
March 19, 2026 TPO TAC

**FDOT District One Conference Center
801 N. Broadway
Bartow, FL 33830**

Introduction

1. Call to Order - 9:30 a.m. (Tess Schwartz, Chairperson)
2. Confirmation of Quorum
3. Approval of Meeting Minutes
4. Agenda Review - Angela Kaufman, Polk TPO Planner III

Action Items

5. Review/Approve Amendment to FY 2025/26 - 2029/30 Transportation Improvement Program (TIP)
6. Review/Approve Draft Amendments to the Fiscal Years 2024/25 - 2025/26 Unified Planning Work Program (UPWP)
7. Review/Approve FY 2026/27 - 2027/28 Unified Planning Work Program (UPWP)
8. Review/Approve Draft Polk TPO Resolution 2026-05 Supporting the Designation of State Road 60 as a Scenic Highway
9. 2026 Transportation Priorities Subcommittee

Presentations and Status Reports

10. FDOT Freight Study
11. Vision Zero Action Plan/Safe Streets for All (SS4A) Update
12. Vulnerability Assessment Update

Communications and Reports

13. Committee Member Comments

14. Adjournment - Next TAC Meeting is scheduled for May 21, 2026, at the FDOT Conference Center, Bartow.

In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Board of County Commissioners, Communications Office, at 330 W. Church Street, Bartow. Telephone (863) 534-6090, not later than four days prior to the proceeding. If hearing impaired call: (TDD) (863) 534-7777 or 1-800-955-8771, or Voice impaired call: 1-800-955-8770, via Florida Relay Service.

The TPO planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or family status may file a complaint with Cindy Mitchell, the TPO's Title VI Specialist at (863) 534-6597, or by writing to her at Post Office Box 9005, Bartow, Florida 33831-9005.

March 19, 2026 Polk TPO TAC Meeting PowerPoint Presentation

TPO Technical Advisory Committee (TAC)

Agenda Item 3.

3/19/2026

AGENDA ITEM

Approval of Meeting Minutes

PRESENTER

NA

SUMMARY

The Polk TPO is required to keep an accurate record of the TPO TAC's proceedings.

RECOMMENDED ACTION

The Committee is requested to approve the meeting minutes from the meeting held on January 22, 2026.

ATTACHMENT

Draft Meeting Minutes January 22, 2026



Polk Transportation Planning Organization Technical Advisory Committee (TAC)
Draft Meeting Minutes

Thursday, January 22, 2026

FDOT District 1 Conference Center
801 North Broadway Ave
Bartow, Florida 33830

Members Present:

James Philips
Chuck Barmby
Tess Schwartz, **Chair**
Heather Reuter
Ted Adkins
Bob Wieggers
Jeffrey Ball
Raymond Perez
Marissa Barmby
Richard Ranck
Jay Jarvis
Ben Ziskal
Carlie Flagler, **Vice Chair**

Representing:

City of Lakeland
City of Lakeland
City of Lakeland
City of Winter Haven
City of Haines City
City of Bartow
Town of Lake Hamilton
City of Davenport
CFRPC
CFRPC
Polk County Roads & Drainage
Polk County Land Development
Citrus Connection

Others Present:

Ryan Kordek
Angela Kaufman
Tracy Mullins
KC Rivera
Moe Lavasani
Jazlyn Georges
Andrew Vasquez
Chanda Bennett

Representing:

Polk TPO Staff
Polk TPO Staff
Polk TPO Staff
Polk TPO Staff
AECOM
Florida Turnpike
Florida Turnpike
Polk County Land Development

1. Call to Order

Chair Tess Schwartz called the TAC Meeting to order at 9:30 am.

2. Confirmation of Quorum – Roll call was taken, and a quorum was confirmed by KC Rivera, Polk TPO Staff.

3. Approval of Meeting Minutes – December 4, 2025

Motion to approve December 4, 2025, meeting minutes.

Motion: Motioned to approve made by Carlie Flagler, seconded by Chuck Barmby.
Motion carried without dissent.

4. Agenda Review

Ryan Kordek, TPO Executive Director, provided an overview of the TAC agenda, which included action items such as the election of officers, presentations on Vision Zero Polk, and amendments to the Transportation Improvement Program (TIP) and Unified Planning Work Program (UPWP). The agenda also featured updates on the Central Polk Parkway East Alternative Corridor Evaluation (ACE), the Project Development and Environmental (PD&E) Study, and draft revisions to Polk County's Comprehensive Plan Transportation Plan.

Action Items

5. Election of Officers

Ryan Kordek, TPO staff, requested the committee appoint a Chair and Vice Chair, noting that the Bylaws permit both positions to serve two-year terms and that the chair and vice-chair are currently in the first year of their terms.

Bob Wieggers nominated Tess Schwartz as Chair and Carlie Flagler as Vice Chair.

Motion: A motion to approve was made by Bob Wieggers, seconded by Chuck Barmby.
Motion carried unanimously.

6. Vision Zero Polk Presentations

A. Review/Approve Draft TPO Resolution 2026-02 Adopting the Safety Performance Targets for the Polk TPO

Tracy Mullins, Polk TPO staff, presented the requirements for the Vision Zero Safety Performance Target, noting that the draft resolution sets a goal of zero fatalities and outlined the methodology used to develop supporting data.

Marissa Barmby asked whether the resolution would go to the BOCC. Ryan Kordek clarified that it will be submitted to FDOT and then proceed to the TPO Board for approval.

Motion: Motioned to approve was made by Chuck Barmby, seconded by Marissa Barmby. Motion carried unanimously.

B. Vision Zero Action Plan/Safe Streets for All (SS4A) Update

Tracy Mullins, Polk TPO staff, introduced updates on the Vision Zero Action Plan and Safe Streets for All (SS4A).

Moe Lavasani, AECOM, presented an overview of the safety system approach aimed at achieving Vision Zero's goal of eliminating fatalities and serious crashes. The approach prioritizes high-risk corridors and intersections for safety improvements and includes a completed public engagement strategy with additional outreach planned. Traffic data analysis has identified the top five corridors, with three currently under review. Meetings are scheduled for February, March, and April, followed by workshops in summer and November.

Chuck Barmby inquired about crash and fatality rates along Kathleen Road. Mr. Lavasani stated that the team is reviewing crash and police reports and compiling findings into a shared fact sheet. Mr. Barmby also asked about funding for quick-response improvements; Mr. Kordek confirmed funding is available and encouraged city participation in upcoming workshops using TSMU funds. Marissa Barmby asked how electric bikes are classified; Mr. Lavasani noted they are generally categorized as bicycles.

7. Review/Approve Draft Amendments to FY 2025/26 – 2029/30 Transportation Improvement Plan (TIP)

Angela Kaufman, Polk TPO Staff, requested approval to amend the Transportation Improvement Program (TIP) for LAMTD FTA Section 5339 Capital for a maintenance building rehabilitation.

Motion: Motioned to approve was made by James Philips, seconded by Carlie Flagler. Motion carried unanimously.

8. Review/Approve Draft Planning Tasks for the FY 2026/27 -2027/28 Unified Planning Work Program (UPWP)

Ryan Kordek, TPO Executive Director, provided an update on the UPWP, noting the draft will be presented at the next TAC meeting. He reported that UPWP funding for FY 2024/25–2025/26 totaled \$4.37 million, while funding for FY 2026/27–2027/28 is projected at \$2.73 million. The UPWP tasks being reviewed, beginning with Administrative Costs, which include preparation for the four-year Federal Certification Review scheduled for Fall 2027, as well as the development of the annual report. The Data Development and Management tasks focus on the congestion management processes and the integration of databases, data viewers, and dashboards.

Long-Range Transportation Planning tasks include work related to potential High-Speed Rail service in Polk County and access needs associated with the SunRail PD&E.

Short-Range Transportation Planning tasks encompass the Vision Zero Action Plan, the Best Foot Forward program, and activities of the Bicycle and Pedestrian Team.

Additionally, the Public Participation Plan will undergo a major update, along with continued coordination of the Transportation Adviser Network (TAN).

Chuck Barmby asked about revising connectivity to the Fort Fraser Trail. Mr. Kordek agreed to review the matter and follow up with Parks and Recreation.

Motion: A motion was made to approve UPWP Draft Planning Tasks FY 2026/27-2027/28 and to include the connection of the trails made by James Philips, seconded by Carlie Flagler. Motion carried unanimously.

Presentation and Status Reports

9. Central Polk Parkway East Alternative Corridor Evaluation (ACE) and Project Development and Environmental (PD&E) Study

Jazlyn Georges, Florida Turnpike, provided an update on the Central Polk Parkway and its four segments, highlighting community outreach efforts conducted from April 2024 through December 2025 for the US 27 to US 17/92 corridor.

Andrew Vasquez, Florida Turnpike, reviewed the study process, noting that multiple route alternatives were evaluated based on environmental factors, engineering constraints, and traffic conditions. He explained the rationale for selecting the preferred corridor and why it was chosen over other options.

Ms. Georges outlined environmental constraints, including impacts to State and Federal conservation lands, nearby residential developments, and the presence of a wildlife corridor in the Cypress area, which presents engineering challenges. Mr. Vasquez summarized the two corridors under consideration, and Ms. Georges detailed the project's five phases: Planning (completed), PD&E, Design, Right-of-Way (ROW), and Construction.

A lengthy discussion followed between the committee and Ms. Georges.

10. Polk County's Comprehensive Plan Transportation Element Draft Revisions

Chanda Bennett, Polk County Land Development, briefed the committee on the transportation element of the Comprehensive Plan and the current update process. She requested comments and feedback by February 6 and noted that a board has been established to guide the update. Ms. Bennett outlined public engagement efforts, including workshops, community events, interviews, listening sessions, a project website, and surveys, and highlighted Polk County's partnership with Polk Vision at the outset of the process.

She presented key data and analysis findings, along with legislative update slides detailing items that were removed, added, amended, or eliminated. As part of the

legislative review, the team is considering replacing the term “complete streets” with “context sensitive.”

A lengthy discussion followed among the committee, Mr. Kordek, and Ms. Bennett.

Communications and Reports

11. Priority Transportation Projects

Angela Kaufman, Polk TPO staff, announced that priority applications are now open, with a submission deadline of March 31.

Marissa Barmby noted that LAP certification is required for priority applications. Ryan Kordek clarified that while FDOT prefers all applicants to be LAP certified, municipalities may contact Polk TPO for assistance if needed. Carlie Flagler asked whether Citrus Connection is eligible to apply. Mr. Kordek responded that an additional level of approval may be required.

12. Polk TPO – 2025 Year in Review

13. Committee Member Comments

No Committee comments.

14. Adjournment

The meeting adjourned at 11:04 a.m.

Motion: Motioned to adjourn was made by Chuck Barmby.

The next TAC Meeting is scheduled for March 19, 2026, and will also be held at the FDOT Conference Center, Bartow.

Respectfully transcribed by KC Rivera, TPO Office Manager IV

Section 286.105, Florida Statute, states that if a person decides to appeal any decision made by a board, agency or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

TPO Technical Advisory Committee (TAC)

Agenda Item 5.

3/19/2026

AGENDA ITEM

Review/Approve Amendment to FY 2025/26 - 2029/30 Transportation Improvement Program (TIP)

PRESENTER

Angela Kaufman, TPO Staff

SUMMARY

TPO staff will introduce a draft amendment to the current TIP requested by the Florida Department of Transportation (FDOT) and request the committee to make a recommendation to the TPO Board for Approval.

It is important projects appear in the TIP accurately in order to remain eligible for federal funding therefore the TPO is requested by FDOT to make amendments to the TIP several times a year as certain refinements to programmed projects are made.

A public hearing is scheduled for this item at the TPO Board meeting on April 9, 2026, and the board will hear public comments prior to taking action on this item.

RECOMMENDED ACTION

Recommend approval of Draft Amendment to the FY 2025/26 - 2029/30 TIP as presented.

ATTACHMENT

FDOT Request Letter and Amendment



Florida Department of Transportation

RON DESANTIS
GOVERNOR

801 N Broadway Ave
Bartow FL 33830

JARED W. PERDUE, P.E.
SECRETARY

3/5/2026

Ryan Kordek
Polk TPO Executive Director
330 W. Church Street, P.O. Box 9005-Drawer TS05
Bartow, FL 33831

RE: Request for Amendment and/or Modification to the Polk Transportation Planning Organization (TPO) Fiscal Year (FY) 25/26 – 29/30 Transportation Improvement Program (TIP)

Dear Mr. Kordek:

The purpose of this letter is to request the Polk TPO approve the following amendment/modification to the TIP FY 25/26 - 29/30 at the next Polk TPO Board meeting on April 9, 2026.

- **201210-9: SR 400 (I-4) FROM WEST OF US 27 TO WEST OF CR 532**

Amendment is needed to add this Regionally Significant project, which is part of the Moving Florida Forward initiative to current FY 25/26. This project segment consists of reconstructing and adding lanes on the west side of US 400(I-4) from US 27 to CR 532.

Please see enclosed table for project details. These projects must be shown and listed correctly in the Polk TPO TIP to show transparency and ensure authorization of funds.

If you have any questions or concerns, please let me know.

Edith D. Perez, FCCM

Edith Perez

FDOT District One Community Liaison

EDP: ep:

Enclosure

cc: Wayne Gaither, FDOT
Kristi Smith, FDOT
Dana Knox, FHWA

Polk TPO TIP Amendment FY 2025/26 - 2029/30

HIGHWAYS									
Item Number: 201210 9		Project Description: SR 400 (I-4) FROM WEST OF US 27 TO WEST OF CR 532			*SIS*				
District: 01		County: DIST/ST-WIDE		Type of Work: ADD LANES & RECONSTRUCT		Project Length: 4.884MI			
		LRTP: 4-3, 5-2, A-1							
Phase / Responsible Agency		Fiscal Year							
		<2026	2026	2027	2028	2029	>2029	All Years	
PRELIMINARY ENGINEERING / MANAGED BY FDOT									
Fund Code: DI-ST. - S/W INTER/INTRASTATE HWY								2,931,874	2,931,874
DS-STATE PRIMARY HIGHWAYS & PTO		3,173							3,173
MFF-MOVING FLORIDA FOWARD		47,679,777	42,093,677	27,668,296	18,682,422	13,965,057	20,480,141		170,569,370
PKYI-TURNPIKE IMPROVEMENT		454	2,000,000						2,000,454
Phase: PRELIMINARY ENGINEERING Totals		47,683,404	44,093,677	27,668,296	18,682,422	13,965,057	23,412,015		175,504,871
RIGHT OF WAY / MANAGED BY FDOT									
Fund Code: BNIR-INTRASTATE R/W & BRIDGE BONDS			47,500,000	47,464,243					94,964,243
GMR-GROWTH MANAGEMENT FOR SIS			5,339,456						5,339,456
MFF-MOVING FLORIDA FOWARD		1,509,483	36,250,656	921,162	921,162	921,162	4,590,290		45,113,915
STED-2012 SB1998-STRATEGIC ECON COR				40,035,757					40,035,757
Phase: RIGHT OF WAY Totals		1,509,483	89,090,112	88,421,162	921,162	921,162	4,590,290		185,453,371
RAILROAD & UTILITIES / MANAGED BY FDOT									
Fund Code: DI-ST. - S/W INTER/INTRASTATE HWY			200,000						200,000
GMR-GROWTH MANAGEMENT FOR SIS			12,446,471						12,446,471
MFF-MOVING FLORIDA FOWARD			57,058,175	7,049,538					64,107,713
Phase: RAILROAD & UTILITIES Totals			69,704,646	7,049,538					76,754,184
CONTRACT INCENTIVES / MANAGED BY FDOT									
Fund Code: MFF-MOVING FLORIDA FOWARD			11,923,844	34,544,609					46,468,453
ENVIRONMENTAL / MANAGED BY FDOT									
Fund Code: MFF-MOVING FLORIDA FOWARD			8,500,000						8,500,000
PKYI-TURNPIKE IMPROVEMENT			5,000,000						5,000,000
Phase: ENVIRONMENTAL Totals			13,500,000						13,500,000
DESIGN BUILD / MANAGED BY FDOT									
Fund Code: DI-ST. - S/W INTER/INTRASTATE HWY			90,000,000			7,531,272	6,757,168		104,288,440
DIH-STATE IN-HOUSE PRODUCT SUPPORT		7,827							7,827
FINC-FINANCING CORP			386,255,640	337,000,001					723,255,641
GMR-GROWTH MANAGEMENT FOR SIS			19,338,110						19,338,110

Polk TPO TIP Amendment FY 2025/26 - 2029/30

MFF-MOVING FLORIDA FOWARD	5,253,337	198,167,301	11,204,976	11,204,974	3,404,975	31,019,163	260,254,726
PKYI-TURNPIKE IMPROVEMENT		18,000,000					18,000,000
SIWR-2015 SB2514A-STRATEGIC INT SYS		15,000,000					15,000,000
STED-2012 SB1998-STRATEGIC ECON COR		25,000,000					25,000,000
Phase: DESIGN BUILD Totals	5,261,164	751,761,051	348,204,977	11,204,974	10,936,247	37,776,331	1,165,144,744
Item: 201210 9 Totals	54,454,051	980,073,330	505,888,582	30,808,558	25,822,466	65,778,636	1,662,825,623
Project Totals	54,454,051	980,073,330	505,888,582	30,808,558	25,822,466	65,778,636	1,662,825,623

TPO Technical Advisory Committee (TAC)

Agenda Item 6.3/19/2026

AGENDA ITEM

Review/Approve Draft Amendments to the Fiscal Years 2024/25 - 2025/26 Unified Planning Work Program (UPWP)

PRESENTER

Angela Kaufman, Polk TPO

SUMMARY

TPO staff is proposing amendments to the TPO's FY 2024/25 - 2025/26 Unified Planning Work Program (UPWP). These amendments are needed to ensure these projects can be funded in next fiscal year as part of the new FY 2026/27 - 2027/28 Unified Planning Work Program (UPWP).

