

REQUEST FOR LEGAL SERVICES

TO: County Attorney's Office

Attention: Breezi Hicks

FROM: Tabitha Biehl Ext. 534-7377 x 202

PW06

DIV: Parks and Natural Resources

DATE: January 12, 2024

Request (In detail):

Through a fully executed agreement, effective December 19, 2022, FDEP awarded Polk County with \$3,000,000 towards the acquisition of the project. The County recently received a request from FDEP to execute Amendment #1, due to recent Office of General Counsel and Program updates. Bulleted below is an overview of the updates. There are no changes to the amount of the agreement.

Overview of updates included in Amendment:

- **Attachment 1, Standard Terms and Conditions**
 - Updates to the links in 8(d) and 8(i)
- **Attachment 2, Special Terms and Conditions**
 - Update to the project title
 - Reimbursement period updated to begin on July 1, 2022
 - Update to the match language
 - Include 5% retainage
 - Common Carrier language added
 - SLIP Study language relocated to Attachment 6
- **Attachment 3, Grant Work Plan**
 - Update to the project title
 - Formatting of the deliverables updated into bullet point format. Deliverable language remains the same.
 - *Performance Measures* language updated to define partial, full, incomplete deliverables and remove Exhibit A, Progress Report Form being accepted as an interim deliverable.
 - *Payment Request Schedule* language updated to remove acceptance interim payments.
- **Attachment 5, Special Audit Requirements**
 - Updated link under #4 in Part 1: Federally Funded
 - Updated link in last paragraph on page 6.
- **Attachment 6, Program Specific Requirements**
 - Sea Level Impact Projection Study Requirement added as #1 (formerly located in Attachment 2)
 - Additional Documentation for Contractual Costs (formerly #3) replaced with Contractual

1/19/24 -
good to go

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County Attorney

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Services (#9)

- Items 10 through 12 added
- **Exhibit A, Progress Report Form**
 - Updated to linked website version which will always be the most recent version.
- **Exhibit F, Final Report**
 - Minor language edits made so the Department could combine the planning and implementation version of the templates.
- **Exhibit J, Common Carrier Attestation**
 - This Exhibit is now required for the Grant Agreement and the Exhibit needs to be sent back to the Department after execution. Please return this form within thirty (30) days following full execution.

Approval this Amendment #1 will allow the County to submit an invoice to FDEP for reimbursement as this project nearing completion.

Please indicate any time limits involved and attach all necessary documentation.

For County Attorney office use only:

Assign to: _____

Date:

County Attorney Project No.:

Logged out: