



Polk County Board of County Commissioners

Meeting Agenda - Final-revised

August 19, 2025 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than 48 hours prior to the proceeding. Their office is located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090 or TTY (863) 534-7777. If hearing impaired dial 7-1-1 for Florida Relay services or call (800) 955-8771 (TTY); dial (800) 955-1339 if you are using a computer.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIR)

INVOCATION

Murphy Hanley, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIR)

A. PRESENTATIONS and RECOGNITIONS

- A.1. Katie Hayes, Executive Director, Keep Polk County Beautiful, Inc., to present the FY 24/25 Completed Community Clean-Up Program and outline the FY 25/26 Proposed Community Clean-Up Work Plan.
- A.2. Employee Recognition

B. PUBLIC COMMENTS CONCERNING AGENDA ITEMS

- B.1. Comments.

C. APPROVE CONSENT AGENDAS

- C.1. Approve Consent Agenda.

ELOISE COMMUNITY REDEVELOPMENT AGENCY

- C.2. Approve Eloise CRA Consent Agenda.

HARDEN/PARKWAY COMMUNITY REDEVELOPMENT AGENCY

C.3. Approve Harden/Parkway CRA Consent Agenda.

D. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

D.1. Disbursements.

D.2. Minutes of Regular Board meeting held on August 5, 2025.

E. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

E.1. Aaron Otis, Department of Health Assistant Deputy Secretary for County Health Systems, to request concurrence on the appointment of Aaron Kissler as Administrator of the Department of Health in Polk County.

F. COUNTY ATTORNEY (RANDY MINK)

G. COUNTY MANAGER (BILL BEASLEY)

G.1. Approve Consultant Services Authorization (CSA) No. 22-084-03 with CONSOR Engineers, LLC (Consultant) to provide Construction Engineering and Inspection (CEI) services for the N. Galloway (CR 542A) at 10th St Intersection Improvement Project. (\$446,183.88 one-time expense)

G.2. Approve two agreements with DataMark Technologies for (1) technical services to implement and provide annual support services for E-9-1-1 GIS data management software (5YR cost \$381,731.00) and (2) hosting of the software and the annual Software as a Service (SaaS) subscription. (5YR cost \$438,972.00)

G.3. Approve the Florida Department of Environmental Protection Grant Agreement (WRP15) in partnership with Polk County for the Restoration and Creation of Wetlands along Lake Hamilton and Peace Creek Canal (One-time revenue of \$850,000; required County match \$850,000).

H. COMMISSIONER DISTRICT 1 (BECKY TROUTMAN)

H.1. Commissioner Troutman Comments.

I. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

I.1. Reappoint Beatrice "Bea" Hancock as a member (Seat 4) of the Polk County Historical Commission for the three-year term, October 1, 2025 through September 30, 2028.

I.2. Commissioner Braswell Comments.

J. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

- J.1. Appoint Cyndi Jantomaso, as a member of the Polk County Planning Commission, for the three-year term, October 1, 2025 to September 30, 2028.
- J.2. Commissioner Santiago Comments.

K. COMMISSIONER DISTRICT 5 (MICHAEL SCOTT)

- K.1. Appoint Larry Thompson to replace Jenna Sutton on the Comprehensive Plan Advisory Committee (CPAC).
- K.2. Reappoint Stacy Campbell-Domineck as a Member of the Citizens HealthCare Oversight Committee, representing Work Force, for the four-year term, October 1, 2025, through September 30, 2029.
- K.3. Commissioner Scott Comments.

L. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIR)

- L.1. Reappoint Denise Bohde as a member (Seat 3) of the Polk County Historical Commission for the three-year term, October 1, 2025 through September 30, 2028.
- L.2. Chair Wilson Comments.

M. LAY BOARD APPOINTMENTS

N. EXPEDITED HEARINGS PURSUANT TO RESOLUTION NO. 2022-089

* County Attorney opening comments

- N.1. Public Hearing (LDCPAL-2024-19 Minute Maid Ramp Road 1 CPA) (Adoption Hearing) to consider a Comprehensive Plan Map Amendment to change the Future Land Use from Residential High (RHX) to Tourism Commercial Center (TCCX) on +/- 3.2 acres of a +/- 13.47-acre parcel. (No Fiscal Impact)
- N.2. Public Hearing (LDCPAS-2025-8 Lake Daisy CPA) (Adoption Hearing) to consider the adoption of a County-initiated Small Scale Comprehensive Plan Map Amendment to change the Future Land Use (FLU) designation from Recreation Open Space (ROS) to Residential Low (RL) on +/- 3.9 acres. This case is related to LDCCD-2025-2 which is sub-district change from Residential Low-1 (RL-1) to Residential Low-4 (RL-4). (No Fiscal Impact)
- N.3. Public Hearing (LDCCD-2025-2 Lake Daisy Sub-district) (Adoption Hearing) to consider the adoption of a Future Land Use Map sub-district change from Residential Low-1 (RL-1) to Residential Low-4 (RL-4) on +/- 3.9 acres. The case is related to LDCPAS-2025-8, a request to change the Future Land Use Map from Recreation Open Space (ROS) to Residential-Low (RL). (No Fiscal Impact)

