



# Polk County Board of County Commissioners

## Meeting Agenda - Final-revised

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### April 01, 2025 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than 48 hours prior to the proceeding. Their office is located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090 or TTY (863) 534-7777. If hearing impaired dial 7-1-1 for Florida Relay services or call (800) 955-8771 (TTY); dial (800) 955-1339 if you are using a computer.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

### **CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIR)**

#### **INVOCATION**

Brian Lynch, Polk County Fire Rescue

#### **PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIR)**

#### **A. PRESENTATIONS and RECOGNITIONS**

A.1. Florida Department of Health Interim Director - Aaron Kissler (Dr. Joy Jackson, FDOH Director)

#### **B. CEREMONIAL PROCLAMATIONS**

#### **C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD**

C.1. Glenn Smith to discuss Code Enforcement and tax increases.

C.2. Comments.

#### **D. APPROVE CONSENT AGENDA**

D.1. Approve Consent Agenda.

#### **E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)**

E.1. Disbursements.

E.2. Minutes of Regular Board meeting held on March 18, 2025.

**F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY**

**G. COUNTY ATTORNEY (RANDY MINK)**

G.1. Adopt Resolution Creating a Comprehensive Plan Advisory Committee (CPAC) and approve 15 nominees to serve as Lay Board Appointments on the CPAC.

**H. COUNTY MANAGER (BILL BEASLEY)**

H.1. Approve a contract to construct and maintain a Joint Use Fire Rescue Station between the City of Bartow and Polk County. (Fiscal impact - Total project \$12,000,000, Polk County portion \$6,780,000 & City of Bartow portion \$5,220,000)

H.2. Approve the Department of Justice FY24 COPS Technology and Equipment Program Invitational Solicitation grant awards and associated budget resolution to establish budget. (\$1,559,000 one-time unanticipated revenue).

H.3. Approve purchase of Motorola Dynamic System Resilience Equipment and Implementation Services for the Public Safety Radio System. (\$1,553,994.08 one-time expense)

H.4. Buckeye Loop Road Infrastructure Agreement. (Total project cost \$780,615.39; developer portion \$74,939 and County's portion \$705,676.39)

H.5. Approve agreement with Geosyntec Consultants, Inc. for professional engineering services for the Southeast Landfill. (\$424,297.00 One-time expense)

**I. COMMISSIONER DISTRICT 1 (BECKY TROUTMAN)**

I.1. Commissioner Troutman Comments.

**J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)**

J.1. Commissioner Braswell Comments.

**K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)**

K.1. Commissioner Santiago Comments.

**L. COMMISSIONER DISTRICT 5 (MICHAEL SCOTT)**

L.1. Commissioner Scott Comments.

**M. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIR)**

M.1. Chair Wilson Comments.

**N. LAY BOARD APPOINTMENTS**

**O. EXPEDITED HEARINGS PURSUANT TO RESOLUTION NO. 2022-089**

\* County Attorney opening comments

- O.1. Public Hearing (LDCPAS-2024-34 Orchid Springs CPA) (Adoption Hearing) to consider the adoption of an applicant-initiated Small-Scale Comprehensive Plan Map Amendment to change the Future Land Use (FLU) designation from Residential Low (RL) to Residential Medium (RM) on 2.55 +/- acres of a total 5.84 +/- acres near the Winter Haven city limits. (No Fiscal Impact)
- O.2. Public Hearing (LDCT-2024-28 I-4 SAP LDC Text Amendment) (First Reading) to amend Chapter 4, Section 401.01, I-4/NE Parkway Plan Districts, to remove outdated criteria and requirements for residential development from the I-4 Selected Area Plan (SAP). (No Fiscal Impact).
- O.3. Public Hearing (LDCT-2025-2 INST-2 LDC Text Amendment) (First Reading) to allow Vehicle Service, Mechanical and outdoor storage in the Institutional-2 (INST-2) land use district. (No Fiscal Impact).

