



Polk County Board of County Commissioners

Meeting Agenda - Final-revised

February 03, 2026 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than 48 hours prior to the proceeding. Their office is located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090 or TTY (863) 534-7777. If hearing impaired dial 7-1-1 for Florida Relay services or call (800) 955-8771 (TTY); dial (800) 955-1339 if you are using a computer.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (MARTHA SANTIAGO, CHAIR)

INVOCATION

Murphy Hanley, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (MARTHA SANTIAGO, CHAIR)

- A. PRESENTATIONS and RECOGNITIONS**
- B. PUBLIC COMMENTS CONCERNING AGENDA ITEMS**
 - B.1. Comments.
- C. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)**
 - C.1. Disbursements.
 - C.2. Minutes of Regular Board meeting held on January 20, 2026.
- D. APPROVE CONSENT AGENDA**
 - D.1. Approve Consent Agenda.
- E. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY**
- F. COUNTY ATTORNEY (RANDY MINK)**

G. COUNTY MANAGER (BILL BEASLEY)

- G.1. Approve Construction Contract with AC Schultes of Florida, Inc for the Northeast Regional Utilities Service Area (NERUSA) Alternative Water Supply (AWS) Receiving Facility Supply Well project (\$1,801,563.00 one-time expense)
- G.2. Approve Construction Contract with Stokes Marine, Inc for the Crystal Lake Park boardwalk project (\$649,152.28 one-time expense).
- G.3. Approve Consultant Services Authorization (CSA) No. 22-084-04 with Consor North America, Inc. (Consultant) to provide professional engineering services in connection to the design of the Avon Park Cutoff Rd Bridge No. 164312 Replacement Project and preparation of construction documents, utility coordination, permitting, and post-design services for a not-exceed cost of \$345,036.41 (one-time expense).
- G.4. Approve Land Purchase Agreement between Wynona Serenceses and Polk County for the construction of a new government center and CIP amendment and budget transfer. (\$5,525,000 one-time expense - \$569,500 one-time transfer)

H. COMMISSIONER DISTRICT 1 (BECKY TROUTMAN)

- H.1. Commissioner Troutman Comments.

I. COMMISSIONER DISTRICT 2 (RICK WILSON)

- I.1. Commissioner Wilson Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

- J.1. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 5 (MICHAEL SCOTT)

- K.1. Reappoint Skip Alford as Member (Seat 9) of the Polk County Industrial Development Authority, for the three-year term, February 6, 2026, through February 5, 2029.

- K.2. Commissioner Scott Comments.

L. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO, CHAIR)

- L.1. Chair Santiago Comments.

M. LAY BOARD APPOINTMENTS

- M.1. Appoint Lita Epstein to the Tohopekaliga Water Authority (TWA) Board of Supervisors for the remainder of a vacated term ending September 30, 2028.

N. EXPEDITED HEARINGS PURSUANT TO RESOLUTION NO. 2022-089

* County Attorney opening comments

O. PUBLIC HEARINGS

- O.1. Public Hearing to Consider Adoption of a Resolution Allowing for the Installation of Six Traffic Calming Devices (Speed Humps) on Hancock Road, Near Kathleen. (Estimated \$30,000.00 one-time expense)
- O.2. Public Hearing to Consider Adoption of a Resolution to vacate a portion of deeded, right-of-way for Johnson Road, Auburndale, Florida and request Board accept a Drainage Easement from Barbara Jean Monday. (No fiscal impact)
- O.3. Public Hearing to Consider Adoption of a Resolution to vacate a portion of a platted public drainage/retention easement as shown on the plat of Country Class Estates Phase Two, Lakeland, Florida. (No fiscal impact)

P. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

- P.1. Comments.

Q. WORK SESSION ITEMS

R. CONSENT AGENDA ITEMS

- R. COMMISSIONER DISTRICT 1
- R. COMMISSIONER DISTRICT 2
- R. COMMISSIONER DISTRICT 3
- R. COMMISSIONER DISTRICT 4
- R. COMMISSIONER DISTRICT 5
- R. COUNTY COMPTROLLER
- R.1. Removal of equipment from inventory as listed on Blanket Removal Form 2234.
- R. COUNTY MANAGER
- R. ECONOMIC DEVELOPMENT
- R. TOURISM/SPORTS MARKETING
- R. OFFICE OF PLANNING & DEVELOPMENT