- N.4. Public Hearing (LDCD-2025-1 Stuart Property Sub-District Change) (Adoption Hearing) to consider the adoption of a Sub-District change from Residential-Low-1 (RL-1) to Residential-Low-4 (RL-4) on +/- 178 acres in an Urban Growth Area (UGA). (No Fiscal Impact)

O. PUBLIC HEARINGS

- O.1. Public Hearing (LDCPAS-2025-9 ECP Small Scale CPA) (Adoption Hearing) to consider the adoption of an applicant-initiated Small-Scale Comprehensive Plan Map Amendment to change the Future Land Use (FLU) designation from Town Center (TCX) to Employment Center (ECX) in the US 98 Selected Area Plan on +/- 5.45 acres. (No Fiscal Impact)

P. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

- P.1. Comments.

Q. WORK SESSION ITEMS

R. CONSENT AGENDA ITEMS

R. COMMISSIONER DISTRICT 1

R. COMMISSIONER DISTRICT 2

R. COMMISSIONER DISTRICT 3

R. COMMISSIONER DISTRICT 4

R. COMMISSIONER DISTRICT 5

R. COUNTY COMPTROLLER

R.1. Report 2025-10 Summary of Cash Controls Reviews.

R.2. Report 2025-06 Residential Waste Assessments.

R.3. Removal of equipment from inventory as listed on Blanket Removal Form 2223.

R. COUNTY MANAGER

R.4. Establish Holiday and Board meeting schedule for 2026.

R. ECONOMIC DEVELOPMENT

R. TOURISM/SPORTS MARKETING

R. OFFICE OF PLANNING & DEVELOPMENT

- R.5. SET HEARING: (LDGPAS-2025-18 Christina Fire Station CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use from Residential Low (RL) to Institutional (INST) on ±4.57 acres for a future County Fire Rescue Station and a change from Residential Low to Preservation on ±2.89 acres to recognize a county stormwater management facility within the Transit Supportive Development Area (TSDA). The suggested adoption hearing date is September 2, 2025, at 9:15 a.m.
- R.6. SET HEARING: (LDCT-2025-12 Mobile Home Sales LDC Text Amendment) to amend Chapter 4, Section 401.08, Table 401.08.01 Use Table in the Southeast Polk Selected Area Plan. The suggested hearing dates are for the first reading on September 2, 2025, at 9:15 a.m. and the adoption hearing on September 16, 2025, at 9:15 a.m.
- R.7. SET HEARING: (LDCT-2025-16 Heavy Machinery Equipment Sales and Services Text Amendment) to amend Chapter 4, Section 403.01C, Table 4: Wahneta Neighborhood Plan Use Table. The suggested hearing dates are for the first reading on September 2, 2025, at 9:15 a.m. and the adoption hearing on September 16, 2025, at 9:15 a.m.
- R.8. Accept Performance Surety in the amount of \$1,607,126.84 in the form of Performance Bond No. 0270161 for Bimini Bay Townhomes - Track K. (No Fiscal Impact)
- R.9. Accept Performance Surety in the amount of \$675,830.18 in the form of Performance Bond No. GM221512 for Building Hope Cypress Junction. (No Fiscal Impact)
- R.10. Accept Performance Surety in the amount of \$98,340.00 in the form of Performance Bond No. GM226224 for Serenity at Peace Creek Reserve. (No Fiscal Impact)
- R.11. Proportionate Share Agreement with Polk Petro, LLC for the Haines City Commercial Development. (In the amount of \$143,334.14 to mitigate transportation impacts.)

