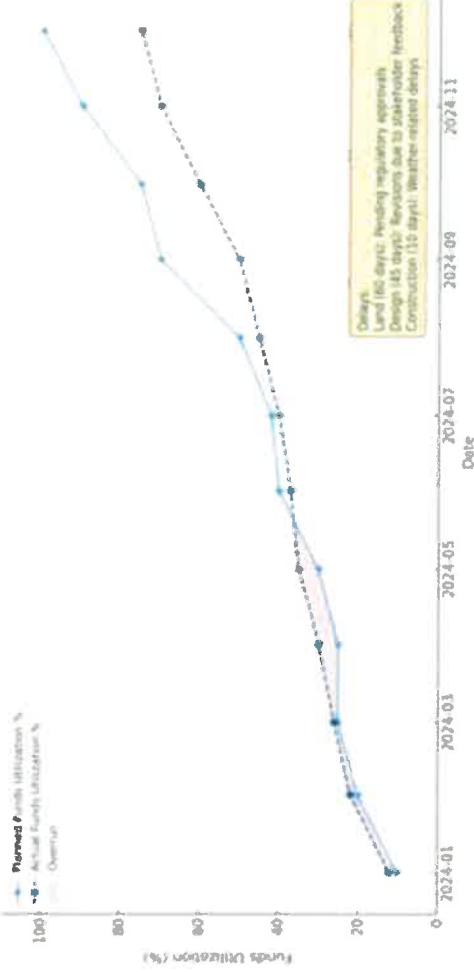
Cost Estimation

of Change Orders
5

Project Costs Variation Over Time



Cost Overrun Timeline: Planned vs Actual Funds Utilization



Cost Control

Budget vs. Actuals



Cost Breakdown



Cost by Phase



Cost by Category



Cost by Department



Cash Flow Monitoring



Projects with Cost Overrun and Main Cause

Project	Main Cause
Westside Library Renovation	Scope Creep
Eastside Transit Hub	Material Cost Escalation
Central Park Improvements	Design Changes
Riverwalk Bridge Replacement	Contractor Performance Issues
Civic Center HVAC Upgrade	Unforeseen Site Conditions
South High School Expansion	Permit Delays
Main Street Repaving	Utility Conflicts
North Reservoir Maintenance	Environmental Mitigation Requirements

We can add a Pie chart showing the Funding Source Distribution

The story of this dashboard is to answer the question: How is the overall CIP Performing?

