

**POLK COUNTY
CONTRACT FOR SERVICES
CONTRACT # 24-570-CHC**

This Contract for Services (“Contract”) is made effective from **October 1, 2024** (“Effective Date”) to **September 30, 2027** by and between **Peace River Center for Personal Development, Inc.** (“PRC”), and Polk County, a political subdivision of the State of Florida (“COUNTY”), (PRC and COUNTY shall be jointly referred to herein as the “Parties”).

WITNESS TO:

WHEREAS, the COUNTY has an indigent health care plan, hereinafter known as the Polk HealthCare Plan (“PHP” or “Plan”) and wishes to arrange for the provision of navigation services provided by PRC to connect Polk County residents by referral and application assistance to the Plan and enhance linkage and support to other social services, including, but not limited to behavioral health, food, housing, and transportation services; and

WHEREAS, PRC provides forensic case management and competency restoration services to qualified, Polk County residents at or below 200% of the Federal Poverty Level (“FPL”) who exhibit serious impairment due to mental illness and have been assigned to PRC through the criminal justice system; and

NOW, THEREFORE, in consideration of the mutual promises set forth herein, and other good and valuable consideration, the Parties hereby agree as follows:

**ARTICLE I
SERVICE DELIVERY**

- 1.1 The recitals stated above are true, correct, and incorporated into this Contract.
- 1.2 PRC shall undertake and perform all tasks and services (“Services”) of the applicable treatment programs identified in the Scope of Services attached to this Contract as Exhibit C and incorporated herein by reference.
- 1.3 The Scope of Services shall not be altered without prior written approval from the COUNTY.
- 1.4 Funding for PHP and community partner contracts is used only to treat Qualified Residents of Polk County, as defined in section 212.055(7) Florida Statutes and Polk County Ordinance 2015-76, as amended. Funding provided by this Contract shall be used to provide navigation services to seek, screen and connect these Qualified Residents to PHP, local behavioral health programs and community resources and to provide forensic specialist services to Qualified Residents. Further eligibility requirements are stated in Exhibit C.

**ARTICLE II
FUNDING**

- 2.1 In consideration for PRC providing Services to Qualified Residents, the COUNTY will annually pay PRC a total amount not to exceed Seven Hundred Thousand and no/100 Dollars (\$700,000) as follows:
 - A. An amount not to exceed Three Hundred Eighty-Five Thousand and no/100 Dollars (\$385,000) for Navigator Services
 - B. An amount not to exceed Three Hundred Fifteen Thousand and no/100 Dollars (\$315,000) for Forensic Specialist Services

and as described in the attached Exhibit F (“Fee Schedule”) and pursuant to the procedures listed at Article III herein. Notwithstanding the foregoing or anything to the contrary contained herein, COUNTY’s obligation to pay the aforementioned amount is expressly contingent on approval by the COUNTY’s Board of County Commissioners of the referenced budgeted amount.

- 2.2 PRC agrees to return to the COUNTY any overpayments of funds disallowed pursuant to the terms and conditions of the Contract. In the event that the Parties or their independent auditors discover that an overpayment has been made, the overpayment shall be repaid immediately without prior notification from the COUNTY. In the event that the COUNTY first discovers an overpayment has been made, the COUNTY will notify PRC of such findings.
- 2.3 PRC will make all efforts to acquire federal funding and any available state or local funding for its facility and operation in addition to that received by COUNTY.

ARTICLE III
PROCEDURES FOR INVOICING AND PAYMENT

- 3.1 PRC shall deliver, or cause to be delivered to the COUNTY, a quarterly invoices for Services rendered by utilizing an invoice on PRC letterhead in form and content similar to the forms found in the attached Exhibit G. Invoices will be submitted by the last calendar day of the month following the end of the quarter which is the subject of the report.
 - A. The COUNTY may, at its discretion, inspect any documents, records, and files retained by PRC to verify accuracy of all submitted invoices and reports.
- 3.2 Upon receiving the invoices and supporting documentation, the COUNTY shall review such invoices and supporting documentation to determine whether the invoiced items are proper for payment. The COUNTY will pay PRC for Services on a quarterly basis based upon approved invoices.

