

PROFESSIONAL SERVICE AGREEMENT
#2022-029
AMENDMENT #3

This AMENDMENT #3 is made and entered into, effective as of the date last executed, by and between, Polk County (the “County”), a political subdivision of the State of Florida, situated at 330 W. Church Street, Bartow, Florida 33830, and WSP USA, Inc. (the “Consultant”), a New York corporation, located at One Penn Plaza, 2nd Floor, New York, NY 10119, whose Federal Employer Identification number is 11-1531569.

WITNESSETH:

WHEREAS, the County and Consultant entered into Professional Service Agreement 2022-029 dated May 3, 2022 (the “Agreement”), for the purpose of providing professional services in connection with South Lake Wales Drainage Improvements, an American Rescue Plan funded project; and

WHEREAS, pursuant to the Scope of Services contained in the Agreement, the Consultant is assisting the County with the implementation of drainage improvements for the South Lake Wales Neighborhood Drainage Improvements in southeast Polk County; and

WHEREAS, a flooding investigation study was performed in 2009 and the basis for this scope is based on the Alternative 3 presented in the South Lake Wales Subdivision Drainage Improvement Study; and

WHEREAS, Alternative 3 includes increasing the conveyance along local roads, numerous side drainpipes and additional storage capacity with two stormwater ponds on private lots, and the cost of these services was a not-to-exceed cost of \$214,748.00; and

WHEREAS, Amendment #1 authorized a scope modification to the original scope of work planned for a drainage connection onto the Warner University property located on the south side of Presidents Drive, since the planned connection was no longer feasible due to site development on Warner University property and a new connection to US 25 (State Road 25) was required and the cost of additional services was a not-to-exceed amount of \$90,910.00; and

WHEREAS, Amendment # 2 authorized a scope modification for additional subsurface utility engineering and survey services, cultural resource services and post-design services because the original scope of work did not include a sufficient amount of subsurface utility engineering investigations and post design support services were not included, and an response to the Engineer’s Southwest Florida Water Management District (SWFWMD) permit submittal, the Division of Historical Resources requested the project area be reviewed for possible effects on historic properties, or otherwise historical, architectural, or archaeological value. The cost of the additional services was a not-to-exceed amount of \$ 67,115.25; and

WHEREAS, the parties now desire to amend the Agreement to incorporate and authorize a scope modification for additional post design services, which includes design revisions, responses to requests for information by the County, and any associated construction observation; and

WHEREAS, pursuant to Section 16.0 of the Agreement, the County and the Consultant mutually agree to amend the Agreement as set forth below.

NOW, THEREFORE, the County and the Consultant, hereby agree as follows:

1. The recitals stated above are true and correct and are fully incorporated herein.

2. The Agreement is hereby amended to supplement and expand Exhibit "A-iii" Scope of Services and Compensation of the Agreement to include the additional services needed, which are more fully set forth and described in Attachment "A" of this Amendment, attached hereto and fully incorporated herein.

3. The cost of the additional services, which is more fully set forth and described in Attachment "A" to this Amendment #3, shall be a not-to-exceed amount of \$11,637.00.

4. The Agreement will remain in effect through the completion of construction.

5. The Agreement, as amended by this Amendment #3, continues in full force and effect.

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ATTACHMENT "A"
TO
2022-029,
AMEND #3
SCOPE OF SERVICES – SUPPLEMENT SERVICES #3
For
South Lake Wales Drainage Improvements

County PID: 5400209



Prepared For:

Polk County Roads and Drainage Division
3000 Sheffield Road
Winter Haven, FL 33880

Prepared By:

WSP USA, Inc.
5411 SkyCenter Drive, Suite 650
Tampa, FL 33607

March 2026

ATTACHMENT "A"

Amendment #3 to Professional Service Agreement #2022-029

SCOPE OF SERVICES

This Attachment "A" to Amendment #3 forms an integral part of Professional Service Agreement (2022-029) between Polk County (hereinafter referred to as the COUNTY) and WSP USA, Inc. (Hereinafter referred to as the ENGINEER) relative to the project described as follows:

I. PROJECT TITLE

Professional engineering services for the South Lake Wales Drainage Improvements, PID 5400209.

