

**POLK COUNTY  
CONTRACT FOR SERVICES  
CONTRACT # 22-503-IHC**

This Contract for Services ("Contract") is made effective from **October 1, 2022** ("Effective Date") to **September 30, 2025** by and between **Florida Department of Health in Polk County**, ("FDOH"), and Polk County, a political subdivision of the State of Florida ("COUNTY"), (FDOH and COUNTY shall be jointly referred to herein as the "Parties").

**WITNESS TO:**

WHEREAS, the COUNTY wishes to provide funding for the provision of dental care services for qualified Polk County residents at or below 200% of the Federal Poverty Level ("FPL"); and

WHEREAS, FDOH provides such services.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, and other good and valuable consideration, the Parties hereby agree as follows:

**ARTICLE I  
SERVICE DELIVERY**

- 1.1 The recitals stated above are true, correct, and incorporated into this Contract.
- 1.2 FDOH shall undertake and perform all tasks and services ("Services") of the applicable treatment programs identified in the Scope of Services attached to this Contract as Exhibit A and incorporated herein by reference, for those patients verified as qualified Polk County residents that are at or below 200% of the FPL guidelines.
- 1.3 The Scope of Services shall not be altered without prior written approval from the COUNTY.
- 1.4 Funding provided by the Contract shall be used only to treat Qualified Residents of Polk County, as defined in section 212.055(7) Florida Statutes and Polk County Ordinance 2015-76, as amended. Further eligibility requirements are stated in Exhibit A.

**ARTICLE II  
FUNDING**

- 2.1 In consideration for FDOH providing Services to Qualified Residents, the COUNTY will annually pay FDOH a total amount not to exceed Nine Hundred Ten Thousand and no/100 Dollars (\$910,000) as described in the attached Exhibit C ("Fee Schedule") and pursuant to the procedures listed at ARTICLE III herein. Notwithstanding the foregoing or anything to the contrary contained herein, COUNTY's obligation to pay the aforementioned amount is expressly contingent on approval by the COUNTY's Board of County Commissioners of the referenced budgeted amount.
- 2.2 FDOH agrees to return to the COUNTY any overpayments of funds disallowed pursuant to the terms and conditions of the Contract. In the event that the Parties or their independent auditors discover that an overpayment has been made, the overpayment shall be repaid immediately without prior notification from the COUNTY. In the event that the COUNTY first discovers an overpayment has been made, the COUNTY will notify FDOH of such findings.
- 2.3 FDOH will make all efforts to acquire federal funding and any available state or local funding for its facility and operation in addition to that received by COUNTY.

**ARTICLE III**  
**PROCEDURES FOR INVOICING AND PAYMENT**

- 3.1 FDOH shall deliver, or cause to be delivered to the COUNTY, a quarterly invoice for Services rendered by utilizing an invoice on FDOH letterhead in form and content similar to the form found in the attached Exhibit D. Invoices will be submitted by the last calendar day of the month following the end of the quarter which is the subject of the report. The signed CPQR as identified in Section 4.1 must accompany the invoice.
- A. The COUNTY may, at its discretion, inspect any documents, records, and files retained by FDOH to verify accuracy of all submitted invoices and reports.
- 3.2 Upon receiving the invoices and supporting documentation, the COUNTY shall review such invoices and supporting documentation to determine whether the invoiced items are proper for payment. The COUNTY will pay FDOH for Services on a quarterly basis based upon approved invoices.