R. BUILDING

R. DEPUTY COUNTY MANAGER

R. BUDGET & MANAGEMENT SERVICES

R. PROCUREMENT

R. COMMUNICATIONS

R. COOPERATIVE EXTENSION SERVICES

- R. HEALTH & HUMAN SERVICES
- R. HUMAN RESOURCES
- R. INFORMATION TECHNOLOGY
- R.12. Approve piggyback agreement with Randstad Technologies, LLC. for information technology staff augmentation services. (One-time cost \$191,535.00)
- R. CODE ENFORCEMENT
- R. COURT SERVICES
- R. RISK MANAGEMENT
- R. COMMUNITY HEALTH CARE
- R.13. Approve the First Amendment to the Central Florida Health Care Agreement, Inc. - Extend Term and Increase Funding by \$1,515,500 for Completion of Mulberry Community Health Center Renovations. (Total amount not to exceed \$5,515,500 for purchase and renovation)
- R. FACILITIES MANAGEMENT
- R.14. Approve selection committee's recommendation to authorize staff to enter contract negotiations with Driven Security LLC, to remove the current security systems, and provide and install new security systems at the Polk County South County and the Central County Jail Facilities. (No fiscal impact)
- R. FLEET MANAGEMENT
- R. PARKS & NATURAL RESOURCES
- R. FIRE RESCUE
- R.15. Request the Board approve the 5-year cloud subscription service and hardware agreement with Laerdal Medical Corporation for the SimCapture manikin simulation (Total cost \$248,601.40; Annual cost \$49,720.28).
- R. EMERGENCY MANAGEMENT
- R.16. Request the Board approve an agreement with INdigital, Inc. for text-to-911 emergency services. (\$266,097.95 over five years)
- R. REAL ESTATE SERVICES
- R.17. Approve Land Purchase Agreement between Tracey Lee Delmar and Polk County in conjunction with the Polk County Agricultural Center Complex Project. Parcel ID Number 253033-000000-032010. (\$26,000 one-time expense)

- R.18. Approve the transfer of Modular Title No.: 158549070 to the Polk County School Board (PCSB). (No fiscal impact)
- R.19. Authorize a County Deed to GPK LIC II, LLC associated with a County-owned Parcel ID Number 272620-705500-040192. (No fiscal impact)
- R.20. Authorize Fence Easement to Ashwood West Homeowners Association, Inc. in conjunction with the West Pipkin Road Improvement Project. (No Fiscal Impact)
- R.21. Approve Subordination Agreement between Polk County and Tampa Electric Company for parcels associated with the Thompson Nursery Road Phase 1 - Segment 1 Improvement Project. (No fiscal impact)

R. ROADS & DRAINAGE

- R.22. SET HEARING to Consider Adopting a Resolution Allowing for the Installation of Traffic Calming Devices (Speed Humps) on Avenue U Northwest near Winter Haven. (Suggested Hearing Date: Tuesday, September 2, 2025, at 9:15 a.m.) (No fiscal impact)
- R.23. SET HEARING to Consider Adopting a Resolution Allowing for the Installation of Traffic Calming Devices (Speed Humps) on Dean Street near Mulberry. (Suggested Hearing Date: Tuesday, September 2, 2025, at 9:15 a.m.) (No fiscal impact)
- R.24. Adopt a Resolution Setting Parking Restrictions on Forest View Drive and Lake Shore Parkway, near Loughman (\$801.98 one-time expense)
- R.25. Adopt a Resolution Setting Truck Restrictions on Eagle Lake Loop Road and Gerber Dairy Road (near Eagle Lake). (\$761.22 one-time expense)
- R.26. Approve master consulting agreements with AECOM Technical Services Inc., Eisman & Russo, Inc., RS&H, Inc., and WSB LLC to provide Construction Engineering and Inspection (CEI) services. (No fiscal impact)

R. UTILITIES

- R.27. Approve piggyback with USSI, LLC for labor, equipment, materials, and necessary incidentals for manhole inspection services. (\$200,000.00 estimated recurring annual expense)
- R.28. Approve Services Authorization 2023-021-01, Modification No. 1 with the University of Central Florida for the Central Regional Utility Service Area - Central Regional Water Treatment Facility Process Monitoring and Performance Assessment project (additional \$120,241 lump sum expense).

R. SOLID WASTE

- R.29. Approval of Final Closeout for North Central Landfill Constructed Wetlands Treatment System Contract 2023-022. Change Order decrease of \$347,410.52 is needed to close out the contract.

R. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

R. COURT RELATED

R. POLK COUNTY PROPERTY APPRAISER

R. POLK COUNTY SHERIFF

R. POLK COUNTY SUPERVISOR OF ELECTIONS

R. POLK COUNTY TAX COLLECTOR

- R.30. Accept Report of Discounts, Errors, Double Assessments, and Insolvencies. (No fiscal impact)

R. WORKFORCE DEVELOPMENT BOARD

R. COUNTY ATTORNEY

- R.31. SET HEARING to consider the adoption of an Ordinance of the Polk County Board of County Commissioner entitled the Polk County Noise Ordinance, repealing and restating Ordinance 14-030. SUGGESTED HEARING DATE: September 2, 2025, at 9:00 a.m.

