

CONSULTANT APPROVAL FORM

CPO: If Consultant fee is under \$50,000 & construction is under \$250,000 (procedure)

CSA: If Construction is under \$4,000,000;

OR for study activity if consultant fee is under \$500,000- FS 287.055(CCNA))

CPO/CSA#: 22-095-05 (Assigned by Procurement)

To be completed by the requesting Division:

Date: 02/18/2024 Division: Roads & Drainage Division

Project Manager's Name: William Lorenzo, PE Phone #: 863-535-2286

Project Name: Wilder Road Sidewalk: N. Socrum Loop Road to Matthews Road

Total Project Budget: \$606,320.00 Project # 5400012

Estimate of Construction Cost: \$ 440,000.00

Proposed Consultant: RK&K, LLP Fee: \$ 164,860.00

Master Consultant Agreement # 22-095

Attach Scope of Services Proposed by the Consultant (Exhibit "A")

Approved By: [Signature] Date 2/18/25
Division Director/Designee

Procurement Division

Date Received: 02/25/25 Date Reviewed by Analyst: 02/26/25

Approved by: [Signature]
(Procurement Director/Designee)

County Attorney's Office (Required for all CSA's)

Date Received: 3/3/2025 Date Reviewed: 3/5/2025

Approved by: [Signature]
(County Attorney Office Signature)

County Manager's Office (Required if consultant fee is greater than \$100,000)

Date Received: _____ Date Reviewed: 2/5/25

Approved by: [Signature]
(County Manager Office Signature)

Additional Attachments: number of days to complete project, not to exceed/lump sum amount, justification for consultant selected, fee schedule, and Professional Liability COI (COI applicable to CSA only, description field must be project specific (contract requirement)).

Selection Procedure for Consultants with Continuing Contracts CCNA Continuing Contracts Justification Form

Please submit this form along with any Original CSA/CPO Consultant Approval Form

Division: Roads & Drainage
Project Manager: William Lorenzo

Step 1:

Review list for appropriate Expertise, Experience, and Personnel (List all consultants awarded a master agreement under the RFP)

Consultant	Expertise	Experience	Personnel	Local (Y/N)	Elevated for Consideration (Y/N)
AECOM	Y	Y	Y	Y	Y
AIM Engineering & Survey	Y	Y	Y	Y	Y
Burgess and Niple	Y	Y	Y	N	Y
CONSOR Engineers	Y	Y	Y	Y	Y
Dewberry Engineers	Y	Y	Y	Y	Y
DRMP	Y	Y	Y	Y	Y
HDR Engineering	Y	Y	Y	N	Y
HNTB	Y	Y	Y	Y	Y
Jacobs Engineering Group	Y	Y	Y	N	Y
Kissinger Campo & Associates	Y	Y	Y	N	Y
Kimley-Horn and Associates	Y	Y	Y	N	Y
Mott MacDonald Florida	Y	Y	Y	N	Y
NV5	Y	Y	Y	N	Y
Patel, Greene, and Associates	Y	Y	Y	Y	Y
Rummel, Klepper & Kahl	Y	Y	Y	Y	Y
Wood Environmental & Infrastructure Solutions	Y	Y	Y	Y	Y
WSP USA	Y	Y	Y	Y	Y

Step 2:

Past performance on similar projects satisfactory (List all consultants elevated from Step 1)

Consultant	Has past performance been satisfactory (Y/N)	Elevated for Consideration(Y/N)
AECOM	Y	Y
AIM Engineering & Survey	Y	Y
Burgess and Niple	Y	Y
CONSOR Engineers	Y	Y
Dewberry Engineers	Y	Y
DRMP	Y	Y
HDR Engineering	Y	Y
HNTB	Y	Y
Jacobs Engineering Group	Y	Y
Kissinger Campo & Associates	Y	Y
Kimley-Horn and Associates	Y	Y
Mott MacDonald Florida	Y	Y
NV5	Y	Y
Patel, Greene, and Associates	Y	Y
Rummel, Klepper & Kahl	Y	Y
Wood Environmental & Infrastructure Solutions	Y	Y
WSP USA	Y	Y

Selection Procedure for Consultants with Continuing Contracts CCNA Continuing Contracts Justification Form

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Step 1:

