



Polk County Board of County Commissioners

Meeting Agenda - Final-revised

July 01, 2025 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than 48 hours prior to the proceeding. Their office is located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090 or TTY (863) 534-7777. If hearing impaired dial 7-1-1 for Florida Relay services or call (800) 955-8771 (TTY); dial (800) 955-1339 if you are using a computer.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (MARTHA SANTIAGO, VICE-CHAIR)

INVOCATION

Murphy Hanley, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (MARTHA SANTIAGO, VICE-CHAIR)

A. PRESENTATIONS and RECOGNITIONS

B. PUBLIC COMMENTS CONCERNING AGENDA ITEMS

B.1. Comments.

C. APPROVE CONSENT AGENDA

C.1. Approve Consent Agenda.

D. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

D.1. Disbursements.

D.2. Minutes of Regular Board meeting held on June 17, 2025.

E. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

F. COUNTY ATTORNEY (RANDY MINK)

G. COUNTY MANAGER (BILL BEASLEY)

- G.1. North Ridge Trail Infrastructure Agreement (Deen Still Road to Laurel Estates). Improvement costs not to exceed \$4,181,255.00. (Cash Reimbursement)
- G.2. Approve Utilities request to purchase Motorola radios and related essential services under Agreement #15-09 with Motorola Solutions for Utilities emergency operations communications (\$269,754.56 one-time expense)

H. COMMISSIONER DISTRICT 1 (BECKY TROUTMAN)

- H.1. Commissioner Troutman Comments.

I. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

- I.1. Commissioner Braswell Comments.

J. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

- J.1. Commissioner Santiago Comments.

K. COMMISSIONER DISTRICT 5 (MICHAEL SCOTT)

- K.1. Appoint Jenna Sutton to replace Ronnie Hedrick on the Comprehensive Plan Advisory Committee.
- K.2. Commissioner Scott Comments.

L. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIR)

- L.1. Chair Wilson Comments.

M. LAY BOARD APPOINTMENTS

- M.1. Appoint Gary L. Phillips to the Tohopekaliga Water Authority (TWA) Board of Supervisors for the remainder of a vacated term and a new 3-year term ending September 30, 2028.

N. EXPEDITED HEARINGS PURSUANT TO RESOLUTION NO. 2022-089

* County Attorney opening comments

- N.1. Public Hearing (LDCPAL-2024-14 Poinciana Subdivision CPA Amendment) (Adoption Hearing) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 160 acres from Agricultural/Residential-Rural (A/RR) to Residential-Low (RL) and Rural Development Area (RDA) to Utility Enclave Area (UEA). (No Fiscal Impact).

- N.2. Public Hearing (LDCT-2025-10 Temporary Storage of Storm Debris) (Adoption Hearing) to consider a County-initiated amendment to Land Development Code Chapter 2, Section 207, Temporary Uses, subsection 207.L, Road Construction Material/Equipment, 207.M, Temporary Storage of Vegetative Debris Collected from Major Storms.

O. PUBLIC HEARINGS

- O.1. Consider adopting an ordinance creating the Master Inwood Street Lighting Municipal Service Benefit Unit ("MSBU") and adopt the Tentative Rate Resolution for the 2025-26 Master Inwood Street Lighting MSBU. (No fiscal impact)

P. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

- P.1. Comments.

Q. WORK SESSION ITEMS

R. CONSENT AGENDA ITEMS

R. COMMISSIONER DISTRICT 1

R. COMMISSIONER DISTRICT 2

R. COMMISSIONER DISTRICT 3

R. COMMISSIONER DISTRICT 4

R. COMMISSIONER DISTRICT 5

R. COUNTY COMPTROLLER

- R.1. Proposed Fiscal Year 2025/2026 budgets for Horseshoe Creek, Leomas Landing, Peace Creek, Poinciana, Poinciana West, Ranches at Lake McLeod, Ridgecrest, Sandmine Road and Scenic Highway Community Development Districts.

- R.2. Removal of equipment from inventory as listed on Blanket Removal Form 2220.

