

RFP 24-699, Professional Architectural & Engineering Services for Roads & Drainage Division Mulberry Roadway Maintenance Facility

Interviews/Ranking Meeting Minutes

February 13, 2025

Selection Committee Members:

Nabil Elgeuidi, Facilities Management
Michael Teate, Roads & Drainage
Mark Schmitz, Roads & Drainage
Stacey Taylor, Roads & Drainage
Darrell Johnson, Equal Opportunity

Staff: Tabatha Shirah, Procurement Analyst
Michele Sims, Procurement Manager

Others (Ranking Meeting):

Greg Selvidge, The Lunz Group
Stacy Witschen, The Lunz Group
Ron Cauthan, Chastain-Skillman
Keith Hunnicutt, CMHM Architects

Interviews convened at approximately 1:00 p.m. on Thursday, February 13, 2025. All Selection Committee members were present. Presentations were made in alphabetical order followed by questions of the Committee. The interviews ended at approximately 2:53 p.m.

After the Presentation/Interviews, the Selection Committee meeting became open to the public at 3:00 p.m. The Selection Committee ranked the firms from one to three with a ranking of one for the Proposer deemed to be the most highly qualified to perform the required services. The following are the firms interviewed and their final ranking by the Selection Committee.

Proposer		Rank
The Lunz Group	Lakeland, FL	1
CMHM Architects	Lakeland, FL	2
Bentley Group	Longwood, FL	3

In accordance with the RFP's Selection Process, Elevation Level 3, Proposer Interviews, the Selection Committee collectively decided to recommend the Board authorize staff to enter into contract negotiations with the highest-ranked Proposer, The

Lunz Group. Should negotiations fail with The Lunz Group, negotiations will be terminated, and staff will begin negotiations with the 2nd highest-ranked Proposer, CMHM Architects. Should negotiations fail with CMHM Architects, negotiations will be terminated, and staff will begin negotiations with the 3rd highest-ranked Proposer, Bentley Group.

Meeting was adjourned at approximately 3:20 p.m.

Respectfully submitted,

Tabatha Shirah

Chairperson / Procurement Analyst