



Polk County Board of County Commissioners

Meeting Agenda - Final-revised

June 03, 2025 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than 48 hours prior to the proceeding. Their office is located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090 or TTY (863) 534-7777. If hearing impaired dial 7-1-1 for Florida Relay services or call (800) 955-8771 (TTY); dial (800) 955-1339 if you are using a computer.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIR)

INVOCATION

Murphy Hanley, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIR)

A. PRESENTATIONS and RECOGNITIONS

- A.1. Dee Dee Beaver, Retired Comptroller Division Director for Stacy M. Butterfield, CPA, Clerk & Comptroller Polk County, FL, to present the Government Finance Officers' Association (GFOA) Certificate of Achievement Awards for Financial Reporting for the 2023 Annual Comprehensive Financial Report and the 2023 Popular Annual Financial Report to Stacy M. Butterfield, CPA, Clerk and Comptroller. She will present the GFOA Distinguished Budget Award for 2023 to Commissioner Rick Wilson, Chairman, Board of County Commissioners.

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

- C.1. Eve Salimbene to discuss transparency at Animal Control.
- C.2. G. Robert Weedon, DVM, MPH to discuss revising Polk County's animal ordinance.
- C.3. Jennifer Castro to discuss rescue partnerships with Animal Control.

C.4. Comments.

D. APPROVE CONSENT AGENDA

D.1. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

E.1. Disbursements.

E.2. Minutes of Regular Board meeting held on May 20, 2025.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (RANDY MINK)

H. COUNTY MANAGER (BILL BEASLEY)

H.1. Approve agreement with Jones Edmunds & Associates, Inc. for professional engineering services for the Phase IV Landfill Cells at North Central Landfill (NCLF). (\$2,940,797.77 one-time expense)

H.2. Approve agreement with AECOM Technical Services, Inc. to test their technology to reduce Harmful Algae Blooms (HABs) from the Upper Saddle Creek surface waters. (\$2,300,000.00 one-time expense)

H.3. Approve agreement with The Lunz Group, LLC, for architectural & engineering services for the Polk County Agricultural Center Complex. (\$1,572,400.00 onetime expense for Phase I)

I. COMMISSIONER DISTRICT 1 (BECKY TROUTMAN)

I.1. Reappoint Sean Malott as a Member (Seat 1) of the Polk County Industrial Development Authority, for the three-year term, June 4, 2025 through June 3, 2028.

I.2. Commissioner Troutman Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

J.1. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

K.1. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (MICHAEL SCOTT)

L.1. Commissioner Scott Comments.

M. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIR)

M.1. Chair Wilson Comments.

N. LAY BOARD APPOINTMENTS

O. EXPEDITED HEARINGS PURSUANT TO RESOLUTION NO. 2022-089

* County Attorney opening comments

O.1. Public Hearing (LDCPAL-2024-19 Minute Maid Ramp Road 1 CPA) (Transmittal Hearing) to consider a Comprehensive Plan Map Amendment to change from Residential High (RHX) to Tourism Commercial Center (TCCX) on 3.2 ± acres of a parent tract of 13.47 ± acres. (No Fiscal Impact)

P. PUBLIC HEARINGS

P.1. Public Hearing to Consider Adoption of a Resolution Allowing for the Installation of Four Traffic Calming Devices (Speed Humps) on Eleventh Street Southeast, Near Highland City. (estimated \$20,000.00 one-time expense)

P.2. Public Hearing to Consider Adoption of a Resolution Allowing for the Installation of Three Traffic Calming Devices (Speed Humps) on Friedlander Road, Near Highland Park Manor. (estimated \$15,000.00 one-time expense)

Q. WORK SESSION ITEMS

R. CONSENT AGENDA ITEMS

R. COMMISSIONER DISTRICT 1

R. COMMISSIONER DISTRICT 2

R. COMMISSIONER DISTRICT 3

R. COMMISSIONER DISTRICT 4

R. COMMISSIONER DISTRICT 5

R. COUNTY COMPTROLLER

R.1. Removal of equipment from inventory as listed on Blanket Removal Form 2218.