**P. PUBLIC HEARINGS**

- P.1. Public Hearing (LDCPAL-2024-15 ILE Text CPA) (Adoption Hearing) for a Large-Scale Comprehensive Plan text amendment to Policies 2.130-B3.3 and 2.130B3.4 regarding duplexes in Office Center-X (OCX) and sewer connection in Section 2.130-B Indian Lakes Estates (ILE). This case is related to LDC-2024-24, a companion Land Development Code Text Amendment. (No Fiscal Impact)
- P.2. Public Hearing (LDCT-2024-24, Chapter 4, Section 402.C) (Adoption Hearing) to consider the adoption of LDCT-2024-24, a County-initiated request to create a new use table for Pre-DRI #2, commonly known as Indian Lake Estates, and add language regarding sewer connections and duplexes in Office Center (OCX) with conditions. No Fiscal Impact.
- P.3. Public Hearing to consider the adoption of an ordinance providing procedure requirements to close Polk County-owned roads.
- P.4. Public Hearing to consider adoption of a resolution to vacate a portion of a platted public drainage-retention easement as shown on the plat of Pineview Estates Phase II, Mulberry, Florida. (No fiscal impact)
- P.5. Public Hearing to consider adoption of a resolution to vacate any County or public interest in a 30-foot-wide strip of land lying adjacent to the east of Parcel ID Numbers 272822-000000-031010/031030. (No fiscal impact)

**Q. WORK SESSION ITEMS**

**R. CONSENT AGENDA ITEMS**

- R. COMMISSIONER DISTRICT 1
- R. COMMISSIONER DISTRICT 2
- R. COMMISSIONER DISTRICT 3
- R. COMMISSIONER DISTRICT 4
- R. COMMISSIONER DISTRICT 5
- R. COUNTY COMPTROLLER
- R.1. Removal of equipment from inventory as listed on Blanket Removal Form 2214.
- R. COUNTY MANAGER
- R. ECONOMIC DEVELOPMENT
- R. TOURISM/SPORTS MARKETING
- R. OFFICE OF PLANNING & DEVELOPMENT
- R.2. SET HEARING: (LDCPAS-2025-4 Bradley Junction Fire Station CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use from Rural Cluster Center-Residential (RCC-R) to Institutional-1 (INST-1) on ±8.13 acres to recognize an existing Water Treatment Facility and County Fire Rescue Station in the Rural Development Area (RDA). The suggested adoption hearing date is April 15, 2025, at 9:15 a.m.
- R.3. SET HEARING: (LDCPAS-2025-6 ABC Road Caloosa Fire Station CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use from Agricultural/Residential Rural (A/RRX) to Institutional-1 (INSTX) on ±5.82 acres for a new County Fire Rescue Station in the Rural Development Area (RDA) and Southeast Polk SAP. The suggested adoption hearing date is April 15, 2025, at 9:15 a.m.
- R.4. SET HEARING: (LDCT-2025-3 Stressed Basins LDC Text Amendment) to amend Chapter 1, Section 105, Relationship to other regulations; Chapter 2, Section 227, Filling and Excavating; Chapter 7, Section 703, Concurrency, and Section 740, Storm Water Management; Chapter 10, Definitions; and Appendix A, Section A102, Seasonal High Water Table. The suggested hearing dates are, first reading on April 15, 2025, at 9:15 a.m. and the second reading on May 6, 2025, at 9:15 a.m.
- R.5. SET HEARING: (LDCT-2025-4 Public Notice LDC Text Amendment) to amend Chapter 9, Section 960, Public Notice, subsection 960.A Types of Public Notice. The suggested hearing dates are, first reading on April 15, 2025, at 9:15 a.m. and the second reading on May 6, 2025, at 9:15 a.m.

