



# Polk County Transportation Planning Organization Transportation Disadvantaged Local Coordinating Board (TD LCB)

## Meeting Agenda

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December 16, 2024 TPO TD LCB

**Polk County Administration Building  
330 W. Church Street  
Bartow, FL 33830**

**Note to LCB Members: We must have FIVE voting members/alternates in the meeting room in order to conduct this meeting.**

Attending by Zoom:

Polk TD LCB Board Members and Alternates may attend this meeting by Zoom, if they wish. They will be counted as “present,” and they can join in the discussion of agenda items. However, according to Florida Laws on Public Meetings, members/alternates who attend this way will not be counted towards the Quorum. However, they may still take part in the meeting, and they may vote.

We start the Zoom 30 minutes before the actual meeting start time, to get all the equipment running. When you enter the Zoom call, please type your name into the Chat Box.

To Join the Zoom Meeting:

<https://us02web.zoom.us/j/83881372784?pwd=5JTqa2aKXTNRPtI3GU3oksndPkqhH1.1>

Meeting ID: 838 8137 2784

Passcode: 582180

### Introduction

1. Call to Order - 1:30 p.m. (Jeremy Clark, Chairman)
2. Confirmation of Quorum
3. Opportunity for Public Comment
4. Draft Meeting Minutes from September 30, 2024 Meeting
5. Agenda Review - Ms. Julia B. Davis, AICP, Polk TPO

### CTC Reports

6. CTC Report on Operating Data and Performance Measures - December 2024

### Action Items

7. Annual Election of Vice-Chairperson.
8. Proposed amendments to the Polk the Transportation Disadvantaged Service Plan (TDSP)
9. Review of Federal Transit Administration (FTA) grant application(s) received from the CTC and from Coordination Contractors, if available, for the FY 25-26 cycle.
10. Annual Schedule of Events
  - a. Discuss Annual Schedule of Polk TD Program (TRAINING MODULE)
  - b. Review and Approval of the proposed Polk TD-LCB meeting Schedule for 2025
  - c. Appoint subcommittee members to assist with Annual Evaluation of CTC (Jan-March 2025) and TDSP (March-May 2025). Subcommittee members will review the Draft document and provide comments bback to TPO staff

### **Information Items, Communications, and Reports**

11. TPO Distribution Items & Comments
12. Board Member Comments & Announcements
13. Adjournment - Next Quarterly Meeting is scheduled for March 17, 2025.

The agenda and related material are available in alternative formats upon request.

In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Board of County Commissioners, Communications Office, at 330 W. Church Street, Bartow. Telephone (863) 534-6090, not later than four days prior to the proceeding. If hearing impaired call: (TDD) (863) 534-7777 or 1-800-955-8771, or Voice impaired call: 1-800-955-8770, via Florida Relay Service.

The TPO planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or family status may file a complaint with the TPO's Title VI Specialist at (863) 534-6486, or by writing the Polk TPO at Post Office Box 9005, Bartow, Florida 33831-9005.

“Remember to donate \$1.00 to the Florida Transportation Disadvantaged Trust Fund next time you renew your vehicle tag!”