The Polk TPO is proposing amendments to the UPWP that de-obligate \$500,000 from FY 2025/26 so they can be available for programming in the new UPWP for FY 2026/27. This includes \$50,000 from Task 1.1A and \$450,000 from Task 3.1.

RECOMMENDED ACTION

Staff is seeking a recommendation from the TAC for the Board to approve the Draft Amendments as presented.

ATTACHMENT

UPWP Revision Form

TPO Technical Advisory Committee (TAC)

Agenda Item 7.

3/19/2026

AGENDA ITEM

Review/Approve FY 2026/27 - 2027/28 Unified Planning Work Program (UPWP)

PRESENTER

Angela Kaufman, TPO Staff

SUMMARY

In February, the TPO Board approved the Draft FY 2026/27 - 2027/28 Unified Planning Work Program (UPWP) for the purpose of agency/public review and comment. A copy of this approved draft is provided as Attachment 1. The UPWP outlines the scheduled planning tasks and associated grant budget for the next two (2) fiscal years (July 1, 2026 - June 30, 2028).

The TPO's Draft UPWP is currently under agency review. As available, staff will present any agency comments, as well as any proposed changes to the Draft UPWP.

RECOMMENDED ACTION

Recommend the TPO Board approve the FY 2026/27 - 2027/28 Unified Planning Work Program.

ATTACHMENT

Draft FY 2026/27 - 2027/28 Unified Planning Work Program



Polk Transportation
Planning Organization

UNIFIED PLANNING WORK PROGRAM

FISCAL YEARS 2026/2027 TO 2027/2028

Draft March 15, 2026

Polk Transportation Planning Organization

Ryan Kordek, Polk TPO Director

Drawer TS-05, P.O. Box 9005, Bartow, Florida 33831-9005

Phone: (863) 534-6486 | Fax: (863) 534-6471

www.PolkTPO.com

Mayor Sara Roberts McCarley, Polk TPO Chair

Prepared by the Polk Transportation Planning Organization with funding from the Federal Highway Administration [CFDA No. 20.205 Highway Planning and Construction], Federal Transit Administration [CFDA No. 20.505 Federal Transit Technical Studies Grant (Metropolitan Planning)], Florida Department of Transportation, and Polk County. Federal Award Project (FAP) PL (0262) 063-M. Financial Project Number (FPN) 439313-6-14-01. Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, income, or family status.

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Cost Analysis Certification



525-010-06
POLICY PLANNING
12/25

Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

Cost Analysis Certification

Polk TPO

Unified Planning Work Program Fiscal Year – FY 2026/27 - FY 2027/28

UPWP Status - Select Status, 4/9/2026

UPWP Revision Number - Initial Adoption, Select Revision Date

I hereby certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary, as required by [Section 216.3475, F.S.](#) Documentation is on file evidencing the methodology used and the conclusions reached.

FDOT District Representative: Edith Perez, FCCM

Title and District: Community Liaison, District One

Date: 4/9/2026

Signature

www.fdot.gov

Introduction

The Unified Planning Work Program (UPWP) describes the transportation planning projects and programs to be performed within Polk County, Florida by the Polk Transportation Planning Organization (TPO). Pursuant to Titles 23 and 49, Code of Federal Regulations (CFR), and Chapter 339.175, Florida Statutes (F.S.), the fiscal year 2026/27 – 2027/28 UPWP is the basis for allocating federal, state and local funds for transportation planning purposes in Polk County. The UPWP documents all planning tasks and related activities for the period of July 1, 2026, through June 30, 2028, prepared by the Polk TPO and other transportation planning agencies.

Developed every two years, the UPWP serves as the basis of the planning program for the TPO. Planning tasks address transportation issues that concern citizens, elected officials, and transportation professionals. The TPO's public involvement process is used to identify and define these issues. The UPWP substantiates the level of effort for each task and the associated requirements for federal, state, and local funding.

The UPWP is developed by TPO staff in cooperation with the Florida Department of Transportation (FDOT), members of the Polk TPO Board, Technical Advisory Committee (TAC), and members of the Transportation Adviser Network. The document is divided into the following sections:

- Introduction
- Organization and Management
- Planning tasks
- Appendices:
 - Common Acronyms
 - Budget Tables
 - Adviser Network Planning Task Survey
 - Map of the Polk TPO Planning Area
 - Polk TPO Organization Chart
 - UPWP Adopting Resolution
 - Polk TPO Responses to Draft UPWP Review Comments

Planning Tasks to be Funded by Titles 23 and 49, U.S.C.

The Polk TPO, the Lakeland Area Mass Transit District (LAMTD), the Polk County Board of County Commissioners (BoCC), and the Polk Transit Authority (PTA) coordinate closely to plan for public transit, with LAMTD taking the lead in operational and short-range planning projects, and the Polk TPO leading long-range efforts, such as the Transit Development Plan (UPWP Task 3.2) and transit element of the Long-Range Transportation Plan (UPWP Task 3.1). Close coordination is also required for integrating transit services and facilities into the greater network of transportation infrastructure.

A Memorandum of Understanding (MOU) between the Polk TPO, the PTA, the Polk County BoCC, and LAMTD for coordination in the planning, programming and implementation of public transportation projects was executed by all parties on April 8, 2015.

Air Quality

The Polk TPO is in an air quality attainment area and does not anticipate completing any non-attainment planning activities at this time; however, the TPO's planning area's air quality continues to be monitored and staff participates in training as needed.

Consolidated Planning Grant

The FDOT and the Polk Transportation Planning Organization (TPO) participate in the Consolidated Planning Grant (CPG). The CPG enables FDOT, in cooperation with the TPO, FHWA, and FTA, to annually consolidate Florida's FHWA PL and FTA 5305(d) metropolitan planning fund allocations into a single grant that is administered by the FHWA's Florida Division. These funds are annually apportioned to FDOT as the direct recipient and allocated to the TPO by FDOT utilizing formulas approved by the TPO, FDOT, FHWA, and FTA in accordance with 23 CFR 420.109 and 49 U.S.C. Chapter 53. The FDOT is fulfilling the CPG's required 18.07% non-federal share (match) using Transportation Development Credits as permitted by 23 CFR 120(j) and FTA C 8100.1D.

FDOT Soft Cash Match

Section 120 of Title 23, U.S.C., permits a State to use certain toll revenue expenditures as a credit toward the non-Federal matching share of all programs authorized by Title 23, (with the exception of Emergency Relief Programs) and for transit programs authorized by Chapter 53 of Title 49, U.S.C. This is in essence a "soft-match" provision that allows the Federal share to be increased up to 100% to the extent credits are available. The "soft match" amount being utilized to match the FHWA PL funding in the UPWP is 18.07% of FHWA program funds for a total of \$588,665.

Staff Services Agreement

The Polk County Board of County Commissioners (BoCC) provides staff services to the Polk TPO. The Polk TPO and BoCC have a staff services agreement for services to be provided by each entity. The BoCC provides services in support of the TPO's operations including legal services, procurement, human resources, budget and management services, accounts payable/receivable, payroll and IT services.

The referenced services provided by the BoCC in support of the TPO's operations are reflected in the TPO's UPWP through the form of an administrative service fee under other direct costs to the TPO. The administrative service fee is based on an annual Cost Allocation Study prepared by an external auditor for Polk County. Once the study is completed, Polk County then prepares a calculation for Polk TPO's proportionate share of the special revenue grant costs for utilizing central services. The administrative fee is included as a line item within each UPWP task. The administrative fee is included in the invoice within the expenditure detail report that is submitted with the TPO's reimbursement request to FDOT.

Polk TPO Planning Area

Considered the "crossroads of central Florida", Polk County is bounded by ten counties and is the fourth largest county in Florida at 2,011 square miles. There are seventeen municipalities and Polk County is the ninth most populous county in Florida with 852,878 residents (US Census 2024 estimate). The 2020 Census has defined four (4) urbanized areas (population greater than 50,000) in Polk County which consist of Four Corners, Poinciana, Lakeland and Winter Haven. Portions of the Four Corners and Poinciana urbanized areas extend into neighboring Lake and Osceola Counties. The two (2) largest urbanized areas in Polk County consist of Lakeland and Winter Haven and are classified as Transportation Management Areas (TMA) which are urban areas with a population of over 200,000. The Polk TPO serves as the MPO for the Lakeland and Winter Haven TMAs. The Polk TPO has defined its Metropolitan Planning Area, or planning area, to include the entirety of Polk County which corresponds to the Lakeland – Winter Haven Metropolitan Statistical Area (MSA) which also includes all of Polk County. For additional context, a map of these areas is included in Appendix E.

Public Involvement

This section will be completed following the public comment period and adoption by the Polk TPO Board.

The TPO operates in compliance with Title VI of the Civil Rights Act of 1964. This includes all applications of work by the TPO such as, the administration of business, decision making, and purchasing and consultant services. Likewise, the TPO does not tolerate discrimination in any form in its programs, service or activities. Moreover, the TPO is committed to not only considering the transportation needs of everyone in Polk County, but also to conducting substantial outreach to ensure broad input from the community.

Status of Comprehensive Transportation Planning Activities

As the Polk TPO plans to undertake new projects as part of the UPWP it is important to discuss some of the key comprehensive transportation planning activities and in particular, the projects that are part of ongoing efforts of the TPO and must be reflected in the FY 2026/27 – 2027/28 UPWP.

- **2050 Long-Range Transportation Plan Update** – The Polk TPO is required to update the Long-Range



Transportation Plan (LRTP) every five years. The TPO branded the LRTP update *Envision 2050* and adopted the Plan on December 9, 2025. With adoption complete, the plan now moves into the implementation phase, where the TPO will begin prioritizing projects for funding and development in coordination with local governments, the Florida Department of Transportation and regional partners. There are also some projects envisioned for the FY 2026/27 – 2027/28 UPWP that the TPO will undertake in support of the recently adopted Envision 2050 and are highlighted below.

- **I-4 Intermodal Passenger Rail Station Feasibility and Planning Study** – Included in TPO's FY 2024/25 – 2025/26 UPWP is a project called the I-4 Intermodal Passenger Rail Station Feasibility and Planning Study. This Study will evaluate the opportunities and needs for passenger rail service in Polk County and identify several viable candidate station locations along the I-4 corridor. The TPO amended the FY 2024/25 – 2025/26 UPWP in order to fund this important project at \$500,000. It is likely the TPO will only begin this project in FY 2025/26, so there is a need to de-obligate a large portion of these funds in FY 2025/26 so they can be available in FY 2026/27 to support the completion of this project.

- **SunRail Extension (Transit Supportive Planning)** – In 2023 the Polk TPO's adopted Transportation Priority Projects requested funds for a study to evaluate the proposed station locations for the proposed SunRail Extension in Polk County. In response to this request, FDOT incorporated the project into the PD&E Study which is underway. This study which is being led by FDOT with the help of the Polk TPO and will include a detailed evaluation of the existing and proposed land uses in close proximity to the proposed station locations identified in FDOT's TCAR project. The study will also identify the multi-modal connectivity needs at each proposed station, as well as an evaluation of bus rapid transit (BRT) in the US 92 corridor as an extension of SunRail services. This is a project the TPO will continue to support and will be included as part of the TPO's UPWP for FY 2026/27 – 2027/28.



- **Transit Development Plan Major Update** – The TDP is a strategic guide for public transportation over the

next decade. It represents the transit agency’s vision for public transportation during this time. The Polk TPO in conjunction with the Citrus Connection, prepared a major update to the TDP that was adopted in 2025. The TDP was used as an important component of the TPO’s 2050 LRTP Update that was also adopted in 2025.

- **Vision Zero Action Plan** – The Polk TPO has adopted a safety performance target of Zero (0) for the Number of Fatalities, Number of Serious Injuries, Fatality Rate, Serious Injury Rate and Number of Non-Motorized Fatalities and Serious Injuries. In support of this target and to enhance the TPO’s roadway safety efforts, the TPO is partnering with Polk County and the cities to prepare a Vision Zero Action Plan. In 2023



Polk County and the TPO applied for and received a federal Safe Streets for All (SS4A) grant to prepare a Vision Zero Action Plan. The Action Plan will identify the top 20 most dangerous roads and intersections in Polk County and develop projects and strategies to make them safer. When completed, this Action Plan will enable Polk County and the municipalities the ability to apply for SS4A grants for implementation of the improvements recommended in the Plan. The Polk TPO will help to oversee and administer this grant for Polk County and therefore will be included as a planning task in the TPO’s UPWP.

Planning Priorities

The TPO’s UPWP addresses the priorities of the TPO, as well as the priorities of the Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and Florida Department of Transportation (FDOT).

Local Priorities

Vision Zero Polk – The Polk TPO and FDOT have a shared goal of safe and fatality-free travel conditions on Polk County roads. The TPO’s FY 2026/27 – 2027/28 UPWP contain several projects that support this goal and include the collaborative effort with Polk



Vision in implementing the Infrastructure and Bike/Ped Safety Team Tactical Plan, and the continuation of the Pledge to Slow Down campaign to educate and encourage motorists to drive safety on Polk County’s roads. Another noteworthy safety project of the TPO initialized several years ago and will continue to be a focus over the next two years is the Supplemental Safe Routes to Schools (SRTS) Education Program. The purpose of the project is to supplement the SRTS safety education currently offered by the Polk County School Board for kindergarten through eighth grade students per school year. The project was completed in 2023 and the TPO continues to work with the School Board in implementing the program’s recommendations. As mentioned earlier the TPO partnering with Polk County and the cities to prepare a Vision Zero Action Plan. Once the Polk Vision Zero Action Plan is adopted, participants will be eligible to apply for Vision Zero Implementation grants and other sources of funds to make the improvements identified in the Polk Vision Zero Action Plan.

Best Foot Forward – The Polk TPO has formalized their participation with the Best Foot Forward program. In partnership with FDOT, Best Foot Forward compliments the TPO’s Vision Zero Polk efforts and is aimed at protecting and educating the community through its crosswalk enforcement initiative. Prior to the start of school in August, several pedestrian crosswalks in Bartow, Lakeland and Winter Haven were targeted and law enforcement officers stopped drivers that did not yield to pedestrians and educated them on the Florida law which gives pedestrians the right of way once they enter a marked crosswalk. The TPO will continue to support Best Foot Forward in the coming years.



Polk County Joins the BEST FOOT FORWARD Pedestrian Safety Coalition

Polk TPO Board Meeting – June 12, 2025

Polk Vision’s Infrastructure and Bike/Ped Safety Team – The Polk TPO has had a strong relationship with Polk Vision since its inception over twenty years ago and has collaborated with Polk Vision in implementing an updated tactical plan that was approved by the Polk Vision Governing Board in February of 2026 for improving bicycle and pedestrian safety in Polk County. The Team’s tactical plan has several emphasis areas which include support of the TPO’s Vision Zero Initiative, Polk’s Safe Schools Initiative, Vision Zero Action Plan and ensuring support of Vision Zero from local agencies and municipalities. These emphasis areas help support and address the TPO’s Safety Performance Targets. The TPO’s UPWP references this project in the coming years as the Polk TPO will continue to work with Polk Vision in implementing the tactical plan.

Federal Planning Factors

In November 2021 the Infrastructure Investment and Jobs Act (IIJA) was signed into law. This legislation carries forward the policies, programs, and initiatives established by preceding legislation to maintain and improve the nation’s surface transportation system. There are ten (10) planning factors under IIJA which must be considered in the TPO planning process. Accordingly, the TPO makes a deliberate effort to incorporate these factors, or planning emphasis areas, into its planning program. The IIJA carries forward and expands on these policies and introduces new policies and programs that address new and emerging issues that face the nation’s transportation system. The following table identifies how these factors are addressed through the UPWP planning tasks.

FEDERAL PLANNING FACTORS	UPWP PLANNING TASKS							
	1.1	2.1	3.1	3.2	3.3	3.5	3.6	3.6A
Support economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.	X	X	X	X			X	X
Increase safety of transportation system for motorized and non-motorized users.	X	X	X	X	X		X	X

FEDERAL PLANNING FACTORS	UPWP PLANNING TASKS							
	1.1	2.1	3.1	3.2	3.3	3.5	3.6	3.6A
Increase security of transportation system for motorized and non-motorized users.	X		X	X			X	
Increase accessibility and mobility options for people and for freight.	X	X	X	X	X	X	X	X
Protect and enhance the environment, promote energy conservation, improve the quality of life and promote consistency between transportation improvements; state and local planned growth and economic development patterns.	X		X	X	X	X	X	X
Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.	X	X	X	X	X		X	X
Promote efficient system management and operation.	X	X	X	X				
Emphasize the preservation of the existing transportation system.	X	X	X	X			X	X
Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation.	X	X	X	X			X	X
Enhance travel and tourism.			X	X		X	X	X

Organization and Management

The TPO develops transportation plans and programs for Polk County as mandated by federal and state legislation. It serves a lead role in transportation planning, and it provides a forum for cooperative decision-making regarding countywide transportation issues. The TPO was established through the execution of an interlocal agreement by member governments pursuant to Section 163.01, F.S. The agency is comprised of a policy board (local elected officials), advisory committees, and staff members. The TPO Board and its advisory committees operate under bylaws approved by the TPO Board. The TPO's bylaws were last updated and approved on December 19, 2024. The TPO has a Continuity of Operations Plan (COOP) which was last updated in September of 2024.

The **TPO Board** has twenty-three voting members with representatives from the following local governments:

- Polk County Board of County Commissioners (5)
- City of Lakeland (6)
- City of Winter Haven (3)
- City of Haines City (2)
- City of Auburndale (1)
- City of Bartow (1)
- City of Lake Wales (1)
- City of Lake Alfred (1)
- City of Davenport (1)



Polk TPO Board Meeting

Central County and Ridge Bloc (1)

- Town of Dundee
- City of Eagle Lake
- Town of Polk City
- Town of Lake Hamilton

South County Bloc (1)

- City of Fort Meade
- City of Frostproof
- City of Mulberry

Non-Voting Advisory

- Florida Department of Transportation, District One

The **Technical Advisory Committee (TAC)** provides technical review, supervision, and assistance to the TPO on transportation planning matters for Polk County. This committee is comprised of planners, engineers, managers from the member governments, and non-voting representatives from state and federal agencies.

