



Consultant Services Authorization

COPY

Firm	Jones Edmunds & Associates, Inc.
Master Agreement No.	2024-014
CSA No.	2024-014-04
Project Name	Industrial Wastewater Local Limits Development Assistance
Project Description	The consultant will provide professional services including project management, conduct site visits, identify pollutants of concern, prepare plans of study, coordinate field sampling, identify industrial users, and coordinate with FDEP.
Projects Exhibits and Attachments	Exhibit "A"- Scope of Services Exhibit "B"-Fee Schedule (Master Agreement) Exhibit "C"-Reimbursable Cost Schedule (if applicable) Exhibit "D"-Insurance Documents
Duration (in days)	This authorization shall be in full force and effect until the Consultant completes all services as identified in Exhibit "A".
Compensation	\$ 173,186.00
Special Contract Conditions	NA
Insurance Requirements	Professional Liability
Liquidated Damages	\$ 0.00 Per Day
Budget Source/Availability	42011.670536015.5331010 (Environmental Affairs Operating Budget)

IN WITNESS WHEREOF, the parties hereto have executed this CSA on this ___ day of _____, 20__.

Attest:

STACY M. BUTTERFIELD

POLK COUNTY, a Political subdivision
of the State of Florida

By: _____
Deputy Clerk

By: _____
Chairman
Board of County Commissioners

Date Approved by Board: _____

Review as to form and legal sufficiency

County Attorney's Office Date

Attest:

Buffy A.
Corporate Secretary

Jones Edmunds & Associates, Inc.

CONSULTANT COMPANY NAME

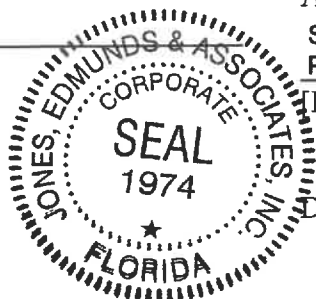
Stanley F. Ferreira, Jr., PE
Authorized Corporate Officer

President & CEO

[Printed Name and Title]

SEAL

Date: 10/10/25



Date: 10/10/25

Exhibit A
Consultant Services Authorization
2024-014-04
Industrial Wastewater Local Limits Development Assistance

Jones Edmunds, (Consultant) entered into a Master Consulting Agreement (Agreement) with Polk County, Florida (County) on January 9, 2024. Pursuant to this Agreement, the County has requested that the Consultant provide certain professional services in support of Industrial Wastewater Local Limits Development Assistance (Project) as further detailed in this Consultant Services Authorization.

