



## Polk Transportation Planning Organization

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March 28, 2024

Chairman Bill Braswell  
Polk County Board of County Commissioners  
330 West Church Street  
Bartow, FL 33830

### **RE: Polk TPO Membership Apportionment Plan**

Dear Chairman Braswell:

The Governor has requested the Polk Transportation Planning Organization (TPO) submit a Membership Apportionment Plan based on the 2020 Census. Through its adoption of TPO Resolution 2023-12, the TPO Board formally approved a Membership Apportionment Plan for submission to the Governor. This plan is based on the current membership structure and adds four (4) members to several jurisdictions in Northeast Polk County due to significant increases in population observed in these areas since 2010. As a result, the voting membership of the TPO has been increased from 19 to 23 members. Copies of the resolution and membership plan are enclosed for your review.

Following each decennial census, the member local governments of the Polk TPO must re-designate the TPO. There are four steps to this re-designation process as follows:

1. The Polk TPO prepares a Membership Apportionment Plan consistent with federal and state requirements;
2. The member local governments endorse the Membership Plan;
3. The Plan is submitted to the Governor's Office for review and approval; and
4. The member local governments execute an updated Interlocal Agreement for the Creation of the Polk Transportation Planning Organization (In our case, we've elected to amend our existing interlocal agreement executed in 2014).

At this time, we respectfully request Polk County adopt a resolution in support of the TPO Membership Apportionment Plan. The TPO staff has prepared a sample resolution for your use. This resolution endorses the TPO's membership plan and authorizes the chairman's execution of an amended interlocal agreement upon the Governor's approval of said plan. Copies of the sample resolution and the amendment to the interlocal agreement are enclosed as well.

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We appreciate your attention to this matter. If you have any related questions, feel free to contact me directly at 863.534.6558 or [ryankordek@polk-county.net](mailto:ryankordek@polk-county.net).

Sincerely,



Ryan Kordek  
Polk TPO Executive Director

Enclosures

1. Adopted Polk TPO Membership Apportionment Plan
2. Adopted TPO Resolution 2023-12
3. Draft Sample Resolution
4. Draft Amended Interlocal Agreement
5. Executed Interlocal Agreement forming the Polk TPO, dated July 10, 2014

CC: Bill Beasley, County Manager  
John Bohde, Director, Office of Planning and Development