- R.2. SET HEARING: (LDCPAS-2025-32 Kathleen and Duff NAC Expansion CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use from Residential Suburban (RS) in the Suburban Development Area (SDA) to Neighborhood Activity Center (NAC) in the Urban Growth Area (UGA) on ±1.13. The suggested adoption hearing date is February 17, 2026, at 9:15 a.m.
- R.3. SET HEARING: (LDCPAS-2025-34 CR 546 Map Correction CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use from Agricultural/Residential Rural (A/RR) to Residential Suburban on ±9.7 acres to correct an error in the Future Land Use Map in the Rural Development Area (RDA). The suggested adoption hearing date is February 17, 2026, at 9:15 a.m.
- R.4. SET HEARING: (LDCU-2025-29/DeNovo - Mammoth Grove Mine CU). This is a request appealing the decision of the Planning Commission to deny a Conditional Use for a Non-Phosphate Mining Borrow Pit. The suggested hearing date is March 17, 2026, at 9:15 a.m.

- R. BUILDING
- R. DEPUTY COUNTY MANAGER
- R. BUDGET & MANAGEMENT SERVICES
- R. PROCUREMENT
- R. COMMUNICATIONS
- R. COOPERATIVE EXTENSION SERVICES
- R. HEALTH & HUMAN SERVICES

- R.5. Approve Community Development Block Grant (CDBG) subrecipient agreement Amendment 1 between Polk County and the City of Winter Haven. (\$575,423.74 one-time expense).
- R.6. Approve Community Development Block Grant (CDBG) Public Facilities subrecipient agreement between Polk County and Heart For Winter Haven. (\$200,000.00 one-time expense).
- R.7. Approve Community Development Block Grant (CDBG) Amendment 1 to the subrecipient agreement between Polk County and the City of Auburndale. (\$179,152.54 one-time expense).

- R. HUMAN RESOURCES
- R. INFORMATION TECHNOLOGY
- R. CODE ENFORCEMENT

- R. COURT SERVICES
- R. RISK MANAGEMENT
- R. COMMUNITY HEALTH CARE
- R. FACILITIES MANAGEMENT
- R. FLEET MANAGEMENT
- R. PARKS & NATURAL RESOURCES
- R. FIRE RESCUE
- R. EMERGENCY MANAGEMENT
- R. REAL ESTATE SERVICES
- R.8. Declare surplus and authorize the public sale of County's interest in Parcel ID Number 273212-932575-001330. (Potential for \$25,000 or greater, one-time revenue)
- R.9. Accept Quit Claim Deed for additional right-of-way along Minute Maid Ramp Road 2 as requested through the Development Review Process. (No fiscal impact)
- R.10. Accept Quit Claim Deed from H.R. Baxter & Sons Enterprises, Inc. for additional right-of-way for the intersection of CR 653 and Old Bartow/Lake Wales Road. (No fiscal impact)
- R.11. Approve Agreement between Steven and Melanie Testasecca and Polk County for a utility easement in conjunction with proposed upgrades to Lift Station 31. Also authorize a Release of Easement in conjunction with Agreement. (No fiscal impact)
- R.12. Accept Special Warranty Deed from BB Wetlands, LLC for property being donated for wetland preservation and storm water protection. (No fiscal impact)
- R.13. Accept Corrective Polk County Utilities Easement in conjunction with proposed development along Schoolhouse Road as requested through the Development Review Process. (No fiscal impact)
- R. ROADS & DRAINAGE
- R.14. Approve Consultant Services Authorization (CSA) No. 22-094-06 with Patel, Greene & Associates, LLC., (Consultant) for engineering services for the design of the replacement for the traffic signal at Avenue G and 42nd St. (\$176,782.41)

- R.15. Approve Modification No. 6 to Consultant Services Authorization (CSA) 2017-058-03 with RK&K, LLP for the Fort Fraser Trail Extension Project. (\$9,996.00 one-time expense)
- R.16. Approve a Reimbursement Agreement with Frontier Communications to pay for the costs of Construction Inspection staff. (No fiscal impact)

R. UTILITIES

- R.17. Approve Amendment No. 3 to Agreement 2022-021 with Stantec Consulting Services, Inc. for a five-year term renewal period. (estimated \$48,000 recurring annual expenses)
- R.18. Approve selection committee's recommendation to authorize staff to negotiate agreements with PCL Civil Constructors, Inc. and Vogel Bros. Building Co. to provide Construction Manager at Risk (CMAR) services for the Northwest and Southwest Regional Wastewater Treatment Facility Improvements Projects. (No fiscal impact)