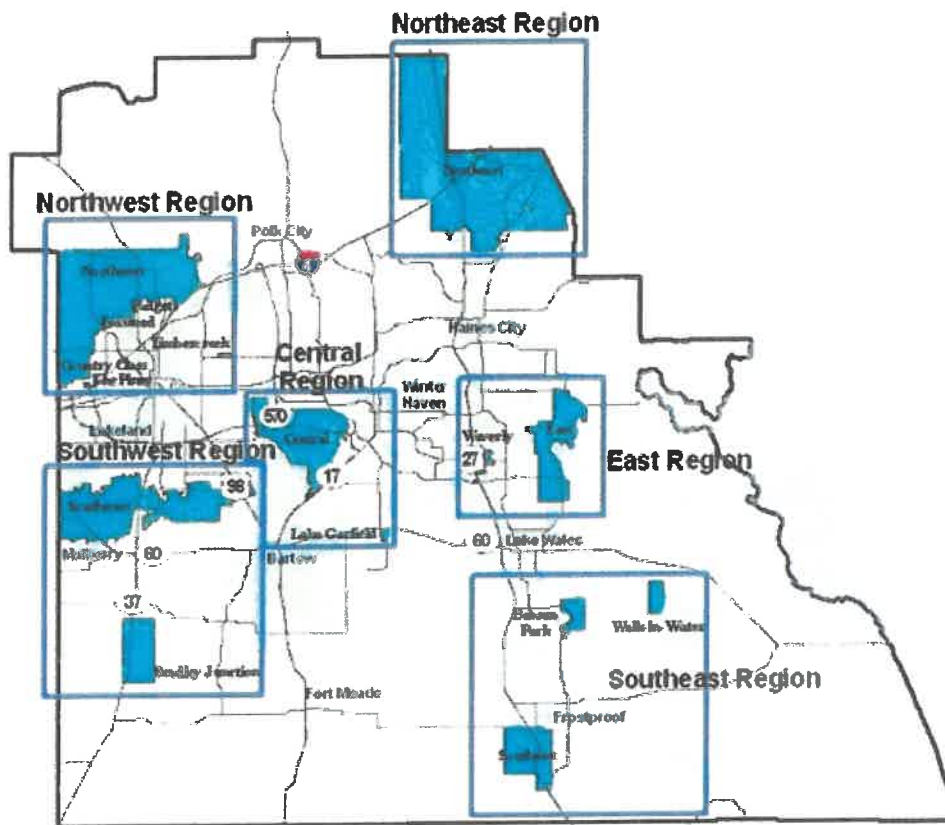
A. Project Background and Description

The County has an Industrial Pretreatment Program (IPP) that must comply with Chapter 62-625, FAC, *Pretreatment Requirements for Existing and Other Sources of Pollution*. The County's program does not currently include any specific Local Limits developed to meet Rule 62-625.400 (3)(a), FAC. A Local Limits Needs Assessment previously conducted by the County determined no existing requirement for developing and implementing Local Limits exists. The IPP instead incorporated by reference the National Categorical Pretreatment Standards. Since the County completed the Local Limits Needs Assessment back in 2003, a potential Industrial User (IU) has approached the County. In addition, the County plans to permit a Direct Potable Reuse (DPR) facility in the Northwest Region. Due to these factors, the County needs to review/update the existing Local Limits Development document and establish Local Limits potentially by collection service area. Therefore, the County determined that preparing a Plan of Study (POS) and an IPP Local Limits Development document with updated data would be beneficial to the County.

The objectives for this Scope of Services are to assist the County in conducting a County-wide evaluation and development of Local Limits for the County 's IPP through the following primary activities:

- Coordinate with the Florida Department of Environmental Protection (FDEP) Domestic Wastewater Industrial Pretreatment Division to reactivate the County's IPP.
- Conduct a County-wide Local Limits Assessment separately evaluating each County wastewater service area depicted on Figure 1, excluding the East Region that is served by the Tohopekaliga Water Authority.

Figure 1 Polk County Utilities Service Areas



The County has established the following order of priority for evaluating its service regions:

1. Northwest (NW) Region.
 2. Northeast (NE) Region.
 3. Southwest (SW) Region.
 4. Central (CR) Region.
 5. Southeast (SE) Region.
- Prepare and implement a single POS that covers each service area with potential IUs. The POS will include sampling locations that are determined to represent industrial areas.
 - Prepare a Local Limits Development document based on POS findings and the County wastewater treatment facilities' (WWTFs') treatment performance assessment. Present options for IU agreements that would concurrently protect the County's wastewater infrastructure and related expenses and equitably regulate industries.

The County has requested that the Consultant provide engineering services in support of the Project.

B. Scope of Services

Upon authorization to proceed from the County, the Consultant will provide the following identified services. The Consultant shall ensure that all documents produced by the Consultant or their subconsultants for the County will be consistent with the Polk County Utilities Standards and Specifications Manual, latest edition, and other County requirements. This authorization shall be in full force and effect until the Consultant completes all services as described in the Consultant Services Authorization and any subsequent modifications hereto.

Phase 100 – Project Management

Task 101 – Project Management

This task consists of overall management of the Project including contract administration, budget management, invoicing, monthly status reports, scheduling, and coordination with the County and Consultant's subconsultants.

Task 102 – Kick-off Meeting and Review Meetings

The Consultant will attend one kickoff meeting with the County. The Consultant will prepare a meeting agenda and meeting minutes. Meeting minutes shall be distributed within three working days of the date of the meeting.

In addition to the Kick-off meeting the Consultant will attend the following meetings with the County:

- Five meetings with the Florida Department of Environmental Protection (FDEP)
- Draft Plans of Study (POS) review
- Data Review and Assessment Draft Technical Memorandum review
- Draft Local Limits Development Document review

Phase 200 – Coordination with FDEP

The Consultant will coordinate with the FDEP Domestic Wastewater Industrial Pretreatment Program staff regarding the submittal of information necessary to reactivate the County's IPP. The coordination will include up to five meetings with FDEP, including an initial meeting

following the completion of Phase 100 to discuss the County's proposed approach for evaluation of the five service areas. Additional meetings with FDEP are expected following development of the POS and proposed Local Limits. Contingency for two additional meetings, as may be needed, is included in project fee as Phase 600.

