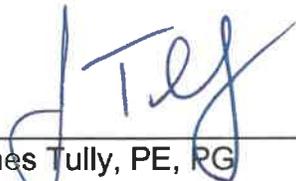


*BACKUP  
DOCUMENTS*

**POLK COUNTY**

**Project Checklist**

- Project Name: Interlocal Utility Asset Transfer Agreement between the City of Lake Wales and Polk County (Crooked Lake Park Wastewater System)
- Project Location: East Regional Utility Service Area
- Source of Funds: NA
- Project Cost Summary: NA
- Certifications: This request has been reviewed by:



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James Tully, PE, RG  
Capital Improvement Program Manager



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Charles Richards, CPA  
Customer Service/Finance Manager



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Tamara Richardson, PE  
Utilities Division Director

**COPY**

**Utilities Division -Signature Request/Routing Request**

**PLEASE REVIEW AND APPROVE THE ENCLOSED DOCUMENTS AND FORWARD AS NOTED BELOW**

**Board Agenda Track**

**This item is slated for the (Month) 2 (Day) 17 (Year) 2026 Bocc Meeting**

**PROJECT TITLE:** Interlocal Agreement to transfer the Crooked Lake Park Wastewater Utility System to the City of Lake Wales (No Fiscal Impact)

PROJECT MANAGER: James Tully

Number of original documents enclosed: 1 Original Agreement / 3 Signature pages

**MUST BE RETURNED BY : 1/23/2026**

- N/A   **PROCUREMENT** / Brad Howard: All originals with support are attached for your review and approval. **BRAD: Please forward this package to the County Attorney offices Attention Jackie Lanfair after signature?**
- TN   **COUNTY ATTORNEY**/Thomas Norsworthy: All originals with support are attached for your review and approval. **STACY : Please forward this package to the Deputy County Manager offices, Atten: Stacy Craver, after signature?**
- JR   **DEPUTY CO. MGR.**/ John Bhode: All originals with support are attached for your review and approval. **MERCEDES: Please return this entire package back to Charles Richards in the Utilities Division after signature?**

**Please email me a quick message to let me know when this package has left your offices to the next party – THANKS!**

**ATTEN: Emily Perez, Mail Drawer UT01 (Phone: 863-298-4142)**

## REQUEST FOR LEGAL SERVICES

**COPY**

**To:** County Attorney's Office- Attention : Tom Norsworthy

**From:** Tamara Richardson, P.E. Utilities Director

**Division:** Utilities

**Prepared by:** Emily Perez **Phone Number:** 863-298-4142

**Date:** January 15<sup>th</sup>, 2026

**Subject:** Interlocal Agreement to transfer the Crooked Lake Park Wastewater Utility System to the City of Lake Wales (No Fiscal Impact )

### **BACKGROUND:**

In January 2021 the Crooked Lake Park Sewerage Company (the "Company") was the owner and operator of a domestic wastewater treatment facility and a wastewater collection and transmission system (the "CLP Wastewater System") serving the Crooked Lake Park residential subdivision located between U. S. Highway 27 and Crooked Lake, south of County Road 640. Later that year, the Company abandoned the CLP Wastewater System assets as provided in Florida Statutes, section 367.165. Upon the County's petition to the Tenth Judicial Circuit the Court appointed the County receiver of the CLP Wastewater System assets.

As receiver, the County has improved and repaired the CLP Wastewater System so it can operate in compliance with Florida Department of Environmental Protection requirements. The improvements include removing the CLP Wastewater System treatment facility and installing a wastewater force main to connect the subdivision to a City of Lake Wales wastewater force main which conveys the wastewater to the City's wastewater facility for treatment. When planning and making these improvements the County has worked with the City of Lake Wales which owns and operates the potable water system serving the Crooked Lake Park subdivision. As the County and City water utility staffs discussed the County's planned CLP Wastewater System improvements, each staff concluded it would be in the best interest of the Crooked Lake Park subdivision residents, the City, and the County, for the City to accept and incorporate the CLP Wastewater System into the Lake Wales Wastewater System after the County completed all its repairs and improvements to that system.

The proposed Interlocal Agreement (the "Agreement") addresses the CLP Wastewater System transfer to the City. The Agreement provides for the County and the City to prepare and implement a plan for the transition of CLP Wastewater System operations to the City and for communicating with system customers about the transition. The City will accept the improved CLP Wastewater System and assets in its "as-is" condition and will not pay the County for receiving the system. The system transfer is contingent upon the Circuit Court's approval which is expected. The City has already approved the Agreement.

### **REQUESTED ACTION:**

Approve the Interlocal Agreement to transfer the Crooked Lake Park Wastewater Utility System to the City of Lake Wales.

**Need response no later than** **Thursday** **1** **23** **2026**

(day of month) (month) (day) (Year)

County Attorney

JAN 16 2026

APPROVED BY

Tom Norsworthy

See note below  
Ann Priddy  
1/22/26

For County Attorney office use only:

Date \_\_\_\_\_

Signature \_\_\_\_\_

Assign to: Tom Norsworthy

Date 1/20/26

County Attorney Project No: 2026-45      Logged out: \_\_\_\_\_

\* I replaced pp. 12-13 of the Agreement to include a depiction (which is the same as Exhibit C) which is referenced multiple times within the document is being part of Exhibit B. The Agreement form which Lake Water approved does not include the depiction in Exhibit B, but adds its own service user as part of Exhibit A. So, an amendment may be need to correctly identify the Agreement exhibits (although the exhibit's content is correct) TN