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Consultant	Expertise	Experience	Personnel	Local (Y/N)	Elevated for Consideration (Y/N)
AECOM	Y	Y	Y	Y	Y
AIM Engineering & Survey	Y	Y	Y	Y	Y
Burgess and Niple	Y	Y	Y	N	Y
CONSOR Engineers	Y	Y	Y	Y	Y
Dewberry Engineers	Y	Y	Y	Y	Y
DRMP	Y	Y	Y	Y	Y
HDR Engineering	Y	Y	Y	N	Y
HNTB	Y	Y	Y	Y	Y
Jacobs Engineering Group	Y	Y	Y	N	Y
Kissinger Campo & Associates	Y	Y	Y	N	Y
Kimley-Horn and Associates	Y	Y	Y	N	Y
Mott MacDonald Florida	Y	Y	Y	N	Y
NV5	Y	Y	Y	N	Y
Patel, Greene, and Associates	Y	Y	Y	Y	Y
Rummel, Klepper & Kahl	Y	Y	Y	Y	Y
Wood Environmental & Infrastructure Solutions	Y	Y	Y	Y	Y
WSP USA	Y	Y	Y	Y	Y

Step 2:

Past performance on similar projects satisfactory (List all consultants elevated from Step 1)

Consultant	Has past performance been satisfactory (Y/N)	Elevated for Consideration(Y/N)
AECOM	Y	Y
AIM Engineering & Survey	Y	Y
Burgess and Niple	Y	Y
CONSOR Engineers	Y	Y
Dewberry Engineers	Y	Y
DRMP	Y	Y
HDR Engineering	Y	Y
HNTB	Y	Y
Jacobs Engineering Group	Y	Y
Kissinger Campo & Associates	Y	Y
Kimley-Horn and Associates	Y	Y
Mott MacDonald Florida	Y	Y
NV5	Y	Y
Patel, Greene, and Associates	Y	Y
Rummel, Klepper & Kahl	Y	Y
Wood Environmental & Infrastructure Solutions	Y	Y
WSP USA	Y	Y

State justification for each firm NOT elevated and why:

Step 3:

Total amount of money the County has contracted with each Consultant elevated to Step 2 during the last 24 months.

Consultant	Contracted Amount	Elevated (Y/N)
AECOM	\$723,149.04	N
AIM Engineering & Survey	\$691,043.55	N
Burgess and Niple	\$522,931.36	N
CONSOR Engineers	\$542,263.76	N
Dewberry Engineers	\$203,582.32	N
DRMP	\$409,360.25	N
HDR Engineering	\$682,529.67	N
HNTB	\$671,340.00	N
Jacobs Engineering Group	\$495,625.26	N
Kissinger Campo & Associates	\$593,871.12	N
Kimley-Horn and Associates	\$180,890.00	N
Mott MacDonald Florida	\$167,799.10	N
NV5	\$265,452.13	N
Patel, Greene, and Associates	\$790,565.67	N
Rummel, Klepper & Kahl	\$650,364.32	Y
Wood Environmental & Infrastructure Solutions	\$279,519.42	N
WSP USA	\$423,628.72	N

Step 4:

State justification, if the chosen consultant does not have the least amount of contract obligation.

Negotiation with these firms is on-going for work related to different projects.



Consultant Services Authorization

Firm	Rummel, Klepper & Kahl, LLP
Master Agreement No.	2022-095
CSA No.	22-095-05
Project Name	Wilder Road Sidewalk
Project Description	Design a new sidewalk on the north side of Wilder Road from North Socrum Loop Road to Matthews Road.
Projects Exhibits and Attachments	Exhibit "A"- Scope of Services Exhibit "B"-Fee Schedule (Master Agreement) Exhibit "C"-Reimbursable Cost Schedule Exhibit "D"-Insurance Documents
Duration (in days)	through completion of construction
Compensation	Total Cost Not to Exceed: \$ 164,860.00
Special Contract Conditions	NONE
Insurance Requirements	Professional Liability
Liquidated Damages	\$ 0 Per Day
Budget Source/Availability	14971.540152101.5663400.5400012

IN WITNESS WHEREOF, the parties hereto have executed this CSA on this ___ day of _____, 20__.