R. COUNTY MANAGER

R. ECONOMIC DEVELOPMENT

R. TOURISM/SPORTS MARKETING

R. OFFICE OF PLANNING & DEVELOPMENT

- R.2. SET HEARING: (LDCPAS-2025-3 Lake Gibson Estates CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use from Residential Low (RL) to Residential Medium (RM) on ± 2.51 acres in the Urban Growth Area (UGA). The suggested adoption hearing date is June 17, 2025, at 9:15 a.m.
- R.3. SET HEARING: (LDCPAS-2025-5 Lake Hancock Road CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use from Business Park Center (BPC-2X) to Residential Low (RL-4X) on ± 2.28 acres in the Transit Supportive Development Area (TSDA) and the US 98 Selected Area Plan (SAP). The suggested adoption hearing date is June 17, 2025, at 9:15 a.m.
- R.4. SET HEARING: (LDCT-2025-10 Temporary Storm Debris Handling LDC Text Amendment) to amend Chapter 2, Section 207, Temporary Uses, subsection 207.L, Road Construction Material/Equipment, add a Subsection 207.M, Processing Management, and Disposal of Yard Debris Collected from major storms. The suggested hearing dates are for the first reading on June 17, 2025, at 9:15 a.m. and the second reading on July 1, 2025, at 9:15 a.m.
- R.5. Conditional Approval of McCall Road Estates Plat. (No Fiscal Impact)
- R.6. Accept Aston Pointe (aka Neo at Four Corners) potable water, wastewater and reclaim water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No Fiscal Impact)
- R.7. Accept a one-year warranty and surety in the amount of \$21,370.92 in the form of Maintenance Bond No. CIC1934047 for Aston Pointe (aka Neo at Four Corners). (No Fiscal Impact)
- R.8. Accept Babson Court potable water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No Fiscal Impact)
- R.9. Accept a one-year warranty and surety in the amount of \$14,367.27 in the form of Maintenance Bond No. 4184112 for Babson Court. (No Fiscal Impact)
- R.10. Accept Performance Surety in the amount of \$1,330,111.94 in the form of Performance Bond No. DUA003200 for Fox Branch Ranch Phase 1B. (No Fiscal Impact)
- R.11. Accept Performance Surety in the amount of \$42,216.90 in the form of Performance Bond No. 41K237630 for Holden Road. (No Fiscal Impact)
- R.12. Accept Performance Surety in the amount of \$327,746.43 in the form of Performance Bond No. 30242652 for McDonald's 9-2686 - Wahneta. (No Fiscal Impact)

- R.13. Accept Performance Surety in the amount of \$78,279.76 in the form of Performance Bond No. 1001192915 for Trimak County Line Road. (No Fiscal Impact)
- R.14. Approve recommended changes to the functional classification of select Polk County roads: Dean Street, Camp Mack Road, Minute Maid Ramp Road 1, Tangelo Road, and Waterfield Road. (No fiscal impact)
- R.15. First amendment to Citrus Ridge Drive and US HWY 27 development agreement
- R.16. Accept Commercial Performance Surety in the amount of \$2,577,559.31 in the form of Commercial Performance Bond No. L273755-2152 for Shoppes at Citrus Ridge. (No Fiscal Impact)
- R. BUILDING
- R. DEPUTY COUNTY MANAGER
- R. BUDGET & MANAGEMENT SERVICES
- R. PROCUREMENT
- R. COMMUNICATIONS
- R. COOPERATIVE EXTENSION SERVICES
- R. HEALTH & HUMAN SERVICES
- R.17. Approve State Housing Initiative Partnership (SHIP) Program rehabilitation/replacement program Homeowner Assistance Agreement and Grant Agreement for property located in Davenport, FL, for Case #RC24-SHIP-008. (\$196,986.21 one-time expense).
- R. EQUITY & HUMAN RESOURCES
- R. INFORMATION TECHNOLOGY
- R. CODE ENFORCEMENT
- R. COURT SERVICES
- R.18. Approve Certificate of Participation - Edward Byrne Justice Assistance Grant - Countywide (JAGC) Program FY 2024. (No fiscal impact)
- R. RISK MANAGEMENT

R. COMMUNITY HEALTH CARE

- R.19. Approve Polk HealthCare Plan Medical Services Agreements with Elon Health Primary Care, LLC for primary care services and Elon Health, LLC for urgent care services. (estimated annual amount less than \$100,000 per agreement)

R. FACILITIES MANAGEMENT

R. FLEET MANAGEMENT

R. PARKS & NATURAL RESOURCES

R. FIRE RESCUE

- R.20. Requesting the approval of the renewal application of Certificate of Public Convenience and Necessity (COPCN) for AmeriCare Ambulance Service, Inc.

