



Polk Transportation Planning Organization Technical Advisory Committee (TAC)  
Draft Meeting Minutes

Thursday, September 25, 2025

Polk County Administration Building  
4<sup>th</sup> Floor Room 413  
330 West Church Street  
Bartow, Florida 33830

**Members Present:**

James Philips  
Chuck Barmby  
Tess Schwartz, **Chair**  
Sean Byers  
Julie Womble  
Ted Adkins  
Bob Wieggers  
Jeffrey Ball  
Raymond Perez  
Marisa Barmby  
Don Stephenson  
Richard Ranck  
Jay Jarvis  
Ben Ziskal  
Carlie Flagler, **Vice Chair**

**Others Present:**

Ryan Kordek  
Julia Davis  
Angela Kaufman  
Cindy Mitchell  
KC Rivera  
William Roll  
Adam Rose  
Eric Flemming

**Representing:**

City of Lakeland  
City of Lakeland  
City of Lakeland  
City of Winter Haven  
City of Auburndale  
City of Haines City  
City of Bartow  
Town of Lake Hamilton  
City of Davenport  
CFRPC  
Polk County School Board  
CFRPC  
Polk County Roads & Drainage  
Polk County Land Development  
Citrus Connection

**Representing:**

Polk TPO Staff  
Polk TPO Staff  
Polk TPO Staff  
Polk TPO Staff  
Polk TPO Staff  
Kimley-Horn  
FDOT  
FDOT

## **1. Call to Order**

Chair Tess Schwartz called the TAC Meeting to order at 9:30 am.

**2. Confirmation of Quorum** – Roll call was taken, and a quorum was confirmed by KC Rivera, Polk TPO Staff.

## **3. Approval of Meeting Minutes** - September 25, 2025

Motion to approve September 25, 2025, meeting minutes.

**Motion:** Motioned to approve made by Chuck Barmby, seconded by Carlie Flagler.  
Motion carried without dissent.

## **4. Agenda Review**

Julia Davis, TPO staff, gave an overview of the TAC agenda. Action items included the Envision 2050 Long Range Transportation Plan Update, a presentation and status report for the update on Polk County projects, County Line Road Project Development and Environmental (PD&E) Study, I-4 Intermodal Passenger Rail Station Planning and Feasibility Study, and Polk County Vision Zero Action Plan.

## **Action Items**

## **5. Envision 2050 – Long Range Transportation Plan Update**

### **A. Project Schedule**

Ryan Kordek, TPO Executive Director, explained what is in the draft LRTP and the timeline until December 9<sup>th</sup> when the LRTP is proposed to be adopted by the TPO Board.

### **B. Review/Approve Draft Cost-Feasible Plan for Envision 2050**

William Roll, Kimley-Horn, presented the existing/committed projects along with the cost feasible projects, partially funded, unfunded needs, complete streets, bicycle/pedestrian needs, and multi-use trail needs. He also reviewed updated needs costs and available revenue being considered in the Draft Cost Feasible Plan.

A discussion ensued between the committee, Mr. Roll and Mr. Kordek regarding the Draft Plan.

**Motion:** Motioned to approve was made by Bob Wieggers, seconded by Carlie Flagler.  
Motion carried unanimously.

## **Presentation and Status Reports**

## **6. Update on Polk County Projects**

Jay Jarvis, Polk County, presented an update on three (3) major projects in Polk County consisting of the Fraser Trail Extension, Thompson Nursery Road re-alignment and widening, and the CR 557 Widening project.

### **7. County Line Road Project Development and Environmental (PD&E) Study**

Adam Rose, FDOT, introduced Eric Flemming, Project Manager, and he presented the US 92 / County Line Road from Amberjack Boulevard to Frontage Road South PD&E Study. He discussed three (3) alternatives including an elevated intersection, a Northeast quadrant roadway, and a Northwest quadrant roadway. Mr. Flemming then presented the PD&E study schedule.

Carlie Flagler asked if public transit was involved in the study.

Mr. Rose answered that public transit was not involved.

Ms. Flagler responded there is a route near Amazon that riders take for work and should be taken into consideration.

### **8. I-4 Intermodal Passenger Rail Planning and Feasibility Study**

Julia Davis, Polk TPO, introduced the I-4 Intermodal Request for Proposals (RFP) and the proposed scope for the study which should take about a year. The TPO will be asked to review and approve the RFP at their next meeting. Ms. Davis presented the process of the RFP. Ms. Davis asked if anyone knows anyone who would be an interested vendor and if anyone has questions have them contact the Polk County Procurement Department. Ms. Davis explained Cindy Mitchell is the lead TPO staff member for the High-Speed Rail/I-4 Intermodal RFP. Mr. Kordek inquired if anyone would be interested in serving on the selection committee.

### **9. Polk County Vision Zero Action Plan**

Julia Davis, Polk TPO, presented the timeline of what has been done and what is coming with the Vision Zero Action Plan. Ms. Davis mentioned the first corridor workshop will be held on October 28<sup>th</sup> at the Garden Center in Winter Haven.

## **Communications and Reports**

### **10. Committee Member Comments**

Carlie Flagler announced that Citrus Connection was awarded a grant to extend services on five (5) routes which include North and South Lakeland, Winter Haven, Lake Alfred, Haines City, and Legoland. She announced the open planner position was filled by Maurice Fair.

### **11. Adjournment**

The meeting adjourned at 11:17 a.m.

The next TAC Meeting is scheduled for December 4, 2025, and will also be held at the FDOT Conference Center, Bartow.

Respectfully transcribed by KC Rivera, TPO Office Manager.

Section 286.105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.