ARTICLE IV
REPORTING AND POLK HEALTHCARE PLAN REFERRALS

- 4.1 PRC shall deliver the following, fully completed Quarterly Reports to the COUNTY. All Quarterly Reports are due by the last calendar day of the month following the end of each quarter.
 - A. Navigators Reporting Elements (Exhibit E)
 - B. Forensic Specialists – Summary of Services – PRC will use the county-wide, COUNTY provided electronic shared data information system to determine and record client eligibility, track program data, and services. From the data entered into the shared data information system by the tenth (10th) of the following month of each quarter, a Community Partner Quarterly Summary of Services Report (CPQR) will be generated by the shared data information system for review and signature to signify agreement with the data reported.
 - C. Forensic Competency Training Reports
- 4.2 Polk HealthCare Plan Membership Referrals.
 - A. During the course of connecting individuals to behavioral health services, PRC Navigators shall request and obtain information from each individual who seeks Services from PRC sufficient for PRC to determine whether the individual could qualify for membership in the Polk HealthCare Plan. For purposes of making the determination, PRC shall assume the information an individual provides is accurate and true. If PRC determines an individual could qualify for Polk HealthCare Plan membership, then PRC shall electronically refer the individual to the COUNTY via the online portal connecting to the shared data information system.
- 4.3 PRC shall provide the COUNTY with additional relevant information relating to the Services and/or program, upon request, as needed. To the extent possible, the COUNTY will specify what additional information it may need from PRC at least ten (10) days before the date the COUNTY must receive the requested information.
- 4.4 PRC shall submit to the COUNTY an annual financial report and copies of any audits performed for its applicable fiscal year within thirty (30) calendar days after the date the applicable report or audit is issued.

- 4.5 If PRC is unable to submit any required reporting by its due date, PRC shall notify the COUNTY in writing prior to the due date. The COUNTY may withhold payment in accordance with Article XVI of this Contract until all required reporting has been submitted to the COUNTY by PRC.
- 4.6 Reporting will be monitored for correct and timely submission as part of the evaluation and monitoring process described in Article V below. If PRC would materially fail to comply with its Contract obligations, the COUNTY may seek the remedies stated in Article XVI of this Contract.

ARTICLE V
EVALUATION AND MONITORING

- 5.1 PRC agrees that the COUNTY will monitor and evaluate PRC's performance of its Contract activities as determined necessary by the COUNTY to include without limitation PRC's Article IV reporting and referral obligations. The continuation of the Contract is contingent upon the evaluations substantiating PRC is satisfactorily performing all its Contract obligations. Such monitoring and evaluation shall be based on the terms of this Contract and outcome measures. PRC agrees to furnish upon request to the COUNTY or its designees, and make copies and/or transcriptions of such records and information as determined necessary by the COUNTY for purposes of monitoring and evaluation under this Contract and shall submit to the COUNTY any information and status reports required by the COUNTY on forms approved by the COUNTY.
- 5.2 The COUNTY and PRC hereby mutually agree to outcomes and performance objectives described in the attached Exhibit D. PRC will furnish to the COUNTY the data that will be used to evaluate the effectiveness of the Services funded under this Contract.
- 5.3 PRC gives the COUNTY, through any authorized representative, access to and the right to inspect, examine, copy and audit all records, books, papers, or documents relating to the Services provided under the terms of this Contract.

ARTICLE VI
FINANCIAL RESPONSIBILITY

- 6.1 PRC shall maintain books, records and documents in accordance with generally accepted accounting procedures and practices which shall sufficiently and properly reflect all expenditures of funds provided under this Contract and in accordance with Florida's Public Records Act.
- 6.2 PRC shall also provide for audit purposes (upon request) all files, records and documents pertaining to all Service delivery related activities.
- 6.3 Any funds expended in violation of this Contract shall be refunded in full by PRC to COUNTY from non-federal and non-state resources.

ARTICLE VII
ASSURANCES

- 7.1 PRC shall comply with the following assurances:
- A. PRC agrees to comply with all applicable Federal, State, and County constitutions laws, ordinances, codes and regulations including, without limitation, Section 766.1115, Florida Statutes. The Bylaws and Policies and Procedures, and Articles of Incorporation of PRC shall also regulate the program operation of PRC. Any conflict or inconsistency between the Federal, State or County guidelines and regulations, PRC's corporate governance documents, and this Contract shall be resolved in favor of the most restrictive regulations.
- B. In accordance with Title VI of the Civil Rights Act of 1964 (P.L. 88-352), no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which PRC receives Federal financial assistance.

