



## **Jacquelyn Codd, Esq.**

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**I am 30 years old and a graduate from Stetson University College of Law (Aug. 2018). I have a B.S. in Legal Studies from UCF. I was admitted in Sept. 2019. I have 4yrs experience as an associate attorney in the areas of: Construction, Collections, Business Litigation, and Contract Disputes. I am also a Notary.**

### **EXPERIENCE**

- Graduated from the Academy of Legal Studies at George Jenkins High School 2011.
- Legal Intern at the Polk County Public Defender's Office, (Summer 2010). Working specifically under Attorney Sara Reyes, where I observed Juvenile and Adult Trials, wrote and submitted Motions In Limine, and conducted client intakes at the jail.  
Phone: Sara Reyes (863) 398-7270.
- Law Clerk to Eduardo F. Morrell, Esq., at Morrell, P.A., (December 2011 to September 2016). Law Clerk for the Managing Partner, Ed Morrell: I drafted Complaints, Motions, Discovery, Appellate Briefs, prepared hearing folders, interviewed Wards at their homes and/or assisted care facilities, drafted Elisor's Reports, met with clients, and built lasting client relationships. I performed extensive legal research. I also drafted employment, retainer, real estate and non-compete contracts from scratch, handled my own case files, and independently resolved matters.
- Law Clerk to Ryan Torrens, Esq., Attorney General Candidate and Ben Sorrell, Esq. at Torrens Law Group, P.A., (January 2017 to November 2017). I drafted consumer defense, foreclosure and real estate Complaints, Motions, Discovery, prepared Hearing Folders, interviewed Ward's at their homes and/or assisted care facilities, drafted Elisor's Reports, met with clients, and built lasting client relationships. I performed legal research, drafted a new firm retainer and small business terms or service contracts from scratch, handled my own case files, and independently resolved matters, and when Attorney Torrens left to Campaign for FL Attorney General, I ran the firm with, trained, and provided guidance to Ben Sorrell, Esq., who was a new associate with limited work experience in need of mentoring. I also "ghost-wrote" all of the firm's appellate litigation during my time there resulting in freeing an innocent prisoner from a life-sentence and assisting a man who lost his house in a foreclosure case due to gross legal malpractice of former counsel.
- HR Director, Legal Compliance, & Top National Recruiter, Campaign Development, Corp. (December 2017-September 2019) In this role I managed a marketing and admin team, handled customer disputes, interviewed prospective employees, represented the company at unemployment hearings, generated forms, office sales and employment contracts, non-compete agreements, and employee training manuals and the code of conduct. I received inter-company awards and was asked to guest-speak at the nationwide company conference to teach others. I have also been featured in two issues of the company's publication, Leader Magazine (March and July).
- Associate Attorney, The Rafool Firm (September 2019 – October 2021) In this role I litigate cases from start to finish, participate in mediations, appear at motions hearings, and conducted one trial without assistance. Phone: Brandon Rafool (863) 521-2001 (Until he became a Judge)
- Associate Attorney, Sutton Firm (October 2021-April 2022)
- Associate Attorney, RAK Law Firm (April 2022-Current) I was recruited to join RAK Law where I am permitted to manage my own practice autonomously in the areas of construction and collections law and to assist the managing partner with his first party property case load.

**SAMPLE WORK & REFERENCES AVAILABLE ON REQUEST**