

## CONSULTANT APPROVAL FORM

**CPO:** If Consultant fee is under \$50,000 & construction is under \$250,000

**CSA:** If Construction is under \$7,500,000;

OR for study activity if consultant fee is under \$500,000- (FS 287.055 CCNA)

**CPO/CSA #:** \_\_\_\_\_ (Assigned by Procurement)

To be completed by the requesting Division:

Date: 10/24/2025 Division: Roads and Drainage

Project Manager's Name: Daren Carriere Phone #: 535-2276

Project Name: Chestnut Road Sidewalk Phase 2 & 3

Total Project Budget: \$ 2,000,000.00 Project #: 5400012

Estimate of Construction Cost: \$2,600,000.00

Proposed Consultant: Eisman & Russo, Inc. Fee: \$395,050.00

Master Consultant Agreement: 25-053

**Attach Scope of Services Proposed by the Consultant (Exhibit "A")**

Approved By: \_\_\_\_\_ Date 11/6/25  
Division Director/Designee

### Procurement Division

Date Received: \_\_\_\_\_ Date Reviewed by Analyst: \_\_\_\_\_

Approved by: \_\_\_\_\_  
(Procurement Director/Designee)

### County Attorney's Office (Required for all CSA's)

Date Received: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_

Approved by: \_\_\_\_\_  
(County Attorney Office Signature)

### County Manager's Office (Required if consultant fee is greater than \$100,000)

Date Received: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_

Approved by: \_\_\_\_\_  
(County Manager Office Signature)

**Additional Attachments:** number of days to complete project, not to exceed/lump sum amount, justification for consultant selected, fee schedule, and Professional Liability COI (COI applicable to CSA only, description field must be project specific (contract requirement)).