

AGREEMENT FOR COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM

#2021-022

AMENDMENT #2

This AMENDMENT effective as of April 6, 2023 (the “Effective Date”), is hereby entered into by and between, Polk County (the “County”), a political subdivision of the State of Florida, situated at 330 W. Church Street, Bartow, Florida 33830, and Stantec Consulting Services, Inc. (the “Consultant”), a New York corporation, located at 400-10220 103 Avenue Northwest, Edmonton, Alberta, Canada T5J 0K4 and whose Federal Employer Identification number is 11-2167170.

WITNESSETH:

WHEREAS, the County and Cardno, Inc, a Delaware corporation, entered into Agreement 2021-022 dated April 6, 2021 (the “Agreement”), for the purpose of providing implementation and post-go-live support of the new CMMS software provided by CentralSquare.

WHEREAS, on March 3, 2023, the Agreement was amended to reflect the County’s consent to the assignment of the Agreement from Cardno, Inc. to the Consultant, effective June 30, 2022, pursuant to a certain Share Purchase Agreement between Cardno. Inc. and Stantec Consulting Services, Inc., and

WHEREAS, on April 5, 2023, the Consultant completed implementation services as described in the Agreement; and

WHEREAS, by this Amendment #2, the Consultant shall provide post-go-live maintenance and support services identified in Attachment “A” of this Amendment for the remainder of the initial five (5) year term of the Agreement through April 5, 2026. These services will be issued through Work Authorizations; and

WHEREAS, pursuant to Section 16.0 of the Agreement, the County and the Consultant mutually agree to amend the Agreement as set forth below.

NOW, THEREFORE, the County and the Consultant, hereby agree as follows:

1. The recitals stated above are true and correct and are fully incorporated herein.
2. The Agreement is amended to provide post-go-live maintenance and support services that are more fully set forth and described in Attachment “A” of this Amendment, attached hereto and fully incorporated herein.
3. **Work Authorizations:** When the County requires the Consultant to perform Services described in Attachment “A” of this Amendment, the County, by the Division Director, will issue a Work Authorization to the Consultant based on the hourly rates listed in Attachment “A”, and all provisions of the Agreement shall apply to the Work Authorization. Each Work Authorization shall include the following: (1) specific scope of services, (2) maximum amount of compensation as a lump sum or a not-to-exceed amount, and (3) Project schedule. Each Work Authorization shall become effective upon due execution and issuance of a purchase order. Work Authorizations less than \$100,000 shall be approved by the Division Director prior to a purchase order being issued. Work Authorizations \$100,000 or greater shall be approved by the County Manager or Deputy County Manager prior to a purchase order being issued. These Work Authorizations must also include a history of cumulative spend for all prior work authorizations executed under the Agreement.
4. The Agreement, as amended by this Amendment #2, continues in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment.

Attest:
STACY BUTTERFIELD
CLERK OF THE BOARD

POLK COUNTY, a political subdivision
of the State of Florida

By: _____
Deputy Clerk

By: _____
W.C. Braswell, Chairman,
Board of County Commissioners

Date Approved by County: _____

Approved as to form and legal sufficiency:

Sandra B. How 2/14/24
County Attorney Date

STANTEC CONSULTING SERVICES, INC.,
a New York corporation

By: _____
Craig L Payne
PRINT NAME

SERVICA PRINCIPAL
TITLE

Date: _____
2/15/2024

ACKNOWLEDGEMENT OF FIRM IF A LIMITED LIABILITY COMPANY

STATE OF _____ County OF _____

The foregoing instruments was acknowledged before me by means of physical presence or online notarization this _____ (Date) by _____ (Name of officer or agent) as _____ (title of officer or agent) of the Company on behalf of the Company, pursuant to the powers conferred upon him/her by the Company. He/she personally appeared before me at the time of notarization, and is personally known to me or has produced _____ as identification and did certify to have knowledge of the matters stated in the foregoing instrument and certified the same to be true in all respects. Subscribed and sworn to (or affirmed) before me this _____ (Date).