Phase 300 – Local Limits Needs Assessment, Site Visits, and POC Development

Task 301 – Desktop Local Limits Needs Assessments

Following the Kickoff Meeting and initial FDEP meeting, the Consultant will coordinate with the County in conducting desktop local needs assessments for each of the five County service areas identified above and provide a summary report. The Consultant will use GIS databases of the properties within each service area to identify non-residential properties and the uses of those properties. The goal of this effort will be to establish a detailed listing of the properties that are connected to the PCU wastewater systems and have the potential to be discharging wastewater that could be classified as an industrial wastewater. For service areas that consist of residential properties, no further evaluation will be required. For properties identified as having the potential to be discharging industrial wastewater, the Consultant will obtain 12 months of utility bills for the properties to establish if the properties have the potential to qualify as Significant Industrial Users (SIU) as defined in the County's Industrial Wastewater Pretreatment Policy Manual. Additionally, the Consultant will develop a site inspection checklist that can be used during site visits to the identified non-residential properties that have the potential to be SIUs.

Task 302 – Site Visits

In coordination with County staff, the Consultant will visit each County WWTF that serves the identified non-residential properties to obtain detailed information on the treatment processes at the WWTFs and review operations with County staff.

Separately, in coordination with County staff the Consultant will visit the identified non-residential properties, focusing on those that have the potential to be SIUs and to further assess if their discharged wastewater could be industrial in nature and contain POCs. The Consultant will provide a field visit summary report for the sites visited.

Task 303 – List of POCs Development

Based on the information gathered during the site visits, the Consultant will prepare a list of potential POCs associated with the various non-residential properties within each County service area. The Consultant will schedule a review meeting with the County to discuss the potential POCs within each County service area and collectively arrive at a list of POCs.

Following the review meeting, the Consultant will prepare the final list of POCs within each County service area. This list of POCs will then be incorporated into the POS for each County service area.

Phase 400 – Plans of Study (POS)

Task 401 – POSs Preparation

The Consultant will prepare and finalize a comprehensive POS that incorporates each of the five service areas. The POS will be developed considering knowledge developed from Phase 100 and 300 activities, applicable FDEP requirements, industry standard guidance, and County feedback and approval. Based on the County's priorities for the five service areas, the POS will be developed with the intent for the sampling and testing work associated with the NW and NE Regions to be combined and completed first. The sampling and testing work associated with the SW, CR, and SE Regions will be proposed to be conducted individually next in descending order of County priority.

The Consultant will review the draft POS with the County in a video-conference to finalize sampling locations, sampling methods, sample numbers, parameters to be analyzed, and schedules. The Consultant will finalize each POS following collaboration with the County. With the County's concurrence, the Consultant will submit the POS to FDEP for information and acceptance.

Task 402 – POS Sampling and Testing

The Consultant will coordinate with the County in planning and coordinating the required field sampling and laboratory testing of samples. The County indicated that the field sampling activities will be conducted by County staff, and the Consultant will assist in developing, training, and properly equipping the County sampling team. The County indicated that it would contract directly with Advanced Environmental Laboratories, Inc., for the sample testing services. The Consultant will coordinate with the County to obtain copies of all test results from the laboratory.

The Consultant's Environmental Department will assist with training County sampling staff in the procedures required to properly document the field sampling. The laboratory will complete POS testing, provide laboratory records, and complete analytical tests and reports for evaluation and development of Local Limits Development document(s).

Phase 500 – Data Review and Assessment for Local Limits Development

Task 501 – Data Review and Assessment

The Consultant will perform the following:

- Review existing and new information including the existing pretreatment ordinance, list of potential existing IUs and new industrial discharges, water use records for the IUs, available historical monitoring data, and results from priority pollutant scans performed on the influent and effluent streams from the County's WWTFs.
- Coordinate with the County to develop a list of IU flows.
- Review records and monitoring data collected from the POS implemented in Phase 400.
- Based on monitoring data, calculate removal efficiencies across the WWTFs using mean values and decile statistics.
- Review the discharge monitoring reports (DMRs) for each County WWTF to establish allowable influent levels for parameters that are protective of unit operations and permit compliance. The critical data include average daily influent flows, sludge flows to digestion, sludge flows to disposal, and percent solids data for the various sludge flows.