**ARTICLE IV**  
**REPORTING AND POLK HEALTHCARE PLAN REFERRALS**

- 4.1 FDOH shall deliver the following, fully completed Quarterly Reports to the COUNTY. All Quarterly Reports are due by the last calendar day of the month following the end of each quarter.
- A. Performance Objectives (Exhibit B)
- B. Summary of Services – FDOH will use the county-wide, COUNTY provided electronic shared data information system to determine and record client eligibility, track program data, and services. From the data entered into the shared data information system by the tenth (10<sup>th</sup>) of the following month of each quarter, a Community Partner Quarterly Summary of Services Report (CPQR) will be generated by the shared data information system for review and signature to signify agreement with the data reported.
- 4.2 Polk HealthCare Plan Membership Referrals.
- A. FDOH shall request and obtain information from each individual who seeks Services from FDOH sufficient for FDOH to determine whether the individual could qualify for membership in the Polk HealthCare Plan. For purposes of making the determination, FDOH shall assume the information an individual provides is accurate and true. If FDOH determines an individual could qualify for Polk HealthCare Plan membership, then FDOH shall electronically refer the individual to the COUNTY via the shared data information system.
- B. FDOH acknowledges its referral of potentially qualified individuals to the Polk HealthCare Plan is an integral part of the Contract consideration it provides the COUNTY.
- 4.3 FDOH shall provide the COUNTY with additional relevant information relating to the Services and/or program, upon request, as needed. To the extent possible, the COUNTY will specify what additional information it may need from FDOH at least ten (10) days before the date the COUNTY must receive the requested information. COUNTY will provide FDOH with information relevant to support and coordination for the Electronic Eligibility System upon request, as needed.
- 4.4 FDOH shall submit to the COUNTY an annual financial report and copies of any audits performed for its applicable fiscal year within thirty (30) calendar days after the date the applicable report or audit is issued.
- 4.5 If FDOH is unable to submit any required reporting by its due date, FDOH shall notify the COUNTY in writing prior to the due date. The COUNTY may withhold payment in accordance with ARTICLE XV of this Contract until all required reporting has been submitted to the COUNTY by FDOH.
- 4.6 Reporting will be monitored for correct and timely submission as well as referrals to the Polk HealthCare Plan as part of the evaluation and monitoring process described in Article V below. If FDOH would materially fail to comply with its Contract obligations, the COUNTY may seek the remedies stated in Article XV of this Contract.

**ARTICLE V**  
**EVALUATION AND MONITORING**

- 5.1 FDOH agrees that the COUNTY will monitor and evaluate FDOH's performance of its Contract activities as determined necessary by the COUNTY to include without limitation FDOH's Article IV reporting and referral obligations. The continuation of the Contract is contingent upon the evaluations substantiating FDOH is satisfactorily performing all its Contract obligations. Such monitoring and evaluation shall be based on the terms of this Contract and outcome measures. FDOH agrees to furnish upon request to the COUNTY or its designees, and make copies and/or transcriptions of such records and information as determined necessary by the COUNTY for purposes of monitoring and evaluation under this Contract and shall submit to the COUNTY any information and status reports required by the COUNTY on forms approved by the COUNTY.
- 5.2 The COUNTY and FDOH hereby mutually agree to outcomes and performance objectives described in the attached Exhibit B. FDOH will furnish to the COUNTY the data that will be used to evaluate the effectiveness of the Services funded under this Contract.
- 5.3 FDOH gives the COUNTY, through any authorized representative, access to and the right to inspect, examine, copy and audit all records, books, papers, or documents relating to the Services provided under the terms of this Contract.

**ARTICLE VI**  
**FINANCIAL RESPONSIBILITY**

- 6.1 FDOH shall maintain books, records and documents in accordance with generally accepted accounting procedures and practices which shall sufficiently and properly reflect all expenditures of funds provided under this Contract and in accordance with Florida's Public Records Act.
- 6.2 FDOH shall also provide for audit purposes (upon request) all files, records and documents pertaining to all Service delivery related activities.
- 6.3 Any funds expended in violation of this Contract shall be refunded in full by FDOH to COUNTY from non-federal and non-state resources.

**ARTICLE VII**  
**ASSURANCES**

- 7.1 FDOH shall comply with the following assurances:
- A. FDOH agrees to comply with all applicable Federal, State, and County constitutions laws, ordinances, codes and regulations including, without limitation, Section 766.1115, Florida Statutes. The Bylaws and Policies and Procedures, and Articles of Incorporation of FDOH shall also regulate the program operation of FDOH. Any conflict or inconsistency between the Federal, State or County guidelines and regulations, FDOH's corporate governance documents, and this Contract shall be resolved in favor of the most restrictive regulations.
  - B. In accordance with Title VI of the Civil Rights Act of 1964 (P.L. 88-352), no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which FDOH receives Federal financial assistance.
  - C. FDOH shall not exclude eligible residents from participation in any program on the grounds of race, color, national origin, sex, religion, handicap, or familial status.
  - D. FDOH shall establish safeguards to prohibit employees from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties. Should such possible conflicts, real or apparent, arise, FDOH shall disclose such situations to the COUNTY and the County Attorney's Office for review.

