

CIP BUDGET AMENDMENT REQUEST

(Used for all amendments/transfers per CIP Policy approved 2 September 2014)

Date	8/5/2025
CIP Project(s)	5400012/5400270/71/72
Division	Roads and Drainage
BRJ ID:	Mschmitz 8-5-25

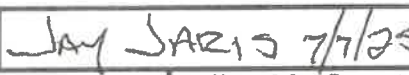

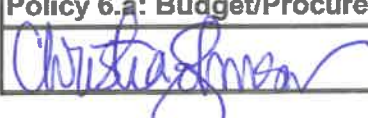

For Transfers under CIP Policy 6.a and 6.b shown below

For CIP Policy 6.b only

	Amount FROM	Fund	Cost Center	Account	Project	Total Project Budget	%
							Decrease
TOTAL							
							% Increase
TOTAL \$	-						

JUSTIFICATION (Attached Current Fiscal Year CIP Detail Sheets)

APPROVALS

Division Director Approval:	 Jay Jarvis 7/7/25	
Policy 6.a: Budget/Procurement	 Christina Jensen 7/9/25 (Date)	Policy 6.b: County Management/Designee  (Date)

6. Amending the Adopted CIP - Circumstances may arise during the fiscal year which makes it necessary to amend the Adopted CIP. Since many of the County's CIP projects span multiple years and funding sources, the Board considers certain variances of estimates to be reasonable and not require BoCC approval. The CIP may be amended as follows:

- a. The Budget and Procurement Director or designee may administratively approve changes to the funding source of a project, as long as the total project budget does not change.
- b. The County Manager or designee may approve project budget increases or decreases, which are less than 5% of the total project budget or \$250,000 (whichever is less). Multiple amendments to the same project can be approved by the County Manager if the total is under 5% or \$250,000.

For Transfers Requiring Board Approval

Board Date:

	Amount FROM	Fund	Cost Center	Account	Project	Justification: See attached Agenda Backup
	\$ 2,800,000	30801	540317001	5666000	5400012	
TOTAL	\$ 2,800,000					
	Amount TO	Fund	Cost Center	Account	Project	
	\$ 1,250,000	30801	540317001	5666000	5400270	
	\$ 550,000	30801	540317001	5666000	5400271	
	\$ 1,000,000	30801	540317001	5666000	5400272	
TOTAL	\$ 2,800,000					

Select Agenda Date:	August 19th, 2025
Select a Category:	Q. Consent Agenda
Select a Sub-Category:	Roads & Drainage Division
Select Approval Path:	Fiscal Impact
Recommend Move (To Regular)	Yes
Recommended "Move To" Category:	I. County Manager

SUBJECT:

Approve CIP Amendment and budget transfer from the Chestnut Sidewalk Project to the Willow Ridge, Lake Seward, and Davenport Drainage Projects within the General Capital Improvement Fund (\$2,800,000.00 one-time budget transfer)

DESCRIPTION:

During the current fiscal year budget preparation, the Roads and Drainage Division was provided and budgeted \$5,000,000.00 to construct the Chestnut Sidewalk Project which is now in the CIP Sidewalk Project. The cost estimate for this project has been decreased to \$2,200,000.00.

With the \$2,800,000.00 surplus, it is recommended that the board fund the following Drainage Projects from the Roads and Drainage Unfunded List:

Willow Ridge Drainage Project: \$550,000.00
Lake Seward Drainage Project: \$1,000,000.00
Davenport Drainage Project: \$1,250,000.00

RECOMMENDATION:

Request Board approve a CIP Amendment and budget transfer from the Chestnut Sidewalk Project to the Willow Ridge, Lake Seward, and Davenport Drainage Projects within the General Capital Improvement Fund.

FISCAL IMPACT:

Upon approved of the CIP Amendment, \$2,800,000.00 will be transferred from the Roads and Drainage Sidewalk CIP Project to the newly established Drainage Projects within the General Capital Improvement Fund.

CONTACT INFORMATION:

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