Task 502 – Local Limits Development

After completing the above tasks, the Consultant will input data into FDEP's *Local Limit Information Development System* (LLIDS) model. Before running any model scenarios, the Consultant will meet by video or conference call with the County to review the various model input data to provide assurance that all parties agree with the data being used and how the modeling effort will be performed.

Following the review meeting, the Consultant will input the reviewed and accepted data into the LLIDS model. For each WWTF, the Consultant will perform multiple model runs:

- All industrial flows.
- Only industrial flows from users with a discharge of non-domestic wastes.

Once the model runs have been completed, the Consultant will evaluate the results and apply professional judgment in assessing each POC and predicted headworks loading limit that is suitably protective of the County's wastewater treatment operations and not unnecessarily restrictive to the industrial dischargers. The results of this evaluation will be the generation of draft recommended uniform Local Limits.

Once draft limits have been estimated, the Consultant will schedule a progress meeting by video or conference call with the County to review the model results, recommendations for updated uniform Local Limits, and information that could be presented in a new development document.

Following the County's decision to continue, the Consultant will develop a draft *Local Limits Development* document. The document will present all LLIDS model inputs and outputs as well as all related supporting information.

The Consultant will submit a draft copy of the development document to the County for review and comments. Based on the County's review of the submitted draft, the Consultant will finalize the *Local Limits Development* document. Once completed, the Consultant will provide the County with five hard copies and an electronic copy of the final *Local Limits Development* document for use and submittal to FDEP.

Phase 600 – Additional Services

The Consultant will remain available to provide additional services, as requested by the County, on an as-needed basis for tasks outside the scope defined herein that support the overall development of the County's IPP. These services will be managed under a contingency.

C. Deliverables

The Consultant shall prepare and submit to the County, including electronic format when applicable, the following deliverables:

Task	Activity	Deliverable
102	Meetings	Meeting agenda and minutes
200	FDEP Coordination	Meeting agenda and minutes
301	Desktop Assessment	Local Limits Needs Assessment Summary; one (1) electronic copy
301	Desktop Assessment	Site Inspection Checklist; one (1) electronic copy
302	Site Visits	Field Review Summary Report; one (1) electronic copy
303	List of POCs Development	Final List of POCs by County service area; one (1) electronic copy
401	POSS Preparation	Draft and Final POSS for all five services areas; one (1) electronic copy of each
402	POS Sampling and Testing	Field Sampling Protocols; one (1) electronic copy of each
501	Data Review and Assessment	Draft and Final Data Review and Assessment Technical Memorandum; one (1) electronic copy of each
502	Local Limits Development	Draft and Final Local Limits Development Document; one (1) electronic copy of each, five (5) hard copies of final

D. Schedule

Consultant will proceed with the services identified herein immediately upon receipt of an executed copy of this Consultant Services Authorization and a formal Notice-to-Proceed from the County. The projected schedule for the performance of services described herein, in Gantt Chart format, is included as Attachment A-1. An updated electronic version of the Project schedule in Microsoft Project will be provided to the County within 10 working days from the issuance of the Notice-to-Proceed. Delivery of the schedule may be in other electronic formats so long as they accurately portray the approved scope of services with sufficient detail subject

to staff approval. Should additional time be required beyond the schedule depicted in Attachment A-1, The Consultant will provide an updated Attachment A-1 (schedule) to the Utilities and Procurement Divisions. Following staff approval, the updated Attachment A-1 will be forwarded by Utilities staff to Procurement staff for inclusion in the contract file with no further administration action required for extension.