The TPO's Public Participation Process (PPP) highlights the **Transportation Advisor Network** as an alternate mechanism for citizen involvement with the objective of increasing public involvement and comment on the TPO's plans and programs. Formed through community outreach efforts, the Adviser Network provides a less formal, more extensive structure for soliciting public participation and comment. The Adviser Network provides an opportunity for early public comment on the development of major work products for the TPO to include the Unified Planning Work Program, Long Range Transportation Plan, Priority Transportation Projects, the Transportation Improvement Program, Transit Development Plan and Program of Projects. Meetings are held in central, accessible locations, and members have the option to participate either in-person or through an interactive webcast of the meeting. The meetings are re-broadcast on Polk Government Television (PGTV) and available for on demand viewing online through the TPO and Polk County websites. Comments and recommendations formulated through the Transportation Advisory Network are compiled and reported to the TPO Technical Advisory Committee and TPO Board for their use and consideration.

The Polk TPO also serves as the official planning agency for the Polk County Transportation Disadvantaged Program and provides staff support to the **Transportation Disadvantaged Coordinating Board**.

Official records of TPO business are maintained in the TPO Offices located in the Polk County Office of Planning and Development, 330 West Church Street, Bartow, Florida 33830. The Polk TPO's operational procedures fully comply with the public records laws and the Sunshine Laws of the State of Florida. Required Certifications and Assurances may be found in Appendix C of this document.

TPO Agreements

The TPO executes and maintains various agreements with its funding agencies and planning partners.

- On October 13, 2023, the Polk TPO approved a new Membership Apportionment Plan based on the 2020 Census and federal and state requirements. The new Membership Apportionment Plan recommends adding four (4) new members to the Polk TPO which include one (1) new member for Winter Haven, one (1) new member for Haines City and full voting membership status to Davenport and Lake Alfred. This plan was approved by the Governor on August 24, 2024. As a result, the TPO's member local governments executed an updated **"Interlocal Agreement for Creation of the Polk Transportation Planning Organization"**

dated September 27, 2024. The Agreement shall be reviewed by the parties at least every five years, concurrent with the decennial census, and/or concurrent with a new Federal Reauthorization Bill and updated as necessary.

- The Polk TPO's **Staff Services Agreement** between the Polk TPO and Polk County Board of County Commissioners was revised and approved by the TPO Board on February 12, 2015, and by Polk County on February 17, 2015. It was renewed in 2019, 2022 and most recently on April 10, 2025, by the TPO and April 15, 2025, by the Board of County Commissioners. The term of the agreement is for three (3) years and a new agreement is expected to be executed in 2028.
- The current **Metropolitan Planning Organization Funding Agreement (PL Agreement)** between the Polk TPO and FDOT was approved on April 29, 2024, and was last amended on August 28, 2025. This agreement expires June 30, 2026.
- The TPO has a planning grant with the **Commission for the Transportation Disadvantaged (G3D39)** which was executed on July 1, 2025. It expires June 30, 2026.
- The TPO Board approved a **Memorandum of Understanding (MOU)** between TPO and the Polk Transit Authority (PTA), the Polk County Board of County Commissioners (BoCC) and the Lakeland Area Mass Transit District (LAMTD) for cooperation with planning and programming public transportation projects. This agreement was fully executed by all parties on April 8, 2015. There is no end date or renewal clause in this agreement.
- On April 11, 2020, the Polk TPO executed a revised **Interlocal Agreement** for coordinated regional transportation planning activities for the West Central Florida Chairs Coordinating Committee (CCC), which is now the Sun Coast Transportation Planning Alliance, or SCTPA. The SCTPA includes the Hernando/Citrus, Hillsborough, Pasco, Pinellas, Polk and Sarasota/Manatee MPO/TPOs. This Agreement shall continue in force until terminated with or without cause by a unanimous vote of the MPOs.
- On April 9, 2020, the Polk TPO Amended the **Interlocal Agreement** with the Central Florida Metropolitan Planning Organization (MPO) Alliance in regard to administrative procedures for the Alliance. This agreement shall remain in effect until terminated by the parties to the agreement.
- The most recent **Intergovernmental Coordination Review and Public Transportation Coordination Joint Participation Agreement (ICAR)** was updated on August 24, 2023. This agreement has a five-year term.
- On August 28, 2025, the Polk TPO executed a **Memorandum of Understanding (MOU) for a regional Transportation Systems Management and Operations Program (RTSMOP)** between MetroPlan Orlando, Forward Pinellas, Hillsborough TPO, Lake Sumter MPO, Ocala Marion TPO, Pasco MPO, Polk TPO, Sarasota/Manatee MPO, Space Coast TPO and Volusia Flagler TPO to facilitate a cooperative and coordinative application for multimodal transportation strategies and technologies to increase efficiency and improve regional mobility.

Planning Tasks

Planning tasks in the UPWP are organized accordingly into the following categories:

1.0 Administration

Administrative tasks relate to functions required to manage the transportation planning process on a continual basis to include program administration, development, review, and reporting. Specific tasks include:

- 1.1 Program Administration and Management
- 1.1A Communication and Support
- 1.2 Training Activities

2.0 Data Collection and Management Systems

Data collection activities are needed to monitor area travel characteristics and factors affecting travel, such as socio-economic data, land use data, transportation system data, and environmental concerns and issues. Specific tasks include:

- 2.1 Data Development and Management

3.0 System Planning

This category includes transportation systems planning tasks related to transit, energy, and long and short-range transportation planning. Specific tasks include:

- 3.1 Long-Range Transportation Planning
- 3.2 Short-Range Transportation Planning
- 3.3 Transportation Disadvantaged Program
- 3.5 Public Participation Process
- 3.6 Regional Planning and Coordination
- 3.6A Regional Coordination Support and Shared Task

Each work task is detailed according to proposed methodology, cost estimate, funding sources, and the agencies responsible for completing the work.

1.0 Administration

Task 1.1 Program Administration and Management

PURPOSE: To administer and manage a 3-C (Comprehensive, Cooperative and Continuing) transportation planning process that meets the needs of Polk County pursuant to federal and state requirements.

PREVIOUS WORK: Includes the preparation and distribution of planning documents, meeting materials, as well as provided technical assistance in support of TPO Board and committee meetings. Coordination with federal, state, and local TPO partners. Preparation of contracts, agreements and certification documents.

TASK 1.1 ACTIVITIES

Required Activities	End Products	Completion Date
Administer TPO Board and committee meetings and workshops	Agenda packets, minutes, recordings, presentations, meeting summaries, website and social media postings.	Monthly based on meeting schedule
Administrative and managerial work in support of the UPWP planning tasks, including UPWP amendments, the preparation of progress reports and invoices to FDOT.	Progress Reports and Invoices	Quarterly
	UPWP Amendments and Modifications	As Needed
	Preparation of the FY 2028/29 – 2029/30 UPWP	April 2028
Preparation of contracts and agreements	Up-to-date compliant agreements and contracts	As Needed
Complete TPO certification requirements	Joint FDOT/Polk TPO Annual Certification	Annually (April)
Complete TPO Federal TMA Certification	Federal TMA Certification	Fall 2027
Preparation of the Annual Report	Polk TPO Annual Report	January 2027 and 2028
Monitor, review and update the COOP	Updated COOP	Review annually and update as needed
Consultant Support Services (per scopes approved by FDOT and FHWA)	Consultants to provide in-house support for TPO staff as assigned in support of the UPWP*	Ongoing, as needed
Ensure compliance with federal and state TPO certification requirements and Title VI of the Civil Rights Act of 1964	Compliant TPO Planning Process	Ongoing

* The Polk TPO will use consultant services to complete these tasks. See budget tables for additional details.

RESPONSIBLE AGENCY: Polk Transportation Planning Organization (TPO)

FUNDING SOURCES:

Task 1.1 Program Administration and Management						
Estimated Budget Detail for FY 2026/27						
Budget Category	Budget Category Description	CPG (PL)	FHWA (SU)	Local Funds	TD	Total
A. Personnel Services						
	Salary (100% Effort) Fringe Benefits and other deductions	\$235,348.63	-	-	-	\$235,348.63
	Subtotal:	\$235,348.63				\$235,348.63
B. Travel						
	Travel, in accordance with 112.061 FL Statutes: TPO Staff and Board Members	\$5,000	-	-	-	\$5,000.00
	Subtotal:	\$5,000				\$5,000.00
C. Consultants						
	Consultant Support Services	\$50,000	-	-	-	\$50,000.00
	Subtotal:	\$50,000				\$50,000.00
D. Other Direct Expenses						
	Professional Services	\$3,970	-	-	-	\$3,970.00
	Communications	\$2,900	-	-	-	\$2,900.00
	Furniture/Equipment	\$2,470	-	-	-	\$2,470.00
	Print/Bind	\$11,070	-	-	-	\$11,070.00
	Other Operating Expenses (not classified elsewhere), i.e. Literature holders, meeting materials, tent, etc.	\$7,800	-	-	-	\$7,800.00
	Office Supplies/Postage	\$6,900	-	-	-	\$6,900.00
	Publications/Subscriptions/Organization Mem. Fees	\$5,140	-	-	-	\$5,140.00
	Admin. Service Fee	\$14,942.37	-	-	-	\$14,942.37
	Subtotal:	\$55,192.37				\$55,192.37
	Total:	\$345,541.00				\$345,541.00

Task 1.1 Program Administration and Management

Estimated Budget Detail for FY 2027/28

Budget Category	Budget Category Description	CPG (PL)	FHWA (SU)	Local Funds	TD	Total
E. Personnel Services						
	Salary (100% Effort) Fringe Benefits and other deductions	\$247,083.96	-	-	-	\$247,083.96
	Subtotal:	\$247,083.96				\$247,083.96
F. Travel						
	Travel, in accordance with 112.061 FL Statutes: TPO Staff and Board Members	\$5,000	-	-	-	\$5,000.00
	Subtotal:	\$5,000				\$5,000.00
G. Consultants						
	Consultant Support Services	\$50,000	-	-	-	\$50,000.00
	Subtotal:	\$50,000				\$50,000.00
H. Other Direct Expenses						
	Professional Services	\$3,970	-	-	-	\$3,970.00
	Communications	\$2,900	-	-	-	\$2,900.00
	Furniture/Equipment	\$2,470	-	-	-	\$2,470.00
	Print/Bind	\$11,070	-	-	-	\$11,070.00
	Other Operating Expenses (not classified elsewhere), i.e. Literature holders, meeting materials, tent, etc.	\$7,800	-	-	-	\$7,800.00
	Office Supplies/Postage	\$6,900	-	-	-	\$6,900.00
	Publications/Subscriptions/ Organization Mem. Fees	\$5,140	-	-	-	\$5,140.00
	Admin. Service Fee	\$12,977.04	-	-	-	\$12,977.04
	Subtotal:	\$53,227.04				\$53,227.04
	Total:	\$355,311.00				\$355,311.00

Task 1.1A Communication and Support

PURPOSE: To communicate TPO plans and programs to citizens, committees, and boards in an effective manner.

PREVIOUS WORK: Preparation of the TPO Website, development of Interactive TIP software for the TPO's website. Development of Community Remarks and interactive web-based mapping program used in the development of Momentum 2045 and the TIP. Participated in a speakers' bureau and delivered multi-media presentations to various community groups; and preparation of maps, infographics and videos that help illustrate various TPO plans and projects.

TASK 1.1A ACTIVITIES

Required Activities	End Products	Completion Date
Support of the TPO's adopted Public Participation Plan (PPP)	Effective communication of the TPO Plans and Programs.	Annually and Ongoing
	Support of the TPO's website, social media and online video sites.	
	Annual maintenance of the TPO's website(s) and interactive web-based mapping program	
Preparation of TPO's planning documents and publications in paper and digital formats	Purchase and/or replace computer hardware and software	Annually and as Needed
	Purchase and maintenance of advanced computer software to help support the TPO's travel demand model, GIS, and advanced photo and video editing and publication	

* The Polk TPO will use consultant services to complete these tasks. See budget tables for additional details.

RESPONSIBLE AGENCY: Polk Transportation Planning Organization (TPO)

FUNDING SOURCES:

Task 1.1A Communication and Support						
Estimated Budget Detail for FY 2026/27						
Budget Category	Budget Category Description	CPG (PL)	FHWA (SU)	Local Funds	TD	Total
K. Consultant Services						
	See Footnote ¹	-	-	-	-	-
	Subtotal:	-	-	-	-	-
L. Other Direct Expenses						
	Computer Hardware	\$4,500	-	-	-	\$4,500
	Computer Software	\$6,000	-	-	-	\$3,000
	Computer Software Maintenance	\$5,000	-	-	-	\$5,000
	Website Maintenance	\$31,200	-	-	-	\$31,200
	Subtotal:	\$46,700	-	-	-	\$46,700
	Total:	\$46,700	-	-	-	\$46,700

Task 1.1A Communication and Support						
Estimated Budget Detail for FY 2027/28						
Budget Category	Budget Category Description	CPG (PL)	FHWA (SU)	Local Funds	TD	Total
M. Consultant Services						
		-	-	-	-	-
	Subtotal:	-	-	-	-	-
N. Other Direct Expenses						
	Computer Hardware	\$4,500	-	-	-	\$4,500
	Computer Software	\$6,000	-	-	-	\$6,000
	Computer Software Maintenance	\$5,000	-	-	-	\$5,000
	Website Maintenance	\$31,200	-	-	-	\$31,200
	Subtotal:	\$46,700	-	-	-	\$46,700
	Total:	\$46,700	-	-	-	\$46,700

¹ The Polk TPO plans to de-obligate \$50,000 in PL funds from FY 2025/26 to FY 2026/27 for the TPO's Website for the creation of Safety and Transportation System Dashboards.

Task 1.2 Training Activities

PURPOSE: Increase technical and administrative skills of staff. Maintain awareness of statewide and regional transportation issues.

PREVIOUS WORK: Participated in federal and state sponsored training courses on travel demand modeling including highway capacity, transit operations, and non-motorized transportation. This includes, but is not limited to the following: Title VI, LEP; MPOAC Weekend Institute (TPO Board Members); Public Involvement; Cube Voyager Modeling Software; ArcGIS Mapping Software; Florida Transportation Disadvantaged Conference/Workshops; American Planning Association (APA) Conferences/Workshops; and Adobe Creative Suite.

TASK 1.2 ACTIVITIES

Required Activities	End Products	Completion Date
TPO staff will continue to receive training to be more efficient and successful in communicating our plans and programs to the public	Professional and well-trained staff	Ongoing
Staff will attend additional training courses as needed for the performance of their duties.		

RESPONSIBLE AGENCY: Polk Transportation Planning Organization (TPO)

FUNDING SOURCES:

Task 1.2 Training Activities						
Estimated Budget Detail for FY 2026/27						
Budget Category	Budget Category Description	CPG (PL)	FHWA (SU)	Local Funds	TD	Total
O. Other Direct Expenses						
	Training/Education	\$10,000	-	-	-	\$10,000
	Subtotal:	\$10,000	-	-	-	\$10,000
	Total:	\$10,000	-	-	-	\$10,000

Task 1.2 Training Activities						
Estimated Budget Detail for FY 2027/28						
Budget Category	Budget Category Description	CPG (PL)	FHWA (SU)	Local Funds	TD	Total
P. Other Direct Expenses						
	Training/Education	\$10,000	-	-	-	\$10,000
	Subtotal:	\$10,000	-	-	-	\$10,000
	Total:	\$10,000	-	-	-	\$10,000

2.0 Data Collection and Management Systems

Task 2.1 Data Development and Management

PURPOSE: To implement a systematic process to collect and analyze travel data including safety related items, develop strategies to preserve and increase the safety and mobility of the transportation system, and collect data that will aid in transportation decision making related to the allocation of resources.

PREVIOUS WORK: Established the TPO Traffic Count Program and continued maintenance of the Roadway Network Database (RND) for state and non-state roads; Continuous surveillance of existing and proposed land developments including active Developments of Regional Impact (DRI) for transportation related impacts – including the review of traffic studies to identify impacts to the major road network; Annual updates to the Roadway Network Database including the publication of a map series illustrating level-of-service and other traffic information for each community in Polk County; Adoption of transportation performance measures and targets in support of the TPO’s planning process; GIS inventories of sidewalks and bicycle facilities on Polk’s County’s major road network; and the Preparation of a State of the Transportation System Report for Polk County.

TASK 2.1 ACTIVITIES

Required Activities	End Products	Completion Date
Continue to coordinate transportation and land-use planning efforts with Polk County’s Land Development Division and other local governments	Coordinated land use and transportation planning in Polk County	Ongoing
	Provide assistance to local governments to review development-related traffic impacts for new developments	Ongoing as needed
Continue to monitor and collect transportation data on Polk County’s multi-modal transportation system in coordination with FDOT District One and local governments	Update and maintain the TPO’s Roadway Network Databases and Reports *	Annually
	Transportation data collection program, e.g., traffic counts, crashes, transit data *	Annually
	Monitor and update information in support of the TPO’s adopted transportation performance measures and targets and congestion management process	Annually
	Preparation of the State of the Transportation System Report	Annually by June
Provide information and support for the District One Regional Transportation Model	Up-to-date Regional Planning Model	Ongoing
Maintain, update and collect information in support of the TPO’s geographic information system (GIS) system	Up-to-date GIS and mapping programs	Ongoing
	Include the RND as a component of the TPO’s GIS Viewer on its website	June 2027
Prepare data and analysis in support of the TPO’s annual priority transportation projects and congestion management process	Updated congestion management process	Ongoing
	Adopted Transportation Priority Projects	Annually by June

* The Polk TPO will use consultant services to complete these tasks. See budget tables for additional details.