- C. PRC shall not exclude eligible residents from participation in any program on the grounds of race, color, national origin, sex, religion, handicap, or familial status.
- D. PRC shall establish safeguards to prohibit employees from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties. Should such possible conflicts, real or apparent, arise, PRC shall disclose such situations to the COUNTY and the County Attorney's Office for review.
- E. In accordance with the Drug Free Workplace Act of 1988, PRC certifies that it has a policy designed to ensure that PRC's workplace is free from the illegal use, possession, or distribution of drugs or alcohol.
- F. PRC certifies compliance with Paragraph (2)(a) of Section 287.133 Florida Statutes, which provides that a "person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list." PRC acknowledges that this Contract shall be void if it has violated the above-referenced statute. Additionally, PRC shall ensure compliance with the U.S. Department of Health Office of Inspector General Medicare/Medicaid fraud, waste, and abuse requirements.
- G. As a "Covered Entity," PRC warrants that it is in compliance with the requirements of the Health Insurance Portability and Accountability Act of 1996, as amended ("HIPAA") and the provisions of the Privacy Rule, Security Rules adopted by the Department of Health and Human Services ("HHS"), the Health Information Technology for Economic and Clinical Health Act of 2009, as amended ("HITECH Act"), and the Florida Information Protection Act of 2014, as amended ("FIPA"). PRC further agrees that it shall restrict disclosure or usage of Protected Health Information ("PHI") it obtains or creates through its association with the COUNTY to the exclusive purposes established by this Contract.

ARTICLE VIII
GENERAL PROVISIONS

- 8.1 As applicable, PRC agrees to abide by the provision of Section 112.3135, Florida Statutes, pertaining to Restriction on Employment of Relatives, Chapter 119, Florida Statutes, pertaining to Public Records, and Section 286.011, Florida Statutes, pertaining to Public Business in their performance under this Contract.
- 8.2 Public Meetings and Records.
 - A. PRC acknowledges the COUNTY's obligations under Article I, Section 24, of the Florida Constitution and under Chapter 119, Florida Statutes, to release public records to members of the public upon request and comply in the handling of the materials created under this Contract. PRC further acknowledges that the constitutional and statutory provisions control over the terms of this Contract. In association with its performance pursuant to this Contract, PRC shall not release or otherwise disclose the content of any documents or information that is specifically exempt from disclosure pursuant to all applicable laws.
 - B. Without in any manner limiting the generality of the foregoing, to the extent applicable, PRC acknowledges its obligations to comply with Section 119.0701, Florida Statutes, with regard to public records, and shall:
 - 1. keep and maintain public records required by the COUNTY to perform the Services required under this Contract;
 - 2. upon request from the COUNTY's Custodian of Public Records or his/her designee, provide the COUNTY with a copy of the requested records or allow the records to be inspected or copied within

a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;

3. ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of this Contract and following completion of this Contract if PRC does not transfer the records to the COUNTY; and
4. upon completion of this Contract, transfer, at no cost, to the COUNTY all public records in possession of PRC or keep and maintain public records required by the COUNTY to perform the service. If PRC transfers all public records to the COUNTY upon completion of this Contract, PRC shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If PRC keeps and maintains public records upon completion of this Contract, PRC shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the COUNTY, upon request from the COUNTY's Custodian of Public Records, in a format that is compatible with the information technology systems of the COUNTY.

C. IF PRC HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO PRC'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE COUNTY'S CUSTODIAN OF PUBLIC RECORDS AT:

**RECORDS MANAGEMENT LIAISON OFFICER
POLK COUNTY
330 WEST CHURCH ST.
BARTOW, FL 33830
TELEPHONE: (863) 534-7527
EMAIL: RMLO@POLK-COUNTY.NET**

8.3 Employment Eligibility Verification (E-Verify)

- A. Unless otherwise defined herein, terms used in this Section which are defined in Section 448.095, Florida Statutes, as may be amended from time to time, shall have the meaning ascribed in said statute.
- B. Pursuant to Section 448.095 (5), Florida Statutes, the contractor hereto, and any subcontractor thereof must register with and use the E-Verify system to verify the work authorization status of all new employees of the contractor or subcontractor. The contractor acknowledges and agrees that (i) the County and the contractor may not enter into this Agreement, and the contractor may not enter into any subcontracts hereunder, unless each party to this Agreement, and each party to any subcontracts hereunder, registers with and uses the E-Verify system; and (ii) use of the U.S. Department of Homeland Security's E-Verify System and compliance with all other terms of this Certification and Section 448.095, Florida Statutes, is an express condition of this Agreement, and the County may treat a failure to comply as a material breach of this Agreement.
- C. By entering into this Agreement, the contractor becomes obligated to comply with the provisions of Section 448.095, Florida Statutes, "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of this Agreement. Failure to comply will lead to termination of this Agreement, or if a subcontractor knowingly violates the statute or Section 448.09(1), Florida Statutes, the subcontract must be terminated immediately. If this Agreement is terminated pursuant to Section 448.095, Florida Statutes, such termination is not a breach of contract and may not be considered as such. Any challenge to termination under this provision must be filed in the Tenth Judicial Circuit Court of Florida no later than 20 calendar days after the date of termination. If this Agreement is terminated for a violation of Section 448.095, Florida Statutes, by the contractor, the contractor may not be awarded a