(Official Notary Signature and Notary Seal)

(Name of Notary typed, printed or stamped)
Commission Number _____ Commission Expiration Date _____

ACKNOWLEDGEMENT OF FIRM, IF A CORPORATION

STATE OF Florida County OF Manatee

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this 02/15/2024 (Date) by Craig L. Payne (Name of officer or agent) as Senior Principal (title of officer or agent) of the Corporation on behalf of the Corporation, pursuant to the powers conferred upon him/her by the Corporation. He/she personally appeared before me at the time of notarization, and is personally known to me or has produced FLDL as identification and did certify to have knowledge of the matters stated in the foregoing instrument and certified the same to be true in all respects. Subscribed and sworn to (or affirmed) before me this 02/15/2024 (Date).

Garrett Genter
(Official Notary Signature and Notary Seal)
Garrett Genter
(Name of Notary typed, printed or stamped)
Commission Number HH 74145 Commission Expiration Date 12/21/2024



ACKNOWLEDGEMENT OF FIRM, IF AN INDIVIDUAL

STATE OF _____ County OF _____

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this _____ (Date) By _____ (Name of acknowledging) who personally appeared before me at the time of notarization, and is personally known to me or has produced _____ as identification and did certify to have knowledge of the matters in the foregoing instrument and certified the same to be true in all respects. Subscribed and sworn to (or affirmed) before me this _____ (Date).

(Official Notary Signature and Notary Seal)

(Name of Notary typed, printed or stamped)
Commission Number _____ Commission Expiration Date _____

ACKNOWLEDGEMENT OF FIRM, IF A PARTNERSHIP

STATE OF _____ County OF _____

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this _____ (Date) by _____ (Name of acknowledging partner or agent) on behalf of _____ a partnership.

He/She personally appeared before me at the time of notarization, and is personally known to me or has produced _____ as identification and did certify to have knowledge of the matters in the foregoing instrument and certified the same to be true in all respects. Subscribed and sworn to (or affirmed) before me this _____ (Date) .

_____ (Official Notary Signature and Notary Seal)

_____ (Name of Notary typed, printed or stamped)

Commission Number _____ Commission Expiration Date _____



Attachment “ A”

Professional Enterprise Asset Management Services

Scope of Services

Stantec provides Professional Asset Management Services to the County to support their Enterprise Asset Management (EAM) project. The Scope of Services addresses the following CMMS post-go-live maintenance and support services, which include, but are not limited to:

- Configuration
- Testing
- Training
- System Integration
- Technical Support
- Application Development
- Report Development
- Software Upgrade Support
- General Consulting

Fee

The following table provides the breakdown of resources assigned to this project including role, services, and hourly billing rate.

Role	Services	Hourly Billing Rate (Low)	Hourly Billing Rate (High)
Principal	<ul style="list-style-type: none"> • General Consulting 	\$300	\$382
Project Manager	<ul style="list-style-type: none"> • Project Management • Configuration • Testing • Training • System Integration • Technical Support • Application Development • Report Development • Software Upgrade Support • General Consulting 	\$235	\$299
Senior EAM Application Specialist	<ul style="list-style-type: none"> • Project Management • Configuration • Testing • Training • System Integration • Technical Support • Application Development • Report Development • Software Upgrade Support • General Consulting 	\$195	\$248
EAM Application Specialist	<ul style="list-style-type: none"> • Configuration • Testing • Training • System Integration • Technical Support • Application Development 	\$175	\$223

	<ul style="list-style-type: none"> • Report Development • General Consulting 		
Role	Services	Hourly Billing Rate (Low)	Hourly Billing Rate (High)
Application Developer	<ul style="list-style-type: none"> • System Integration • Technical Support • Application Development • Report Development • General Consulting 	\$195	\$248
Project Accountant	<ul style="list-style-type: none"> • Project Administration • Invoicing 	\$145	\$184