- E. In accordance with the Drug Free Workplace Act of 1988, FDOH certifies that it has a policy designed to ensure that FDOH's workplace is free from the illegal use, possession, or distribution of drugs or alcohol.
- F. FDOH certifies compliance with Paragraph (2)(a) of Section 287.133 Florida Statutes, which provides that a "person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list." FDOH acknowledges that this Contract shall be void if it has violated the above-referenced statute. Additionally, FDOH shall ensure compliance with the U.S. Department of Health Office of Inspector General Medicare/Medicaid fraud, waste, and abuse requirements.
- G. As a "Covered Entity," FDOH warrants that it is in compliance with the requirements of the Health Insurance Portability and Accountability Act of 1996, as amended ("HIPAA") and the provisions of the Privacy Rule, Security Rules adopted by the Department of Health and Human Services ("HHS"), the Health Information Technology for Economic and Clinical Health Act of 2009, as amended ("HITECH Act"), and the Florida Information Protection Act of 2014, as amended ("FIPA"). FDOH further agrees that it shall restrict disclosure or usage of Protected Health Information ("PHI") it obtains or creates through its association with the COUNTY to the exclusive purposes established by this Contract.
- H. To the extent FDOH dispenses medicinal drugs, FDOH assures that its practitioners shall comply with and be subject to all laws and rules applicable to pharmacists and pharmacies, including, without limitation, Chapters 465, 499 and 893, Florida Statutes, and all federal laws and federal regulations.

## **ARTICLE VIII**

### **GENERAL PROVISIONS**

- 8.1 As applicable, FDOH agrees to abide by the provision of Section 112.3135, Florida Statutes, pertaining to Restriction on Employment of Relatives, Chapter 119, Florida Statutes, pertaining to Public Records, and Section 286.011, Florida Statutes, pertaining to Public Business in their performance under this Contract.
- 8.2 Public Meetings and Records.
  - A. FDOH acknowledges the COUNTY's obligations under Article I, Section 24, of the Florida Constitution and under Chapter 119, Florida Statutes, to release public records to members of the public upon request and comply in the handling of the materials created under this Contract. FDOH further acknowledges that the constitutional and statutory provisions control over the terms of this Contract. In association with its performance pursuant to this Contract, FDOH shall not release or otherwise disclose the content of any documents or information that is specifically exempt from disclosure pursuant to all applicable laws.
  - B. Without in any manner limiting the generality of the foregoing, to the extent applicable, FDOH acknowledges its obligations to comply with Section 119.0701, Florida Statutes, with regard to public records, and shall:
    - 1. keep and maintain public records required by the COUNTY to perform the Services required under this Contract;
    - 2. upon request from the COUNTY's Custodian of Public Records or his/her designee, provide the COUNTY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;

3. ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of this Contract and following completion of this Contract if FDOH does not transfer the records to the COUNTY; and
4. upon completion of this Contract, transfer, at no cost, to the COUNTY all public records in possession of FDOH or keep and maintain public records required by the COUNTY to perform the service. If FDOH transfers all public records to the COUNTY upon completion of this Contract, FDOH shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If FDOH keeps and maintains public records upon completion of this Contract, FDOH shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the COUNTY, upon request from the COUNTY's Custodian of Public Records, in a format that is compatible with the information technology systems of the COUNTY.

**C. IF FDOH HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO FDOH'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE COUNTY'S CUSTODIAN OF PUBLIC RECORDS AT:**

**RECORDS MANAGEMENT LIAISON OFFICER  
POLK COUNTY  
330 WEST CHURCH ST.  
BARTOW, FL 33830  
TELEPHONE: (863) 534-7527  
EMAIL: RMLO@POLK-COUNTY.NET**

**8.3 Employment Eligibility Verification (E-Verify)**

- A. For purposes of this section, the following terms shall have the meanings ascribed to them below, or as may otherwise be defined in Section 448.095, Florida Statutes, as amended from time to time:
  1. "Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration; and
  2. "E-Verify system" means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees; and
  3. "Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.
- B. Pursuant to Section 448.095(2)(a), Florida Statutes, effective January 1, 2021, public employers, contractors and subcontractors shall register with and use the E-Verify system in order to verify the work authorization status of all newly hired employees. The Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:
  1. All persons employed by the Contractor to perform employment duties during the term of this contract; and
  2. All persons (including subvendors/subconsultants/subcontractors) assigned by the Contractor to perform work pursuant to this contract.
- C. The Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System and compliance with all other terms of this section is an express condition of this contract,

and the County may treat a failure to comply as a material breach of this contract. By entering into this contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Tenth Judicial Circuit Court of Florida no later than 20 calendar days after the date of termination. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination. The Contractor shall be liable for any additional costs incurred by the County as a result of the termination of this contract. Nothing in this section shall be construed to allow intentional discrimination of any class protected by law.