Attest:
STACY M. BUTTERFIELD

POLK COUNTY, a Political subdivision
of the State of Florida

By: _____
Deputy Clerk

By: _____
Chairperson
Board of County Commissioners

Date Approved by Board: _____

Review as to form and legal sufficiency
Noah Wilder *3/5/2025*

County Attorney's Office Date

Attest:

Rummel, Klepper & Kahl, LLP
CONSULTANT COMPANY NAME

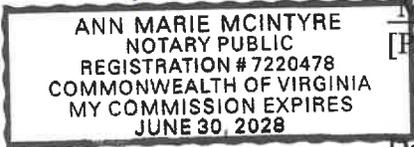
Ann Marie McIntyre

Corporate Secretary

[Signature]

Authorized Corporate Officer

SEAL



Miriam Kronisch, Partner
[Printed Name and Title]

Date: 2/14/2025

Date: 2/14/2025

Exhibit "A"
Scope of Services for

**Wilder Road Sidewalk
N. Socrum Loop Road to Matthews Road**

Design

**Professional Engineering Services for Roads and Drainage Contract
(Master Agreement #22-095)**

CSA #22-095-05

12/4/2024

SCOPE OF SERVICES FOR CONSULTING ENGINEERING SERVICES

A PURPOSE

The purpose of this Exhibit is to define the responsibilities of the **CONSULTANT** and the **COUNTY** for the design of sidewalk and drainage improvements along Wilder Road from North Socrum Loop Road to Matthews Road in Polk County, Florida.

The general objective is for the **CONSULTANT** to prepare a set of contract documents including plans, supporting engineering analysis, calculations and other technical documents in accordance with **COUNTY** policies, procedures and requirements. These Contract documents will be used by the contractor on the **COUNTY's** annual bid to build the project.

1 PROJECT DESCRIPTION

Wilder Road is an existing road owned and maintained by **COUNTY**. The existing roadway has no sidewalk. The **COUNTY** desires to install a sidewalk on the north side of the road from North Socrum Loop Road to Matthews Road.

Construction is funded by **COUNTY** funds. Design is funded by the **COUNTY**.

The **COUNTY** will provide boundary and topographic survey of the corridor including drainage structures, existing utilities, and underground utility locates. The **COUNTY** shall provide mapping and right-of-way services. Per the **COUNTY**, no environmental permit exemption application will be prepared or submitted. ~~Construction shall be performed with the **COUNTY's** annual contractor bid.~~ Therefore, specifications package preparation is not included.

CONSULTANT shall coordinate the design with known utilities within the project limits.

Design shall be completed in accordance with the following schedule:

Milestone	Days	Date
Notice to Proceed (receipt of survey)	-	2/1/2025
60% Design	120 days	6/1/2025
Final Design	120 days	9/29/2025

The CONSULTANT expects to complete design services within 240 calendar days (8 months). However, the CONSULTANTS contract will extend through construction.

The design will be prepared in accordance with the following standards

- Polk County Land Development Code
- FDOT Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways (“Florida Greenbook”)
- FDOT Standard Plans
- FDOT Standard Specifications
- MUTCD

2 ROADWAY

The CONSULTANT shall analyze and document Roadway Tasks in accordance with all applicable manuals, guidelines, standards, handbooks, procedures, and current design memorandums.

The CONSULTANT shall prepare a Level 1 temporary traffic control plan (TTCP).

The CONSULTANT shall maintain a design file documenting design decisions.

The CONSULTANT shall develop quantities and the supporting documentation.

The CONSULTANT shall prepare roadway, TTCP, utility adjustment sheets, plan sheets, notes, and details. The plans shall include the sheets necessary to convey the intent and scope of the project for the purposes of construction.

3 DRAINAGE

The CONSULTANT shall analyze and document Drainage Tasks in accordance with all applicable manuals, guidelines, standards, handbooks, procedures, and current design memorandums.

The CONSULTANT shall be responsible for designing swale regrading and storm drain improvements as necessary to maintain existing drainage patterns. All design work shall comply with the requirements of the appropriate regulatory agencies and COUNTY Standards.

The **CONSULTANT** shall compile a drainage design technical memorandum including documentation for the drainage design tasks and associated meetings and decisions.

The **CONSULTANT** shall prepare Drainage plan sheets, notes, and details. The plans shall include the sheets necessary to convey the intent and scope of the project for the purposes of construction.

Per the **COUNTY**, no environmental resource permit exemption will be prepared or submitted.

4 UTILITY COORDINATION

The **CONSULTANT** shall identify utility facilities and secure agreements, utility work schedules, and plans from the Utility Agency Owners (UAO) ensuring all conflicts that exist between utility facilities and the **COUNTY**'s construction project are addressed. The **CONSULTANT** shall certify all utility negotiations have been completed and that arrangements have been made for utility work to be undertaken.