R. COUNTY MANAGER

R. ECONOMIC DEVELOPMENT

R. TOURISM/SPORTS MARKETING

R. OFFICE OF PLANNING & DEVELOPMENT

- R.3. RE-SET HEARING: (LDCD-2025-1 Stuart Property Sub-District) to consider the adoption of a Sub-District Change to change 178 +/- acres from Residential-Low-1 (RL-1) to Residential-Low-4 (RL-4). The case is related to LDCPAL-2024-17, a request to change the Future Land Use Map from Agricultural/Residential-Rural (A/RR) to Residential-Low (RL), and from Rural Development Area (RDA) to Urban Growth Area (UGA) on the Future Land Use Map. The suggested adoption hearing date is August 19, 2025, at 9:15 a.m.
- R.4. SET HEARING: (LDCPAL-2025-4 EAR Based Comp Plan Text Amendment) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to change several policies in all Comprehensive Plan elements. The suggested transmittal hearing date is July 15, 2025, at 9:15 a.m. and the adoption hearing date is November 4, 2025, at 9:15 a.m.
- R.5. SET HEARING: (LDCPAS-2025-2 Morame Watkins Rd CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use from Residential-Low (RL) to Institutional (INST) on ± 0.55 acres in the Utility Enclave Area (UEA). The suggested adoption hearing date is July 15, 2025, at 9:15 a.m.
- R.6. SET HEARING: (LDCPAS-2025-7 Brooks Street CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use from Residential-Low X (RLX) to Business-Park Center X (BPCX) on ± 3.8 acres in the Transit-Supportive Development Area (TSDA). The suggested adoption hearing date is July 15, 2025, at 9:15 a.m.
- R.7. Conditional Approval of EPC Commercial Plat. (No Fiscal Impact)
- R.8. Oak Hill Boulevard Plat Conditional Approval. (No Fiscal Impact)
- R.9. Accept Performance Surety in the amount of \$77,540.00 in the form of Commercial Performance Bond No. 41K237626 for McEnany Land Holdings. (No Fiscal Impact)
- R.10. Accept Commercial Performance Surety in the amount of \$29,482.00 in the form of Commercial Performance Bond No. BX0064764 for Spirit Lake Storage. (No Fiscal Impact)
- R. BUILDING
- R. DEPUTY COUNTY MANAGER
- R. BUDGET & MANAGEMENT SERVICES
- R. PROCUREMENT
- R. COMMUNICATIONS
- R. COOPERATIVE EXTENSION SERVICES

R. HEALTH & HUMAN SERVICES

- R.11. Approve modification of State Housing Initiatives Partnership (SHIP) Rehabilitation program Homeowner Assistance Agreement and Grant Agreement for the property located in Auburndale, FL. for Case #RC23-SHIP-014. (\$3,030.00 one-time expense).

R. EQUITY & HUMAN RESOURCES

R. INFORMATION TECHNOLOGY

R. CODE ENFORCEMENT

R. COURT SERVICES

R. RISK MANAGEMENT

R. COMMUNITY HEALTH CARE

- R.12. Approve Polk HealthCare Plan Medical Services Agreements with BayCare Outpatient Imaging, LLC for radiology services and BayCare Urgent Care, LLC for urgent care services. (estimated annual amount less than \$100,000 per agreement)

R. FACILITIES MANAGEMENT

R. FLEET MANAGEMENT

R. PARKS & NATURAL RESOURCES

- R.13. Approve the piggyback agreement with PlayCore Wisconsin, Inc. d/b/a GameTime to provide various park and playground equipment. (estimated \$500,000.00 to \$850,000.00 annual recurring expense)

R. FIRE RESCUE

R. EMERGENCY MANAGEMENT

R. REAL ESTATE SERVICES

- R.14. SET HEARING to consider a request to vacate a portion of deeded and unmaintained right-of-way. (Suggested Hearing Date: July 15, 2025 at 9:00 a.m. or immediately following the regular agenda) (No Fiscal Impact)

- R.15. Declare surplus and authorize the private sale through sealed bid offering to adjacent landowners of County owned Parcel ID Number 233111-158500-007163 (Potential for \$1,013 or greater, one-time revenue)

- R.16. Approve Subordination Agreement between Polk County and Tampa Electric Company in conjunction with the CR 540 (Cypress Gardens Road) at Lake Ned Road Intersection Improvement Project, Parcel 100. (No fiscal impact)
- R.17. Accept a Utility Easement from BW Davenport LLC in conjunction with Lift Station 166. (No fiscal impact)
- R.18. Accept Quit Claim Deeds from B. L. Lanier and Associates and Lanier Groves LLC in conjunction with the Lake Van Road Safety Improvements Project. (No Fiscal Impact)
- R.19. Accept Quit Claim Deed for property being donated for conservation preservation, Neely Estate parcel. (No fiscal impact)

R. ROADS & DRAINAGE

- R.20. Set Hearing to Consider Adopting a Resolution Allowing for the Installation of Traffic Calming Devices (Speed Humps) on Catherine Drive near Lakeland. (Suggested Hearing Date: Tuesday, August 5, 2025, at 9:15 a.m.) (No fiscal impact)
- R.21. Adopt a Resolution Setting Parking Restrictions on Dons Court, near Lakeland (\$277.76 one-time expense)
- R.22. Adopt a Resolution Setting Speed Limit on Scott Road, near Lake Wales. (\$277.76 one-time expense)
- R.23. Set Hearing to Consider Adopting a Resolution Allowing for the Installation of Traffic Calming Devices (Speed Humps) on Stephenson Avenue near Babson Park. (Suggested Hearing Date: Tuesday, August 5, 2025, at 9:15 a.m.) (No fiscal impact)