public contract for a period of 1 year after the date of termination. The contractor shall be liable for any additional costs incurred by the County as a result of the termination of this Agreement. Nothing in this section shall be construed to allow intentional discrimination of any class protected by law.

- 8.4 No Coercion for Labor or Services. Concurrently with its execution of this Contract, PRC has executed an affidavit (Exhibit A) which has been signed by an officer or representative of PRC under penalty of perjury attesting that PRC does not use coercion for labor or services as those terms are defined in Florida Statutes, § 787.06, as that statute may be subsequently revised or amended. Failure to provide the required affidavit is a material default of this Contract. PRC shall provide the County the same type of affidavit upon any renewal or extension of the Contract as required by Section 787.06.
- 8.5 Foreign Country of Concern Attestation. Concurrently with its execution of this Contract, PRC has executed an affidavit (Exhibit B) which has been signed by an officer or representative of PRC under penalty of perjury attesting that PRC does not meet any of the criteria stated in Florida Statutes, § 287.138(2), as that statute may be subsequently revised or amended. Receipt of the required affidavit is a condition precedent to this Contract. PRC shall provide the County the same type of affidavit upon any renewal or extension of the Contract as required by Section 287.138.
- 8.6 The entire Contract between the Parties and its corresponding referenced Exhibits are all set forth herein, attached hereto, and contained within this document; and the Parties agree that there are no other commitments, agreements, or understandings concerning the subject matter of this Contract that are not contained herein. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representations or agreements whether oral or written.
- 8.7 This document shall be executed in two (2) counterparts, each of which shall be deemed to be an original.
- 8.8 All notices required by this Contract shall be in writing.

ARTICLE IX **SPECIAL PROVISIONS**

- 9.1 PRC agrees to safeguard information regarding compliance with 42 C.F.R. Chapter 1, Public Health Service, Department of Human Services, Subchapter A, Part 2, Confidentiality of Alcohol and Drug Abuse Patient Records, Florida Statutes Chapters 394, Mental Health, and 397, Substance Abuse Services.

ARTICLE X **CONFLICT OF INTEREST**

- 10.1 No person who is an employee, agent, consultant, officer, or appointed official of PRC and who is in a position to participate in a decision making process or gain inside information with regard to activities relevant to the terms of this Contract, may obtain a personal or financial interest or benefit from the activity, or have an interest in any contract, subcontract, or Contract with respect thereto, or the proceeds there under, either for themselves or those with whom they have family or business ties, during their tenure or for one (1) year thereafter.

ARTICLE XI **INDEMNIFICATION**

- 11.1 PRC shall indemnify and hold harmless the COUNTY, its agents, and employees, from all suits, actions, claims, demands, damages, losses, expenses, including attorney's fees, costs and judgments of every kind and description to which the COUNTY, its agents or employees may be subjected to by reason of injury to persons or death or property damage, resulting from or growing out of any action of commission, omission, negligence or fault of PRC or its qualified physicians committed in connection with this Contract, PRC's performance hereof or any work performed hereunder. PRC shall indemnify and hold harmless the COUNTY, its agent and employees, from all suits, actions, claims, demands, damages, losses, expenses, including attorney's fees, costs of judgments of every kind and description arising from, based upon or growing out of the violation of any Federal, State, County or City law, ordinance, or regulation by PRC or its agents and employees. Funds made

available pursuant to this Contract shall not be used by PRC for the purpose of initiating or pursuing litigation against the COUNTY.

- 11.2 PRC agrees to continually provide insurance, at least to the extent described in Article XII below. Prior to the execution of the Contract, PRC shall furnish the COUNTY with written verification of the existence of such insurance coverage.

