

Selection Procedure for Consultants with Continuing Contracts

Division:	Utilities
Project Manager:	James Tully, PE, PG
Division Director:	Tamara Richardson, PE
Scope:	Northwest Regional Utility Service Area Master Plan Update
CSA/CPO	CSA 2024-018-01
Date Analysis Performed	November 13, 2024

Step 1:

Review list for appropriate Expertise, Experience, and Personnel (List all consultants awarded a master agreement under the RFP)

Consultant	Expertise	Experience	Personnel	Local (Y/N)	Elevated for Consideration (Y/N)
AtkinsRéalis USA, Inc.	Y	N	N	N	N
Black & Veatch Corp	Y	Y	Y	N	Y
Carollo Engineers, Inc.	Y	Y	Y	N	Y
CHA Consulting, Inc. (FKA Reiss Engineering, Inc.)	Y	Y	Y	Y	Y
Chastain-Skillman, Inc.	Y	N	N	Y	N
CivilSurv Design Group Inc.	Y	Y	Y	Y	Y
Dewberry Engineers, Inc.	Y	Y	Y	Y	Y
Halff Associates, Inc.	Y	Y	Y	N	Y
Hazen and Sawyer, P.C.	Y	Y	Y	N	Y
Jones Edmunds & Assoc.	Y	Y	Y	Y	Y
Kennedy/Jenks Consultants, Inc.	Y	Y	Y	N	Y
Pennoni & Associates, Inc.	Y	N	N	Y	N
Rummel, Klepper, and Kahl, LLP	Y	Y	Y	Y	Y
Tetra Tech, Inc.	Y	Y	Y	N	Y
Wright-Pierce, Inc.	Y	Y	Y	Y	Y

State justification for each firm not elevated and why:

AtkinsRéalis, Chastain Skillman, and Pennoni lack sufficient experience and personnel. All other consultants have sufficient expertise, experience, and personnel to provide the requested services.

Step 2:

Past performance on similar projects satisfactory (List all consultants elevated from Step 1)

Consultant	Has past performance been satisfactory (Y/N)	Elevated for Consideration(Y/N)
Black & Veatch Corp	Y	Y
Carollo Engineers, Inc.	Y	Y
CHA Consulting, Inc. (FKA Reiss Engineering, Inc.)	Y	Y
CivilSurv Design Group Inc.	Y	Y
Dewberry Engineers, Inc.	Y	Y
Halff Associates, Inc.	Y	Y
Hazen and Sawyer, P.C.	Y	Y
Jones Edmunds & Assoc.	Y	Y
Kennedy/Jenks Consultants, Inc.	Y	Y
Rummel, Klepper, and Kahl, LLP	Y	Y
Tetra Tech, Inc.	Y	Y
Wright-Pierce, Inc.	Y	Y

State justification for each firm not elevated and why:

NA.

Step 3:

Total amount of money the County has contracted with each Consultant elevated to Step 2 during the last 24 months.

Consultant	Contracted Amount	Elevated (Y/N)
Black & Veatch Corp	\$ 797,593	N
Kennedy/Jenks Consultants, Inc.	\$ 485,710	N
Dewberry Engineers, Inc.	\$ 182,908	N
Jones Edmunds & Assoc.	\$ 59,788	N
Wright-Pierce, Inc.	\$ 57,898	N
CHA Consulting, Inc. (FKA Reiss Engineering, Inc.)	\$ 49,968	N
CivilSurv Design Group Inc.	\$ 48,950	N
Halff Associates, Inc.	\$ 4,094	N
Carollo Engineers, Inc.	\$ -	N
Hazen and Sawyer, P.C.	\$ -	N
Rummel, Klepper, and Kahl, LLP	\$ -	N
Tetra Tech, Inc.	\$ -	Y

Black and Veatch, Kennedy/Jenks, Dewberry, JEA, Wright-Pierce, CHA, CivilSurv, and Halff all have more contract obligations under the current evaluation period. Wright-Pierce is currently developing a CSA scope for NERWWTF Sewer Collection Power Plan and Dispatch Evaluation; Carollo is currently developing a CSA scope for the SWRUSA Master Plan; Hazen is developing a CSA scope for the Water Quality Lab Study; RK&K is pending approval for FDC Grove Road RWM Looping Project.

Step 5:

Based on the procedures and step analysis above, Tetra Tech, Inc. is selected.