E. Compensation

This Consultant Services Authorization establishes a not-to-exceed cost of \$173,186. Compensation for the services performed under this Consultant Services Authorization shall be on an hourly, not-to-exceed basis using the current hourly rate schedule as set forth in Master Consulting Agreement 2024-014. Other direct costs or expenses incurred in connection with this Consultant Services Authorization will not be invoiced as these expenses have been accounted for in the rate multiplier associated with the Master Consulting Agreement referenced above. A summary of the estimated labor costs is provided in Attachment A-2 for reference only. Each invoice submittal shall include a tabular summary of the originally estimated labor costs by phase in accordance with Attachment A-2, fees invoiced to date, and the balance remaining per phase. The transfer of funds between defined phases is not permitted unless approved in advance in writing by the County Utilities Director. To request consideration for such a transfer, the Consultant must submit satisfactory written justification to transfer unused funds from phases with completed tasks or tasks clearly tracking under budget to phases with tasks requiring additional funding. In addition, the transfer of funds shall not exceed the total authorized fee for the Project.

The not-to-exceed cost for this Consultant Services Authorization includes contingency funds in the amount of \$50,000. The contingency funds authorized for use on this Consultant Services Authorization may only be expended upon written approval from the County's Utilities Director. Adequate justification must be provided by the Consultant for the release of contingency funds. Any out-of-scope services performed requiring the release of contingency funds will be considered at-risk and may not be compensated until, or if, written approval is granted by the County's Utilities Director.

The Consultant will minimally provide a consultant invoice summary with each invoice, based on a mutually agreed-upon breakdown of phases and tasks in Attachment A-2 that reflect the effort and deliverables submitted to the County. The summary will depict the overall phases, associated budgets, amounts invoiced to date, and balance remaining. Invoices for

compensation submitted by the Consultant will include the reviewed and approved consultant invoice summary, an updated Project schedule, notarized affidavits (as applicable), and the monthly status report.

Invoices for not-to-exceed projects shall be accompanied by time and task records for all billable hours appearing on the invoice. Additional documentation may be requested by the County and, if so requested, shall be furnished by the Consultant to the County Auditor's satisfaction. In addition, all invoices shall be submitted with the Consultant Services Authorization number, purchase order number, and the Polk County Utilities Project and Records Room numbers on the invoice.

The Consultant agrees that, in the event that design errors and / or omissions are discovered during construction, all services rendered by the Consultant to correct said design errors and / or omissions will be considered out-of-scope services and shall not be invoiced to the County.

F. County's Responsibilities

The County will provide the following information to the Consultant and / or perform the following services related to the Project:

- The County will provide the existing IPP and related data and review and discuss Pollutants of Concern (POC) considering known IUs and possible other industrial dischargers. The County will provide any existing IU agreements, where applicable, for its permitted IUs.
- County will share available information from the formal request provided by the Consultant.

G. Services Not Included

The following services are not included in the Scope of Services for the Project:

1. The Consultant will not perform field sampling or laboratory testing.
2. Engineering design, permitting, or construction services related to pretreatment systems are not included.

3. The Consultant will not provide legal services in regulatory proceedings with FDEP or other agencies.
4. The County will be responsible for any fees such as FDEP application fees.

H. Assumptions

The Scope of Services and compensation arrangement outlined in this Consultant Services Authorization are based on the following assumptions:

1. The Consultant will perform services up to the agreed fee limit. Any additional services or scope changes will require a formal amendment.
2. All parties will adhere to existing confidentiality agreements, and any proprietary information shared will be protected accordingly.
3. Deliverables will be provided in electronic format unless otherwise noted in the scope of services or requested by the County.
4. "As needed" deliverables under Task 600 will be defined collaboratively with the County during project execution.
5. The County will provide necessary data in a timely manner.

The remainder of this page is intentionally left blank.

ATTACHMENT A-1 - SCHEDULE

INDUSTRIAL WASTEWATER LOCAL LIMITS DEVELOPMENT ASSISTANCE

Polk County Utilities

10/3/2025

Jones Edmunds Project No. 95344-193-25



	Start Date	End Date	Number of Days	ENTER MANUALLY - USE DAYS AS A MEANS TO REPRESENT % REMAINING AND COMPLETE	
				Completed	Remaining
Phase 100 - Kickoff Meeting & Project Management	12/1/2025	12/15/2025	14	0	14
Phase 200 - Coordination with FDEP	12/1/2025	5/18/2026	168	0	168
Phase 300 - Local Needs Assessment, Site Visits, and POC Development	12/1/2025	1/12/2026	42	0	42
Phase 400 - Plans of Study	12/1/2025	2/9/2026	70	0	70
Phase 500 - Data Review and Assessment for Local Limits Development	12/1/2025	5/18/2026	168	0	168
Phase 600- Additional Services	12/1/2025	5/18/2026	168	0	168