ARTICLE XII INSURANCE

- 12.1 PRC shall maintain at all times the following minimum levels of insurance and shall, without in any way altering their liability, obtain, pay for, and maintain insurance for the coverages and amount of coverage not less than those set forth below:

- A. Workers' Compensation – in compliance with State and Federal laws.
- B. Comprehensive General Liability – \$1,000,000.00 combined single limit of liability for bodily injuries, death, and property damage, and personal injury resulting from any one occurrence, including the following coverages:
 - 1. Premises and Operations; and
 - 2. Broad Form Commercial General Liability Endorsement to include blanket contractual liability (specifically covering, but not limited to, the contractual obligations assumed by the firm); Personal Injury (with employment and contractual exclusions deleted); and Broad Form Property Damage coverages.
- C. Independent Contractors (if applicable) – Delete Exclusion relative to Property Damage Hazards; Cross Liability Endorsement; and Contractual liability.
- D. Medical Professional Liability – \$1,000,000.00 combined single limit of liability for bodily injuries, death, and personal injury and errors and omissions resulting from any one occurrence.
- E. Comprehensive Automobile Liability Insurance – \$ 1,000,000.00 combined single limit of liability for bodily injuries, death, and property damage resulting from any one occurrence, including all owned, hired, and non-owned vehicles.

- 12.2 PRC shall provide the COUNTY a copy of the Certificate of Insurance to evidence such coverage prior to commencement of work under the terms of this Contract. Such Certificate of Insurance shall provide that there shall be no termination, non-renewal modification, or expiration of such coverage except with forty-five (45) calendar days prior written notice to the COUNTY.

- 12.3 The COUNTY shall be named as an additional insured on all policies related to the activities carried under the terms of this Contract, excluding Workers' Compensation. Waiver of subrogation applies in favor of the COUNTY with regard to General Liability and applicable Workers' Compensation coverages.

- 12.4 All insurance coverage shall be written with a firm having an A.M. Best Rating of at least the "A" category and size category of "VIII".

- 12.5 In the event of any failure by PRC to comply with the provisions of this Article, the COUNTY may, at its option, upon notice to PRC suspend the Contract for cause until there is full compliance. Alternatively, the COUNTY may purchase such insurance at PRC's expense, provided that the COUNTY shall have no obligation to do so. PRC shall not be relieved of or excused from the obligation to obtain and maintain such insurance amounts and coverages.

- 12.6 PRC shall provide property insurance for all property in an amount satisfactory to the COUNTY.

ARTICLE XIII
MODIFICATION

- 13.1 The COUNTY may, at its discretion and upon provision of proper notice to PRC, amend this Contract to conform to changes in Federal, State, and/or COUNTY guidelines, regulations, directives, and objectives. Such amendments shall be incorporated by written amendment as a part of this Contract.
- 13.2 No modification to this Contract shall be binding on either party unless in writing and signed by both parties.

ARTICLE XIV
APPLICABLE LAWS AND COURTS

- 14.1 The COUNTY and PRC agree the Contract and all Services and activities related thereto shall be governed and interpreted in all respects by the laws of the State of Florida. Venue for any action relating to the construction, interpretation, or enforcement of this Contract shall be the courts of the Tenth Judicial Circuit, Polk County, Florida.

ARTICLE XV
NOTICES

- 15.1 The COUNTY and PRC agree that any notice, demand or communication required to be given hereunder shall be written, addressed and delivered to the party for whom it is intended at the following address:

PEACE RIVER CENTER FOR PERSONAL DEVELOPMENT, INC.:

Larry Williams, CEO
Peace River Center for Personal Development, Inc.
1239 East Main Street
Bartow, FL 33831
Tel: (863) 519-0575

COUNTY:

Paula McGhee, Provider Services Manager
Health and Human Services
Polk County, Board of County Commissioners
2135 Marshall Edwards Drive
Bartow, FL 33830-6757
Tel 863-519-2003

or to such other address as such party has specified by notice in writing to the other party. Notice shall be effective upon receipt or upon refusal to accept receipt. Notices must be (i) personally delivered; (ii) sent by recognized expedited delivery service; or (iii) mailed via registered or certified United States mail, postage prepaid with return receipt requested.