- 8.4 The entire Contract between the Parties and its corresponding referenced Exhibits are all set forth herein, attached hereto, and contained within this document; and the Parties agree that there are no other commitments, agreements, or understandings concerning the subject matter of this Contract that are not contained herein. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representations or agreements whether oral or written.
- 8.5 This document shall be executed in two (2) counterparts, each of which shall be deemed to be an original.
- 8.6 All notices required by this Contract shall be in writing.

#### **ARTICLE IX** **CONFLICT OF INTEREST**

- 9.1 No person who is an employee, agent, consultant, officer, or appointed official of FDOH and who is in a position to participate in a decision making process or gain inside information with regard to activities relevant to the terms of this Contract, may obtain a personal or financial interest or benefit from the activity, or have an interest in any contract, subcontract, or Contract with respect thereto, or the proceeds there under, either for themselves or those with whom they have family or business ties, during their tenure or for one (1) year thereafter.

#### **ARTICLE X** **INDEMNIFICATION**

- 10.1 Neither party, as state entities within the State of Florida and in accordance with Section 768.28, Florida Statutes, agrees to indemnify or insure the other party for the other party's negligent acts or omissions or tortious acts which result in claims or suits against either or both parties, or to assume any liability for the other party's negligent acts or omissions or tortious acts. Nothing herein is intended to serve as a waiver of sovereign immunity by any party to which sovereign immunity applies. Nothing herein shall be construed as consent by a State Agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract. Funds made available pursuant to this Contract shall not be used by FDOH for the purpose of initiating or pursuing litigation against the COUNTY.
- 10.2 FDOH agrees to continually provide insurance, at least to the extent described in ARTICLE XI below. Prior to the execution of the Contract, FDOH shall furnish the COUNTY with written verification of the existence of such insurance coverage.

#### **ARTICLE XI** **INSURANCE**

- 11.1 FDOH is a state entity and is self-insured through the State of Florida Risk Management Trust Fund, established pursuant to Section 284.30, Florida Statutes, and administered by the Florida Department of

Financial Services. FDOH certifies that it maintains, and agrees to continue to maintain during the term of the Contract, general and professional liability protection coverage through the Risk Management Trust Fund, and certifies that this protection extends to FDOH, its officers, employees, and agents, and covers statutory liability exposure to the limitations described in Section 768.28, Florida Statutes. Upon request, FDOH shall provide COUNTY with evidence of said coverage.

- 11.2 In the event of any failure by FDOH to comply with the provisions of this ARTICLE XI, the COUNTY may, at its option, upon notice to FDOH suspend the Contract for cause until there is full compliance. Alternatively, the COUNTY may purchase such insurance at FDOH's expense, provided that the COUNTY shall have no obligation to do so. FDOH shall not be relieved of or excused from the obligation to obtain and maintain such insurance amounts and coverages.
- 11.7 FDOH shall provide property insurance for all property in an amount satisfactory to the COUNTY. FDOH shall require all its contractors to carry insurance and bond in an amount not less than funds awarded by FDOH to its contractors.

## **ARTICLE XII** **MODIFICATION**

- 12.1 The COUNTY may, at its discretion and upon provision of proper notice to FDOH, amend this Contract to conform to changes in Federal, State, and/or COUNTY guidelines, regulations, directives, and objectives. Such amendments shall be incorporated by written amendment as a part of this Contract.
- 12.2 No modification to this Contract shall be binding on either party unless in writing and signed by both parties.

## **ARTICLE XIII** **APPLICABLE LAWS AND COURTS**

- 13.1 The COUNTY and FDOH agree the Contract and all Services and activities related thereto shall be governed and interpreted in all respects by the laws of the State of Florida. Venue for any action relating to the construction, interpretation, or enforcement of this Contract shall be the courts of the Tenth Judicial Circuit, Polk County, Florida.