RESPONSIBLE AGENCY: Polk Transportation Planning Organization (TPO)

FUNDING SOURCES:

Task 2.1 Travel Data and Strategies						
Estimated Budget Detail for FY 2026/27						
Budget Category	Budget Category Description	CPG (PL)	FHWA (SU)	Local Funds	TD	Total
Q. Personnel Services						
	Salary (100% Effort) Fringe Benefits and other deductions	\$56,249.75	-	-	-	\$56,249.75
	Subtotal:	\$56,249.75	-	-	-	\$56,249.75
R. Consultant Services						
	Roadway Network Database Update ¹	75,000.00	-	-	-	75,000.00
	Trans. Data Collection	40,000.00	-	-	-	40,000.00
	Subtotal:	115,000.00	-	-	-	115,000.00
U. Other Direct Expenses						
	Admin. Service Fee	\$3,579.25	-	-	-	\$3,579.25
	Subtotal:	\$3,579.25	-	-	-	\$3,579.25
	Total:	\$174,829.00	-	-	-	\$174,829.00

Task 2.1 Travel Data and Strategies						
Estimated Budget Detail for FY 2027/28						
Budget Category	Budget Category Description	CPG (PL)	FHWA (SU)	Local Funds	TD	Total
S. Personnel Services						
	Salary (100% Effort) Fringe Benefits and other deductions	\$60,277.20	-	-	-	\$60,277.20
	Subtotal:	\$60,277.20	-	-	-	\$60,277.20
T. Consultant Services						
	Roadway Network Database Update ¹	55,000.00	-	-	-	55,000.00
	Trans. Data Collection	40,000.00	-	-	-	40,000.00
	Subtotal:	95,000.00	-	-	-	95,000.00
U. Other Direct Expenses						
	Admin. Service Fee	\$3,165.80	-	-	-	\$3,165.80
	Subtotal:	\$3,165.80	-	-	-	\$3,165.80
	Total:	\$158,443.00	-	-	-	\$158,443.00

1. These funds satisfy the requirements for the 2.5% PL set aside for planning per [§ 11206(b)] The total amount of funds used by the MPO to support this requirement for FY 26/27 is \$75,000 of \$174,829 PL, and for FY 27/28, is \$55,000 of \$158,443 PL. 2.5% of the total PL allocation for FY 26/27 is \$4,370 and for FY 27/28, it is \$3,961.

3.0 Systems Planning

Task 3.1 Long Range Transportation Planning

PURPOSE: Implement and maintain a long-range transportation plan to meet the travel needs of Polk County.

PREVIOUS WORK: The preparation and adoption of Momentum 2045; The TPO developed a 2045 Population and Employment Forecast that is consistent with current development trends and future land use plans; Completion of fifteen (15) Neighborhood Mobility Audits; Assisted Polk County local governments to ensure their Comprehensive Plans are consistent with the TPO’s adopted Long-Range Transportation Plan; and Prepared Long-Range Transportation Plan Amendments to ensure consistency with Federal transportation legislation, the TPO’s Transportation Improvement Program (TIP), FDOT’s Adopted Work Program and local government Capital Improvement Plans (CIP).

TASK 3.1 ACTIVITIES

Required Activities	End Products	Completion Date
Maintenance and Support of Envision 2050	Amendments or Modifications	As needed
	Assist Polk County local governments to ensure their Comprehensive Plans are consistent with Envision	
	I-4 Intermodal Passenger Rail Station Feasibility and Planning Study *	Summer 2027
	SunRail Extension (Transit Supportive Planning) ¹	Summer/Fall 2027
2055 Long Range Transportation Plan Update	2055 Population and Employment Forecast *	Summer 2028
	Update and Support of the regional travel demand model	Summer 2028

* The Polk TPO will use consultant services to complete these tasks. See budget tables for additional details.

¹ This project is being funded by FDOT.

RESPONSIBLE AGENCY: Polk Transportation Planning Organization (TPO)

FUNDING SOURCES:

Task 3.1 Long Range Transportation Planning						
Estimated Budget Detail for FY 2026/27						
Budget Category	Budget Category Description	CPG (PL)	FHWA (SU)	Local Funds	TD	Total
Y. Personnel Services						
	Salary (100% Effort) Fringe Benefits and other deductions	\$154,013.62	-	-	-	\$154,013.62
	Subtotal:	\$154,013.62	-	-	-	\$154,013.62
Z. Consultant Services						
	I-4 Intermodal Passenger Rail Station Feasibility/Planning Study ¹	\$50,000	-	-	-	\$50,000
	Subtotal:	\$50,000	-	-	-	\$50,000
AA. Other Direct Costs						
	Admin. Service Fee	\$9,778.38	-	-	-	\$9,778.38
	Subtotal:	\$9,778.38	-	-	-	\$9,778.38
	Total:	\$213,792.00	-	-	-	\$213,792.00

Task 3.1 Long Range Transportation Planning						
Estimated Budget Detail for FY 2027/28						
Budget Category	Budget Category Description	CPG (PL)	FHWA (SU)	Local Funds	TD	Total
Y. Personnel Services						
	Salary (100% Effort) Fringe Benefits and other deductions	\$163,635.72	-	-	-	\$163,635.72
	Subtotal:	\$163,635.72	-	-	-	\$163,635.72
Z. Consultant Services						
	2055 Population & Employment Forecast	\$160,000	-	\$25,000	-	\$185,000
	Subtotal:	\$160,000	-	\$25,000	-	\$185,000
AA. Other Direct Costs						
	Admin. Service Fee	\$8,594.28	-	-	-	\$8,594.28
	Subtotal:	\$8,594.28	-	-	-	\$8,594.28
	Total:	\$332,230.00	-	-	-	\$357,230.00

¹ The Polk TPO plans to de-obligate \$450,000 in PL funds from FY 2025/26 to FY 2026/27 for the I-4 Intermodal Passenger Rail Station Feasibility/Planning Study.

Task 3.2 Short Range Transportation Planning

PURPOSE: To address Polk County’s travel needs through short range multi-modal planning. Adopt and maintain a Transportation Improvement Program (TIP).

PREVIOUS WORK: Preparation of the Consolidated Transit Development Plan for the Lakeland Area Mass Transit District (LAMTD); Development of TPO priorities for road, transit, aviation, congestion management, bike/ped, multi-use trail, transportation regional incentive program (TRIP) and transportation alternative projects; Annual adoption of the Transportation Improvement Program (TIP) including amendments to the TIP; Coordination with Polk Vision in advancing the TPO’s safety and multi-modal programs; Implementation and maintenance of the TPO’s Congestion Management Process (CMP); and provided support in the formation of the Ridge Scenic Highway (State Road 17).

TASK 3.2 ACTIVITIES

Required Activities	End Products	Completion Date
Development of TPO’s Priority Transportation Projects and Transportation Improvement Program (TIP)	Development of TPO priorities for road, transit, aviation, congestion management, bike/ped, multi-use trail, transportation regional incentive program (TRIP) and transportation alternative projects	Annually in June
	Preparation of the TIP and Amendments to the TIP	June & as needed
Review FDOT’s Draft Work Program for consistency with the TPO’s Adopted LRTP and Priority Projects	Committee and Board Action/Recommendation	Annually in the Fall
Evaluation and Implementation of the TPO’s Congestion Management Process	Prepare data and analysis in support of the TPO’s annual priority transportation projects and congestion management process	Ongoing
Support FDOT and the Polk TPO’s adopted safety target of zero severe injuries and fatalities on Polk County’s transportation system	Update and monitor the bicycle and pedestrian crash analysis from the Bicycle and Pedestrian Safety Action Plans	Ongoing
	Coordinate closely with Polk Vision and the Infrastructure bicycle/pedestrian team in implementing the team’s adopted Tactical Plan	Ongoing
	In support of Polk County’s Safe Streets for All Grant Award, Prepare a Vision Zero Action Plan for Polk County	December 2026

Required Activities	End Products	Completion Date
	Support the TPO's Pledge to Slow Down Efforts	Ongoing
	Support the TPO's Best Foot Forward Program	Ongoing
Provide planning support to the Lakeland Area Mass Transit District (LAMTD) and Polk Transit Authority (PTA) as needed	Prepare a Transit Development Plan (TDP) and annual updates to the TDP	Annually by September
	Evaluation of existing transit services and consideration of service improvement alternatives in response to identified needs	As needed
Support the State Road 17 Ridge Scenic Highway Corridor Management Entity (CME)	Provide staff support to the CME in the preparation of meetings and in addressing the requirements of the scenic highway program	Ongoing
	Provide staff support to the CME in implementing and updating the Corridor Management Plan (CMP) *	
Support local efforts seeking the designation of State Road 60 as a designated scenic highway	Provide staff support in the preparation of required documentation for the designation of the highway including the Corridor Management Plan (CMP) *	June 2028
Review surface access and inter-modal needs related to airport master plans	Staff support to the Joint Airport Zoning Board (JAZB)	Ongoing

* The Polk TPO will use consultant services to complete these tasks. See budget tables for additional details.

RESPONSIBLE AGENCY: Polk Transportation Planning Organization (TPO)

FUNDING SOURCES:

Task 3.2 Short Range Transportation Planning						
Estimated Budget Detail for FY 2026/27						
Budget Category	Budget Category Description	CPG (PL)	FHWA (SU)	Local Funds	TD	Total
EE. Personnel Services						
	Salary (100% Effort) Fringe Benefits and other deductions ¹	\$260,117.07	-	-	-	\$260,117.07
	Subtotal:	\$260,117.07	-	-	-	\$260,117.07
FF. Consultant Services						
	Scenic Highway Support	\$100,000	-	\$25,000	-	\$125,000
	Subtotal:	\$100,000	-	\$25,000	-	\$125,000
GG. Other Direct Costs						
	Admin. Service Fee	\$16,514.93	-	-	-	\$16,514.93
	Subtotal:	\$16,514.93	-	-	-	\$16,514.93
	Total:	\$376,632.00	-	\$25,000	-	\$401,632.00

Task 3.2 Short Range Transportation Planning						
Estimated Budget Detail for FY 2027/28						
Budget Category	Budget Category Description	CPG (PL)	FHWA (SU)	Local Funds	TD	Total
EE. Personnel Services						
	Salary (100% Effort) Fringe Benefits and other deductions ¹	\$276,155.12	-	-	-	\$276,155.12
	Subtotal:	\$276,155.12	-	-	-	\$276,155.12
Consultant Services						
	-	-	-	-	-	-
	Subtotal:	-	-	-	-	-
GG. Other Direct Costs						
	Admin. Service Fee	\$14,503.88	-	-	-	\$14,503.88
	Subtotal:	\$14,503.88	-	-	-	\$14,503.88
	Total:	\$290,659.00	-	-	-	\$290,659.00

1. These funds satisfy the requirements for the 2.5% PL set aside for planning per [S 11206(b)] The total amount of funds used by the MPO to support this requirement for FY 26/27 is \$89,000 of \$376,632 PL, and for FY 27/28, is \$91,000 of \$290,659 PL. 2.5% of the total PL allocation for FY 26/27 is \$9,415 and for FY 27/28, it is \$7,266.

Task 3.3 Transportation Disadvantaged Program

PURPOSE: Provide program and planning assistance in coordination of transportation services for the transportation disadvantaged.

PREVIOUS WORK: Created the Polk County Disadvantaged Coordinating Board and provide staff support to the board; Conducted Annual evaluations of the Community Transportation Coordinator (CTC); and prepared a Transportation Disadvantaged Service Plan (TDSP).

TASK 3.3 ACTIVITIES

Required Activities	End Products	Completion Date
Staff support to the Local Coordinating Board to ensure the TD program meets the requirements of F.S.S. 427 and Administrative Rule 41-2.	Evaluation of the Community Transportation Coordinator (CTC)	Annually by June 30 th
	Update of the Transportation Disadvantaged Service Plan	Annually by June 30 th
	Transportation Disadvantaged element of the TIP	Annually by June 30 th

RESPONSIBLE AGENCY: Polk Transportation Planning Organization (TPO)

FUNDING SOURCES:

Task 3.3 Transportation Disadvantaged Program						
Estimated Budget Detail for FY 2026/27						
Budget Category	Budget Category Description	CPG (PL)	FHWA (SU)	Local Funds	TD	Total
KK. Personnel Services						
	Salary (100% Effort) Fringe Benefits and other deductions	-	-	-	\$37,059.10	\$37,059.10
	Subtotal:	-	-	-	\$37,059.10	\$37,059.10
LL. Direct Expenses						
	Training/Education	-	-	-	\$1,000.00	\$1,000.00
	Subtotal:	-	-	-	\$1,000.00	\$1,000.00
MM. Other Direct Costs						
	Admin. Service Fee	-	-	-	\$2,352.90	\$2,352.90
	Subtotal:	-	-	-	\$2,352.90	\$2,352.90
	Total:	-	-	-	\$40,412.00	\$40,412.00

Task 3.3 Transportation Disadvantaged Program

Estimated Budget Detail for FY 2027/28

Budget Category	Budget Category Description	CPG (PL)	FHWA (SU)	Local Funds	TD	Total
KK. Personnel Services						
	Salary (100% Effort)	-	-	-	\$37,445.34	\$37,445.34
	Fringe Benefits and other deductions	-	-	-	\$37,445.34	\$37,445.34
	Subtotal:	-	-	-	\$37,445.34	\$37,445.34
LL. Direct Expenses						
	Training/Education	-	-	-	\$1,000.00	\$1,000.00
	Subtotal:	-	-	-	\$1,000.00	\$1,000.00
MM. Other Direct Costs						
	Admin. Service Fee	-	-	-	\$1,966.66	\$1,966.66
	Subtotal:	-	-	-	\$1,966.66	\$1,966.66
	Total:	-	-	-	\$40,412.00	\$40,412.00

Task 3.5 Public Participation Process

PURPOSE: Educate and inform the public regarding transportation projects, plans, and issues. Maintain a public involvement process to meet federal and state requirements.

PREVIOUS WORK: Developed and adopted a new Public Participation Process (PPP) and Limited English Proficiency Plan (LEP); Established the Transportation Adviser Network as an alternative mechanism for citizen involvement with the objective of increasing public involvement and comment on the TPO's plans and programs; Developed short informative videos highlighting important transportation projects that were broadcast on Polk Government Television (PGTV) and made available through our website; and All TPO meetings are, broadcast live on PGTV (the local government access channel) and via the web at www.polk-county.net. Past meetings of the TPO's boards and committees are also available on this site for viewing.

TASK 3.5 ACTIVITIES

Required Activities	End Products	Completion Date
Evaluation and update of the Public Participation Plan (PPP)	Prepare amendments to the Public Participation Plan	As needed
	The overall performance and effectiveness of public involvement and engagement strategies will be evaluated, including attempts to incorporate groups that are traditionally under served by the transportation system	Annually & Ongoing
	Prepare a comprehensive update of the Public Participation Plan	June 2028
Evaluation and update of the Limited English Proficiency (LEP) Plan	Limited English Proficiency Plan Update	As needed. Review annually
Increased awareness and participation in the development of the TPO's transportation plans and programs.	Hold Adviser Network/Community Forums to receive public input and guidance on the TPO's plans and programs	Quarterly
	The TPO will participate in community organizations and events to raise awareness of the TPO's plans and programs and build relationships with stakeholder groups	Ongoing & in conjunction with major planning projects, e.g., LRTP, TDP
	Develop short informational videos on key transportation topics and issues	
	Attend four (4) community events per year	Annually
	The overall performance and effectiveness of public involvement and engagement strategies will be evaluated.	Ongoing

Required Activities	End Products	Completion Date
	The TPO will continue to maintain and enhance the TPO's website, and public use of our social media sites	Ongoing
Increased awareness and participation in the development of the TPO's transportation plans and programs.	All comments received through the TPO's PPP will be tabulated, summarized as necessary, and distributed to the TPO advisory committees and Board for their consideration in the development and adoption of transportation plans, programs, projects and services.	Ongoing
Use interactive web-based mapping tool to make it simple for citizens to provide comments on transportation needs and projects	Utilize web-based programs to solicit comments on plans such as the LRTP, TIP and Priority Transportation Projects	Ongoing

RESPONSIBLE AGENCY: Polk Transportation Planning Organization (TPO)

FUNDING SOURCES:

Task 3.5 Public Participation Process						
Estimated Budget Detail for FY 2026/27						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	Local Funds	TD	Total
QQ. Personnel Services						
	Salary (100% Effort) Fringe Benefits and other deductions	\$65,973.33	-	-	-	\$65,973.33
	Subtotal:	\$65,973.33	-	-	-	\$65,973.33
SS. Other Direct Costs						
	Publication Support ¹	\$25,000.00	-	-	-	\$25,000.00
	Admin. Service Fee	\$4,188.67	-	-	-	\$4,188.67
	Subtotal:	\$29,188.67	-	-	-	\$29,188.67
	Total:	\$95,162.00	-	-	-	\$95,162.00

Task 3.5 Public Participation Process
Estimated Budget Detail for FY 2027/28

Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	Local Funds	TD	Total
QQ. Personnel Services						
	Salary (100% Effort) Fringe Benefits and other deductions	\$69,412.41	-	-	-	\$69,412.41
	Subtotal:	\$69,412.41	-	-	-	\$69,412.41
SS. Other Direct Costs						
	Publication Support ¹	\$25,000.00	-	-	-	\$25,000.00
	Admin. Service Fee	\$3,645.59	-	-	-	\$3,645.59
	Subtotal:	\$28,645.59	-	-	-	\$28,645.59
	Total:	\$98,058.00	-	-	-	\$98,058.00

¹ – Publication Support includes publishing and formatting of documents in support of the TPO's plans and programs including remediating Adobe PDF documents so they are ADA accessible and appropriate for posting on the TPO's website.

Task 3.6 Regional Planning and Coordination

PURPOSE: Maintain and enhance ongoing multi-county collaborative transportation planning while also participating and collaborating in regional and statewide planning activities in Central and West Central Florida.