II. PROJECT UNDERSTANDING

Polk County (COUNTY) has selected WSP USA, Inc. (ENGINEER) to assist with the implementation of drainage improvements for South Lake Wales neighborhood drainage improvements, located in southeast Polk County.

III. SUPPLEMENT SERVICES – ADDITIONAL POST DESIGN SUPPORT

Additional post design support services.

Post Design Services:

The ENGINEER will attend coordination meetings and any field meetings during the duration of Additional Post Design Services following the issuance of the Notice to Proceed with Additional Post Design Services.

The ENGINEER will complete required design revisions as approved by the COUNTY.

The ENGINEER will respond to request for information (RFI), as requested by the COUNTY.

The ENGINEER shall perform limited construction observation related to request for information, if required.

Project Close-out: The ENGINEER will review constructed facilities with the COUNTY and their construction contractor to assist in verifying substantial compliance with the approved construction plans and will assist the COUNTY in preparing a punch list to be provided to the CONTRACTOR if requested by the COUNTY.

IV. DELIVERABLES

1. Plan revision

V. COMPENSATION

The ENGINEER will perform the services described herein for a lump sum fee of \$11,637.00.

ESTIMATE OF WORK EFFORT AND COST - PRIME CONSULTANT (Attachment "B")

Name of Project: SA3 - South Lake Wales Drainage Improvements
 County: Polk
 FPN: Polk County 5400209
 FAP No.:

Consultant Name: WSP
 Consultant No.:
 Date: 3/18/2026
 Estimator: Anderson

Staff Classification	Total Staff Hours From "SH Summary - Firm"	Senior Project Manager	Chief Engineer	Principal Engineer	Senior Engineer	Project Engineer	Senior CAD Designer	0	0	0	0	0	0	SH By Activity	Salary Cost By Activity	Average Rate Per Task
3. Project General and Project Common Tasks	60	18	0	15	9	0	18	0	0	0	0	0	0	60	\$11,637	\$193.95
Total Staff Hours	60	18	0	15	9	0	18	0	0	0	0	0	0	60		
Total Staff Cost		\$4,716.00	\$0.00	\$2,925.00	\$1,620.00	\$0.00	\$2,376.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$11,637.00	\$193.95

Check = \$11,637.00

4 - Person Crew:

Notes:

SALARY RELATED COSTS: \$11,637.00
 OVERHEAD: 0% \$0.00
 OPERATING MARGIN: 0% \$0.00
 FCCM (Facilities Capital Cost Money): 0.00% \$0.00

Check = \$11,637.00

SALARY RELATED COSTS (Lump Sum):					\$11,637.00
SUBTOTAL ESTIMATED FEE (Lump Sum):					\$11,637.00
Sub -					\$0.00
Sub -					\$0.00
Sub -					\$0.00