## **ARTICLE XIV** **NOTICES**

- 14.1 The COUNTY and FDOH agree that any notice, demand or communication required to be given hereunder shall be written, addressed and delivered to the party for whom it is intended at the following address:

**FLORIDA DEPARTMENT OF HEALTH  
IN POLK COUNTY:**

Joy Jackson, MD, Director  
Florida Department of Health in Polk County  
1290 Golfview Avenue  
Bartow, FL 33830-6710  
Tel 863-686-1010

**COUNTY:**

Paula McGhee, Provider Services Manager  
Health and Human Services  
Polk County, Board of County Commissioners  
2135 Marshall Edwards Drive  
Bartow, FL 33830-6757  
Tel 863-519-2003

or to such other address as such party has specified by notice in writing to the other party. Notice shall be effective upon receipt or upon refusal to accept receipt. Notices must be (i) personally delivered; (ii) sent by recognized expedited delivery service; or (iii) mailed via registered or certified United States mail, postage prepaid with return receipt requested.


**ARTICLE XV**  
**SUSPENSION AND TERMINATION**

- 15.1 **Remedies for Non-compliance:** If FDOH materially defaults or otherwise fails to comply with any term of this Contract, any Federal, State, or local law, or any applicable County policy, then the COUNTY may take one (1) or more of the following actions as appropriate in the circumstances:
- A. Temporarily withhold cash payments pending FDOH's correction of the default or other deficiency, or the COUNTY's election of final remedies available to it.
  - B. Disallow (that is to deny both use of funds and matching credit) for all or part of the cost of the Service, activity, or action not in compliance with required standards or conditions.
  - C. Wholly or partly suspend or terminate the Contract.
  - D. Withhold further funding under this Contract.
  - E. The COUNTY may withhold payment for all Services provided for under this Contract in the event that:
    - 1. Treatment is not being provided according to State guidelines and regulations;
    - 2. There is evidence of any unsafe or unethical conditions, which may place the health and safety of any client at risk;
    - 3. The assurances contained herein are determined by the COUNTY to be false; or
    - 4. The provisions of this Contract are not being adhered to.
  - F. Take other remedies that may be legally or equitably available.
- 15.2 **Hearings Appeals:** In taking an enforcement action listed in Section 15.1 or in any other provision of the Contract, the COUNTY will provide FDOH an opportunity for any hearing, appeal, or other administrative proceeding which the COUNTY may be required to provide or which FDOH is entitled to receive under any statute or regulation applicable to the particular action involved.
- 15.3 **Efforts of Suspension and Termination:** Costs resulting from obligations incurred by FDOH in clearing a suspension after termination of any contract or award are not allowable unless the COUNTY expressly authorizes payment of such costs. Other FDOH costs incurred during suspension or after termination which are necessary and not reasonably avoidable are allowable if:
- A. The costs result from obligations which were properly incurred by FDOH before the effective date of suspension or termination and not in anticipation of it or costs, in case of termination, which are non-cancelable; and
  - B. The costs would be allowable if the award was not suspended or if said award expired normally at the end of the funding period in which the termination takes effect.
- 15.4 **Termination for Convenience:** At any time during the term of this Contract, this Contract may be terminated, in whole or in part, for any reason, with or without cause, by either party upon written notice given at least sixty (60) days in advance of the effective date of termination. In the case of a partial termination, if the COUNTY determines that the remaining portion of the award will not accomplish the purposes for which the award was made, the COUNTY may terminate the award in its entirety.
- 15.5 **Termination of Scrutinized Companies:** This Contract may be terminated at the option of the COUNTY if FDOH is found to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel. In addition, this Contract may be terminated at the option of COUNTY if FDOH is found to have submitted a false certification as provided under Section 287.135(5), Florida Statutes; has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; or has been engaged in business operations in Cuba or Syria.



IN WITNESS WHEREOF the parties hereto duly execute this Contract as of the day and year first written above.

