

CONSULTANT APPROVAL FORM

CPO: If Consultant fee is under \$50,000 & construction is under \$250,000

CSA: If Construction is under \$7,500,000;

OR for study activity if consultant fee is under \$500,000- (FS 287.055 CCNA)

CPO/CSA #: 2024-018-01 (Assigned by Procurement)

To be completed by the requesting Division:

Date: 11/13/2024 Division: Utilities

Project Manager's Name: James Tully Phone #: 863-298-4238

Project Name: Northwest Regional Service Area Master Plan

Total Project Budget: \$315,000.00 Project # 6865002

Estimate of Construction Cost: \$NA - Study

Proposed Consultant: Tetra Tech, Inc. Fee: \$291,448.00

Master Consultant Agreement # 2024-018

Attach Scope of Services Proposed by the Consultant (Exhibit "A")

Approved By: Lamara Richardson Date: 11-14-24

Division Director/Designee

Procurement Division

Date Received: 11/25/2024

Date Reviewed by Analyst: 11/27/2024

Approved by: Michelle Sims

(Procurement Director/Designee)

County Attorney's Office (Required for all CSA's)

Date Received: _____

Date Reviewed: 12/4/2024

Approved by: Sam Nantz

(County Attorney Office Signature)

County Manager's Office (Required if consultant fee is greater than \$100,000)

Date Received: _____

Date Reviewed: 12/3/24

Approved by: [Signature]

(County Manager Office Signature)

Additional Attachments: number of days to complete project, not to exceed/lump sum amount, justification for consultant selected, fee schedule, and Professional Liability COI (COI applicable to CSA only, description field must be project specific (contract requirement)).