PREVIOUS WORK:

- Represented the TPO at local, regional, State and Federal meetings, including quarterly Metropolitan Planning Organization Advisory Council (MPOAC) meetings and FDOT District One Coordinated Urban Transportation Studies (CUTS) meetings.
- The TPO participated in the development of the Sun Coast Transportation Planning Alliance's (SCTPA) major regional priority projects, project priorities for TRIP funding, the development of a Regional Long Range Transportation Plan, the development of a Regional Benefit Cost Analysis Tool and provided regional support to the SCTPA and its committees.
- The Central Florida MPO Alliance (CFMPOA) developed a regional priority project list in 2024 and 2025. MetroPlan Orlando manages the administrative functions of the CFMPOA receiving funding from Space Coast TPO, Volusia-Flagler TPO, Ocala / Marion TPO, and Lake / Sumter MPO and Polk TPO. The CFMPOA meets quarterly; every two years the CFMPOA meets with the Sun Coast Transportation Planning Alliance (SCTPA) from the Tampa Bay Area.

TASK 3.6 ACTIVITIES

Required Activities	End Products	Completion Date
Participate in the Florida MPO Advisory Council (MPOAC) activities and meetings to share best practices, conduct statewide research tasks, and stay abreast of statewide and national policy changes	Meeting participation	Quarterly as needed
Provide input on the Florida SIS, Florida Transportation Plan and other State and Regional Planning Efforts that include Polk County	Consistency with the Polk TPO's planning efforts	As needed
Participate and Coordinate with FDOT District One CUTS Committee	Coordinated Transportation Plans among District One MPOs/TPOs	Quarterly as needed

Required Activities	End Products	Completion Date
Sun Coast Transportation Planning Alliance (SCTPA)		
Provide support for the SCTPA; review and refine the Transportation Regional Incentive Program (TRIP) priorities, regional multiuse trail priorities, and major regional priorities while working together to ensure consistency of priorities throughout the region	Regional TRIP Priorities Regional Multiuse Trail Priorities Major Regional Projects Priorities	Annually

Required Activities	End Products	Completion Date
	Interlocal Agreement for Regional Planning & Coordination in West Central Florida SCTPA operating procedures SCTPA conflict resolution process Biannual meetings of the SCTPA, including public notice, virtual and in-person access, minutes and video archive	As needed
Enhance the quality, usability and value of data by continuing to coordinate regional performance measures and related data gathering among MPOs and with FDOT, supporting and enhancing the FDOT Suncoast Mobility Data Hub project. Create a unified set of regional spatial and tabular data formats and metadata standards. Continue coordination efforts to develop a consistent approach to the sharing and use of data.	Regional data sharing portal	Ongoing through 2028
Coordinate project implementation phasing during development of the State Tentative Work Programs and the individual MPO TIPs to ensure progress toward implementation of the Regional LRTP	Coordinated regional transportation projects	Ongoing through 2028
Coordinate with the MPOs of the SCTPA region to implement the 2050 regional LRTP, highlighting the major planned transportation projects for the region.	Regional LRTP	Ongoing through FY 2028
Coordinate with the MPOs of the SCTPA region to maintain and keep up to date a regional cloud-based document repository.	Regional Cloud-Based Document Repository Site	Ongoing through FY 2028
Provide input on and coordination with regional and statewide partners on planning efforts, including the Florida SIS, the Florida Transportation Plan, the Regional Transit Development Plan, tourism and freight planning activities.	Consistency in regional, statewide and local plans	Ongoing through 2028
Support regional bicycle and pedestrian planning, including access to regional facilities and participation in and support for the Regional Multiuse Trails committee	Eight-county bicycle and pedestrian planning	Ongoing through FY 2028
Maintain the SCTPA website and social media pages, including the development of graphics and content, along with the coordination of message dissemination through social and media platforms. Improve transparency in the regional decision-making process with access to adopted priority lists, planning documents and	SCTPA Website and Social Media Accounts	Ongoing through FY 2028

Required Activities	End Products	Completion Date
public meeting materials.		
Update and reprint publications as needed, such as the Regional Multi-Use Trails brochure, Tri-County Ride Guide, or Regional Plan Executive Summary. The cost of printing a document may be shared among MPOs to achieve economies of scale, and funds may be transferred between MPOs for this purpose.	Printed Publications	As needed
Provide a forum to ensure products, processes and activities are consistent with and among coordinating MPOs, and corresponding support for these efforts.	Consistent planning products and processes	Ongoing through FY 2028
Develop and support regional UPWP tasks	Regional UPWP Task(s)	Ongoing through FY 2028
Provide financial support to Forward Pinellas for specific regional planning tasks to be conducted pursuant to the SCTPA Interlocal Agreement that are above and beyond regularly recurring administrative and coordinating responsibilities. Each of the six member MPOs/TPOs will be allocating \$5,000 annually in their budget tables. A different MPO may take responsibility for conducting such tasks in future years, subject to a modification of the UPWP. *	SCTPA Regional Planning Task	FY 2027 & 2028

RESPONSIBLE AGENCY: Polk TPO, Forward Pinellas, Hillsborough TPO, Pasco MPO, FDOT, Hernando-Citrus MPO, Sarasota/Manatee MPO and other regional/statewide partners.

*Consultant support may be used to complete this task

Required Activities	End Products	Completion Date
Central Florida MPO Alliance (CFMPOA)		
Coordination and management of administrative functions of the Central Florida MPO Alliance	Quarterly meetings of the CFMPOA	Ongoing
Continued coordination with the Central Florida MPO Alliance	Development of a Regional Metropolitan Transportation Plan summary	Spring 2028
	Development of a Regional Priority Project List	Annually July

RESPONSIBLE AGENCY: Polk TPO, MetroPlan Orlando, Volusia-Flagler TPO, Space Coast TPO, Lake-Sumter MPO, and Ocala/Marion TPO

FUNDING SOURCES:

Task 3.6 Regional Planning and Coordination						
Estimated Budget Detail for FY 2026/27						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	Local Funds	TD	Total
WW. Personnel Services						
	Salary (100% Effort) Fringe Benefits and other deductions	\$43,628.98	-	-	-	\$43,628.98
	Subtotal:	\$43,628.98	-	-	-	\$43,628.98
YY. Other Direct Costs						
	Admin. Service Fee	\$2,770.02	-	-	-	\$2,770.02
	Subtotal:	\$2,770.02	-	-	-	\$2,770.02
	Total:	\$46,399.00	-	-	-	\$46,399.00

Task 3.6 Regional Planning and Coordination								
Estimated Budget Detail for FY 2027/28								
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305(d)	FTA State Match	Local Funds	TD	Total
WW. Personnel Services								
	Salary (100% Effort) Fringe Benefits and other deductions	\$46,143.51	-	-	-	-	-	\$46,143.51
	Subtotal:	\$46,143.51	-	-	-	-	-	\$46,143.51
YY. Other Direct Costs								
	Admin. Service Fee	\$2,423.49	-	-	-	-	-	\$2,423.49
	Subtotal:	\$2,423.49	-	-	-	-	-	\$2,423.49
	Total:	\$48,567.00	-	-	-	-	-	\$48,567.00

Task 3.6A Regional Coordination Support and Shared Task

PURPOSE: Multi-County collaborative transportation planning requiring inter-local agreements or similar and transfer of funds to further regional and statewide planning activities in Central and West Central Florida.

PREVIOUS WORK: Regional Long Range Transportation Summary Plan Summary Publication and Regional Benefit Cost Analysis Tool (SCTPA)

Ongoing Activities
Sun Coast Transportation Planning Alliance (SCTPA)
Develop Regional UPWP Task
Participate in Sun Coast Transportation Planning Alliance (SCTPA)
Central Florida MPO Alliance (CFMPOA)
Participate in the Central Florida MPO Alliance including the quarterly meetings of the CFMPOA.

Required Activities	End Products	Completion Date
Sun Coast Transportation Planning Alliance (SCTPA)		
Produce regionally-coordinated planning studies in support of the Regional Long Range Transportation Plan	Regional Transportation Planning Studies	Ongoing through 2028
Produce and create content materials, presentations, website, and graphics for the SCTPA.	Social Media content production, website maintenance and creation	Ongoing through June 2028
Central Florida MPO Alliance (CFMPOA)		
Coordination and management of administrative functions of the Central Florida MPO Alliance	Development of a Regional Metropolitan Transportation Plan summary	Spring 2028

Consultants will assist with these tasks. FHWA, FTA, and other funds may be used in support of these tasks (lobbying is an ineligible expense for federal funds). All projects are consistent with federal and state regulations and detailed in invoices submitted to FDOT for reimbursement.

RESPONSIBLE AGENCIES (SCTPA):

Lead Agency: Forward Pinellas

Responsible Agencies: Polk TPO, Forward Pinellas, Hillsborough TPO, Pasco MPO, Hernando-Citrus MPO, and Sarasota/Manatee MPO. Stakeholders: TBRPC, FDOT and other regional/statewide partners.

RESPONSIBLE AGENCIES (CFMPOA):

Lead Agency: MetroPlan Orlando

Responsible Agencies: Polk TPO, MetroPlan Orlando, Volusia-Flagler TPO, Space Coast TPO, Lake-Sumter MPO, and Ocala/Marion TPO and other regional/statewide partners.

FUNDING SOURCES:

Task 3.6A Regional Coordination Support and Shared Task						
Estimated Budget Detail for FY 2026/27						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	Local Funds	TD	Total
WW. Consultant Services						
	SCTPA	\$5,000				\$5,000
	CFMPOA	\$5,000	-	-	-	\$5,000
	Subtotal:	\$10,000	-	-	-	\$10,000
	Total:	\$10,000	-	-	-	\$10,000

Task 3.6A Regional Coordination Support and Shared Task						
Estimated Budget Detail for FY 2027/28						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	Local Funds	TD	Total
XX. Consultant Services						
	SCTPA	\$5,000				\$5,000
	CFMPOA	\$5,000	-	-	-	\$5,000
	Subtotal:	\$10,000	-	-	-	\$10,000
	Total:	\$10,000	-	-	-	\$10,000

APPENDICES

APPENDIX A

COMMON ACRONYMS

ACES	Automated/Connected/Electric/Shared-use (Vehicles)
ADA	American with Disabilities Act
AN	Adviser Network
BEBR	Bureau of Economic and Business Research
BoCC	Board of County Commissioners
BSAP	Bicycle Safety Action Plan
CFR	Code of Federal Regulations
CIP	Capital Improvement Program
CFMPOA	Central Florida MPO Alliance
CFRPC	Central Florida Regional Planning Council
CME	Corridor Management Entity (Ridge Scenic Highway)
CMP	Congestion Management Process or Corridor Management Plan (Ridge Scenic Highway)
COOP	Continuity of Operations Plan
CPA	Comprehensive Plan Amendment
CPG	Consolidated Planning Grant
CTC	Community Transportation Coordinator
CTD	Commission for the Transportation Disadvantaged
CUTS	Consolidated Urban Transportation Systems (District One FDOT MPOs)
ETDM	Efficient Transportation Decision Making
FAA	Federal Aviation Administration
FAST Act	Fixing America's Surface Transportation
FDOT	Florida Department of Transportation
FHWA	Federal Highway Administration
FLZ	Freight Logistics Zone
FSUTMS	Florida Standard Urban Transportation Model Structure
FTA	Federal Transit Administration
FTP	Florida Transportation Plan
FY	Fiscal Year
GIS	Geographic Information System
GOP	Goals, Objectives and Policies
ICAR	Intergovernmental Coordination and Review
IJR	Infrastructure Investment and Jobs Act
ILC	Intermodal Logistics Center (Central Florida)
JAZB	Joint Airport Zoning Board
JPA	Joint Participation Agreement or Joint Project Agreement
LAMTD	Lakeland Area Mass Transit District (also called the Citrus Connection)
LAP	Local Agency Program
LCB	(Transportation Disadvantaged) Local Coordinating Board
LEP	Limited English Proficiency

LOS	Level of Service
L RTP	Long-Range Transportation Plan
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MPOAC	Metropolitan Planning Organization Advisory Council
NHS	National Highway System
PD&E	Project Development & Environmental Study
PGTV	Polk County Government Television
PE	Preliminary Engineering
PSAP	Pedestrian Safety Action Plan
PSA	Public Service Announcement
PTA	Polk Transit Authority
PTGA	Public Transit Grant Agreement
ROW	Right-of-Way
RND	Roadway Network Database
RSA	Roadway Safety Audit
SIS	Strategic Intermodal System
SPR	State Planning and Research
SRTS	Safe Routes to School (program)
SS4A	Safe Streets for All
STIP	State Transportation Improvement Program
SUN Trail	Florida Shared-Use Nonmotorized (SUN) Trail Network
TAC	Technical Advisory Committee
TCAR	Transit Concept and Alternatives Review
TDM	Transportation Demand Management
TDP	Transit Development Plan
TDSP	Transportation Disadvantaged Service Plan
TIP	Transportation Improvement Program
TMA	Transportation Management Area
TPO	Transportation Planning Organization
TRIP	Transportation Regional Incentive Program
TSM	Transportation Systems Management
UPWP	Unified Planning Work Program
USDOT	United States Department of Transportation

APPENDIX B

BUDGET TABLES

**Summary Budget Table II
Funding Source
FY 2026/27 Unified Planning Work Program (UPWP)**

Task	Task Description	CPG PL Funds		TMA SU Funds	Other Funds	TD Funds	Consultants ⁴	Total			Total Cost ³
		Federal Allocation \$1,365,146 Deobligate ⁵ \$500,000	State Soft Cash Match ¹	Federal Allocation \$300,000	Local Contribution \$25,000	State Allocation \$40,412		Federal	State	Local	
1.0 Administration											
1.1	Program Administration and Management	\$345,541	\$76,210	\$0	\$0	\$0	\$50,000	\$345,541	\$0	\$0	\$345,541
1.1A	Communication and Support	\$96,700	\$21,328	\$0	\$0	\$0	\$50,000	\$96,700	\$0	\$0	\$96,700
1.2	Training Activities	\$10,000	\$2,206	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	\$10,000
2.0 Data Collection and Management Systems											
2.1	Travel Data and Strategies	\$174,829	\$38,559	\$0	\$0	\$0	\$115,000	\$174,829	\$0	\$0	\$174,829
3.0 Systems Planning											
3.1	Long Range Transportation Planning	\$613,792	\$135,374	\$0	\$0	\$0	\$450,000	\$613,792	\$0	\$0	\$613,792
3.2	Short Range Transportation Planning	\$376,632	\$83,068	\$0	\$25,000	\$0	\$125,000	\$376,632	\$0	\$25,000	\$401,632
3.3	Transportation Disadvantaged Program ²	\$0	\$0	\$0	\$0	\$40,412	\$0	\$0	\$40,412	\$0	\$40,412
3.5	Public Participation Process	\$95,162	\$20,988	\$0	\$0	\$0	\$0	\$95,162	\$0	\$0	\$95,162
3.6	Regional Planning and Coordination	\$46,399	\$10,233	\$0	\$0	\$0	\$0	\$46,399	\$0	\$0	\$46,399
3.6A	Regional Planning and Coordination	\$10,000	\$2,206	\$0	\$0	\$0	\$10,000	\$10,000	\$0	\$0	\$10,000
Total Cost for all UPWP Tasks		\$1,769,055	\$390,172	\$0	\$25,000	\$40,412	\$800,000	\$1,769,055	\$40,412	\$25,000	\$1,834,467

Table Notes:

1 For FY 2026/27, FDOT will soft match FHWA Metropolitan Planning Program (MPP/PL) funds using toll expenditures towards the non-federal matching share. Soft Match is not calculated in the total project cost.

This amount represents the state soft match required for the amount of MPP/PL funds requested.

2 Task 3.3 - no funds passed to Community Transportation Coordinator for passenger trips.

3 Total Cost line items do not include the "soft match" amounts as the "soft match" is not considered MPO revenue.

4 The amounts shown here are included in the CPG and TMA SU fund totals and simply show the portion of these tasks allocated to consultant services. See specific UPWP Task Sheets for additional details.

5 MPO plans to deobligate \$500,000 in PL funds from FY 2025/26.

**Summary Budget Table II
Funding Source
FY 2027/28 Unified Planning Work Program (UPWP)**

Task	Task Description	CPG PL Funds		TMA SU Funds	Other Funds	TD Funds	Consultants ⁴	Total			Total Cost ³
		Federal <u>Allocation</u> \$1,365,146 <u>Deobligate</u> ⁵ \$96,091	State Soft Cash Match ¹	Federal	Local Contribution \$25,000	State <u>Allocation</u> \$40,412		Federal	State	Local	
1.0 Administration											
1.1	Program Administration and Management	\$355,311	\$78,365	\$0	\$0	\$0	\$50,000	\$355,311	\$0	\$0	\$355,311
1.1A	Communication and Support	\$46,700	\$10,300	\$0	\$0	\$0	\$0	\$46,700	\$0	\$0	\$46,700
1.2	Training Activities	\$10,000	\$2,206	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	\$10,000
2.0 Data Collection and Management Systems											
2.1	Travel Data and Strategies	\$158,443	\$34,945	\$0	\$0	\$0	\$95,000	\$158,443	\$0	\$0	\$158,443
3.0 Systems Planning											
3.1	Long Range Transportation Planning	\$332,230	\$73,275	\$0	\$25,000	\$0	\$185,000	\$332,230	\$0	\$25,000	\$357,230
3.2	Short Range Transportation Planning	\$290,659	\$64,106	\$0	\$0	\$0	\$0	\$290,659	\$0	\$0	\$290,659
3.3	Transportation Disadvantaged Program ²	\$0	\$0	\$0	\$0	\$40,412	\$0	\$0	\$40,412	\$0	\$40,412
3.5	Public Participation Process	\$98,058	\$21,627	\$0	\$0	\$0	\$0	\$98,058	\$0	\$0	\$98,058
3.6	Regional Planning and Coordination	\$48,567	\$10,712	\$0	\$0	\$0	\$0	\$48,567	\$0	\$0	\$48,567
3.6A	Regional Planning and Coordination	\$10,000	\$2,206	\$0	\$0	\$0	\$10,000	\$10,000	\$0	\$0	\$10,000
Total Cost for all UPWP Tasks		\$1,349,968	\$297,742	\$0	\$25,000	\$40,412	\$340,000	\$1,349,968	\$40,412	\$25,000	\$1,415,380

Table Notes:

1 For FY 2027/28, FDOT will soft match FHWA Metropolitan Planning Program (MPP/PL) funds using toll expenditures towards the non-federal matching share. Soft Match is not calculated in the total project cost.