CIP PROJECTS

EXECUTIVE DASHBOARD

Last 12 Months

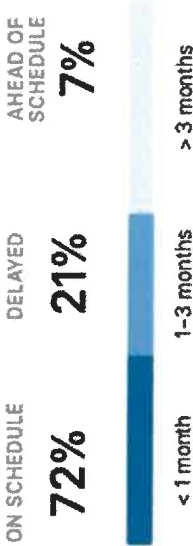


GENERAL BUDGET STATUS

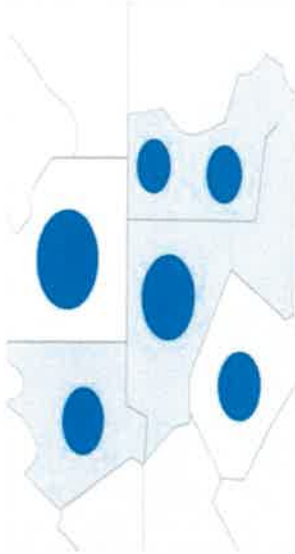
TOTAL BUDGET	TOTAL SPENT	REMAINING BUDGET	BURN RATE
\$20 M	\$14,2M	\$5,8M	71%



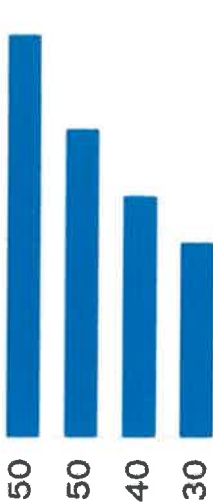
SCHEDULE ADHERENCE



PROJECT HEALTH



Investment by District

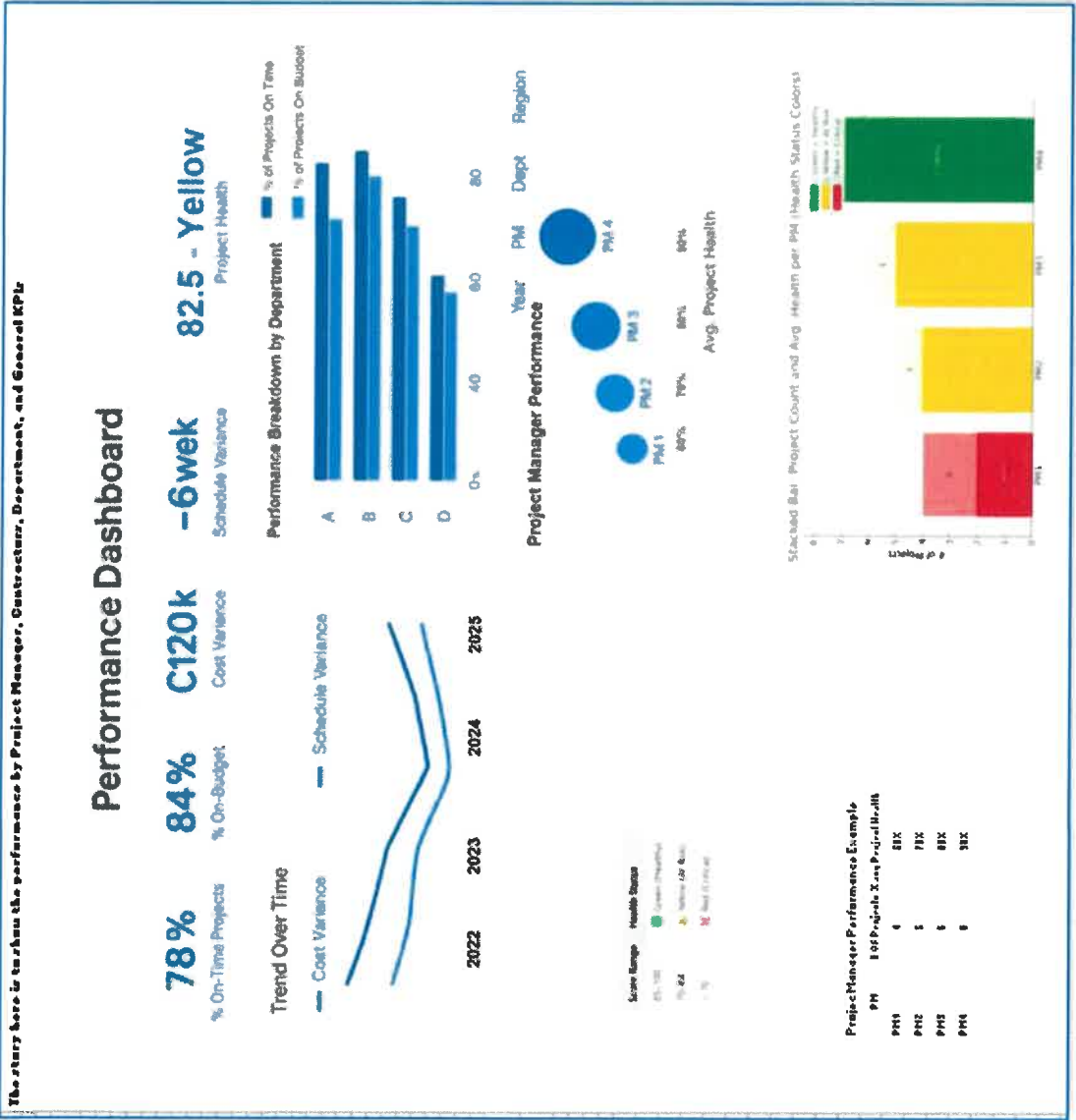


% of Projects in Underserved Areas



We can add a tile showing the top 5 projects at Risk and critical
This information can be filtered by Region, FY, Category/Department/Group.

Wireframe 2.2.7: Proposed Executive Overview



Attachment A-3 Consultant Labor Rate Schedule

EPIC Engineering & Consulting Group, LLC

Polk County Utilities - Simplify i3® Enterprise Infrastructure Program Management Solution

Staff Hourly Rates for Additional Services

Position Classification	Position Code	Raw Rate Low	Raw Rate High	Billing Rate Low	Billing Rate High
Principal	P9	\$74	\$83	\$225	\$253
Sr. Project Manager	P8	\$64	\$72	\$195	\$219
Project Manager	P7	\$62	\$70	\$190	\$214
Sr. Professional IV	P6	\$77	\$87	\$235	\$264
Sr. Professional III	P5	\$70	\$79	\$215	\$242
Sr. Professional II	P4	\$59	\$66	\$180	\$203
Sr. Professional I	P3	\$49	\$55	\$150	\$169
Professional II	P2	\$43	\$48	\$130	\$146
Professional I	P1	\$38	\$42	\$115	\$129
Technician IV	T4	\$33	\$37	\$100	\$113
Technician III	T3	\$30	\$33	\$90	\$101
Technician II	T2	\$26	\$30	\$80	\$90
Technician I	T1	\$23	\$26	\$70	\$79

