



Polk County Board of County Commissioners (Organizational)

Meeting Agenda - Final-revised

November 18, 2025 Regular BOCC Meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than 48 hours prior to the proceeding. Their office is located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090 or TTY (863) 534-7777. If hearing impaired dial 7-1-1 for Florida Relay services or call (800) 955-8771 (TTY); dial (800) 955-1339 if you are using a computer.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIR)

INVOCATION

Murphy Hanley, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIR)

REORGANIZATION OF THE BOARD (RANDY MINK, COUNTY ATTORNEY)

1. Comments from the General Public regarding Reorganization of the Board.
2. Elect Chairperson.
3. Elect Vice Chairperson.
4. Adopt Resolution Authorizing Banks to Honor and Cash Warrants signed by new Chairperson and the Clerk effective November 18, 2025.
5. Recognition of the outgoing Chair.

A. PRESENTATIONS and RECOGNITIONS

B. PUBLIC COMMENTS CONCERNING AGENDA ITEMS

- B.1. Comments.

C. APPROVE CONSENT AGENDA

- C.1. Approve Consent Agenda.

D. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

D.1. Disbursements.

D.2. Minutes of Regular Board meeting held on November 4, 2025.

E. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

F. COUNTY ATTORNEY (RANDY MINK)

F.1. Adopt Resolution Calling for a School Board of Polk County Referendum on November 3, 2026, General Election Ballot on the School Board of Polk County, Florida authorization to impose an additional 1.0 mill ad valorem tax annually on taxable property in Polk County for School Operating Purposes beginning July 1, 2027, and ending June 30, 2031.

F.2. Approve Amendment No. 1 to Agreement No. QG010 between Florida Department of Environmental Protection (FDEP) and Polk County and to fund the Wilson Ranch Reserve Hydrological Restoration Project. (no fiscal impact)

F.3. Approve the Conservation Easement with HGS, LLC, dba RES Environmental Operating Company (Grantor) in favor of Polk County, a political subdivision of the State of Florida (Grantee). (No Fiscal Impact)

G. COUNTY MANAGER (BILL BEASLEY)

G.1. Accept the Federal Emergency Management Agency (FEMA), Department of Homeland Security, 2024 Staffing for Adequate Fire and Emergency Response (FF) Grant (SAFER) funding opportunity for 50 additional firefighter positions and approve the establishment of the new positions. (\$10,228,826.66 one-time revenue, \$6,358,459.84 cash match).

G.2. Approve an Interlocal Agreement between the City of Winter Haven (CITY) and Polk County, a political subdivision of the State of Florida (COUNTY) for the protection of Astute Financial Land Trust property, located on the eastern shore of Lake Pansy and accept Conservation Easement for recordation. (\$600,000 one-time expense)

G.3. Approve Consultant Services Authorization (CSA) No. 2025-032-01 with AECOM Technical Services, Inc. (Consultant) for the Spirit Lake Road Roundabout Project. (\$846,132.75 one-time expense)

H. COMMISSIONER DISTRICT 1 (BECKY TROUTMAN)

H.1. Reappoint Matthew S. Swingle as a Member of the Lakes Access Advisory Committee, for the three-year term, November 17, 2025 through November 16, 2028. (District 1 Appointment)

H.2. Commissioner Troutman Comments.

I. COMMISSIONER DISTRICT 2 (RICK WILSON)

- I.1. Reappoint Linda M. Schultz, Esq. as an Alternate Member of the Polk County Planning Commission, for the three-year term, January 3, 2026 through January 2, 2029. (District 2 Appointment)
- I.2. Commissioner Wilson Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

- J.1. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

- K.1. Appoint Cyle Rickner to the Polk County Lakes Access Advisory Committee for the three-year term, November 17, 2025, to November 16, 2028.
- K.2. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (MICHAEL SCOTT)

- L.1. Commissioner Scott Comments.

M. LAY BOARD APPOINTMENTS

N. EXPEDITED HEARINGS PURSUANT TO RESOLUTION NO. 2022-089

O. PUBLIC HEARINGS

* County Attorney opening comments

- O.1. Public Hearing to consider the adoption of an Ordinance of the Polk County Board of County Commissioners establishing the "Mandatory Milestone Inspection Program."

P. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

- P.1. Colleen Harrison - Land Development/Road Issues
- P.2. Kevin Noble to discuss semi truck issues on Alturus Road & Alturus Loop Road
- P.3. Comments.

