

CONSULTANT APPROVAL FORM

CPO: If Consultant fee is under \$50,000 & construction is under \$250,000 (procedure)
CSA: If Construction is under \$4,000,000;
OR for study activity if consultant fee is under \$500,000- FS 287.055(CCNA))

CPO/CSA #: 22-90-02 (Assigned by Procurement)

To be completed by the requesting Division:

Date: 12/4/2023 Division: Roads & Drainage

Project Manager's Name: Doug Gable Phone #: 863-535-2285

Project Name: Tank Rd/Student Dr sidewalk

Total Project Budget: \$350,000 Project # 5400012

Estimate of Construction Cost: \$225,000

Proposed Consultant: Kimley-Horn & Associates, Inc.. Fee: \$114,475

Master Consultant Agreement # 22-090

Attach Scope of Services Proposed by the Consultant (Exhibit "A")

Approved By: [Signature] Date 12/4/23
Division Director/Designee

Procurement Division

Date Received: 12/6/23 Date Reviewed by Analyst: 12/6/23

Approved by: [Signature]
(Procurement Director/Designee)

County Attorney's Office (Required for all CSA's)

Date Received: 12/11/23 Date Reviewed: 12/11/23

Approved by: [Signature]
(County Attorney Office Signature)

County Manager's Office (Required if consultant fee is greater than \$100,000)

Date Received: _____ Date Reviewed: _____

Approved by: _____
(County Manager Office Signature)

Additional Attachments: number of days to complete project, not to exceed/lump sum amount, justification for consultant selected, fee schedule, and Professional Liability COI (COI applicable to CSA only, description field must be project specific (contract requirement)).