Years 1-5

Multiplier = 3.05

Position Classification	Position Code	Raw Rate Low	Raw Rate High	Billing Rate Low	Billing Rate High
Principal	P9	\$83	\$93	\$253	\$285
Sr. Project Manager	P8	\$72	\$81	\$219	\$247
Project Manager	P7	\$70	\$79	\$214	\$241
Sr. Professional IV	P6	\$87	\$98	\$264	\$298
Sr. Professional III	P5	\$79	\$89	\$242	\$272
Sr. Professional II	P4	\$66	\$75	\$203	\$228
Sr. Professional I	P3	\$55	\$62	\$169	\$190
Professional II	P2	\$48	\$54	\$146	\$165
Professional I	P1	\$42	\$48	\$129	\$146
Technician IV	T4	\$37	\$42	\$113	\$127
Technician III	T3	\$33	\$37	\$101	\$114
Technician II	T2	\$30	\$33	\$90	\$101
Technician I	T1	\$26	\$29	\$79	\$89

Years 6-10

Multiplier = 3.05

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

5/20/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services, LLC 2502 N Rocky Point Drive Suite 400 Tampa, FL 33607		CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: linda.marini@usi.com															
INSURED EPIC Engineering & Consulting Group LLC 1049 Willa Springs Dr, Ste 1001 Winter Springs, FL 32708		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Travelers Property Cas. Co. of America</td> <td>25674</td> </tr> <tr> <td>INSURER B : Phoenix Insurance Company</td> <td>25623</td> </tr> <tr> <td>INSURER C : Travelers Casualty & Surety Co. of Amer</td> <td>31194</td> </tr> <tr> <td>INSURER D : At-Bay Specialty Insurance Company</td> <td>19607</td> </tr> <tr> <td>INSURER E : Travelers Indemnity Company of CT</td> <td>25682</td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Travelers Property Cas. Co. of America	25674	INSURER B : Phoenix Insurance Company	25623	INSURER C : Travelers Casualty & Surety Co. of Amer	31194	INSURER D : At-Bay Specialty Insurance Company	19607	INSURER E : Travelers Indemnity Company of CT	25682	INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #																
INSURER A : Travelers Property Cas. Co. of America	25674																
INSURER B : Phoenix Insurance Company	25623																
INSURER C : Travelers Casualty & Surety Co. of Amer	31194																
INSURER D : At-Bay Specialty Insurance Company	19607																
INSURER E : Travelers Indemnity Company of CT	25682																
INSURER F :																	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X X	ZPP21P1175025I5	03/16/2025	03/16/2026	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
E	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	X X	BA8L29867725I5G	03/16/2025	03/16/2026	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$10000	X X	CUP0N63731425I5	03/16/2025	03/16/2026	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	X N/A	UB0K46320625I5G	03/16/2025	03/16/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	Professional Liability		106070028	03/16/2025	03/16/2026	\$2,000,000 per claim \$2,000,000 annl aggr.
D	Cyber Tech		AB664061001	05/14/2025	05/14/2026	\$2,000,000, ded \$10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Professional Liability coverage is written on a claims-made basis.

RE : Contract number (2023-006 WA 02) , Project name (Design and Implementation of Simplify i3 APIs and CIP, Dashboards

The General Liability, Automobile Liability and Excess Liability Policies includes an automatic Additional Insured endorsement that provides Additional Insured status to the Polk County, a political subdivision of (See Attached Descriptions)

CERTIFICATE HOLDER**CANCELLATION**

Polk County, A Political Subdivision of
 The State of Florida
 400 Alexandria Blvd
 Oviedo, FL 32765

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



DESCRIPTIONS (Continued from Page 1)

the State of Florida, only when there is a written contract that requires such status, and only with regard to work performed by or on behalf of the named insured. The General Liability Policy contains a special endorsement with Primary and Noncontributory wording, when required by written contract. The General Liability, Automobile Liability, Excess Liability, Workers Compensation and Professional Liability Policies provide a Blanket Waiver of Subrogation when required by written contract, except as prohibited by law.