

RESOLUTION NO.: 25-_____

RESOLUTION ESTABLISHING THE POLK COUNTY COMPREHENSIVE PLAN ADVISORY COMMITTEE

WHEREAS, Polk County, a political subdivision of the State of Florida, has retained the professional planning services consulting firm of Inspire Placemaking Collective, Inc. (the “**Consultant**”) to assist in updating the County’s Comprehensive Plan, projected out through the year 2050, in accordance with the Community Planning Act codified in Chapter 163, Florida Statutes; and

WHEREAS, the purpose of the County’s Comprehensive Plan is to provide for and guide future land development and growth within Polk County; and

WHEREAS, the Polk County Board of County Commissioners (the “**Board**”) desires to establish a Comprehensive Plan Advisory Committee to provide an independent and external perspective on the County’s Comprehensive Plan policies to ensure that such policies align with the best interest of the public and the County Commission’s vision; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF POLK COUNTY, FLORIDA, THAT:

1. **CREATION.** The Polk County Comprehensive Plan Advisory Committee (referred to hereinafter as the “**Committee**”) is hereby created.
2. **MEMBERSHIP.** The Committee shall consist of fifteen (15) members. Ten (10) members shall be appointed by the Board, with each Board member appointing two (2) Committee members. The remaining five (5) members shall be selected as follows: one (1) member shall be selected by the Polk County School Board, one (1) member shall be selected by the Central Florida Development Council, one (1) member shall be selected by the Central Florida Regional Planning Council, one (1) member shall be selected by the Polk County Builders Association, and one (1) member shall be selected by Polk Vision.
3. **TERM / REMOVAL.** The duties of the Committee, as described in Section 9 below, are anticipated to be complete by December 31, 2025; however this Resolution, and the Committee created hereunder, shall remain in effect until final completion, publication and Board adoption of the County’s updated Comprehensive Plan. Members of the Committee shall serve for the duration of such term, provided, however, that all Committee members serve at the pleasure of the Board and may be removed with or without cause by the Board at any time. Should a Committee member miss two consecutive meetings, without notification to the Land Development Division Director, the Committee member shall be automatically removed from the Committee.

Should a Committee member miss three meetings, with or without notification, the Land Development Division Director shall report the absences to the Board.

4. **OFFICERS.** The Committee shall elect a chairperson and a vice-chairperson from amongst its membership at the first meeting of the Committee.
5. **MEETINGS.** The Committee shall meet as necessary to carry out its duties hereunder. Meetings shall be scheduled at the discretion of the Land Development Division Director or other division director designated by the County Manager.
6. **QUORUM.** A quorum shall consist of five (5) members.
7. **SUNSHINE LAW.** Meetings of the Committee are “public meetings” as defined by Section 286.011, Florida Statutes, and are open to the public and otherwise subject to Florida’s “Sunshine Law.” Reasonable notice of the time and place of all meetings shall be given to the public consistent with Florida Law and Polk County policy.
8. **PROCEDURAL RULES.** The current edition of Robert’s Rules of Order, Newly Revised, shall be followed in conducting meetings of the Committee.
9. **CHARGE.** The members of the Committee are charged to assist the Planning Commission and the Board of County Commissioners with ensuring that the land development policies adopted in the County’s Comprehensive Plan align with the best interest of County residents, the public, and the Board’s vision for growth and development through 2050.
10. **EFFECTIVE DATE.** This Resolution shall be effective upon adoption.

ADOPTED IN REGULAR SESSION DULY ASSEMBLED THIS 1st DAY OF APRIL, 2025.

ATTEST:
STACY M. BUTTERFIELD,

Clerk to the Board

**Polk County, a political subdivision of
the State of Florida**

BY: _____
DEPUTY CLERK

BY: _____
T.R. Wilson, Chair
Board of County Commissioners