ARTICLE XVI
SUSPENSION AND TERMINATION

- 16.1 Remedies for Non-compliance: If PRC materially defaults or otherwise fails to comply with any term of this Contract, any Federal, State, or local law, or any applicable County policy, then the COUNTY may take one (1) or more of the following actions as appropriate in the circumstances:
- A. Temporarily withhold cash payments pending PRC's correction of the default or other deficiency, or the COUNTY's election of final remedies available to it.
 - B. Disallow (that is to deny both use of funds and matching credit) for all or part of the cost of the Service, activity, or action not in compliance with required standards or conditions.
 - C. Wholly or partly suspend or terminate the Contract.
 - D. Withhold further funding under this Contract.
 - E. The COUNTY may withhold payment for all Services provided for under this Contract in the event that:
 - I. Treatment is not being provided according to State guidelines and regulations;

2. There is evidence of any unsafe or unethical conditions, which may place the health and safety of any client at risk;
3. The assurances contained herein are determined by the COUNTY to be false; or
4. The provisions of this Contract are not being adhered to.

F. Take other remedies that may be legally or equitably available.

- 16.2 Hearings Appeals: In taking an enforcement action listed in Section 16.1 or in any other provision of the Contract, the COUNTY will provide PRC an opportunity for any hearing, appeal, or other administrative proceeding which the COUNTY may be required to provide or which PRC is entitled to receive under any statute or regulation applicable to the particular action involved.
- 16.3 Efforts of Suspension and Termination: Costs resulting from obligations incurred by PRC in clearing a suspension after termination of any contract or award are not allowable unless the COUNTY expressly authorizes payment of such costs. Other PRC costs incurred during suspension or after termination which are necessary and not reasonably avoidable are allowable if:
- A. The costs result from obligations which were properly incurred by PRC before the effective date of suspension or termination and not in anticipation of it or costs, in case of termination, which are non-cancelable; and
 - B. The costs would be allowable if the award was not suspended or if said award expired normally at the end of the funding period in which the termination takes effect.
- 16.4 Termination for Convenience: At any time during the term of this Contract, this Contract may be terminated, in whole or in part, for any reason, with or without cause, by either party upon written notice given at least sixty (60) days in advance of the effective date of termination. In the case of a partial termination, if the COUNTY determines that the remaining portion of the award will not accomplish the purposes for which the award was made, the COUNTY may terminate the award in its entirety.
- 16.5 Termination of Scrutinized Companies: This Contract may be terminated at the option of the COUNTY if PRC is found to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel. In addition, this Contract may be terminated at the option of COUNTY if PRC is found to have submitted a false certification as provided under Section 287.135(5), Florida Statutes; has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; or has been engaged in business operations in Cuba or Syria.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK; THE CONTRACT CONTINUES ON THE FOLLOWING PAGE WITH THE PARTIES' SIGNATURES.

IN WITNESS WHEREOF the parties hereto duly execute this Contract as of the day and year first written above.

PEACE RIVER CENTER FOR PERSONAL DEVELOPMENT, INC.

BY: Larry Williams
Larry Williams, CEO

DATE: 12/23/24

Christine Dley
WITNESS

Jessica Lawson
WITNESS

POLK COUNTY, a political subdivision of the State of Florida

BY: _____
T. R. Wilson, Chairman

DATE: _____

ATTEST: Stacy M. Butterfield, Clerk

BY: _____
Deputy Clerk

Approved as to form and legal sufficiency:

BY: _____
County Attorney's Office

NO COERCION FOR LABOR OR SERVICES AFFIDAVIT

In compliance with Section 787.06(13), Florida Statutes, this attestation must be completed by an officer or representative of a nongovernmental entity that is executing, renewing, or extending a contract with Polk County, a political subdivision of the State of Florida.

The undersigned, on behalf of the entity listed below (the "Nongovernmental Entity"), hereby attests under penalty of perjury as follows:

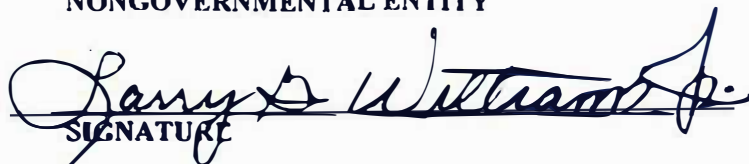
1. I am over the age of 18 and I have personal knowledge of the matters set forth herein.
2. I currently serve as an officer or representative of the Nongovernmental Entity.
3. The Nongovernmental Entity does **not** use coercion for labor or services, as those underlined terms are defined in Section 787.06, Florida Statutes.
4. This declaration is made pursuant to Section 92.525, Fla. Stat. and Section 787.06, Fla. Stat. I understand that making a false statement in this declaration may subject me to criminal penalties.