5 TRAFFIC DESIGN

The **CONSULTANT** shall design signing and pavement markings as needed at crosswalks along the corridor, including a Rapid Rectangular Flashing Beacon (RRFB) if requested by the **COUNTY**.

6 POST DESIGN

The **CONSULTANT** shall provide post design services including review of shop drawings, responding to contractor questions, and attending kickoff/progress meetings as requested by the **COUNTY**.

7 OTHER DESIGN SERVICES

No environmental permitting, geotechnical investigation, landscaping design, or architectural design is included.

8 COMPENSATION

The compensation is not exceed the total fee of \$164,860.00.



402 S. Kentucky Avenue, Suite 400, Lakeland, FL 33801 / Phone: (863) 682-4081

RFP 22-242 Professional Engineering Services for Roads and Drainage

Exhibit B – Schedule of Professional Rates

CLASSIFICATION	RAW HOURLY RATE	HOURLY BILLING RATE*
Chief Engineer 2 <ul style="list-style-type: none"> Paul Wai (\$92.65/hr) 	\$92.65	\$260.35
Chief Scientist <ul style="list-style-type: none"> Gordon Mullen (\$66.66/hr) Kimberly Warren (\$85.89/hr) 	\$66.66 – 85.89	\$187.31 – 241.35
Community Outreach Specialist <ul style="list-style-type: none"> Victoria Boston (\$35.42/hr) Emma Long (\$29.81/hr) 	\$27.00 – 35.43	\$75.87 – 99.53
Engineer 1 <ul style="list-style-type: none"> Rakesh Mora (\$58.00/hr) Andrew Moy (\$66.05/hr) Ryan Selby (\$41.87/hr) Kristina Ward (\$42.49/hr) 	\$41.87 – 66.05	\$117.65 – 185.60
Engineer 2 <ul style="list-style-type: none"> Matthew Dockins (\$68.83/hr) Windeliz Gohl (\$57.12/hr) Elizabeth Lorello (\$65.67/hr) Aung Thurain (\$71.00/hr) 	\$57.12 – 71.00	\$160.51 – 199.51
Engineering Intern <ul style="list-style-type: none"> Peter Hansen (\$37.25/hr) Kianoush Kompany (43.50/hr) Matthew Smith (\$40.10/hr) Vishal Verma (\$38.46/hr) 	\$37.25 – 43.50	\$104.67 – 122.24
Engineering Technician <ul style="list-style-type: none"> Rousana Marrero Gonzalez (\$37.00/hr) Gina Nieto (\$32.00/hr) Cynthia Parada (\$36.00/hr) 	\$32.00 – 37.00	\$89.92 – 103.97
Environmental Specialist <ul style="list-style-type: none"> Brett Berube (\$33.28/hr) Rich Lefebure (\$42.26/hr) Alex Nussbaum (36.56/hr) 	\$33.28 – 42.26	\$93.52 – 118.75
Project Manager <ul style="list-style-type: none"> Joseph Baan – (\$80.00/hr) Stuart Samberg (\$104.76/hr) 	\$80.00 – 104.76	\$224.80 – 294.38
Secretary/Clerical <ul style="list-style-type: none"> Jocelyn Daniel (\$21.65/hr) Elizabeth Johanson (27.52/hr) 	\$21.65 – 27.52	\$60.84 – 77.33
Senior Engineering Technician <ul style="list-style-type: none"> Tom Earp (\$75.73/hr) Jamie Kiser (\$49.00/hr) 	\$49.00 – 75.73	\$137.69 – 212.80
Senior Engineer 1 <ul style="list-style-type: none"> Jason Lyle (\$94.85/hr) Scott Thurman (\$76.04/hr) Scott Witte (\$80.00/hr) 	\$76.04 – 94.85	\$213.67 – 266.53