- R.6. SET HEARING: (LDCT-2025-6 Mobile Homes allowed in all plats prior to 1971) to amend Section 303, Individual Mobile Homes. The suggested hearing dates are, first reading on April 15, 2025, at 9:15 a.m. and the second reading on May 6, 2025, at 9:15 a.m.
- R.7. Perch Lake Road Plat for Conditional Approval. (No Fiscal Impact)
- R.8. Accept EI Carwash potable water, wastewater and reclaim water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No Fiscal Impact)
- R.9. Accept a one-year warranty and cash surety in the amount of \$4,483.29 for EI Carwash. (No fiscal Impact)
- R.10. Accept Performance Surety in the amount of \$2,367,755.54 in the form of Performance Bond No. US00145971SU25A for Fox Branch Ranch Phase 2. (No Fiscal Impact)
- R.11. Accept Performance Surety in the amount of \$724,360.43 in the form of Performance Bond No. 47SUR300214011189 for Keen's Grove Plat. (No Fiscal Impact)
- R.12. Accept Performance Surety in the amount of \$1,797,703.65 in the form of Performance Bond No. 47SUR300214011188 for Myrtlebrook Preserve. (No Fiscal Impact)
- R. BUILDING
- R. DEPUTY COUNTY MANAGER
- R. BUDGET & MANAGEMENT SERVICES
- R. PROCUREMENT
- R. COMMUNICATIONS
- R. COOPERATIVE EXTENSION SERVICES
- R. HEALTH & HUMAN SERVICES
- R.13. Approve modification of State Housing Initiatives Partnership (SHIP) Rehabilitation program Homeowner Assistance Agreement and Grant Agreement for the property located in Haines City, FL., for Case #RC23-SHIP-003. (\$2,449.00 one-time expense).
- R. EQUITY & HUMAN RESOURCES
- R. INFORMATION TECHNOLOGY

- R.14. Approve piggyback agreement with Forerunner Technologies, Inc. for telephone system maintenance and equipment (\$350,000 estimated recurring annual expense)
- R. CODE ENFORCEMENT
- R. COURT SERVICES
- R. RISK MANAGEMENT
- R. COMMUNITY HEALTH CARE
- R. FACILITIES MANAGEMENT
- R. FLEET MANAGEMENT
- R. PARKS & NATURAL RESOURCES
- R.15. Resolution authorizing the submittal of a Florida Boating Improvement Program Grant Application with the Florida Fish & Wildlife Conservation Commission Florida. (No fiscal impact)
- R. FIRE RESCUE
- R. EMERGENCY MANAGEMENT
- R.16. Amendment #1 with INDIGITAL for 911 Services and Software License (Total cost \$122,399.80).
- R. REAL ESTATE SERVICES
- R.17. Declare surplus and authorize the private conveyance of the County's interest in Parcel ID Number 242822-000000-042019 to Hulbert Homes, Inc. (\$1,632 one-time revenue)
- R.18. Authorize an Easement to the City of Lakeland in conjunction with electric service to the Eaton Park Fire Station. (No fiscal impact)
- R.19. Approve Release of Easements for drainage easements adjacent to Buckeye Loop Road in conjunction with development. (No fiscal impact)
- R.20. Approve Release of Easement for drainage easement adjacent to K-Ville Avenue (CR 542) in conjunction with development. (No fiscal Impact)
- R.21. Accept instrument for additional right-of-way along Old Highway 37 as requested through the Development Review Process. (No fiscal impact)
- R.22. Authorize a County Deed to Polk Regional Water Cooperative in conjunction with its Southeast Wellfield and Water Production Facility Project. (No fiscal impact)

R. ROADS & DRAINAGE

- R.23. Request Board approve the correction of a Scrivener's Error on an agenda item regarding a budget resolution and CIP budget amendment that was approved at the February 6, 2024 Board meeting, a CIP amendment, and a budget amendment to correct the current year adopted budget (\$800,000.00 one-time revenue and expense transfer).
- R.24. Approve Consultant Services Authorization (CSA) No. 22-091-04 with Kisinger Campo & Associates, Corp. (Consultant) to provide professional engineering services in connection to the preparation of initial engineering documents and 15% Line and Grade plans for the design of the Avon Park Cutoff Rd Bridge No. 164312 Replacement Project, CIP Amendment and budget transfer. (\$188,345.00 one-time expense)
- R.25. Approve Consultant Services Authorization (CSA) No. 22-095-05 with Rummel, Klepper & Kahl, LLP, (Consultant) for engineering services for the Wilder Road Sidewalk project. (\$164,860.00 one-time expense).
- R.26. Approve Consultant Services Authorization (CSA) No. 22-083-03 with Burgess and Niple, Inc., (Consultant) for final design services for stormwater conveyance improvements in the vicinity of the Georgetowne Manor Subdivision on Ariana Street (\$106,897.18 one-time expense)