Q. WORK SESSION ITEMS

R. CONSENT AGENDA ITEMS

- R. COMMISSIONER DISTRICT 1
- R. COMMISSIONER DISTRICT 2

- R. COMMISSIONER DISTRICT 3
- R. COMMISSIONER DISTRICT 4
- R. COMMISSIONER DISTRICT 5
- R. COUNTY COMPTROLLER
- R.1. Removal of equipment from inventory as listed on Blanket Removal Form 2229.
- R.2. Appoint property custodian for the office of Communications.
- R.3. Report 2025-12 Thornhill Road Bridge Construction audit report.
- R.4. Report 2025-14 Allied Universal audit report.
- R. COUNTY MANAGER
- R. ECONOMIC DEVELOPMENT
- R. TOURISM/SPORTS MARKETING
- R. OFFICE OF PLANNING & DEVELOPMENT
- R.5. SET HEARING: (LDPCAS-2025-16 Osprey Creek CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use from Development of Regional Impact (DRI) in the Rural Development Area (RDA) to Residential Low (RL-1) in the Utility Enclave Area (UEA) on 17.48 +/- acres located within the Rural Development Area (RDA). The suggested adoption hearing date is December 2, 2025, at 9:15 a.m.
- R.6. SET HEARING: (LDPD-2025-10/Level 4 Southern Storage Transitional Area District) for a Transitional Area District request for the expansion of an existing self- storage facility on approximately 9.40 +/- acres in the Residential Low-1 (RL-1) future land use designation located within the Urban Growth Area (UGA). The suggested hearing date is December 2, 2025, at 9:15 a.m.
- R.7. SET HEARING: (LDPCAL-2025-9 ECX Comprehensive Text Amendment) to amend Section 2.131-R, Policy 2.131-RA4 for the US 98 Selected Area Plan (SAP). The suggested hearing dates are the first reading on December 2, 2025, at 9:15 a.m. and the adoption hearing date on January 20, 2026, at 9:15 a.m.
- R.8. SET HEARING: (LDCT-2025-20 ECX LDC Text Amendment) to amend Chapter 4 Section 401.04 for the US 98 Selected Area Plan (SAP). The suggested hearing dates are for the first reading on December 2, 2025, at 9:15 a.m. and the adoption hearing on January 20, 2026, at 9:15 a.m.

- R.9. SET HEARING: (LDCT-2025-18 Natural Encounters Amendment) to amend Appendix E Parcel Specific Comprehensive Plan Amendments with Conditions. The suggested hearing dates are for the first reading on December 2, 2025, at 9:15 a.m. and the adoption hearing date on December 16, 2025, at 9:15 a.m.
- R.10. SET HEARING: (LDCT-2025-19 Berkley & Braddock Text Amendment) to amend Appendix E, Section E105, Parcel Specific Comprehensive Plan Amendments with Conditions. The suggested hearing dates are for the first reading on December 2, 2025, at 9:15 a.m. and the adoption hearing on December 16, 2025, at 9:15 a.m.
- R.11. SET HEARING: (LDCT-2025-22 Recovery Residences Text Amendment) to amend the use tables in Chapter 2, Chapter 4, Chapter 5 and Chapter 10. The suggested hearing dates are for the first reading on December 2, 2025, at 9:15 a.m. and the adoption hearing on December 16, 2025, at 9:15 a.m.
- R. BUILDING
- R. DEPUTY COUNTY MANAGER
- R. BUDGET & MANAGEMENT SERVICES
- R.12. Adopt resolution to amend the FY 24/25 budget for required Governmental GASB 87 and GASB 96 capital outlay adjustments. Accounting adjustments only. (No fiscal impact)
- R. PROCUREMENT
- R. COMMUNICATIONS
- R. COOPERATIVE EXTENSION SERVICES
- R. HEALTH & HUMAN SERVICES
- R.13. Approve State Housing Initiatives Partnership (SHIP) 1) Incentive Plan Implementation Annual Review 2025, 2) the Local Housing Assistance Plan (LHAP) Amendment Revisions and 3) the Authorizing Resolution. (No Fiscal Impact).
- R. HUMAN RESOURCES
- R. INFORMATION TECHNOLOGY
- R. CODE ENFORCEMENT
- R. COURT SERVICES
- R. RISK MANAGEMENT

R.14. Approve dental insurance policy with Cigna Health and Life Insurance Company, effective January 1, 2026.

R. COMMUNITY HEALTH CARE

R.15. Approve the amendment and restatement to the contract with Lake Wales Care Center, Inc. for the provision of primary and specialty care services to eligible low-income county residents at the Lake Wales Free Clinic. (Total amount not to exceed \$187,386 annually)

R.16. Approve the Fifth Amendment to the Administrative Services Agreement with Meritain Health, Inc. for third party administrative services for the Polk HealthCare Plan. (\$61,300 estimated recurring increase)

R.17. Approve the Final Program Status Report and Final Financial Report for the Criminal Justice, Mental Health and Substance Abuse (CJMHTSA) Reinvestment Grant (contract #LH833) with the State of Florida, Department of Children and Families (DCF) for the Helping Achieve Targeted Comprehensive Healthcare program. The final report to DCF requires approval from the Board of County Commissioners or its designee.

