

PCPS Contractor

April 2012 – August 2017

Boswell & Dunlap LLP
Clerk Assistant

June 2009 – March 2012

Education

Florida State University, Tallahassee, FL
Certified Public Manager Program (CPM) Designation 2024

Polk State College
Winter Haven, Florida
Bachelor of Applied Science – Public Administration 2019

Training/Professional Development

- SHRM-CPM Designation – 2021
- National Institute of Business Management HR Certification – 2021
- Breath Alcohol Technician Certification – 2019
- Internal Investigation Certificate Program – 2018
- Essentials of HR Law – 2017
- Internal Investigations of Employment Issues - 2017

Volunteerism

- Sidewalk Advisory Committee Member
 - Polk County Board of County Commissioners
 - Appointed by Commissioner Bill Braswell
 - Three (3) Year Term 2021 – 2024
 - Chair (2023 – 2024)
- Mid-Florida Society for Human Resource Management (SHRM)
 - Professional Member
- Polk Education Foundation
 - Board of Directors (2023 – Present)
- Polk Take Stock in Children
 - Mentor

References Available Upon Request