ATTACHMENT A-2 - FEE ESTIMATE
INDUSTRIAL WASTEWATER PERMITTING ASSISTANCE
Polk County Utilities
10/3/2025
Jones Edmunds Project No. 95344-193-25



PHASE	Estimated 2024 Rates	HOURS					COSTS		TOTALS	
		Chief Engineer	Senior Engineer	Engineer Intern	Senior Scientist	GIS Technician	Admin Assistant	Labor Hours		Subconsultants
		\$242	\$223	\$110	\$188	\$137	\$94	\$88		
Phase 100 - Kick-off Meeting and Project Management		6	6	8		4			\$4,218	\$0
101 - Kick-off Meeting and Data Needs Review			16					10	\$4,448	\$0
102 - Project Management		6	22	8	0	4	0	10	\$8,666	\$0
Phase 100 Subtotal		10	20	30					\$10,180	\$0
Phase 200 - Coordination with FDEP		10	20	30					\$10,180	\$0
Phase 200 Subtotal		10	20	30	0	0	0	0	\$10,180	\$0
Phase 300 - Local Needs Assessment, Site Visits, and POC Development										
301 - Desktop Local Limits Needs Assessments		2	10	20		12	30	4	\$9,730	\$0
302 - Site Visits		4	24	50		78			\$11,820	\$0
303 - List of POCs Development		6	20	40			30	4	\$10,664	\$0
Phase 300 Subtotal		12	54	110	0	12	30	8	\$32,214	\$0
Phase 400 - Plans of Study (POS)										
401 - POS Preparation		12	30	60	8				\$17,698	\$0
402 - POS Sampling and Testing		4	16	40	16				\$11,944	\$0
Phase 400 Subtotal		16	46	100	24	0	0	0	\$29,642	\$0
Phase 500 - Data Review and Assessment for Local Limits Development										
501 - Data Review and Assessment		8	30	50					\$14,126	\$0
502 - Limits Development		12	50	100		8	16	8	\$28,358	\$0
Phase 500 Subtotal		20	80	150	0	8	16	8	\$42,484	\$0
Phase 600 - Additional Services (Contingency Allowance)										
Phase 600 Subtotal									\$50,000	\$0
Project Total - Hours		64	222	398	24	24	46	26	\$123,186	\$0
Project Total - Cost		\$15,488	\$49,506	\$43,780	\$4,512	\$3,288	\$4,324	\$2,288	TOTAL FEE	\$0
									\$173,186	\$0
									\$173,186	\$0

Attachment A-2 Schedule
Industrial Wastewater Local Limits Development Assistance