Under penalties of perjury, I Larry G. Williams, Jr. (Signatory Name and Title), declare that I have read the foregoing Affidavit Regarding the Use of Coercion for Labor and Services and that the facts stated in it are true.

Further Affiant sayeth naught.

Peace River Center for Personal Development, Inc.

NONGOVERNMENTAL ENTITY


SIGNATURE

Larry G. Williams, Jr.

PRINT NAME

Chief Executive Officer

TITLE

12/23/24
DATE

FOREIGN COUNTRY OF CONCERN AFFIDAVIT
(PUR 1355)

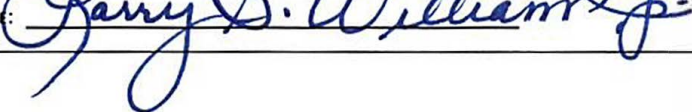
This form must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a Governmental Entity which would grant the entity access to an individual's Personal Identifying Information. Capitalized terms used herein have the definitions ascribed in Rule 60A-1.020, F.A.C.

Peace River Center for Personal Development, Inc. _____ (Name of Entity) is not owned by the government of a Foreign Country of Concern, is not organized under the laws of nor has its Principal Place of Business in a Foreign Country of Concern, and the government of a Foreign Country of Concern does not have a Controlling Interest in the entity.

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated in it are true.

PRINTED NAME: Larry G. Williams, Jr.

TITLE: Chief Executive Officer

SIGNATURE: 

DATE: 12/23/24

SCOPE OF SERVICES

Navigation Services

Peace River Center will establish a team of up to three (3) Navigators and one (1) Supervisor to connect residents to behavioral health services and to provide linkage and support to other social services, including, but not limited to the Polk HealthCare Plan, food, housing, and transportation services. Navigators shall play a key role as connectors, mediators and messengers to vulnerable and marginalized residents, as well as to the wider community, who need to be linked to behavioral health resources and information so they can achieve optimal physical and emotional health.

Navigators (Bachelor's level preferable) will provide the following services:

- Participate and facilitate community outreach events to identify community members who need connection to local behavioral health programs and services
- Utilize a needs assessment to identify and provide linkage to needed behavioral health services and supports and to community benefits and resources as appropriate for residents including, but not limited to, food, housing and transportation assistance
- Channel referrals to, and provide registration for, community behavioral health services
- Screen all potential clients for current health coverage. Assist those uninsured individuals with benefit applications. For those residents potentially eligible for PHP, assist with the application process including submission of supporting documentation.

Supervisor will provide the following services:

- Oversee Navigators
- Monitor referral portals and assign residents seeking services to specific Navigators for support
- Facilitate connection with community outreach partners to create opportunities for outreach events
- Utilize a needs assessment to identify and provide linkage to needed behavioral health services and supports and to community benefits and resources as appropriate for residents including, but not limited to food, housing, and transportation assistance
- Channel referrals to and provide registration for community behavioral health services.
- Participate in and/or facilitate community outreach events promoting access to Behavioral Health services and other initiatives.
- Other duties as may be directed from time to time.

Forensic Specialists

Peace River Center will provide Forensic Specialists to provide competency training Services, and other obligatory tasks respective to competency restoration, to adult Qualified Residents who are at or below 200% of the FPL, exhibit serious impairment due to mental illness and are involved with the criminal justice system. Services will enhance the independence, autonomy and quality of life of the individuals served, while ensuring compliance with all judicial requirements to ensure public safety.

Forensic Specialists will:

- Develop, coordinate, and implement tasks related to the success of individuals adjudicated as incompetent to proceed including but not limited to competency restoration training
- Travel to appropriate locations to monitor client's progress and legal status in jail and community
- Collection of data for reporting purposes
- Assist with discharge planning from state hospitals with travel to and from
- Provide triage counseling and crisis intervention where needed

PERFORMANCE OBJECTIVES**Navigators Services**

- 90% of consultations will be screened for services to include Polk HealthCare Plan criteria
- 80% of consultations will receive at least 1 additional referral with documentation as such.
 - Including but not limited to housing, food, healthcare.
- 50% of consultations will be referred to Behavioral Health Services
 - 25% of referred individuals will attend at least 1 behavioral health appointment with Peace River Center
- 250 unduplicated persons served
- 75 outreach events and activities

Forensic Specialists

- Attempt contact with clients in the community placed on conditional release within 10 days of receiving a completed referral. Upon first contact, 85% of clients will be scheduled with an intake in 14 days.
- Connect 60% of newly referred clients to outpatient mental health services.
- Offer a minimum of 20 competency classes every quarter.