**FLORIDA DEPARTMENT OF HEALTH  
IN POLK COUNTY**


BY:   
Joy Jackson, MD, Director

DATE: 8/12/22

  
WITNESS

  
WITNESS

**POLK COUNTY**, a political subdivision of the  
State of Florida

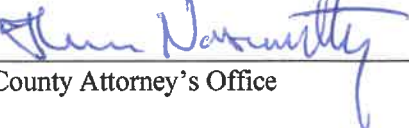
BY:   
Dr. Martha Santiago, Chair

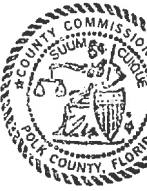
DATE: 9/6/22  
H.S.

ATTEST: Stacy M. Butterfield, Clerk

BY:   
Deputy Clerk

Approved as to form and legal sufficiency:

BY:   
County Attorney's Office



## **SCOPE OF SERVICES**

FDOH will provide dental care services for persons residing in Polk County whose income does not exceed 200% of the Federal Poverty Level and who are uninsured or underinsured including Polk HealthCare Plan members. Services shall include but not be limited to:

- Primary oral health care services, including diagnostic services, determined by provider to be necessary and appropriate to promote, preserve, and restore oral health.
- Coordinate, provide, monitor, and supervise the delivery of preventative and basic oral health care services.
- Preventative oral health services consist of examinations, cleanings (prophylaxis), bitewing x-rays, panorex x-rays, fluoride treatments, and tooth sealants.
- Basic oral health services consist of emergency care for pain relief, amalgam fillings, composite fillings, sedative fillings, and routine tooth extractions.
- Provide oral health counseling, advice and education, including preventative care measures.
- Refer patients to the Polk HealthCare Plan who are potentially eligible and are interested in the Plan.

**PERFORMANCE OBJECTIVES**

FDOH dental clinics will provide Services to 3,000 patients including Polk HealthCare Plan members.

<b>Performance Goal</b>	<b>Criteria</b>	<b>Score</b>	<b>Data Source</b>	<b>Goals</b>
ER Diversions	FDOH dental will attempt to contact ER diversion patients within two business days of receipt of referral to schedule an appointment.		Dental Referral Database	< 2 business Days
Appointment Availability	Average scheduling time for initial and routine exam appointments will be within 30 days		Dental next available appointment report	< 30 days
Customer Satisfaction	Customer satisfaction score will be above 90% as measured by FDOH surveys		FDOH Performance Dashboard	> 90%

**FEE SCHEDULE**

FDOH will utilize the COUNTY-wide, COUNTY-provided electronic shared data information system. Reimbursement for Services will be based on Service records entered in the shared data information system.

<b>Service Type</b>	<b>Description</b>	<b>Rate</b>
Non-PHP Dental Visit (Un/Underinsured)	Episode of care within a visit that includes evaluation, extractions, fillings, nutrition counseling, oral hygiene instructions, prophylaxis, radiographs, repair of broken teeth, root canals, and treatment plan.	\$120.00
PHP Dental Visit (Polk HealthCare Plan Members)	Episode of care within a visit that includes evaluation, extractions, fillings, nutrition counseling, oral hygiene instructions, prophylaxis, radiographs, repair of broken teeth, root canals, and treatment plan.	\$120.00
Medicaid Dental Visit	Episode of care within a visit that includes evaluation, extractions, fillings, nutrition counseling, oral hygiene instructions, prophylaxis, radiographs, repair of broken teeth, root canals, and treatment plan.	\$90.00

FDOH will not charge co-payments to Polk HealthCare Plan members or other patients receiving Services pursuant to this Contract. No additional costs will be incurred by the patients.

INVOICE SAMPLE



[Your Company Name]  
[Street Address]  
[City, ST Zip Code]

Date:  
Invoice #:  
Service Period:  
Contract Number:

To: Polk Co., a political subdivision of the State of Florida  
Indigent Health Care  
2135 Marshall Edwards Drive  
Bartow, FL 33830

Service	Unit	Rate	Invoice Amount
<b>Dental Visits</b>			
Non-PHP Dental Visit		\$ 120.00	\$ -
PHP Dental Visit		\$ 120.00	\$ -
Medicaid Dental Visit		\$ 90.00	\$ -
<b>Grand Total:</b>	<b>0</b>		<b>\$ -</b>

I certify the above to be accurate and in agreement with this agency's record and with the terms of this agreement.  
Additionally, I certify that any reports accompanying this invoice are true and correct reflection of this period's activities, as stipulated by this agreement.

\_\_\_\_\_  
Authorized Name (Print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date