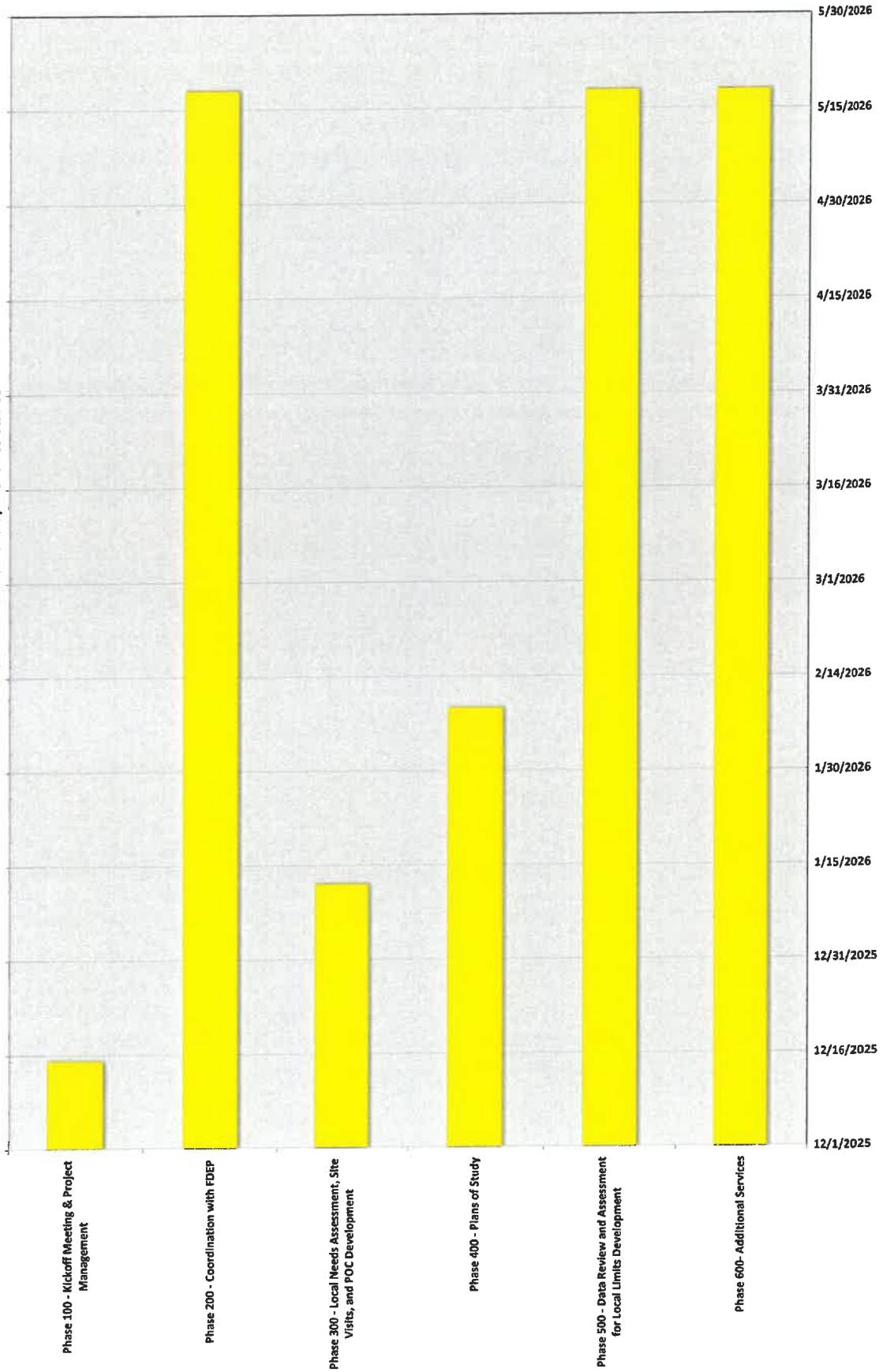


Exhibit "B"

FEE SCHEDULE
Polk County RFP 23-448
Utility Design Services & Regulatory
Support Services

Classification	Range of Direct Labor Rates		Range of Hourly Billing Rates	
Project Officer	\$ 83	\$ 133	\$ 253	\$ 406
Senior Project Manager	\$ 50	\$ 103	\$ 153	\$ 314
Project Manager	\$ 51	\$ 107	\$ 156	\$ 326
Chief Engineer or Chief Scientist	\$ 66	\$ 101	\$ 201	\$ 308
Senior Engineer	\$ 55	\$ 99	\$ 168	\$ 302
Senior Scientist	\$ 44	\$ 71	\$ 134	\$ 217
Project Engineer	\$ 48	\$ 81	\$ 146	\$ 247
Project Scientist	\$ 35	\$ 53	\$ 107	\$ 162
Engineer Intern or Associate Scientist	\$ 27	\$ 49	\$ 82	\$ 149
Designer	\$ 18	\$ 67	\$ 55	\$ 204
Senior CADD Designer	\$ 32	\$ 53	\$ 98	\$ 162
CADD Designer	\$ 32	\$ 48	\$ 98	\$ 146
Senior CADD Technician	\$ 28	\$ 46	\$ 85	\$ 140
CADD Technician	\$ 26	\$ 41	\$ 79	\$ 125
Systems Analyst	\$ 54	\$ 77	\$ 165	\$ 235
Senior GIS Analyst or Senior GIS Programmer	\$ 31	\$ 60	\$ 95	\$ 183
GIS Analyst or Programmer	\$ 24	\$ 47	\$ 73	\$ 143
Senior GIS Technician	\$ 19	\$ 45	\$ 58	\$ 137
GIS Technician	\$ 18	\$ 41	\$ 55	\$ 125
Senior Database Administrator	\$ 30	\$ 77	\$ 92	\$ 235
Database Administrator	\$ 30	\$ 64	\$ 92	\$ 195
Environmental Data Analyst	\$ 22	\$ 36	\$ 67	\$ 110
Senior Field Technician Environmental	\$ 26	\$ 43	\$ 79	\$ 131
Field Technician Environmental	\$ 18	\$ 41	\$ 55	\$ 125
Senior Construction Administrator	\$ 40	\$ 73	\$ 122	\$ 223
Construction Administrator	\$ 39	\$ 58	\$ 119	\$ 177
Senior Field Representative Construction	\$ 31	\$ 52	\$ 95	\$ 159
Field Representative Construction	\$ 23	\$ 41	\$ 70	\$ 125
Construction Project Coordinator	\$ 17	\$ 37	\$ 52	\$ 113
Senior Administrative Assistant	\$ 20	\$ 70	\$ 61	\$ 214
Administrative Assistant	\$ 17	\$ 44	\$ 52	\$ 134
Senior Technical Editor	\$ 42	\$ 61	\$ 128	\$ 186