This amount represents the state soft match required for the amount of MPP/PL funds requested.

2 Task 3.3 - no funds passed to Community Transportation Coordinator for passenger trips.

3 Total Cost line items do not include the "soft match" amounts as the "soft match" is not considered MPO revenue.

4 The amounts shown here are included in the CPG and TMA SU fund totals and simply show the portion of these tasks allocated to consultant services. See specific UPWP Task Sheets for additional details.

5 MPO plans to deobligate \$96,091 in PL unused funds from FY 2026/27.

Funding Sources															
Contract	Funding Source	Source Level	FY 2026/27	FY 2027/28	FY 2026/27 Funding Source					FY 2027/28 Funding Source					
					Soft * Match	Federal Allocation	State Allocation	Local Contribution	Carryover	Soft * Match	Federal Allocation	State Allocation	Local Contribution	Deobligated	
TBD	CTD	State	\$ 40,412	\$ 40,412	\$ -	\$ -	\$ 40,412	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,412	\$ -	\$ -
		CTD Total	\$ 40,412	\$ 40,412	\$ -	\$ -	\$ 40,412	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,412	\$ -	\$ -
G2V52	CPG PL	Federal	\$ 1,365,146	\$ 2,171,154	\$ 390,172	\$ 1,365,146	\$ -	\$ -	\$ 500,000	\$ 297,742	\$ 1,365,146	\$ -	\$ -	\$ 96,091	
		CPG PL Total	\$ 1,365,146	\$ 2,171,154	\$ 390,172	\$ 1,365,146	\$ -	\$ -	\$ 500,000	\$ 297,742	\$ 1,365,146	\$ -	\$ -	\$ 96,091	
TBD	TMA SU	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		TMA SU Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
N/A	Local	Local	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	
		Local Total	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	

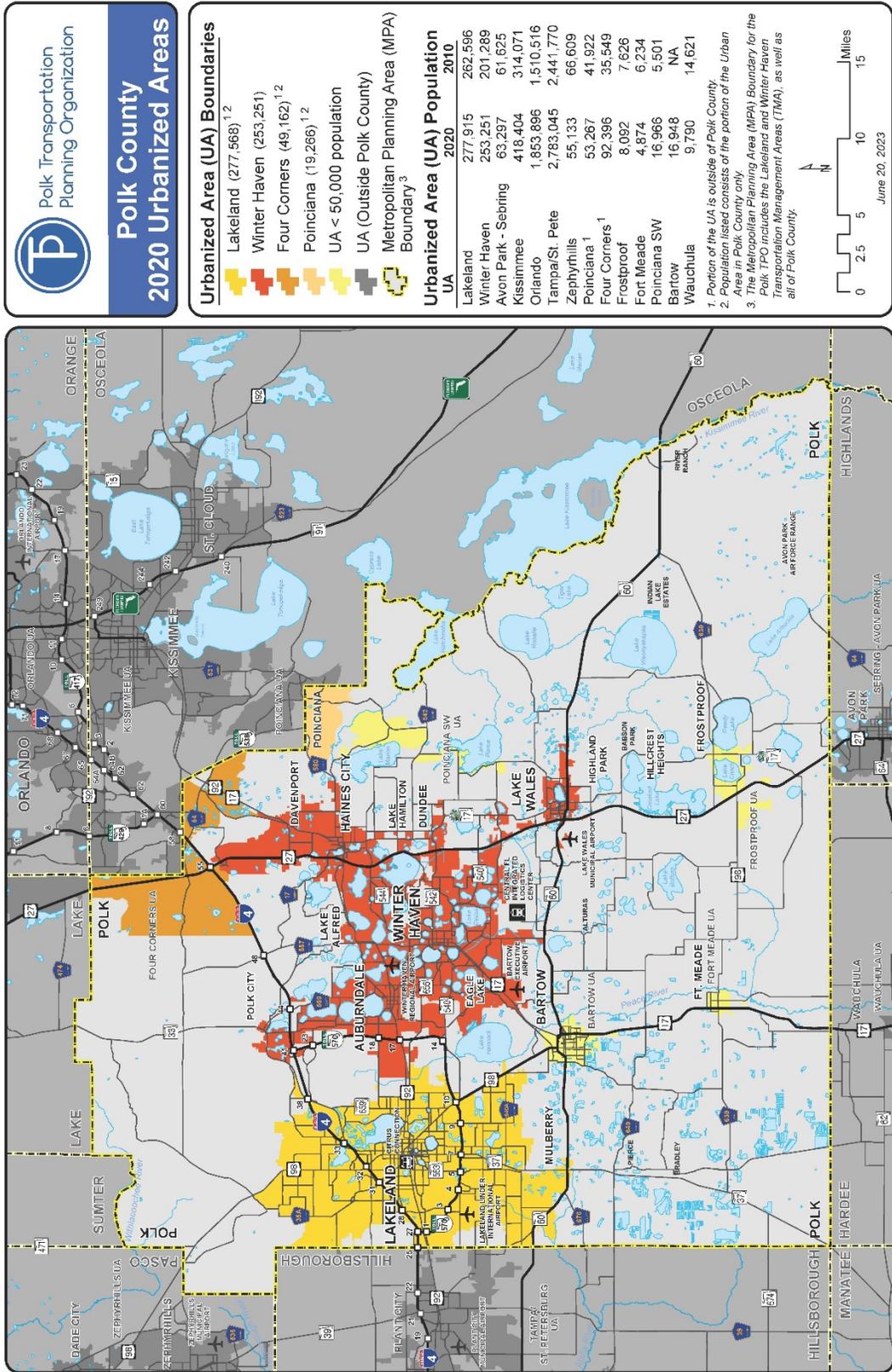
*FDOT will soft match FHWA Metropolitan Planning Program (MPP/PL) funds using toll expenditures towards the non-federal matching share. Soft Match is not calculated in the total project cost.

APPENDIX C

ADVISER NETWORK PLANNING TASKS SURVEY

To be inserted following the public comment period.

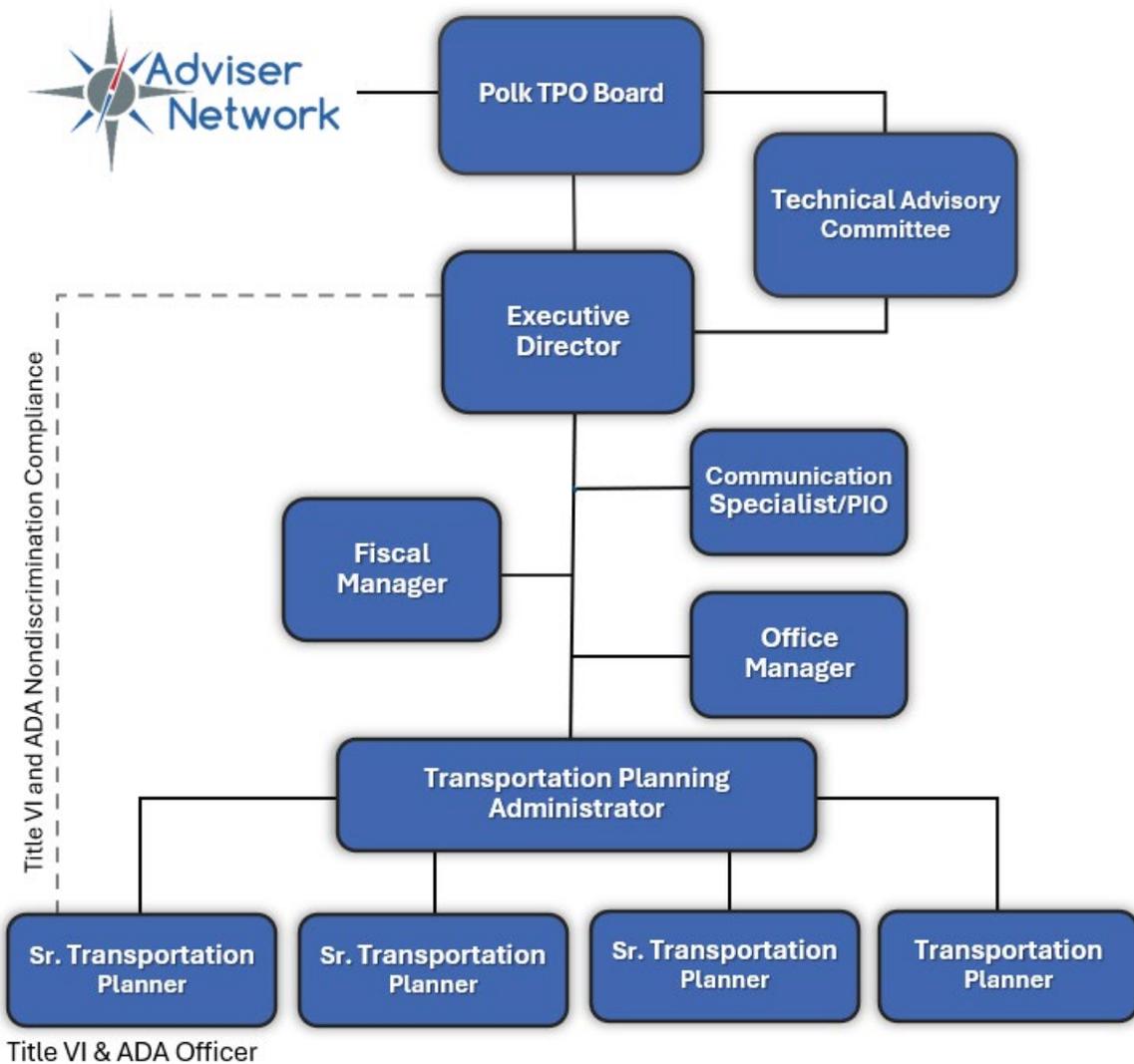
APPENDIX D - MAP OF POLK TPO PLANNING AREA



APPENDIX E POLK TPO ORGANIZATIONAL CHART



Polk Transportation Planning Organization Organizational Chart



Key participants from the Polk TPO that contributed to the preparation of the UPWP: Sara Roberts McCarley, TPO Board Chair, Ryan Kordek, Executive Director; Angela Kaufman, Transportation Planner; Adrian Marquez, Fiscal Manager; and Brittany Silva, Communications Specialist.

APPENDIX F

POLK TPO RESOLUTION

DRAFT POLK TPO RESOLUTION 2026-04

RESOLUTION OF THE POLK TRANSPORTATION PLANNING ORGANIZATION (TPO) APPROVING DRAFT AMENDMENTS TO THE UNIFIED PLANNING WORK PROGRAM (UPWP) AND AUTHORIZING THE TPO CHAIRPERSON TO EXECUTE THE METROPOLITAN PLANNING ORGANIZATION AGREEMENT.

WHEREAS, Section 450.108(c) of Title 23 of the United States Code requires each MPO/TPO to develop and approve a Unified Planning Work Program (UPWP) describing the work activities and funding sources for the urbanized area transportation planning process; and

WHEREAS, the Unified Planning Work Program (UPWP) is the Polk TPO's biennial transportation planning work program and serves as the scope of work for the Metropolitan Planning Organization Agreement; and

WHEREAS, the Federal Government, under the authority of 23 United States Code 134 and any subsequent applicable amendments, provides transportation planning funds that are distributed by the Florida Department of Transportation (FDOT) to the Polk TPO; and

WHEREAS, the mechanism that implements this process is a Metropolitan Planning Organization Agreement; and

WHEREAS, the Metropolitan Planning Organization Agreement contains the terms of receiving the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) transportation planning funds and stipulates the planning requirements of the metropolitan planning organization (MPO); and

WHEREAS, FDOT requires all MPOs to approve a Metropolitan Planning Organization Agreement for the receipt of FHWA and FTA transportation planning funds in support of the Polk TPO's UPWP; and

WHEREAS, if the TPO approves amendments to the UPWP that change the amount of funding needed to implement the UPWP, the Metropolitan Planning Organization Agreement must also be amended in order to match the funding needs of the UPWP; and

WHEREAS, these plans and programs may require revisions for consistency with funding allocations from the Florida Department of Transportation, the Federal Highway Administration, the Federal Transit Administration, the Florida Commission for the Transportation Disadvantaged Commission and other sources.

NOW, THEREFORE, BE IT RESOLVED, by the Polk Transportation Planning Organization at its regular meeting convened on April 9, 2026:

1. The Polk TPO hereby approves and adopts the Unified Planning Work Program (UPWP) for Fiscal Years 2026/27-2027/28; and
2. The TPO Chairman is authorized to execute the Metropolitan Planning Organization Agreement that commenced on July 1, 2026 and set to expire on June 30, 2028; and
3. The Polk TPO authorizes the TPO Chairman to sign and execute any other related documents that may be required to process the UPWP and the MPO Agreement.

Signed:

Mayor Sara Roberts McCarley, Chair
Polk Transportation Planning Organization (TPO)

April 9, 2026 _____
Date

ATTEST:

Ryan Kordek, TPO Executive Director

Approved by the TPO Attorney as to
form and legal sufficiency:

Heather Bryan, TPO Attorney

APPENDIX G

TPO RESPONSES TO FHWA, FTA & FDOT DRAFT UPWP COMMENTS

AGENCY	COMMENT	TPO RESPONSE	UPWP PAGE

TPO Technical Advisory Committee (TAC)

Agenda Item 8.3/19/2026

AGENDA ITEM

Review/Approve Draft Polk TPO Resolution 2026-05 Supporting the Designation of State Road 60 as a Scenic Highway

PRESENTER

Angela Kaufman, TPO Staff

SUMMARY

Over the last year a “grass-roots effort” has been organized to seek State Scenic Highway Designation for State Road 60. While the overall goal is to obtain the designation for the corridor from coast to coast, the initial focus is on the 56 miles that traverse Polk County.

The primary intent of the Florida Scenic Highways Program is to designate roadway corridors to preserve, maintain, and enhance Florida’s exceptional cultural, historical, archaeological, recreational, natural, and scenic resources for the traveling public’s enjoyment. The process of applying for, and receiving, State Scenic Highway Designation is rather long and complex. Recently the Byway Organization held a meeting in Bartow which was well attended and has made presentations to many of the jurisdictions located along the corridor seeking their support for the designation of the corridor.

At this month’s committee meeting FDOT staff will provide a presentation and share a video detailing the proposal and staff will present a resolution of support that has been prepared for the TPO’s consideration.

RECOMMENDED ACTION

Approve Draft TPO Resolution 2026-05

ATTACHMENT

Draft Polk TPO Resolution 2026-05

DRAFT POLK TPO RESOLUTION 2026-05

RESOLUTION OF THE POLK TRANSPORTATION PLANNING ORGANIZATION (TPO) SUPPORTING THE CREATION OF A STATE ROAD 60 SCENIC HIGHWAY; TO SEEK AN OFFICIAL SCENIC HIGHWAY DESIGNATION BY THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT).

WHEREAS, at its meeting on April 9, 2026, the Polk TPO received a presentation by Rob Kincart and Myrtice Young seeking support for the designation of State Road 60, otherwise identified in petition as "Route 60 Coast-to-Coast Scenic Highway", as a Florida Scenic Highway, pending such designation by the Florida Department of Transportation (FDOT); and

WHEREAS, a Byway Organization is being established to protect, enhance and preserve the intrinsic resources of the designated corridor, while supporting their use for appropriate economic development, recreation and tourism interests; and

WHEREAS, the proposed Route 60 Coast-to-Coast Scenic Highway traverses a 56.1-mile corridor within Polk County, from County Line Road at the Hillsborough County boundary to the Kissimmee River at the Osceola County boundary, and includes the jurisdictions of Bartow, Lake Wales, Mulberry, Polk County and Winter Haven; and

WHEREAS, the primary intent of the Florida Scenic Highways Program is to designate roadway corridors to preserve, maintain, and enhance Florida's exceptional cultural, historical, archaeological, recreational, natural, and scenic resources for the traveling public's enjoyment; and

WHEREAS, within Polk County the State Road 60 corridor contains numerous cultural, historical, archaeological, recreational, natural and scenic resources along and adjacent to the corridor supporting its eligibility for scenic highway designation and are depicted in Attachment A; and

WHEREAS, the State Road 60 corridor crosses the Ridge Scenic Highway (State Road 17) in Lake Wales and received the support of the Polk TPO (TPO resolution 2003-01) and was designated by FDOT as a Florida Scenic Highway in 2005; and

WHEREAS, the cities of Bartow, Lake Wales and Mulberry, along with Polk County and the Central Florida Regional Planning Council (CFRPC) have expressed their support for the designation of State Road 60 as a Florida Scenic Highway; and

WHEREAS, the Byway Organization now seeks to submit a Letter of Intent to FDOT as the first step to create the Route 60 Coast-to-Coast Scenic Highway to help better

recognize the intrinsic resources on State Road 60 in Polk County, to ensure preservation of the County's history, heritage, and picturesque scenic beauty while bringing increased economic benefit to the community.

NOW, THEREFORE, BE IT RESOLVED by the Polk Transportation Planning Organization at its regular meeting convened on April 9, 2026:

1. That the Polk TPO supports the creation of the Route 60 Coast-to-Coast Scenic Highway, and the Byway Organization's efforts to seek designation by the FDOT.
2. The Polk TPO encourages other communities and interested parties to support the designation of the Route 60 Coast-to-Coast Scenic Highway as a Florida Scenic Highway and to participate in the Byway Organization.
3. The Polk TPO requests FDOT to provide staff and consultant services support to the Byway Organization to assist in the preparation of required documentation for the scenic highway designation, including the Corridor Management Plan.