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Senior Engineer 2 <ul style="list-style-type: none"> • Brian Hepting (\$104.76/hr) • Brad McMahan (\$80.92/hr) 	\$80.92 – 104.76	\$227.39 – 294.38
Senior Scientist <ul style="list-style-type: none"> • Lori Cox (\$43.27/hr) • Pete Stafford (\$78.50/hr) 	\$43.27 – 78.50	\$121.59 – 220.59
CEI Senior Project Engineer <ul style="list-style-type: none"> • Michael Lausier (\$111.76/hr) • Joshua Carter (\$96.58/hr) • Amanda Glynn (\$81.35/hr) 	\$81.35 – 111.76	\$228.59 – 314.05
CEI Project Administrator <ul style="list-style-type: none"> • Jessica Lyons (\$50.75/hr) • George Cole (\$61.00/hr) • Byron Mathis (\$55.56/hr) 	\$50.75 – 61.00	\$142.61 – 171.41
CEI Assistant Project Administrator <ul style="list-style-type: none"> • Robert Dalger (\$45.00/hr) • Deborah White (\$37.53/hr) 	\$37.53 – 45.00	\$105.46 – 126.45
CEI Contract Support Specialist <ul style="list-style-type: none"> • Danny Ferland (\$48.95/hr) • Kiko Villarreal (\$47.28/hr) • Heather Dziedzic (\$41.30/hr) 	\$41.30 – 48.95	\$116.05 – 137.55
CEI Associate Contract Support Specialist <ul style="list-style-type: none"> • Crystal Gil Hall (\$37.81/hr) • Kaitlin McClure Platt (\$27.77/hr) 	\$27.77 – \$37.81	\$78.03 – 106.25
CEI Senior ITS Inspector <ul style="list-style-type: none"> • R. Todd Mask (\$47.05/hr) • Alfredo Proano (\$40.00/hr) 	\$40.00 – 47.05	\$112.40 – 132.21
CEI ITS Inspector <ul style="list-style-type: none"> • Avery Fedders (\$27.00/hr) • Luis Rumbos (\$27.00/hr) 	\$27.00	\$75.87
CEI Senior Inspector <ul style="list-style-type: none"> • Helen Eaton (\$38.86/hr) • George Massey (\$37.44/hr) • Brian Smith (\$34.84/hr) 	\$34.84 – 38.86	\$97.90 – 109.20
CEI Inspector <ul style="list-style-type: none"> • Michael Marshall (\$28.39/hr) • AJ Gomez (\$24.48/hr) • Carlos Roman (\$25.60/hr) 	\$24.48 – 28.39	\$68.79 – 79.78
CEI Inspector Aide <ul style="list-style-type: none"> • Rodman Fajardo (\$19.00/hr) • Patricia Gonzalez (\$19.38/hr) 	\$19.00-19.38	\$53.39 – 54.46

* 2.81 multiplier. Does not include expenses.

EXHIBIT A-1

Consult. Name Rummel, Klepper & Kahl, LLP

Name of Project: Wilder Road Sidewalk

Description: Sidewalk Improvements

CSA: CSA 22-095-05

Date: 12/4/2024

Estimator: J. Baan

Task Description	SH By Activity	Engineer 1	Engineering Intern	Env. Specialist	Project Manager	Sr. Eng. Technician	Senior Engineer 1	Senior Engineer 2	Salary Cost By Activity
1. Project Management	52	0	0	0	40	0	12	0	\$87,044.00
2. Roadway	552	126	250	0	16	80	0	80	\$45,680.00
3. Drainage	292	100	120	0	12	0	60	0	\$8,688.00
4. Utility Coordination	52	20	16	0	4	0	12	0	\$4,904.00
5. Traffic	32	12	16	0	0	0	0	4	\$4,976.00
6. Post Design	22	10	0	0	8	0	0	4	
Total Staff Hours	1,002	268	402	0	80	80	84	88	
Total Staff Cost		\$43,952.00	\$44,220.00	\$0.00	\$21,600.00	\$11,040.00	\$17,976.00	\$25,872.00	\$164,660.00

Check = \$164,660.00

LABOR RELATED COSTS:

EXPENSES: \$200.00

GRAND TOTAL ESTIMATED FEE: \$164,860.00

Fran McAskill
 Director
 Procurement Division



330 West Church Street
 P.O. Box 9005, Drawer AS05
 Bartow, Florida 33831-9005
 Phone: (863) 534-6757
 Fax: (863) 534-6789
 www.polk-county.net

