

CONSULTANT APPROVAL FORM

CPO: If Consultant fee is under \$50,000 & construction is under \$250,000 (procedure)

CSA: If Construction is under \$4,000,000;

OR for study activity if consultant fee is under \$500,000- FS 287.055(CCNA))

CPO/CSA #: 22-098-03 (Assigned by Procurement)

To be completed by the requesting Division:

Date: 1/10/2025 Division: Roads & Drainage

Project Manager's Name: Doug Gable, PE Phone #: 863-535-2285

Project Name: Palmer Rd Drainage

Total Project Budget: \$ 4,500,000 Project #: 5400002

Estimate of Construction Cost: \$ 3,806,113.90

Proposed Consultant: WSP USA, Inc. Fee: \$295,577.54

Master Consultant Agreement # 22-098

Attach Scope of Services Proposed by the Consultant (Exhibit "A")

Approved By: [Signature] Date 1/10/25
Division Director/Designee

Procurement Division

Date Received: 01/24/25 Date Reviewed by Analyst: 01/21/25

Approved by: [Signature]
(Procurement Director/Designee)

County Attorney's Office (Required for all CSA's)

Date Received: _____ Date Reviewed: 2/10/25

Approved by: [Signature]
(County Attorney Office Signature)

County Manager's Office (Required if consultant fee is greater than \$100,000)

Date Received: _____ Date Reviewed: _____

Approved by: _____
(County Manager Office Signature)

Additional Attachments: number of days to complete project, not to exceed/lump sum amount, justification for consultant selected, fee schedule, and Professional Liability COI (COI applicable to CSA only, description field must be project specific (contract requirement)).