R. SOLID WASTE

- R.19. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by Xtreme Equipment, Inc. (No Fiscal Impact)
- R.20. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by C&C Land Service and Cleaning, LLC. (No Fiscal Impact)

R. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

R. COURT RELATED

R. POLK COUNTY PROPERTY APPRAISER

- R.21. Approve the Polk County Property Appraiser's request to allocate excess revenue returned from FY 24/25 in the FY 25/26 budget and a transfer from the General Fund Reserve for Budget Stabilization for the purchase of aerial photography technology. (\$250,000 one-time transfer)

R. POLK COUNTY SHERIFF

R. POLK COUNTY SUPERVISOR OF ELECTIONS

- R.22. Approve a transfer from the General Fund Reserve for Budget Stabilization to the Supervisor of Elections' operating budget for the cost of a space needs study. (\$50,000 one-time transfer)

R. POLK COUNTY TAX COLLECTOR

R. WORKFORCE DEVELOPMENT BOARD

R. COUNTY ATTORNEY

- R.23. Authorize the County Attorney's Office or outside counsel to stipulate to a final judgment for Parcels 108, 109, 110/725 and 112 in the case of Polk County v. Sean Daniel Freeman, et al, an eminent domain lawsuit filed to acquire needed rights-of-way for the County Road 557 Project. (\$852,331 one-time expense)
- R.24. Approve and Authorize the Chair to Execute Letter of Agreement to the Attorney General for Heartland Crime Stoppers
- R.25. Approve a Resolution designating an area of property generally known as River Ranch North as an Unrecorded subdivision pursuant to County Ordinance 2024-065.
- R.26. Release of Lien related to an Affordable Housing Impact Fee Waiver for Dexter Graham (No fiscal impact).
- R.27. Approve Settlement Agreement with Florida PACE Funding Agency.
- R.28. Adopt resolution Repealing and Restating Resolution No. 2025-064, Establishing Rules and Policies Concerning the Providing of Opportunities for Members of the Public to be Heard on Propositions Before the Board Within the Meaning of, and in compliance with, Section 286.0114, Florida Statutes.

ANNOUNCEMENTS

Below are scheduled events and public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, February 3, 2026 – 6:00 p.m. – Sidewalk Advisory Committee will meet in Room 413, Fourth Floor, County Administration Building.
- Wednesday, February 4, 2026 – 8:50 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, February 4, 2026 – 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.
- Thursday, February 5, 2026 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, February 5, 2026 – 12:00 p.m. – Lake Wales Youth Leadership Luncheon will be held in Room 413, Fourth Floor, County Administration Building.
- Friday, February 6, 2026 – 11:00 a.m. – Tourism & Sports Marketing TID Feasibility Meeting will be held at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Tuesday, February 10, 2026 – 1:00 p.m. – Interviews for RFP 26-054 Architectural & Engineering Services for Polk County Fire Rescue Administration will convene in Procurement Conference Room 150, First Floor, County Administration Building.
- Wednesday, February 11, 2026 – 8:30 a.m. – Citrus Connection Board meeting will be held at 1212 George Jenkins Boulevard, Lakeland.
- Wednesday, February 11, 2026 – 2:00 p.m. – Comprehensive Plan Review Advisory Committee will meet in Room 413, Fourth Floor, County Administration Building.
- Wednesday, February 11, 2026 – 3:00 p.m. – Central Florida Development Council (CFDC) Board Meeting will be held at the Ariana Civic Center, 2220 Lake Ariana Boulevard, Auburndale.
- Wednesday, February 11, 2026 – 4:00 p.m. – Central Florida Development Council (CFDC) Investor Meeting will be held at the Ariana Civic Center, 2220 Lake Ariana Boulevard, Auburndale.
- Thursday, February 12, 2026 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.

- Thursday, February 12, 2026 – 9:00 a.m. – Transportation Planning Organization (TPO) Board meeting will be held in the County Commission Boardroom.
- Friday, February 13, 2026 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407, Fourth Floor, County Administration Building.
- Thursday, February 16, 2026 – 1:00 p.m. – 2nd Selection Committee Meeting for RFP 26-055 CMAR Smith Lane Joint-Use Fire Rescue Station will convene in Procurement Conference Room 150, First Floor, County Administration Building.
- Thursday, February 16, 2026 – 1:30 p.m. – 3rd Selection Committee Meeting for RFP 26-055 CMAR Smith Lane Joint-Use Fire Rescue Station will convene in Procurement Conference Room 150, First Floor, County Administration Building.