Signed:

Mayor Sara Roberts McCarley, Chair
Polk Transportation Planning Organization (TPO)

April 9, 2026

Date

ATTEST:

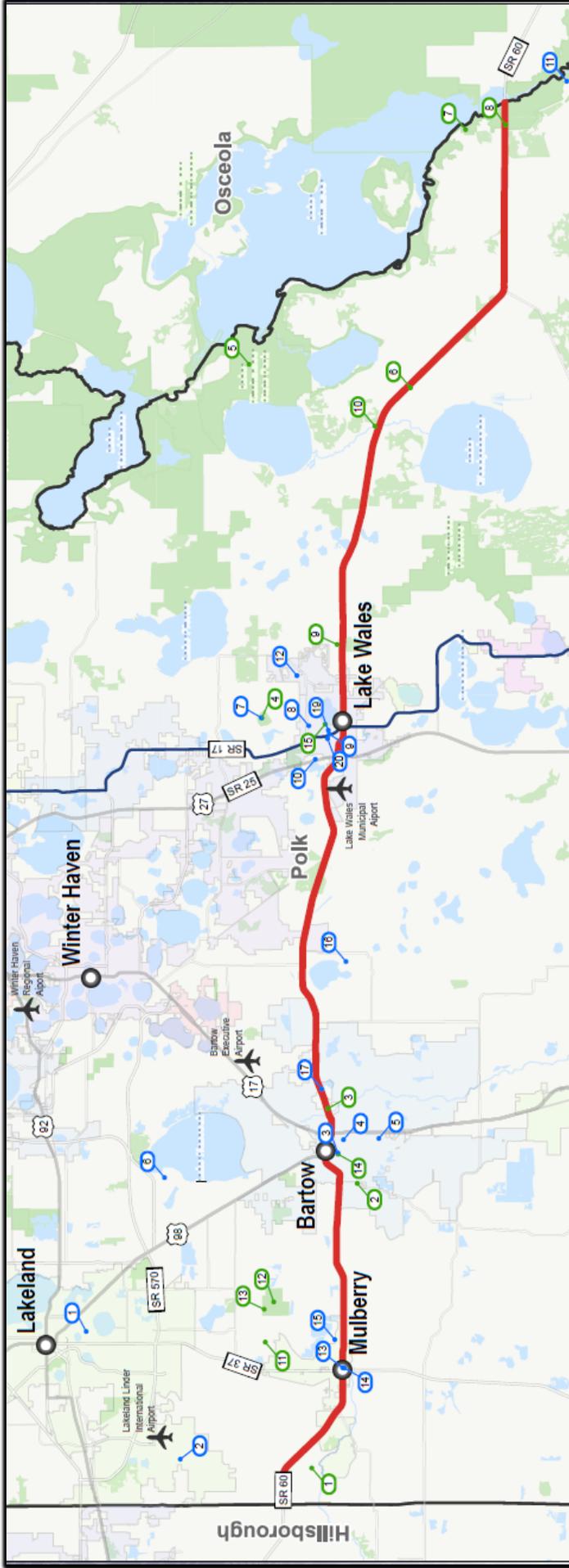
Ryan Kordek, TPO Executive Director

Approved by the TPO Attorney as to
form and legal sufficiency:

Heather Bryan, TPO Attorney

STATE ROAD 60 SCENIC HIGHWAY MAP

“Route 60 Coast to Coast Scenic Highway”



Legend

Attractions

- 1. Frank Lloyd Wright Architecture (FSC)
- 2. Florida Air Museum
- 3. Historic Polk County Courthouse
- 4. L.B. Brown House Museum
- 5. Wonder House
- 6. Polk's Nature Discovery Center
- 7. Bok Tower
- 8. Spook Hill
- 9. Polk State College - Lake Wales
- 10. Florida's Natural Visitors Center

- 11. River Ranch West Gate Resorts
- 12. Allen Temple AME Church
- 13. Mulberry Cultural Center
- 14. Downtown Mulberry Phosphate Museum
- 15. Gem Theatre
- 16. Golden Ridge Groves and Market
- 17. Fort Carroll
- 18. Lake Wales Arts Council
- 19. Lake Wales Historic Residential District
- 20. Lake Wales Downtown Historic Business District

Parks & Recreation

- 1. Alafia River Reserve
- 2. Bartow Sports Complex
- 3. Bartow Peace River Landing
- 4. Bok Tower Gardens
- 5. Lake Kissimmee State Park
- 6. SUMICA Preserve
- 7. Coleman Landing at Shady Oaks Recreation Area
- 8. KICCO Wildlife Management Area
- 9. Lake Wales Country Club

- 10. North Walk in the Water Creek
- 11. Loyce Hampe Park
- 12. Lakeland Highlands Scrub
- 13. The Club At Eaglebrooke
- 14. Fort Blount Park
- 15. Lake Wales Park

- Proposed Coast to Coast Scenic Highway
- The Ridge Scenic Byway
- Airport
- Cities & Towns
- County Borders



0 4.75 9.5 Miles



Patel, Greene & Associates, LLC
12570 Telecom Drive
Temple Terrace, FL 33637

Source: Patel, Greene & Associates

FLORIDA'S COAST TO COAST SCENIC HIGHWAY



POLK COUNTY ROUTE 60

Agenda Item 9.

3/19/2026

AGENDA ITEM

2026 Transportation Priorities Subcommittee

PRESENTER

Angela Kaufman, Polk TPO

SUMMARY

TPO Staff will lead a discussion on the development of the Draft 2026 Priority Transportation Projects to include Transportation Alternative Projects (TAP), Multimodal and Multi-Use Trail projects. The TAC will be asked to appoint three (3) members and one (1) alternate to serve on the Subcommittee to evaluate and score project applications.

RECOMMENDED ACTION

Appoint three (3) members and one (1) alternate to serve on the Subcommittee

ATTACHMENT

None

Agenda Item 10.

3/19/2026

AGENDA ITEM

FDOT Freight Study

PRESENTER

Matt McIntosh, FDOT Consultant from GFT

SUMMARY

The project consultant will provide a presentation on the Polk Area Freight Study.

RECOMMENDED ACTION

No Action Required

ATTACHMENT

None

Agenda Item 11.

3/19/2026

AGENDA ITEM

Vision Zero Action Plan/Safe Streets for All (SS4A) Update

PRESENTER

Tracy Mullins, Polk TPO

SUMMARY

Polk TPO and the project consultant have continued working on the preparation of the Vision Zero Action Plan, a framework that identified priority corridors, key safety strategies and community-driven solutions. Staff and the consultant team will provide the Committee with an update on the status of this project.

RECOMMENDED ACTION

This item is being presented for information only

ATTACHMENT

None

Agenda Item 12.

3/19/2026

Agenda Item

Vulnerability Assessment Update

Presenter

CFRPC Staff

Summary

CFRPC staff will provide a presentation on the Vulnerability Assessment update.

Recommended Action

Provided for informational purposes. No action required.

Attachments

None



Polk County

TPO Technical Advisory Committee (TAC)

Agenda Item

3/19/2026

AGENDA ITEM

March 19, 2026 Polk TPO TAC Meeting PowerPoint Presentation

ATTACHMENTS

March 19, 2026 Polk TPO TAC Meeting PowerPoint Presentation

CONTACT INFORMATION

KC Rivera - kclyngallowayrivera@polkfl.gov <<mailto:kclyngallowayrivera@polkfl.gov>>

Polk Transportation Planning Organization

Technical Advisory Committee





1. Call to Order

Tess Schwartz, Chairperson



2. Confirmation of Quorum

KC Rivera, TPO Staff



3. Approval of Draft Meeting Minutes

January 22, 2026



4. Agenda Review

Polk TPO Staff, Polk TPO

Agenda Review

Action Items

- ❑ FY 2025/26 – 2029/30 TIP Amendment (I-4 in NE Polk)
- ❑ FY 2024/25 – 2025/26 UPWP Amendment (Move funds from FY 25/26 to 26/27)
- ❑ Draft FY 2026/27 – 2027/28 UPWP
- ❑ Proposed State Road 60 Scenic Highway Presentation (Resolution 2026-04)
- ❑ 2026 Transportation Priorities Subcommittee Volunteers

Presentations and Status Reports

- ❑ FDOT Freight Plan Presentation
- ❑ Vision Zero Action Plan/Safe Streets for All (SS4A) Update
- ❑ **Vulnerability Assessment Update**



5. Amendments to the FY 2025/26 – 2029/30 Transportation Improvement Program (TIP)

TIP Amendment

FDOT has requested the TPO include this project in the FY 2025/26 – 2029/30 TIP to ensure eligibility for federal and state funding is maintained.

This amendment is necessary to ensure authorization of federal funds in the current fiscal year. See the letter and project listing included in the meeting packet.

TIP Amendment

This amendment is part of the regionally significant project, Moving Florida Forward initiative, adding a segment of the project to include reconstructing and adding lanes on the west side of I-4 from US 27 to CR 532.



Florida Department of Transportation

801 N Broadway Ave
Bartow FL 33830

JARED W. PERDUE, P.E.
SECRETARY

RON DESANTIS
GOVERNOR

3/5/2026

Ryan Kordek
Polk TPO Executive Director
330 W. Church Street, P.O. Box 9005-Drawer TS05
Bartow, FL 33831

RE: Request for Amendment and/or Modification to the Polk Transportation Planning Organization (TPO) Fiscal Year (FY) 25/26 – 29/30 Transportation Improvement Program (TIP)

Dear Mr. Kordek:

The purpose of this letter is to request the Polk TPO approve the following amendment/modification to the TIP FY 25/26 - 29/30 at the next Polk TPO Board meeting on April 9, 2026.

- **201210-9: SR 400 (I-4) FROM WEST OF US 27 TO WEST OF CR 532**

Amendment is needed to add this Regionally Significant project, which is part of the Moving Florida Forward initiative to current FY 25/26. This project segment consists of reconstructing and adding lanes on the west side of US 400(I-4) from US 27 to CR 532.

Please see enclosed table for project details. These projects must be shown and listed correctly in the Polk TPO TIP to show transparency and ensure authorization of funds.

If you have any questions or concerns, please let me know.

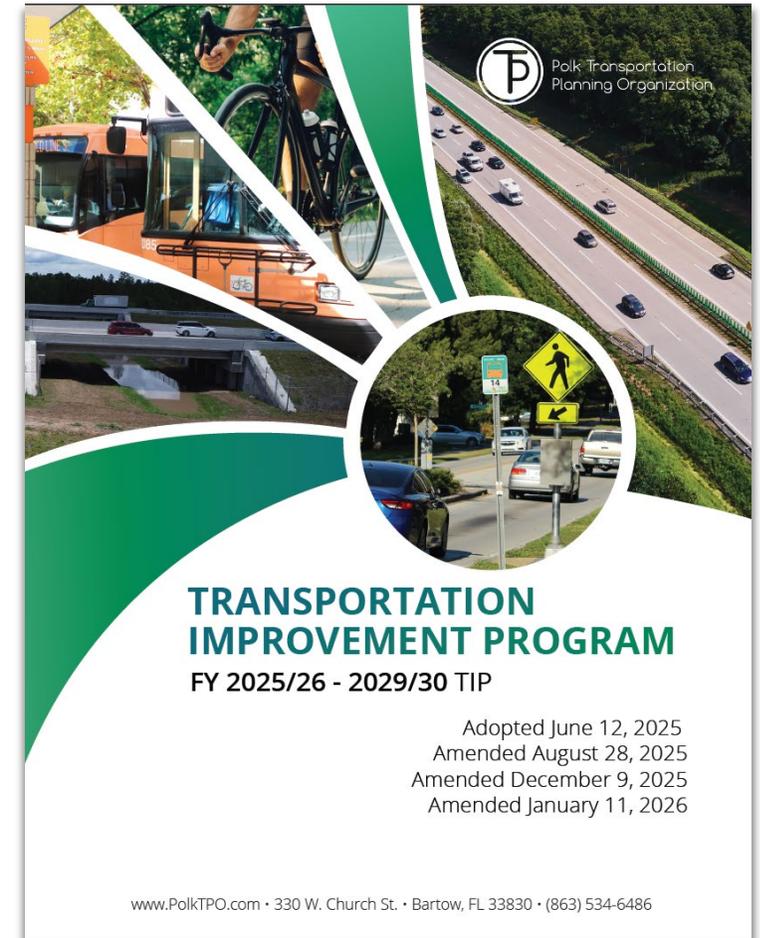
Edith D. Perez, FCCM
Edith Perez
FDOT District One Community Liaison

EDP: ep:
Enclosure
cc: Wayne Gaither, FDOT
Kristi Smith, FDOT
Dana Knox, FHWA

TIP Amendment

Recommended Action

Staff is requesting the TAC make a recommendation of approval to the TPO Board for the amendment to the FY 2025/26 – 2029/30 Transportation Improvement Program (TIP) as requested by FDOT.



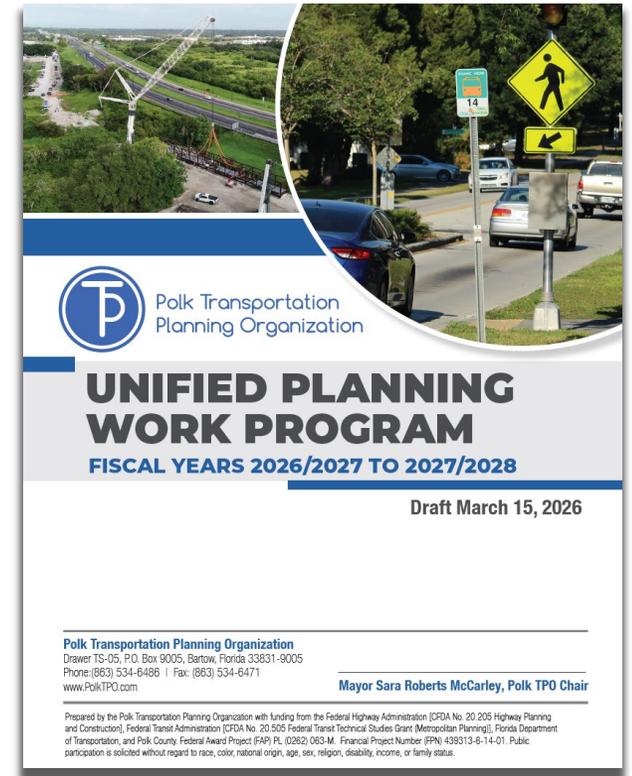


6. & 7. Draft Amendments to the FY 2024/25 -
2025/26 Unified Planning Work Program and
(UPWP)Draft FY 2026/27 – 2027/28 UPWP

Draft UPWP

Introduction

- ❑ The Unified Planning Work Program (UPWP) contains the planning tasks and associated grant budget for the two (2) year period beginning July 1, 2026, through June 30, 2028
- ❑ The Planning Tasks were approved at your last meeting
- ❑ The Draft UPWP has been submitted for agency review and comment with adoption scheduled for April 9th
- ❑ The TPO has solicited public comment on the Draft UPWP from the Adviser Network



Draft UPWP

Introduction – Key Themes

- ❑ The TPO has completed a number of large projects as part of the current UPWP (FY 2024/25 – 2025/26)
 - ❑ Envision 2050
 - ❑ Transit Development Plan
 - ❑ Vision Zero Action Plan
- ❑ Continuing projects
 - ❑ I-4 Passenger Rail Station Feasibility/Planning Study
 - ❑ Vision Zero Action Plan
- ❑ New Projects/Planning Tasks for the next UPWP...