R. UTILITIES

- R.27. Approve Consultant Services Authorization 2024-011-07 with Dewberry Engineers, Inc. for the Cherry Hill Direct Potable Reuse (DPR) Pilot - Ongoing Operations and Permitting Project (Not to exceed a one-time expense totaling \$444,186.13)
- R.28. Approve Amendment No. 2 to Agreement 17-063 with Carollo Engineers, Inc. to provide Part 3 construction administration services for the Gibson Oaks Water Production Facility (WPF) (\$136,477.00 one-time expense)
- R.29. Entry and Access Agreement between The Nature Conservancy and Orange County, Polk County, Tohopekaliga Water Authority, and the Central Florida Tourism Oversight District f/k/a Reedy Creek Improvement District for water supply monitoring. (No fiscal impact)

R. SOLID WASTE

- R.30. Approve piggyback agreement with Gaston Tree Debris Recycling, L.L.C. (Gaston) for yard waste processing services at the North Central Landfill (estimated \$1,300,000 expense)

R. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

R. COURT RELATED

- R. POLK COUNTY PROPERTY APPRAISER
- R. POLK COUNTY SHERIFF
- R. POLK COUNTY SUPERVISOR OF ELECTIONS
- R. POLK COUNTY TAX COLLECTOR
- R. WORKFORCE DEVELOPMENT BOARD
- R. COUNTY ATTORNEY
- R.31. Consider approval of the proposed settlement in the matter of Leigh Ashley v. Polk County Board of County Commissioners; \$150,000.00 one-time expense.
- R.32. Consider approval of the proposed settlement in the matter of Christopher Foster v. Polk County Board of County Commissioners; \$100,000.00 one-time expense.
- R.33. Consider approval of the proposed settlement in the matter of Jason Griffin v. Polk County Board of County Commissioners; \$65,000.00 one-time expense



## ANNOUNCEMENTS

Below are scheduled events and public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, March 31, 2025 – 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in Room 413, Fourth Floor, County Administration Building.
- Tuesday, April 1, 2025 – 6:00 p.m. - Sidewalk Advisory Committee will meet in Room 413, Fourth Floor, County Administration Building
- Tuesday, April 1, 2025 – 6:00 p.m. – Florida Fish and Wildlife Conservation Commission Public Hearing for the Creek Ranch Wildlife Management Area Management Plan will be held at Lake Eva Event Center, 799 Johns Ave, Haines City.
- Wednesday, April 2, 2025 – 8:50 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, April 2, 2025 – 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.
- Thursday, April 3, 2025 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, April 3, 2025 – 10:30 a.m. – 2nd Selection Committee Meeting for RFP 25-185, Architectural and Engineering Services for the Courts & County Annex Building, will be held in the Commissioners' Conference Room, Room 407.
- Tuesday, April 8, 2025 – 12:00 p.m. – Northeast Polk Chamber Adult and Youth Leadership Day Luncheon and Roundtable will be held in Room 413, Fourth Floor, County Administration Building.
- Wednesday, April 9, 2025 – 8:30 a.m. – Citrus Connection Board Meeting will be held at 1212 George Jenkins Boulevard, Lakeland.
- Wednesday, April 9, 2025 – 12:45 p.m. – Polk Vision Leadership Day Luncheon and Roundtable will be held in Room 413, Fourth Floor, County Administration Building.
- Wednesday, April 9, 2025 – 3:00 p.m. – Central Florida Development Council (CFDC) Board Meeting will be held at the Polk County Emergency Management, 1890 Jim Keene Boulevard, Winter Haven.
- Wednesday, April 9, 2025 – 4:00 p.m. - Central Florida Development Council (CFDC) Investor Meeting will be held at the Polk County Emergency Management, 1890 Jim Keene Boulevard, Winter Haven.

- Thursday, April 10, 2025 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, April 10, 2025 – 9:00 a.m. – Polk Transportation Planning Organization (TPO) Board Meeting will be held in the County Commission Boardroom.
- Friday, April 11, 2025 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.