R. UTILITIES

- R.24. Approve Work Authorization No. 2 of Software as a Service Agreement 2023-006, with EPIC Engineering & Consulting Group, LLC for the Design and Implementation of Simplify i3® APIs and CIP Dashboards (\$134,996.00 not-to-exceed, one-time expense)

R. SOLID WASTE

- R.25. Adopt a Resolution revising North Central Landfill waste disposal fees for Municipal Solid Waste, Construction and Demolition Debris, and Yard Waste

R. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

R. COURT RELATED

R. POLK COUNTY PROPERTY APPRAISER

- R. POLK COUNTY SHERIFF
- R. POLK COUNTY SUPERVISOR OF ELECTIONS
- R. POLK COUNTY TAX COLLECTOR
- R. WORKFORCE DEVELOPMENT BOARD
- R. COUNTY ATTORNEY
- R.26. SET HEARING to consider adoption of final rate resolutions and assessment rolls for the (1) Residential Waste Program Services, (2) Street Lighting Assessment Areas, (3) Fire Services, (4) the Skyview Utility Municipal Services Benefit Unit, (5) Nuisance Abatement, (6) Excessive Bulk Waste, (7) Island Club West Utility Municipal Services Benefit Unit, (8) East Bimini Bay Utility Municipal Services Benefit Unit, and (9) Master Inwood Street Lighting Municipal Services Benefit Unit for fiscal year 2025-26. (Suggested hearing date: September 8, 2025 at 6:00 p.m.) (No fiscal impact.)
- R.27. Adopt Tentative Rate Resolution for the 2025-26 East Bimini Bay Utility Municipal Service Benefit Unit ("MSBU"). (No fiscal impact)
- R.28. Adopt Tentative Rate Resolution for the 2025-26 Fire Services Non-Ad Valorem Assessments.
- R.29. Adopt Tentative Rate Resolution for the 2025-26 Island Club West Utility Municipal Service Benefit Unit ("MSBU"). (No fiscal impact)
- R.30. Adopt Tentative Rate Resolution for the 2025-26 Skyview Utility Municipal Service Benefit Unit ("MSBU"). (No fiscal impact)
- R.31. Adopt Tentative Rate Resolution for the 2025-26 Street Lighting Assessments. (No fiscal impact)
- R.32. Adopt Tentative Assessment Resolution and Assessment Roll for the 2025-26 Excessive Bulk Waste Assessments to be collected by the Uniform Method of Collection of Non-Ad Valorem Assessments on the tax bill. (No fiscal impact)
- R.33. Adopt Tentative Assessment Resolution and Assessment Roll for the 2025-26 Nuisance Abatement Assessments to be collected by the Uniform Method of Collection of Non-Ad Valorem Assessments on the tax bill. (No fiscal impact)
- R.34. Adopt Residential Waste Program Services Tentative Assessment Resolution setting the Estimated Assessment Rates for Fiscal Year 2025-26. (No fiscal impact)

- R.35. Approve the 2025-2028 Collective Bargaining Agreement between the Polk County Board of County Commissioners and Polk County Professional Firefighters I.A.F.F., Local 3531, Rank-and-File and Battalion Chiefs Bargaining Units.

ANNOUNCEMENTS

Below are scheduled events and public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, June 30, 2025 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.
- Friday, July 4, 2025 – The offices of the Board of County Commissioners will be closed in observance of the Independence Day Holiday.
- Tuesday, July 8, 2025 – 1:30 p.m. – Librarians' Advisory Council will meet at Winter Haven Public Library, 325 Avenue A NW, Winter Haven.
- Tuesday, July 8, 2025 – 6:00 p.m. – Sidewalk Advisory Committee will meet in Room 413, Fourth Floor, County Administration Building.
- Wednesday, July 9, 2025 – 8:50 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, July 9, 2025 – 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.
- Wednesday, July 9, 2025 – 1:30 p.m. – Library Cooperative Governing Board meeting will be held at Winter Haven Public Library, 325 Avenue A NW, Winter Haven.
- Thursday, July 10, 2025 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, July 10, 2025 – 9:00 a.m. – Tourist Development Council (TDC) Arts, Culture, and Heritage Committee (ACH) will meet at Roads and Drainage, 3000 Sheffield Road, Winter Haven.
- Friday, July 11, 2025 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.
- Friday, July 11, 2025 – 1:00 p.m. – Board of County Commissioners and Polk County Sheriff's Office Proposed FY 25/26 Budget Work Session will be held in the County Commission Boardroom.
- Monday, July 14, 2025 – 6:00 p.m. – Eloise Community Redevelopment Agency (CRA) Advisory Committee will convene for a special meeting at the Johnny and Freda Brooks Resource Center, 710 Snively Avenue, Eloise.