GRAND TOTAL ESTIMATED FEE: \$11,637.00

Project Activity 3: General Tasks

Estimator: Anderson

SA3 - South Lake Wales Drainage Improvements
Polk County 5400209

Task No.	Task	Units	No of Units	Hours/ Unit	Total Hours	Comments
3.1	Public Involvement					N/A
3.1.1	Community Awareness Plan	LS	1	0	0	N/A
3.1.2	Notifications	LS	1	0	0	N/A
3.1.3	Prepare Mailing Lists	LS	1	0	0	N/A
3.1.4	Median Modification Letters	LS	1	0	0	N/A
3.1.5	Driveway Modification Letters	LS	1	0	0	N/A
3.1.6	Newsletters	LS	1	0	0	N/A
3.1.7	Renderings and Fly Throughs	LS	1	0	0	N/A
3.1.8	PowerPoint Presentation	LS	1	0	0	N/A
3.1.9	Public Meeting Preparations	LS	1	0	0	N/A
3.1.10	Public Meeting Attendance/Followup	LS	1	0	0	N/A
3.1.11	Other Agency Meetings	LS	1	0	0	N/A
3.1.12	Web Site	LS	1	0	0	N/A
3.1 Public Involvement Subtotal					0	
3.2	Joint Project Agreements	EA	0	0	0	N/A
3.3	Specifications Package Preparation	LS	1	0	0	N/A
3.4	Contract Maintenance and EDMS	LS	1	0	0	N/A
3.5	Value Engineering (Multi-Discipline Team) Review	LS	1	0	0	N/A
3.6	Prime Consultant Project Manager Meetings	LS	1	0	0	See listing below
3.7	Plans Update	LS	1	0	0	N/A
3.8	Post Design Services	LS	1	60	60	Coordination/Construction Meetings; Attendance at coordination and construction meetings (assuming 3 hour per mtg X 5 mtgs) - 15 hrs; Design Revision - 18 hrs RFI/Support Services: Includes RFI review and response development that includes document review (1 hr), analyses (2 hr), CADD (2 hr), internal coordination (1 hr), coordination with County and Contractor (2 hr); 8 hrs/RFI Assume 1 RFIs X 8 hours/RFI = 8 hours Assume 2 construction observation field reviews: 2 X 2 ppl X 3 hrs = 12 hrs Certification/Close out: As-built review (3 hrs), Project Close out meeting 1 ppl X 4 hrs = 4 hrs; 7 hrs
3.9	Digital Delivery	LS	1	0	0	N/A
3.10	Risk Assessment Workshop	LS	1	0	0	N/A
3.11	Railroad, Transit, and/or Airport Coordination	LS	1	0	0	N/A
3.12	Other Project General Tasks	LS	1	0	0	N/A
3. Project Common and Project General Tasks Total					60	

3.6 - List of Project Manager Meetings	Units	No of Units	Hours/ Unit	Total Hours	Comments
Roadway Analysis	EA	0	0	0	
Drainage	EA	0	0	0	
Utilities	EA	0	0	0	
Environmental	EA	0	0	0	
Structures	EA	0	0	0	
Signing & Pavement Marking	EA	0	0	0	
Signalization	EA	0	0	0	
Lighting	EA	0	0	0	
Landscape Architecture	EA	0	0	0	
Survey	EA	0	0	0	
Photogrammetry	EA	0	0	0	
ROW & Mapping	EA	0	0	0	
Terrestrial Mobile LiDAR	EA	0	0	0	
Architecture	EA	0	0	0	
Noise Barriers	EA	0	0	0	
ITS Analysis	EA	0	0	0	
Geotechnical	EA	0	0	0	
Progress Meetings	EA	0	0	0	
Phase Reviews	EA	0	0	0	
Field Reviews	EA	0	0	0	
Total Project Manager Meetings		0		0	Total PM Meeting Hours carries to Task 3.6 above

Project Activity 3: General Tasks

Task No.	Task	Units	No of Units	Hours/ Unit	Total Hours	Comments
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Notes:

1. If the hours per meeting vary in length (hours) enter the average in the hour/unit column.
2. Do not double count agency meetings between permitting agencies.
3. Project manager meetings are calculated in each discipline sheet and brought forward to Column D, except for Photogrammetry.

County Project No. 5400209

Task	Original Purchase Order	Amendment No. 1	Amendment No. 2	Amendment No. 3	Total
TASK 1: Project Management	\$12,137	\$0	\$43,010.00	\$11,637.00	\$66,784.00
TASK 2: Drainage Study, Construction Plans & Permitting	\$137,893	\$0			\$137,893.00
TASK 3: US 27 Design/Permitting	\$0	\$67,858			\$67,858.00
TASK 4: Utility Coordination	\$0	\$23,052			\$23,052.00
Permitting Fee	\$2,492	\$0	\$306.25		\$2,798.25
Sub: Topographic & SUE Survey	\$55,169	\$0	\$11,699.00		\$66,868.00
Sub: Geotechnical Investigation	\$7,057	\$0			\$7,057.00
Sub: Cultural Resource (Lump Sum)	\$0	\$0	\$4,000.00		\$4,000.00
Sub: Cultural Resource (Not To Exceed)	\$0	\$0	\$8,100.00		\$8,100.00
Total:	\$214,748	\$90,910	\$67,115.25	\$11,637.00	\$384,410.25