R. FACILITIES MANAGEMENT

R.18. Approve selection committee's recommendation to authorize staff negotiations with Rodda Construction, Inc. for Construction Manager at Risk (CMAR) services for the Medical Examiner Expansion & Renovation building. (No Fiscal Impact)

R. FLEET MANAGEMENT

R.19. Approval of a CIP amendment to establish Fuel Site Technology upgrade project in the FY 24/25 CIP and a budget transfer from the Fleet Maintenance Reserves - Service Improvements (\$168,500 one-time transfer)

R. PARKS & NATURAL RESOURCES

R.20. Conservation Land Acquisition Selection Advisory Committee (CLASAC) recommendations on the following sites nominated to the Environmental Lands Program are to pursue acquisition on EL-148-25: Ridge to River Corridor, EL-150 -25: Backbone, EL-152-25: Arbuckle Road, EL-153-25: Joshua Land Ranch, EL-154 -25: Kuder Ranch & Groves, EL-155-25: Griffin Properties, EL-156-25: Lake Buffum Ranch, EL-158-25: Black Properties, EL-159-25: LJR Partnership, EL-160-25: The 45 Acres, and EL-161-25: Butler Tree Farm. CLASAC recommends not to pursue acquisition EL- 149 -25: Windyhill, EL-151-25: Cody Cove Hillside, EL-157-25: Sink Branch Buffer, and EL-162-25: Meadowbrook SPD

R. FIRE RESCUE

R. EMERGENCY MANAGEMENT

R. REAL ESTATE SERVICES

- R.21. Approve Land Purchase Agreement in conjunction with the purchase of conservation preservation property located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, McBride parcel (\$6,000 one-time expense)
- R.22. Accept Drainage Easements from Casey Gifford and Whitney L. Filippone and Vicent D. Filippone, Jr. in conjunction with new development. (No Fiscal Impact)
- R.23. Accept a Polk County Utilities Easement from Standard Sand & Silica Company, as requested through the Development Review Process. (No fiscal impact)
- R.24. Authorize an Easement and Bill of Sale to the Tohopekaliga Water Authority in conjunction with water, wastewater and reclaimed water service to the Sheriff Northeast District Command Center. (No fiscal impact)
- R.25. Accept Quit Claim Deed and Temporary Construction Easement from Publix Super Markets, Inc., in conjunction with the Thompson Nursery Road Phase 1 -Segment 4 Project. (No fiscal impact)
- R.26. Accept Quit Claim Deed from BKN.Brickman Corp. for additional right-of-way for the intersection of Midway Road and Eastway Road. (No fiscal impact)
- R.27. Approve maintained right-of-way maps for Firetower Road, Lundy Road, Seminole Road, Ann King Road, and Rogers Road. (No fiscal impact)

R. ROADS & DRAINAGE

- R.28. SET HEARING to Consider Adopting a Resolution Allowing for the Installation of Traffic Calming Devices (Speed Humps) on Arizona Avenue near Lakeland. (Suggested Hearing Date: Tuesday, December 16, 2025, at 9:15 a.m.) (No fiscal impact)
- R.29. SET HEARING to Consider Adopting a Resolution Allowing for the Installation of Traffic Calming Devices (Speed Humps) on Jamestown Avenue near Lakeland. (Suggested Hearing Date: Tuesday, December 16, 2025, at 9:15 a.m.) (No fiscal impact)
- R.30. Adopt a Resolution Setting Parking Restrictions on Old Kissimmee Road, near Davenport. (\$266.10 one-time expense)
- R.31. Adopt a Resolution Setting Speed Limit on County Road 559, near Auburndale. (\$242.40 one-time expense)
- R.32. Approve selection committee's recommendation to authorize staff negotiations with Johnson, Mirmiran and Thompson, Inc. for Construction Engineering and Inspection (CEI) services for the Maine Avenue sidewalk project. (No fiscal impact)

R. UTILITIES

- R.33. Approve sole source agreement with Barney's Pumps, Inc. to provide products and OEM replacement parts, maintenance, repair services, field service, and technical support for pumps and pumping and mixing equipment. (\$600,000 estimated annual expense)
- R.34. Approve Consultant Services Authorization (CSA) 2024-014-04, with Jones Edmunds & Associates, Inc. for the Industrial Wastewater Local Limits Development Assistance project. (\$173,186.00 not-to-exceed, one-time expense).