- R.32. SET HEARING to consider the adoption of an Ordinance of the Polk County Board of County Commissioner, establishing Vessel Exclusion Zones and Designated Swim Areas on Lake Winterset, Lake Clinch, and Lake Ariana. SUGGESTED HEARING DATE: September 2, 2025, at 9:00 a.m.

- R.33. Authorize the County Attorney's Office and outside counsel to stipulate to a Final Judgment for Parcel 137 in the case of Polk County v. Miguel Pagan, an eminent domain lawsuit filed to acquire needed rights-of-way for the County Road 557 Project. (\$77,112.00 one-time expense)

- R.34. Approve the attached collective pay scales as Appendix "A" to the 2025-2028 Collective Bargaining Agreement between the Polk County Board of County Commissioners and Polk County Professional Firefighters I.A.F.F., Local 3531, Rank-and-File and Battalion Chiefs Bargaining Units.

- R.35. Request Board to authorize the County Attorney to execute required documents to sign-on or "opt-in" to the opioids manufacturers, Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus (the "Manufacturers") Settlements for opioid litigation and execute all documents on behalf of Polk County required by the settlement.

- R.36. Request Board to authorize the County Attorney to execute required documents to sign-on or “opt-in” to the Purdue Direct Settlement for opioid litigation and execute all documents on behalf of Polk County required by the settlement.
- R.37 Request Board adopt a Resolution repealing Resolution 24-125 that required notices to be published in a newspaper in addition to being published on the publicly accessible website.
- S. ELOISE COMMUNITY REDEVELOPMENT AGENCY
 - S.1. Approve the Eloise CRA meeting minutes from October 1, 2024.
 - S.2. Adopt resolution approving the FY 25/26 budget for the Eloise Community Redevelopment Agency in the amount of \$743,014.
 - S.3. Proposed changes to the Eloise Community Redevelopment Area (CRA) housing rehabilitation program requirements.
- T. HARDEN/PARKWAY COMMUNITY REDEVELOPMENT AGENCY
 - T.1. Approve the Harden/Parkway CRA meeting minutes from August 20, 2024.
 - T.2. Adopt resolution approving the FY 25/26 budget for the Harden/Parkway Community Redevelopment Agency in the amount of \$2,035,770.

ANNOUNCEMENTS

Below are scheduled events and public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, August 19, 2025 – 2:00 p.m. – Value Adjustment Board will meet to consider the petition filing fee in the County Commission Boardroom.
- Tuesday, August 19, 2025 – 2:00 p.m. – County Manager's representatives will meet with representatives from the Imperial Polk County EMTs and Paramedics, I.A.E.P. Local 917 R-5 SEIU/NAGE to hold negotiations and impact bargaining relative to collective bargaining. The meeting will be held in the Mosaic Kincart Rooms at the Polk State Clear Springs Campus, 310 Technology Drive, Bartow.
- Wednesday, August 20, 2025 – 8:30 a.m. – Citrus Connection Board meeting will be held at 1212 George Jenkins Boulevard, Lakeland.
- Wednesday, August 20, 2025 – 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Thursday, August 21, 2025 – 7:30 a.m. – Technical Advisory Group (TAG) for Polk County Environmental Lands Program will gather in the parking lot at Parks & Natural Resources Office, 4177 Ben Durrance Road, Bartow. Please contact tabithabiehl@polk-county.net for details.
- Thursday, August 21, 2025 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, August 21, 2025 – 9:00 a.m. – Deferred Compensation Committee will meet in the Commissioners' Conference Room, Room 407.
- Thursday, August 21, 2025 – 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Friday, August 22, 2025 – 9:00 a.m. – Central Florida Development Council (CFDC) Board Retreat will be held at Adams Estate, 222 W. Pierce Street, Lake Alfred.
- Monday, August 25, 2025 – 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in Room 413, Fourth Floor, County Administration Building.
- Tuesday, August 26, 2025 – 1:30 p.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.
- Wednesday, August 27, 2025 – 1:00 p.m. – Conservation Land Acquisition Selection Advisory Committee (CLASAC) will meet in the County Commission Boardroom.

- Wednesday, August 27, 2025 – 2:00 p.m. – Comprehensive Plan Committee will meet in Room 413, Fourth Floor, County Administration Building.
- Thursday, August 28, 2025 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, August 28, 2025 – 9:00 a.m. – Tourist Development Council (TDC) Board will meet at Lake Myrtle Sports Complex, 2701 Myrtle Park Road, Auburndale.
- Thursday, August 28, 2025 – 9:00 a.m. – Transportation Planning Organization (TPO) Board meeting will be held in the County Commission Boardroom.
- Friday, August 29, 2025 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.
- Monday, September 1, 2025 – The offices of the Board of County Commissioners will be closed in observance of the Labor Day Holiday.