

CIP BUDGET AMENDMENT REQUEST

(Used for all amendments/transfers per CIP Policy approved 2 September 2014)

Date	4/1/2025
CIP Project(s)	5.40021E+13
Division	Roads and Drainage
BRJ ID:	Mschmitz 4-1-25

For Transfers under CIP Policy 6.a and 6.b shown below

For CIP Policy 6.b only

	Amount FROM	Fund	Cost Center	Account	Project	Total Project Budget	% Decrease

TOTAL	\$	-					
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	Amount TO	Fund	Cost Center	Account	Project	Total Project Budget	% Increase

TOTAL	\$	-					
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JUSTIFICATION (Attached Current Fiscal Year CIP Detail Sheets)
 Scrivners Error

APPROVALS

Division Director Approval:	//Jay Jarvis//	4/1/2025
Policy 6.a: Budget/Procurement	Policy 6.b: County Management/Designee	

(Date)

(Date)

6. Amending the Adopted CIP - Circumstances may arise during the fiscal year which makes it necessary to amend the Adopted CIP. Since many of the County's CIP projects span multiple years and funding sources, the Board considers certain variances of estimates to be reasonable and not require BoCC approval. The CIP may be amended as follows:

- a. The Budget and Procurement Director or designee may administratively approve changes to the funding source of a project, as long as the total project budget does not change.
- b. The County Manager or designee may approve project budget increases or decreases, which are less than 5% of the total project budget or \$250,000 (whichever is less). Multiple amendments to the same project can be approved by the County Manager if the total is under 5% or \$250,000.

For Transfers Requiring Board Approval						Board Date:
	Amount FROM	Fund	Cost Center	Account	Project	Justification: See attached Agenda Backup
	\$ 800,000	11164	540559014	5666000	5400206	
TOTAL	\$ 800,000					
	Amount TO	Fund	Cost Center	Account	Project	
	\$ 800,000	11164	540559014	5666000	5400012	
TOTAL	\$ 800,000					

RESOLUTION _____

AMENDING RESOLUTION 2024-015 TO CORRECT SCRIVENER'S ERROR

WHEREAS, on February 6, 2024, the Board of County Commissioners of Polk County adopted Resolution 2024-015 in connection with a Local Agency Program Agreement with the Florida Department of Transportation regarding the Minor Streetscape Improvement Project for East Orange Avenue and East Crystal Avenue FPIN#: 452246-1-58-01; and

WHEREAS, Resolution 2024-015 contained the incorrect account string information; and

WHEREAS, this resolution shall amend Resolution 2024-015 to correct the scrivener's error, as further set forth below.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Polk County, Florida, in regular session duly assembled:

1. All references to account string number 11164.540559014.3344901.5400206 shall be replaced with account string number 11164.540559014.3344901.5400012
2. All references to account string number 11164.540559014.5666000.5400206 shall be replaced with account string number 11164.540559014.5666000.5400012

Adopted this 1st day of April, 2025.

ATTEST:
STACY M. BUTTERFIELD, Clerk

Polk County, a Political Subdivision of the
State of Florida

By: _____
Deputy Clerk

By: _____
Rick Wilson, Chairman



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File #: 23-4098

Type: County Manager

Status: Agenda Ready

File created: 1/2/2024

In control: [Board of County Commissioners](#)

On agenda: 2/6/2024

Final action:

Title: Approve Local Agency Program (LAP) Agreement with the Florida Department of Transportation (FDOT), Resolutions, CIP Amendment and Resolution to amend the FY 23/24 Budget to fund the construction phase of the Minor Streetscape Improvement Project for East Orange Avenue and East Crystal Avenue. (\$800,000.00 one-time revenue)

Attachments: 1. [FINAL UPLOAD](#), 2. [2a. Resolution LAP](#), 3. [3. loc map](#), 4. [resolution 23-4098](#)

History (1) [Text](#)

SUBJECT

Approve Local Agency Program (LAP) Agreement with the Florida Department of Transportation (FDOT), Resolutions, CIP Amendment and Resolution to amend the FY 23/24 Budget to fund the construction phase of the Minor Streetscape Improvement Project for East Orange Avenue and East Crystal Avenue. (\$800,000.00 one-time revenue)

DESCRIPTION

The Florida Department of Transportation (FDOT) proposes to enter into a LAP Agreement (FPN: 452246-1-58-01) with the County to provide \$800,000.00 (FY 24) in construction funds for the street resurfacing, ADA and tree improvements to East Orange Avenue and East Crystal Avenue in the City of Lake Wales (City).

On September 19, 2023, the Board approved an Interlocal Agreement with the City since the City is not LAP certified and cannot accept the FDOT funding. Polk County is LAP certified and will be acting as the FDOT's project manager through construction.

On January 23, 2024, the Board approved Amendment No. 1 to ensure that the City will be responsible for reimbursing the County for construction costs that are in excess of the \$800,000.00 in State provided funds.

RECOMMENDATION

Request Board authorize the Chairperson to execute the LAP Agreement No. FPN 452246-1-58-01 and approve the Resolutions with the FDOT, CIP Amendment, Resolution to amend the FY 23/24 Budget for funding in the amount of \$800,000.00 to fund the construction phase of the Minor Streetscape Improvement Project for East Orange Avenue and East Crystal Avenue.

FISCAL IMPACT

Upon approval of the CIP amendment and resolution to amend the FY 23/24 Budget, funding in the amount of \$800,000.00 will be established within the Special Revenue Grant Fund for Minor Streetscape Improvement Project for East Orange Avenue and East Crystal Avenue.

CONTACT INFORMATION

Angela Spieler, P.E., Project Manager
 Project Management Section
 Roads & Drainage Division
 (863) 535-2276

Jay M. Jarvis, P.E., Director
 Roads & Drainage Division
 (863) 535-2200

RESOLUTION 2024-015

WHEREAS, the Board of County Commissioners of Polk County, during the preparation of its 2023-24 budget, did not anticipate additional revenues from the State of Florida in regard to the Minor Streetscape Improvement Project for East Orange Avenue and East Crystal Avenue FPIN#: 452246-1-56-01; and

WHEREAS, the said funds will be received as a result of the County's CIP Sidewalk Project in connection with the State of Florida State Funded Grant for a total amount of \$800,000.00; and

WHEREAS, by virtue of the authority granted in Florida Statutes Chapter 129.06(2)(d) this Board may amend its budget to include the receipt of such funds and to appropriate the expenditure of such additional costs;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Polk County, Florida, in regular session duly assembled, that the following amendments to the 2023-24 budget of the Board of County Commissioners of Polk County are hereby adopted.

Revenue, Special Revenue Grants Fund (Parent Fund 10150)

Estimated Revenues for the budget year beginning October 1, 2023 as amended	\$ 80,864,977.00
Additional increased revenues to: 11164.540559014.3344901.5400206	\$ 800,000.00
Revised estimated revenues:	\$ 81,664,977.00

Appropriations, Special Revenue Grants Fund (Parent Fund 10150)

Appropriations, as adopted for budget year beginning October 1, 2023 as amended	\$ 80,864,977.00
Additional appropriations to: 11164.540559014.5668000.5400206	\$ 800,000.00
Revised appropriations:	\$81,664,977.00

Adopted this 6th day of February, 2024.

ATTEST:

STACY M. BUTTERFIELD, Clerk

Polk County, a Political Subdivision of the State of Florida

By: Alison Holland
Deputy Clerk

[Signature]
Chairman