R. EMERGENCY MANAGEMENT

R. REAL ESTATE SERVICES

- R.21. SET HEARING to consider a request to vacate a portion of platted and unmaintained right-of-way shown on the map of The Goldenbough Association's Plat of Home Sites. (Suggested hearing date is June 17, 2025, at 9:00 a.m. or immediately following the regular agenda)

- R.22. Authorize an Easement to the City of Lakeland in conjunction with a sanitary sewer lift station associated with the Moore Road Fire Station. (No fiscal impact)

- R.23. Accept Quit Claim Deed from CH Dev Bradbury, LLC, a Florida limited liability company, for additional right-of-way along Snell Creek Road. (No fiscal impact)

- R.24. Accept Quit Claim Deed for additional right-of-way in conjunction with the Impact Fee Credit Agreement - Mirabella Road Extension. (No fiscal impact)

- R.25. Accept Quit Claim Deed from Hall Construction Management, Inc. for additional right-of-way for the intersection of States Street and Winter Lake Road. (No fiscal impact)

R. ROADS & DRAINAGE

- R.26. Set Hearing to Consider Adopting a Resolution Allowing for the Installation of Traffic Calming Devices (Speed Humps) on Harney Street near Bartow. (Suggested Hearing Date: Tuesday, July 15, 2025, at 9:15 a.m.) (No fiscal impact)

- R.27. Approve and Authorize the Chairman to Execute Amendment to the Traffic Signal Maintenance and Compensation Agreement with the Florida Department of Transportation (FDOT) to Include Updated Exhibit "A" for FY 2025/2026. (\$1,075,879.00 one-time revenue/no match required)

- R.28. Approve amendment No. 5 to Agreement 18-73 with Dewberry Engineers, Inc. for CR 557 (Buena Vista Drive) widening professional services. (\$169,142.01 one-time expense)
- R.29. Approve selection committee's recommendation to authorize staff to negotiate construction engineering and inspection (CEI) services agreements with AECOM Technical Services Inc., Eisman & Russo, Inc., RS&H, Inc., and WSB LLC. (No fiscal impact)
- R. UTILITIES
- R. SOLID WASTE
- R. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY
- R. COURT RELATED
- R. POLK COUNTY PROPERTY APPRAISER
- R. POLK COUNTY SHERIFF
- R. POLK COUNTY SUPERVISOR OF ELECTIONS
- R. POLK COUNTY TAX COLLECTOR
- R. WORKFORCE DEVELOPMENT BOARD
- R. COUNTY ATTORNEY
- R.30. SET PUBLIC HEARING to consider adoption of an Assessment Resolution and Non-Ad Valorem Assessment Roll pursuant to Ord. 2022-029, as amended by Ord. 2024-028, the Polk County Local Provider Participation Fund Ordinance. (Suggested hearing date is June 17, 2025 at 9:00 a.m.)

ANNOUNCEMENTS

Below are scheduled events and public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, June 3, 2025 – 6:00 p.m. – Sidewalk Advisory Committee will meet in Room 413, Fourth Floor, County Administration Building.
- Wednesday, June 4, 2025 – 8:50 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, June 4, 2025 – 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.
- Wednesday, June 4, 2025 – 3:00 p.m. – Central Florida Development Council (CFDC) Board Meeting will be held at The Exchange, 250 Magnolia Avenue Southwest, Suite 200, Winter Haven.
- Wednesday, June 4, 2025 – 4:00 p.m. – Central Florida Development Council (CFDC) Investor Meeting will be held at The Exchange, 250 Magnolia Avenue Southwest, Suite 200, Winter Haven.
- Thursday, June 5, 2025 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Tuesday, June 10, 2025 – 7:00 a.m. – Citrus Connection Board Retreat, Lake Crago Recreational Center, 525 Lake Crago Drive, Lakeland.
- Tuesday, June 10, 2025 – 8:00 a.m. – Citrus Connection Board meeting will be held at Lake Crago Recreational Center, 525 Lake Crago Drive, Lakeland.
- Wednesday, June 11, 2025 – 2:00 p.m. – Comprehensive Plan Review Advisory Committee will meet in Room 413, Fourth Floor, County Administration Building.
- Thursday, June 12, 2025 – 8:00 a.m. – Stormwater Technical Advisory Committee (STAC) Field Visit to Lake Lulu Project at Lake Lulu outfall off Hoover Road, Winter Haven (The closest address is 1001 Hoover Road, Winter Haven).
- Thursday, June 12, 2025 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, June 12, 2025 – 9:00 a.m. – Polk Transportation Planning Organization (TPO) Board Meeting will be held in the County Commission Boardroom.
- Thursday, June 12, 2025 – 9:00 a.m. – County Manager's representatives will meet

with representatives from the Imperial Polk County EMTs and Paramedics, I.A.E.P. Local 917 R-5 SEIU/NAGE to hold negotiations relative to collective bargaining. The meeting will be held at the W.H. Stuart Center, 1710 U.S. Highway 17 South, Bartow.

- Friday, June 13, 2025 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.
- Saturday, June 14, 2025 – 9:00 a.m. – Simmers-Young Grand Opening/flag football game: Battle of the Badges at Simmers-Young Park, 339 American Spirit Road, Winter Haven.
- Monday, June 16, 2025 – 1:30 p.m. – Polk Transportation Disadvantaged Local Coordinating Board (TD LCB) will be held in the County Commission Boardroom.