R. SOLID WASTE

- R.35. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by Britt's Land Clearing, Inc.
- R.36. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by TNT Dumpster Rental & Junk Removal, LLC.
- R.37. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by Quick Skips dba Florida RemovALL, LLC.
- R.38. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by Andrades Florida, LLC.
- R.39. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by All Pro Dumpster Rental & Hauling, LLC.
- R.40. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by DisposAll, Inc.
- R.41. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by Coastal Transport of Polk County, LLC.
- R.42. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by Southern Elevations, LLC.
- R.43. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by Amenity Services, LLC.
- R.44. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by FL Trash Bandit, LLC.
- R.45. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by Salt H2ORX, LLC dba Bin There Dump That Tampa Bay.
- R.46. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by Keel's Welding Fabrication & Repair, LLC dba Keel's Dumpster.

- R.47. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by Crystal Clean, LLC.
- R.48. Approve a New Non-Exclusive Commercial Franchise for FY2025-26 by Goodbye to Junk, LLC.
- R.49. Approve renewal of the Non-Exclusive Commercial Franchise for FY2025-26 by Gregory M. Webb dba Webb's Can-It.
- R.50. Approve renewal for Non-Exclusive Commercial Franchise for FY2025-26 by Pouncey Recycling & Sanitation INC.
- R.51. Approve the renewal of Non-Exclusive Commercial Franchise for FY2025-26 by Waste Pro of Florida, Inc.
- R. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY
- R. COURT RELATED
- R. POLK COUNTY PROPERTY APPRAISER
- R. POLK COUNTY SHERIFF
- R.52. Approve Amendment to the Polk County Sheriff's Office (PCSO) FY 24/25 Budget.
- R.53. Approve the Polk County Sheriff's Office (PCSO) request to allocate excess revenue returned from FY 24/25 in the FY 25/26 budget and a transfer from the General Fund Reserve for Budget Stabilization for the purchase of safety equipment. (\$1,960,000 one-time transfer)
- R. POLK COUNTY SUPERVISOR OF ELECTIONS
- R. POLK COUNTY TAX COLLECTOR
- R. WORKFORCE DEVELOPMENT BOARD
- R. COUNTY ATTORNEY
- R.54. Consider approval of the proposed settlement in the matter of Estate of Shaun Seaman v. Polk County Sheriff's Office (\$90,000.00 one-time expense).
- R.55. Consider approval of the proposed settlement in the matter of Brian Poe v. Polk County Sheriff's Office (\$60,000.00 one-time expense).
- R.56. RESOLUTION recognizing Ordinance No. 25-062 as the Economic Development Ad Valorem Tax Exemption for Fort Meade DC, LLC.

R.57. Approve letter to State Representative Canady to encourage the Florida state legislators to amend Section 1011.73, Fla. Stat. to allow district school boards to call elections regarding questions of school board ad valorem tax millages.

ANNOUNCEMENTS

Below are scheduled events and public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, November 17, 2025 – 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
- Tuesday, November 18, 2025 - Friday, November 21, 2025 – Florida Association of Counties Legislative Conference will be held at the Grand Hyatt Tampa Bay, 2900 Bayport Drive, Tampa.
- Tuesday, November 18, 2025 – 1:30 p.m. – Librarian’s Advisory Council Meeting will be held at the Lake Alfred Public Library, 245 Seminole Avenue, Lake Alfred.
- Wednesday, November 19, 2025 – 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
- Wednesday, November 19, 2025 – 1:30 p.m. – Governing Board Meeting will be held at Winter Haven Public Library, 325 Avenue A NW, Winter Haven.
- Wednesday, November 19, 2025 – 2:00 p.m. – Comprehensive Plan Review Advisory Committee will meet in Room 413, Fourth Floor, County Administration Building.
- Wednesday, November 19, 2025 – 2:00 p.m. – Polk Regional Water Cooperative (PRWC) Board of Directors meeting will be held at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Thursday, November 20, 2025 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, November 20, 2025 – 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
- Thursday, November 20, 2025 – 9:00 a.m. – Tourist Development Council’s Sports and Special Events Committee will meet at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Thursday, November 20, 2025 – 1:30 p.m. – Land Use Hearing Officer (LUHO) Hearings will be held in the County Commission Boardroom.
- Friday, November 21, 2025 – 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
- Monday, November 24, 2025 – 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in Room 413, Fourth Floor, County Administration Building.

- Thursday, November 27, 2025 - Friday, November 28, 2025 – The offices of the Board of County Commissioners will be closed in observance of the Thanksgiving Day Holiday.
- Monday, December 1, 2025 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407, Fourth Floor, County Administration Building.
- Monday, December 1, 2025 – 6:00 p.m. – Eloise Community Redevelopment Agency (CRA) Advisory Committee will meet at the Johnny and Freda Brooks Resource Center, 710 Snively Avenue, Eloise.