

Selection Procedure for Consultants with Continuing Contracts

Division:	Utilities
Project Manager:	James Tully, PE, PG
Division Director:	Tamara Richardson, PE
Scope:	Lake Pierce Area Septic to Sewer Improvements
CSA/CPO	CSA 2024-011-03
Date Analysis Performed	October 1, 2024

Step 1:
Review list for appropriate Expertise, Experience, and Personnel (List all consultants awarded a master agreement under the RFP)

Consultant	Expertise	Experience	Personnel	Local (Y/N)	Elevated for Consideration (Y/N)
AtkinsRéalis USA, Inc.	Y	N	N	N	N
Black & Veatch Corp	Y	Y	Y	N	Y
Carollo Engineers, Inc.	Y	Y	Y	N	Y
CHA Consulting, Inc. (FKA Reiss Engineering, Inc.)	Y	N	N	Y	N
Chastain-Skillman, Inc.	Y	N	N	Y	N
CivilSurv Design Group Inc.	Y	N	Y	Y	N
Dewberry Engineers, Inc.	Y	Y	Y	Y	Y
Half Associates, Inc.	Y	Y	Y	N	Y
Hazen and Sawyer, P.C.	Y	Y	Y	N	Y
Jones Edmunds & Assoc.	Y	N	Y	Y	N
Kennedy/Jenks Consultants, Inc.	Y	Y	Y	N	Y
Pennoni & Associates, Inc.	Y	N	N	Y	N
Rummel, Klepper, and Kahl, LLP	Y	N	Y	Y	N
Tetra Tech, Inc.	Y	Y	Y	N	Y
Wright-Pierce, Inc.	Y	Y	Y	Y	Y

State justification for each firm not elevated and why:

AtkinsRéalis USA, Inc., CHA, Chastain-Skillman, CivilSurv, JEA, Pennoni, and RK&K lack sufficient experience and/or personnel to provide the requested services. All other firms have sufficient expertise, experience, and personnel to provide the requested services.

Step 2:
Past performance on similar projects satisfactory (List all consultants elevated from Step 1)

Consultant	Has past performance been satisfactory (Y/N)	Elevated for Consideration(Y/N)
Black & Veatch Corp.	Y	Y
Carollo Engineers, Inc.	Y	Y
Dewberry Engineers, Inc.	Y	Y
Half Associates, Inc.	Y	Y
Hazen and Sawyer, P.C.	Y	Y
Kennedy/Jenks Consultants, Inc.	Y	Y
Tetra Tech, Inc.	Y	Y
Wright-Pierce, Inc.	Y	Y

State justification for each firm not elevated and why:

NA.

Step 3:
Total amount of money the County has contracted with each Consultant elevated to Step 2 during the last 24 months.

Consultant	Contracted Amount	Elevated (Y/N)
Black & Veatch Corp.	\$ 797,593	N
Kennedy/Jenks Consultants, Inc.	\$ 485,710	N
Dewberry Engineers, Inc.	\$ 182,908	Y
Wright-Pierce, Inc.	\$ 57,898	N
Half Associates, Inc.	\$ 4,094	N
Hazen and Sawyer, P.C.	\$ -	N
Carollo Engineers, Inc.	\$ -	N
Tetra Tech, Inc.	\$ -	N

Step 4:
State justification, if the chosen consultant does not have the least amount of contract obligation.

Black and Veatch and Kennedy/Jenks have the most contract obligations under the current evaluation period. Wright-Pierce is currently developing a CSA scope for NERWWTF Sewer Collection Power Plan and Dispatch Evaluation; Half is currently developing a CSA scope for Lake Clinch Septic to Sewer Outreach services; Hazen and Sawyer is currently developing a CSA scope for Water Quality Laboratory Evaluation; Carollo is currently developing a CSA scope for the SWRUSA Master Plan; Tetra Tech is currently developing a CSA scope for the NWRUSA Master Plan.

Step 5:
Based on the procedures and step analysis above, Dewberry Engineers, Inc. is selected.