NAVIGATORS REPORTING ELEMENTS

PRC will report the minimum data elements for Navigator services. Each Encounter should be tracked on its own line item and all information should be completed.

Client Direct Assistance:

Peace River Center
Navigators

Date of Report: _____ to _____

Navigator	Date of Encounter	Encounter Platform	Site Location	Client Last Name	Client First Name	DOB	City	Zip	Income Amount	Household Size	Insurance Status	Screening (Y/N)	Application Assistance Completed (Y/N)	SDIS ID (If Application Assistance is Completed)	Referrals	Duration
																hour
																hour
																hour
																hour
																hour

Encounter Platform – Face-to-Face, Telephone, Electronic

Insurance Status – Private, Medicaid, Medicare, PHP, Uninsured

Referrals – PHP, Mental Health, Substance Use Disorder Program, Housing, Financial Aid, Food, Community Support

Community Outreach:

Peace River Center
Navigators

Date of Report: _____ to _____

Navigator(s) In attendance	Date of Encounter	Encounter Platform	Event Location / Partner Name	Polk County business, or community agency?	Type of Event/Activity	City	Zip	Duration	Notes
								hour	
								hour	
								hour	
								hour	
								hour	

Encounter Platform – Face-to-Face, Telephone

Type of Event/Activity – Group Session, Marketing/Special Event, Door-to-Door, Partner Engagement/Development, Education Session, Workshop, Training

Notes – Success stories or other comments. If known, log the number of estimated attendees at the event.

FEE SCHEDULE

Navigators Services

Service Type	Unit Rate	Billing Requirement
Client Direct Assistance	\$15.00 per 15 minutes	Navigator Reporting Elements per Exhibit E
Community Outreach Event / Activity	\$48.80 per hour	Navigator Reporting Elements per Exhibit E & Event Flyer and Participation Sign-In Sheet (if available)

Client Direct Assistance – A unit of service is defined as a one 15-minute session for screening and/or applicable assistance for each Polk County resident served. Any individual session may consist of multiple services excluding community events or activities.

Community Outreach Event/Activity – A unit of service is defined as one-hour session. Services may be billed in partial units of 0.25 (15 minute) increments.

- group session with no less than five (5) Polk County residents in attendance;
- marketing event and/or special event with no less than five (5) Polk County residents in attendance. The participation of PRC must be documented by a flyer and participant sign-in sheet (*unit rate is based on only one event regardless of number of PRC staff in attendance*)

Forensic Specialists

Services Type	Rate	Billing Requirement
Forensic Case Management & Competency Restoration Services	16.91 / 15 mins	Signed CPQR as identified in Section 4.1
Travel Mileage Reimbursement	\$0.625/mile or updated per IRS Standard Mileage Rate for Business	Travel Mileage Log Form

INVOICE SAMPLE

Navigators Services



Logo
Name

[Your Company Name]
[Street Address]
[City, ST Zip Code]

Date:
Invoice #:
Service Period:
Contract Number:

To: Polk Co., a political subdivision of the State of Florida
Community Health Care
2135 Marshall Edwards Drive
Bartow, FL 33830

Service	Units	Rate	Invoice Amount
Client Direct Assistance		\$ 15.00	\$ -
Community Outreach Event / Activity		\$ 48.80	\$ -
Grand Total:	0		\$ -

I certify the above to be accurate and in agreement with this agency's record and with the terms of this agreement. Additionally, I certify that any reports accompanying this invoice are true and correct reflection of this period's activities, as stipulated by this agreement.

Authorized Name (Print)

Title

Authorized Signature

Date

INVOICE SAMPLE

Forensic Specialists



[Your Company Name]
[Street Address]
[City, ST Zip Code]

Date:
Invoice #:
Service Period:
Contract Number:

To: Polk Co., a political subdivision of the State of Florida
Community Health Care
2135 Marshall Edwards Drive
Bartow, FL 33830

Service	Units	Rate	Invoice Amount
Forensic Case Management & Competency Restoration Services		\$ 16.91	\$ -
Travel Mileage		\$ 0.625	\$ -
Grand Total:	0		\$ -

I certify the above to be accurate and in agreement with this agency's record and with the terms of this agreement. Additionally, I certify that any reports accompanying this invoice are true and correct reflection of this period's activities, as stipulated by this agreement.

Authorized Name (Print)

Title

Authorized Signature

Date