Net Effective Multiplier capped at 3.05.

LABOR MULTIPLIER CALCULATION
Polk County RFP 23-448
Utility Design Services & Regulatory Support
Services

Item	Multiplier
Direct Labor	1.00
Payroll Burden / Fringe Benefits*	0.45
Overhead / General Administrative*	1.55
Subtotal	3.00
Profit (5%)	0.15
Subtotal	3.15
Reimbursable Expenses	0.05
TOTAL CALCULATED MULTIPLIER	3.20
CONTRACT MULTIPLIER (MAXIMUM ALLOWED BY COUNTY)	3.05

* 2022 Jones Edmunds Audited Overhead Rate



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/9/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Risk Strategies 12801 North Central Expy. Suite 1725 Dallas, TX 75243	CONTACT NAME: Certificate Request Desk PHONE (A/C, No, Ext): (650) 762-0400 FAX (A/C, No): (650) 762-0490 E-MAIL ADDRESS: certrequest@risk-strategies.com														
INSURED Jones Edmunds & Associates, Inc., 13545 Progress Blvd., Suite 100 Alachua FL 32656	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : Travelers Specialty Insurance Company</td><td>10213</td></tr><tr><td>INSURER B : Travelers Property Casualty Co of Amer</td><td>25674</td></tr><tr><td>INSURER C : Charter Oak Fire Insurance Company</td><td>25615</td></tr><tr><td>INSURER D : XL Specialty Insurance Company</td><td>37885</td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Travelers Specialty Insurance Company	10213	INSURER B : Travelers Property Casualty Co of Amer	25674	INSURER C : Charter Oak Fire Insurance Company	25615	INSURER D : XL Specialty Insurance Company	37885	INSURER E :		INSURER F :	
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INSURER D : XL Specialty Insurance Company	37885														
INSURER E :															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:** 87605570**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:	☒	☒	6808N190672	6/30/2025	6/30/2026	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY	☒	☒	BA8R804284	6/30/2025	6/30/2026	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☒ OCCUR ☒ CLAIMS-MADE DED ☒ RETENTION \$10,000	☒	☒	CUP8N201316	6/30/2025	6/30/2026	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☒ N/A	☒	☒	UB8N190948	6/30/2025	6/30/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Professional Liability	☒	☒	DPR5045531	6/30/2025	6/30/2026	Per Claim \$5,000,000 Annual Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The claims made professional liability coverage is the total aggregate limit for all claims presented within the annual policy period and is subject to a deductible. Thirty (30) day notice of cancellation in favor of certificate holder on all policies.
Polk County, A Political Subdivision of the State of Florida is named additional insured on the general, auto, and umbrella liability coverage as required by written contract. A waiver of subrogation is shown in favor of the additional insured on all policies as required by written contract.
Re: CSA 2024-014-04, Industrial Wastewater Local Limits Development Assistance.

CERTIFICATE HOLDER**CANCELLATION**

Polk County, A Political Subdivision of the State of Florida
330 W. Church Street MC #AS05
Bartow FL 33830

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

RSC Insurance Brokerage

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ACORD 25 (2016/03)

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