Linda M. Schultz, Esq.

116 W. Walnut St, Apt 6 • Lakeland, Florida 33815 • (386) 479-8420 • lmschultz21@gmail.com

Professional Summary

Self-motivated and experienced advocate for clients in law and real estate with strong negotiation, communication, and professionalism skills to bring a transaction to closure. Works well in a collaborative environment to reach desired results. Adept at handling confidential and or sensitive information.

Experience

Medina Law Group, P.A., Lakeland, FL

Jan 2025 - Present

Attorney

- Consult with and advise clients regarding estate planning
- Draft and prepare estate planning documents
- Provide legal opinions
- Draft and prepare legal pleadings
- Attend court hearings on behalf of clients

Saunders Real Estate, Lakeland, FL

May 2018 – Present

Real Estate Associate

- Assist property owners with disposing assets
- Assist property buyers in identifying and acquiring assets
- Tenant and landlord representation
- Negotiate lease terms on behalf of landlords and tenants
- Consult with and advise property owners/sellers and buyers
- Identify and analyze properties to compute estimated value
- Collaborate with brokers and advisors on property valuation
- Maintain complete database of comparable properties
- Compile demographic information using ESRI Business Analyst
- Create comprehensive flyer packages using Adobe InDesign

The Draves Law Firm, P.A., Orlando, FL

Oct 2016 – Dec 2024

Attorney

- Prepare legal pleadings and provide legal research
- Prepare correspondence to clients and opposing counsel
- Negotiate on behalf of clients in mediation and arbitration
- Maintain calendar for court hearings and meetings
- Organize case materials and assemble case files

Donald G. Powell (Tax Preparation), Gainesville, FL

June 2009 – Aug 2013

Office Manager

- Managed and administered the operation of the office
- Interacted with and provided support to the accountant's clientele
- Prepared quarterly and year end statements and tax returns
- Reconciled cash accounts, accounts payable and accounts receivable

Education Nova Southeastern University, Shepard Broad College of Law Juris Doctor (J.D.)	May 2016
University of Florida Bachelor of Arts (B.A.), Criminology	Dec 2010
Daytona Beach Community College Associate of Arts (A.A.)	May 2008
Licenses Real Estate Sales Associate Florida	Aug 2017

Memberships and Activities

The Florida Bar

Admitted 2018

American Bar Association

Member

Orange County Bar Association

Member

Variety – the Children's Charity of Florida

Member

Polk County Planning Commission

Alternate Board Member

TigerTown Rotary

2022-2023 President

In Our Expert Opinion Podcast

Host

Polk County Flight to Honor

Fundraising Board

Emerge

2021 Social Committee Member