



Polk County TPO Transportation Disadvantaged Local Coordinating Board (TD LCB)

Meeting Agenda

December 15, 2025 TPO TD LCB

**Polk County Administration Building
330 W. Church Street
Bartow, FL 33830**

Note to LCB Members: We must have FIVE voting members/alternates in the meeting room in order to conduct this meeting.

Attending by Zoom:

Polk TD LCB Board Members and Alternates may attend this meeting by Zoom, if they wish. They will be counted as “present,” and they can join in the discussion of agenda items. However, according to Florida Laws on Public Meetings, members/alternates who attend this way will not be counted towards the Quorum. However, they may still take part in the meeting, and they may vote.

We start the Zoom 30 minutes before the actual meeting start time, to get all the equipment running. When you enter the Zoom call, please type your name into the chat box.

To Join the Zoom Meeting:

**<https://us02web.zoom.us/j/86327754301?pwd=Ym7fp50yc7kBK2PUcLhbaH9Qlzp5b.1>
Meeting ID: 863 2775 4301
Passcode: 301759**

Introduction

1. Call to Order - 1:30 p.m. (Jeremy Clark, Chairman)
2. Confirmation of Quorum
3. Opportunity for Public Comment
4. Approval of Meeting Minutes
5. Agenda Review - Ms. Cindy Mitchell, Polk TPO

CTC Reports

6. CTC Quarterly Report

Action Items

7. Redesignation of the CTC for Polk County
8. Training: Performance Measure Reporting - The CTC Report
9. Review and Approve of the CTC's Annual Operating Report (AOR) covering FY 2024-25
10. Review of Federal Transit Administration (FTA) grant application(s) received from the CTC and from Coordination Contractors, if available, for the FY 26-27 cycle.
11.
 - a. Discuss Annual Schedule of Polk TD Program
 - b. Review and Approval of the proposed Polk TD-LCB meeting Schedule for 2026
 - c. Appoint subcommittee members to assist with Annual Evaluation of CTC (Jan-March 2026) and TDSP (March-May 2026). Subcommittee members will review the Draft document and provide comments back to TPO staff

Information Items, Communications and Reports

12. TPO DISTRIBUTION ITEMS & COMMENTS
13. CTC's Comments
14. Board Member Comments and Announcements
15. Next meeting date - next regular quarterly meeting is scheduled for March 16, 2026
16. Adjournment

In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Board of County Commissioners, Communications Office, at 330 W. Church Street, Bartow. Telephone (863) 534- 6090, not later than four days prior to the proceeding. If hearing impaired call: (TDD) (863) 534- 7777 or 1-800-955-8771, or Voice impaired call: 1-800-955-8770, via Florida Relay Service.

The TPO planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or family status may file a complaint with Cindy Mitchell, the TPO's Title VI Specialist at (863) 534-6597, or by writing the Polk TPO at Post Office Box 9005, Bartow, Florida 33831-9005.