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## VALUE STATEMENT

Favored with generational blessings, that flowed from both my paternal and maternal grandparents, I am called to the Ministry of the Gospel to develop and cultivate people of faith and character. Offering the confession of my faith, my walk, and my life's experience, I stand ready to surrender my gifts (administration, exhortation, faith, leadership, helping, mercy, serving, pastor/shepherd, and teaching) in the service of the LORD and His people, through the blood of Jesus Christ.

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## SUMMARY OF QUALIFICATIONS

### **Pastoral/Youth Ministry**

Assist senior pastor to achieve mission objectives; conduct worship services; develop/plan programs; plan/coordinate worship services and events; and dynamically respond to pastoral needs. Developed Church Volunteer Training Program. Communicate and support various ministries, with a focus on coordinating the virtual and in-person technology needs (e.g., facilities, hardware, audio/video, social media). Guide ministry leaders and ensure adequate resources are available to fulfill duties and responsibilities.

Manage youth ministry programs and activities. Develop youth ministry budget and track expenditures. Engage youth in worship, community, and ministry opportunities. Lead youth ministry participants in understanding, embracing, accomplishing, and aligning the ministry's vision with the greater church vision. Conduct recurring youth ministry meetings with leaders to pray and discuss upcoming events, challenges, solutions, and praise reports. Recruit and train youth workers. Annually, plan a major training/inspirational workshop. Provide individualized counseling/spiritual direction to youth/teens. Participate in outreach ministry to teens who have visited the church. Conduct visits to hospitalized teens.

### **Chaplaincy**

Supervise chaplains and interfaith volunteers. Provide faith guidance (religious and moral counseling) to prison inmates, volunteers, and staff, especially in areas that interface with religious programs. Conduct interfaith worship and educational/discipleship study services in a variety of traditions. Oversee interactions conducted by citizen volunteers. Visit inmate work areas, housing, recreation, etc. Perform weddings. Maintain inmate religion files. As Chaplaincy Services Specialist Region 3, expanded duties include managing regional Operational Reviews and communications, involving supervision of approx. 13 chaplains. Ensure compliance with medical protocols and Department of Corrections directives and policies. Develop Faith Base Dorm program at Polk Correctional Institution (PCI). Increase PCI Chapel outreach impact utilizing a large volunteer base. Islamic prison ministry: serve Islamic inmates at Polk, Marion, Lake, Sumter, and Putnam Correctional Institutions; conduct Jumah Prayer worship services; lead Taleem study sessions.

### **Program Administrator**

Oversee day-to-day ministry program administration (Father Ennis Village, housing up to 12 returning citizens). Coordinate volunteer and mentor activities. Manage Board of Directors initiatives. Assist returning citizens with transitional and permanent housing; job placement; budgeting; substance abuse programs; education; skills development; ID documents; basic needs; and community support services. Develop partnerships with community businesses and non-profits. Fundraise. Serve as media spokesperson.

**Other Office Skills/Equipment**

Hardware: iPhone cell phone and tablet; multiple computers, large monitors, all-in-one printers; external hard drive; external CD/DVD writer; flash drives

Software: High-speed cable internet; Microsoft Teams; desktop sharing; Skype; Zoom; e-Fax, Dropbox, Windows 10; Microsoft 365 suite; browsers (MS Edge, Chrome)

**EXPERIENCE**

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**Pastoral Support/Youth Minister** – First Missionary Baptist Church (Winter Haven, FL)  
July 2017–present

**Program Administrator** – St. Peter Claver Prison Ministry (Apopka, FL)  
June 2016–July 2017

**Senior Chaplain/Chaplaincy Services Specialist Region 3** – Polk Correctional Institution (Polk City, FL)  
1999–Mar. 2016/2015-2016

**Chaplain/Senior Chaplain** – DeSoto Correctional Institution (Arcadia, FL)  
1996–1999

**Family Service Specialist/Disabilities** – Polk County Opportunity Council (Bartow, FL)  
Oct. 1995–Mar. 1996

**U.S. Army/U.S. Army Reserves, Staff Sergeant [1982–1994]**

- U.S. Army, Honorable Discharge – 1976
- U. S. Army Reserves, Staff Sergeant – 1982–1994
- Recipient: Army Good Conduct Medal; Army Reserve Achievement Medal
- Battle Focus Instructor Training Course, New Orleans, LA – 1994
- Small Group Instructor Course, New Orleans, LA – 1994
- Prescribed Load List School, Ft. Lee, VA – 1986
- Army Medical Specialist, Gainesville, FL – 1985
- Basic Non-Commissioned Office Course, Gainesville, FL – 1985
- Special Leader Preparation Program, Ft. Knox, KY – 1974
- Field Artilleryman

**EDUCATION**

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- M. Min., Warner University (Lake Wales, FL)
- B. A., Religious Studies, African American Studies Minor, University of South Florida (Tampa, FL)
- A. A., Religion, Polk Community College (Winter Haven, FL)

## **TRAINING & CERTIFICATIONS**

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- Certificate – Equal Opportunity in the Job Training Partnership Act (JTPA), Funded Programs, U.S. Department of Labor
- Certificate – The Basics of Facilities Compliance under the American Disabilities Act (ADA), American Management Association
- Graduate – Leadership Winter Haven, Winter Haven Chamber of Commerce
- Certificate – Department of Corrections, Basic Supervisory Training and Instructor Techniques
- Golden Signet Leadership Award – University of South Florida
- Order of Omega Honor Society – University of South Florida

## **AFFILIATIONS**

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- Co-Founder – Vision 2001 (minority economic development initiative)
- Chairman – Polk Community College Alumni Association, Recruitment & Retention Committee
- President – Class of 1974 Alumni Association
- Board Member – Chain of Lakes Achievers, Inc (COLA)
- Leadership positions – President, Toastmasters Club 234; President, Pride of the Villa; Haven Member, Florida Counsel on Crime and Delinquency, Chapter 12
- Corrections Peace Officers Foundation Representative – Polk Correctional Institution
- Member – Corrections Foundation; Southeast Regional Muslim Chaplains Association; Brigham Academy School Advisory Committee
- Board Member – Toastmasters Club
- 2<sup>nd</sup> Vice President – Winter Haven National Association for the Advancement of Colored People (NAACP)
- Vice President – Janie Howard Wilson Elementary School Parent Teacher Organization (PTO)
- Chairman – City of Winter Haven, Human Relations Committee
- Additional Memberships – National Association Public Sector Equal Opportunity Officer; Greater New Orleans Job Bank; Task Force on Disabling Violence; Project Independence Subcommittee; Winter Haven Chamber of Commerce; Polk County School Board Calendar Committee; YMCA Achievers Program; Alpha Phi Alpha Fraternity, Inc.

## **ACCOMPLISHMENTS**

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- Able Toastmaster – Competent Toastmaster
- Club 1178 Toastmaster of the Year – Toastmaster International
- Recipient – Key to the City of Winter Haven
- State Farm Hall of Fame
- Award of Merit – Black Pan-Hellenic Council
- Male Community Advocate of the Year – Polk Community College