EXHIBIT C

Board of County Commissioners

REIMBURSABLE COST SCHEDULE

1. Reproduction Cost		
A. Regular Copying	Single Side	Double Sided
8 ½ x 11 (black & white).....	\$ 0.15/page	\$ 0.25/sheet
8 ½ x 11 (color).....	\$ 0.30/page	\$ 0.40/sheet
8 ½ x 14 (black & white).....	\$ 0.15/page	\$ 0.25/sheet
8 ½ x 14 (color).....	\$ 0.30/page	\$ 0.40/sheet
11 x 17 (black & white).....	\$ 0.25/page	\$ 0.35/sheet
11 x 17 (color).....	\$ 0.40/page	\$ 0.50/sheet
9 ½ x 24 Single Side Only.....	\$ 1.00/page	
17 x 22 Single Side Only.....	\$ 2.00/page	
18 x 24 Single Side Only.....	\$ 2.00/page	
24 x 36 Single Side Only.....	\$ 3.00/page	
30 x 30 Single Side Only.....	\$ 5.00/page	
32 x 34 Single Side Only.....	\$ 5.00/page	
Other sizes-per square inch.....	\$ 0.03/page	
Compact Digital Disk	\$ 6.00/disk	
B. Blueprint Copy.....		\$10.00/page
2. Subcontractor Services		Actual Costs
3. Special Consultants		Actual costs
4. Computer Services		Non-reimbursable
5. Travel Expenses	In accordance with Chapter 112.061, F.S.;	
	and further defined in the Polk County Employee Handbook.	
6. Postage, Fed Express, UPS		Actual Costs
7. Pre-approved Equipment (includes purchase and rental of equipment used in project)		Actual Costs



RUMMKLE-01

KMCUGUFFIN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ames & Gough 8300 Greensboro Drive Suite 980 McLean, VA 22102	CONTACT NAME: PHONE (A/C, No, Ext): (703) 827-2277 FAX (A/C, No): (703) 827-2279 E-MAIL ADDRESS: admin@amesgough.com
INSURER(S) AFFORDING COVERAGE	
INSURED	NAIC #
Rummel, Klepper & Kahl, LLP 700 East Pratt Street Suite 500 Baltimore, MD 21202-4919	INSURER A : Charter Oak Fire Insurance Company A++ (XV) 25615 INSURER B : Travelers Property Casualty Company of America, A++, XV 25674 INSURER C : New Hampshire Insurance Company A XV 23841 INSURER D : Continental Casualty Company (CNA) A, XV 20443 INSURER E : INSURER F :

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab. GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			630-3R867964	11/1/2024	11/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			810-3R867301	11/1/2024	11/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP-6S739749	11/1/2024	11/1/2025	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y/N N N/A If yes, describe under DESCRIPTION OF OPERATIONS below			WC039-32-6803	3/1/2024	3/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liab.			AEH591934472	11/1/2024	11/1/2025	Per Claim/Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: RK&K Project Number: 22348 / Wilder Road Sidewalk / RK&K Contract Number: CSA 22-095-05

Polk County Board of County Commissioners is included as additional insured with respect to General Liability, Automobile Liability and Umbrella Liability when required by written contract. General Liability, Automobile Liability, and Umbrella Liability are primary and non-contributory over any existing insurance and limited to liability arising out of the operations of the named insured and when required by written contract. General Liability, Automobile Liability, Workers Compensation and Umbrella Liability policies include a waiver of subrogation in favor of the additional insureds where permissible by state law and when required by written contract. 30-day Notice of Cancellation will be issued for the General Liability, Automobile Liability, Umbrella Liability, Workers Compensation and Professional Liability policies in accordance with policy terms and conditions.

CERTIFICATE HOLDER**CANCELLATION**

Polk County Board of County Commissioners
 PO Box 9005, Drawer TR05
 Bartow, FL 33831-9005

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

REQUEST FOR LEGAL SERVICES

TO: COUNTY ATTORNEY'S OFFICE (AT01)

ATTENTION: Noah Milov
(CHECK ONE) Heather Bryan

FROM: William G. Lorenzo, P.E., 863-535-2286
(Name and Phone Number)

DATE: 02/18/25

RETURN TO: William G. Lorenzo, P.E., (TRO2)

DIVISION: Roads & Drainage

BOARD AGENDA DATE: 3/18/2025

COUNTY MANAGER ITEM:

PROJECT: Wilder Road Sidewalk

CSA/CONTRACT NUMBER: CSA 22-095-05

MODIFICATION NUMBER: N/A

CHANGE ORDER NUMBER: N/A

TYPE OF AGREEMENT: CSA

NAME OF CONSULTANT/CONTRACTOR: Rummer, Klepper & Kahl, LLP

Please indicate any time limits and attach all necessary documentation.

REQUEST IN DETAIL: _____

Please review attachments for the Board Agenda date indicated and return APPROVED documents at your earliest convenience. THANK YOU.

For CAO Use Only:

Assigned Staff

Noah

Log-In Date:

3/3/25

CAO Project Number:

25-185

Log-Out Date:

3/5/25