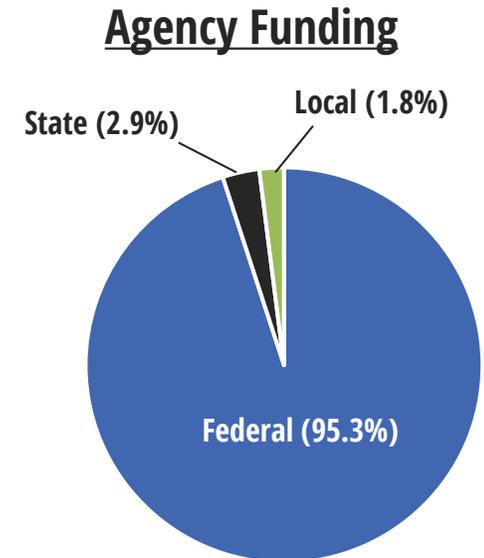


Draft UPWP

Budget

Funding Source	FY 2026/27	FY 2025/26
Federal	\$1,319,055	\$1,349,986
State	\$40,412	\$40,412
Local	\$25,000	\$25,000
Total	\$1,384,467	\$1,415,380

2-Year Total: \$2,799,847



Draft UPWP

Task 1.1 Administration

- ❑ Four-Year Federal Certification Review
 - ❑ FDOT/FHWA/FTA & Polk TPO
 - ❑ Fall of 2027
- ❑ Annual Report
 - ❑ Year in Review



September 2023

Draft UPWP

Task 2.1 Data Development and Management

❑ Congestion Management Process

❑ State of the Transportation System Report

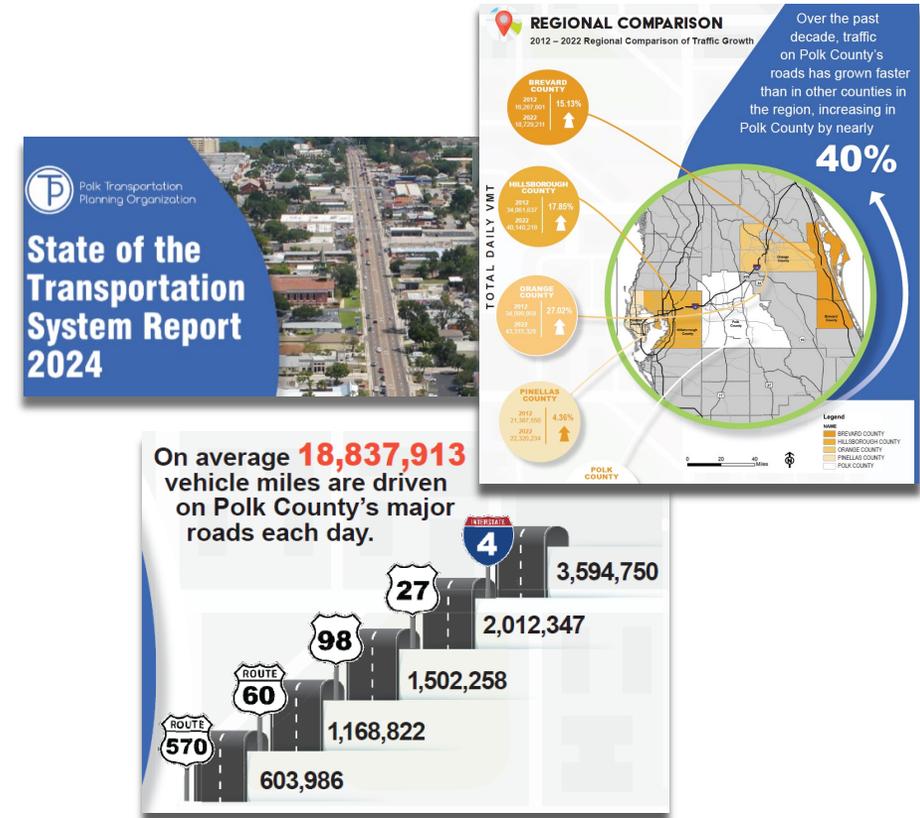
❑ Highway & Multi-Modal Database

❑ Traffic Count Collection

❑ Roadway LOS

❑ Multi-Modal Facilities

❑ Crash Data



Draft UPWP

Task 3.1 Long-Range Transportation Planning

- ❑ I-4 Passenger Rail Station Feasibility Study
 - ❑ \$500,000 in FY 2025/26
 - ❑ Amendment to move \$450,000 of this funding from FY 2025/26 into FY 2026/27
- ❑ SunRail PD&E Study
 - ❑ Transit Supportive Planning

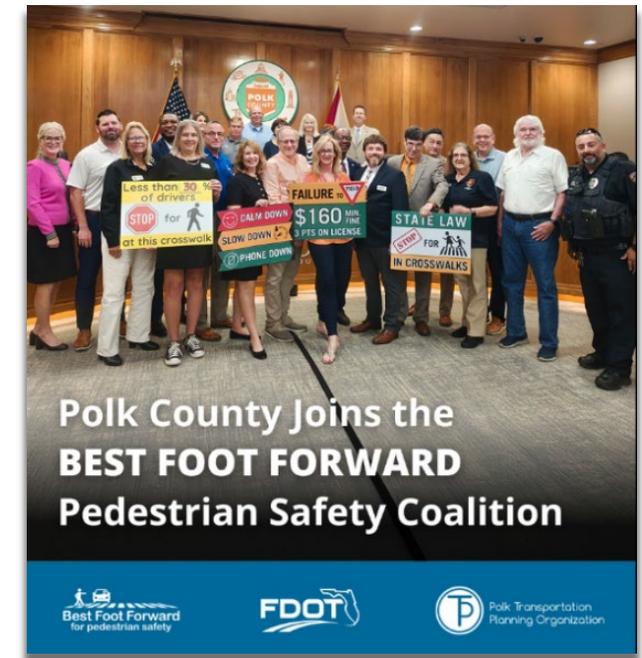
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Draft UPWP

Task 3.2 Short-Range Transportation Planning

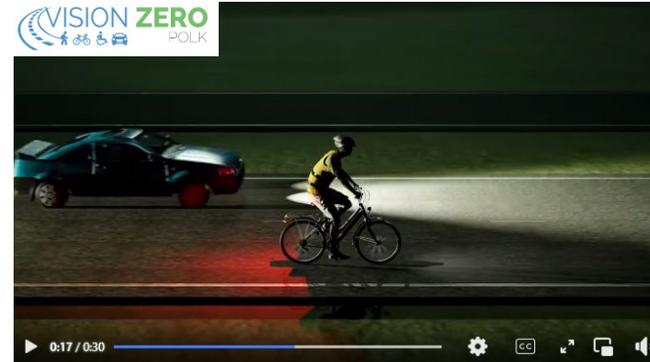
- ❑ Vision Zero Action Plan
 - ❑ Two-Year Project – Early 2027
 - ❑ TPO is managing the Project
- ❑ Best Foot Forward
- ❑ Bicycle/Pedestrian Team
 - ❑ Collaboration with Polk Vision



Draft UPWP

Task 3.5 Public Participation Process

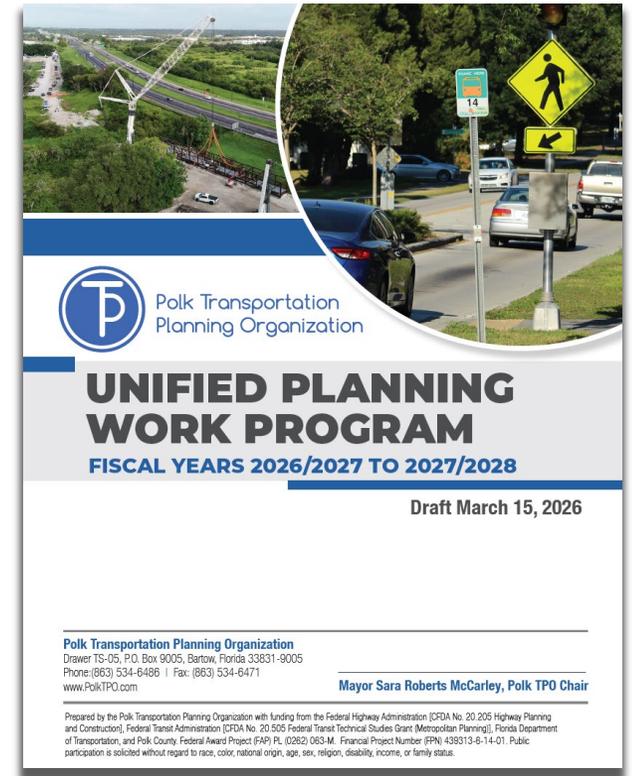
- ❑ Public Participation Plan
 - ❑ Major Update of the Plan
- ❑ Transportation Adviser Network
 - ❑ Virtual Community Forums
 - ❑ TPO Videos
 - ❑ Engagement



UPWP Actions – Agenda Items 6 & 7

Recommendation

- ❑ Recommend the TPO Board approve Amendments to current UPWP to move funding (\$500,000) from FY 2025/26 to 2026/27 (I-4 High Speed Rail Study & Website Dashboards)
- ❑ Recommend the TPO Board approve the Draft UPWP for FY 2026/27 – 2027/28
 - ❑ Staff will request the Board to authorize staff to make needed changes (minor in nature) based on additional agency review and comment.





8. Route 60 Coast to Coast Scenic Highway
 - Resolution 2026-05 in Support of Designation as a Scenic Byway



Scenic Highway Designation Process Overview

June 2025

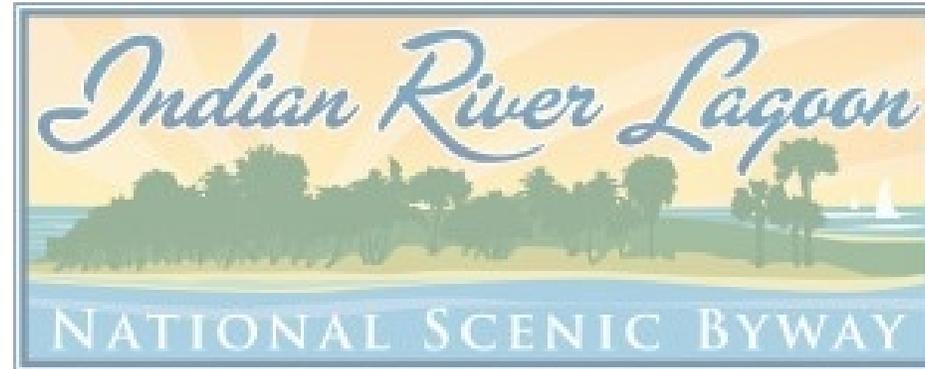


Outline

- **BAYWAY ORGANIZATION**
- **BENEFITS OF DESIGNATION**
- **PURSING DESIGNATION**
- **WORK REQUIREMENTS ONCE DESIGNATED**
- **THE PROCESS**
 - ELIGIBILITY PHASE
- **STEP 1**
 - Letter of Intent
- **STEP 2**
 - Byway Story, Byway Inventory, & Documentation Of Community Commitment

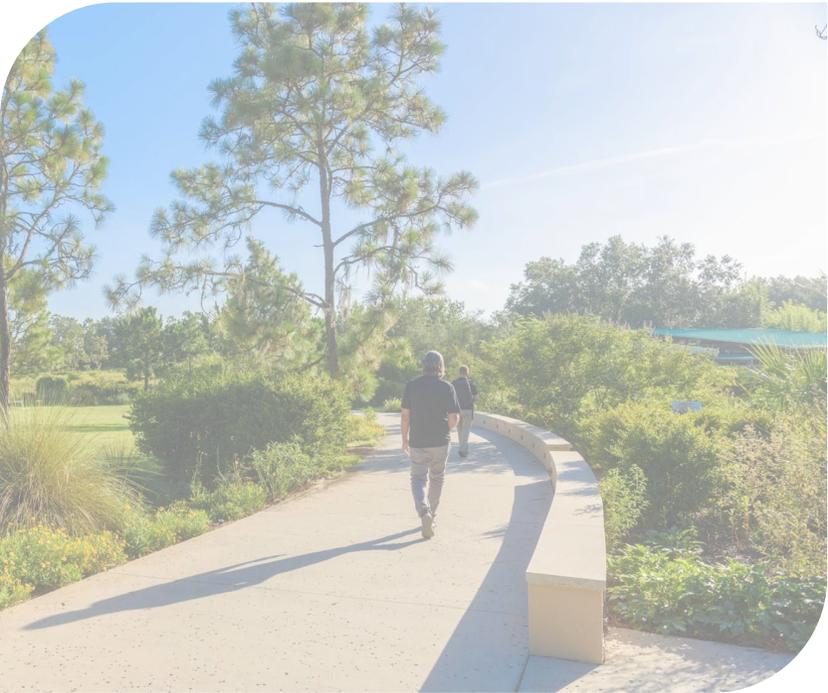
BYWAY ORGANIZATION

- A group of individuals and organization representatives committed to implementing the plans of a designated Scenic Highway and meeting the requirements of the Florida Scenic Highway Program (FSHP).



BENEFITS OF DESIGNATION

- **Improved Quality of Life for Florida Communities**
- **Resource Protection**
- **Economic Impact – Increased Tourism**

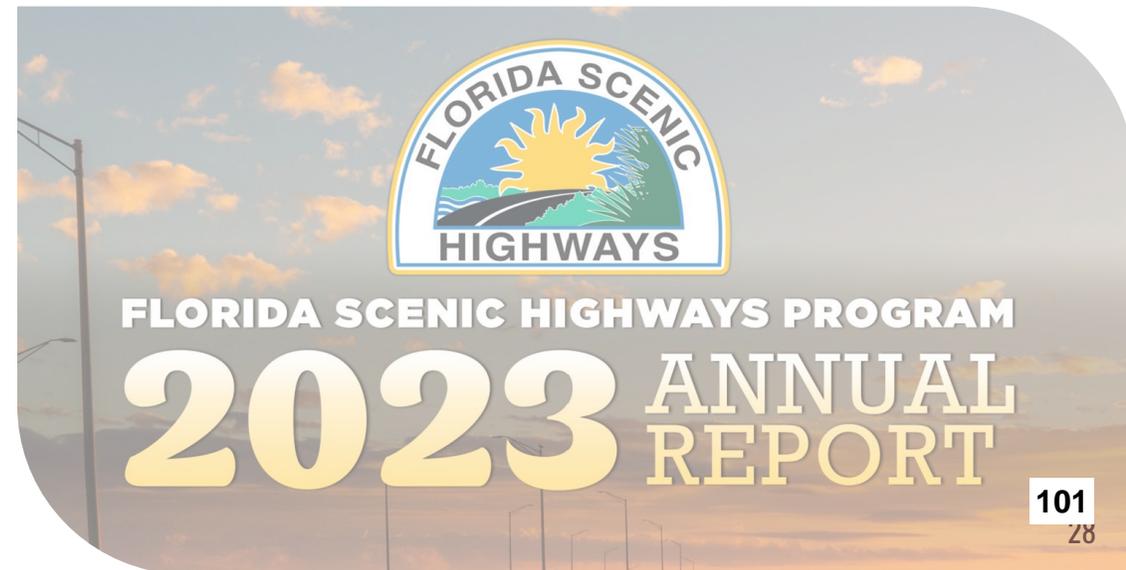


PURSUING DESIGNATION

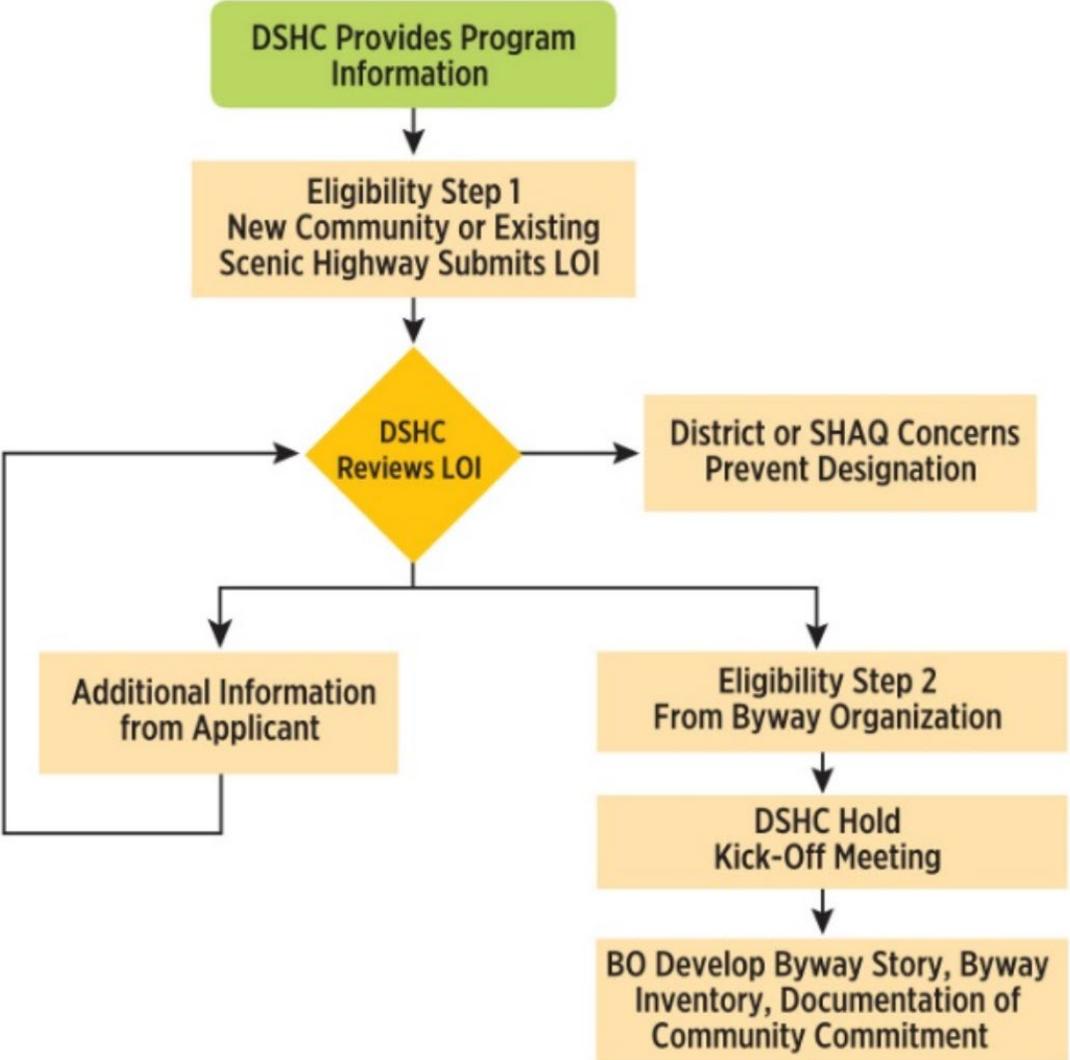
- Pursuing Florida Scenic Highway Program designation requires hard work and the input and commitment of all stakeholders (residents, business owners, local governments, agencies, nonprofits, and other organizations)
- The designation process usually takes at least two years
- Once designated, the byway must be locally managed in perpetuity

WORK REQUIRED ONCE DESIGNATED

- Implementing the Byway Management Plan and updating as necessary
- Developing, implementing, and keeping current an Annual Work Plan (due Nov. 15th of each year)
- Providing a Byway Annual Report to the FSHP (due Feb. 1st of each year)



PROCESS - ELIGIBILITY PHASE



Florida Scenic Highways Acronyms	
DSHC	District Scenic Highway Coordinator/s
BO	Byway Organization
SHAC	Scenic Highway Advisory Committee
BS	Byway Story
BI	Byway Inventory
DCC	Documentation of Community Commitment
LOI	Letter of Intent
BMP	Byway Management Plan
YOWP	Year One Work Plan

STEP 1 – LETTER OF INTENT

- **Byway Organization submits a letter of intent (LOI) to FDOT’s District Scenic Highway Coordinator (DSHC)**
- **Purpose of the LOI is for the DSHC to investigate District design and maintenance issues related to the potential route, and for the SHAC member agencies to identify any potential concerns regarding state resources or programs**
- **Letter shall include:**
 - **Map** and detailed description of the precise route of the proposed scenic highway.
 - **Statement of support** as to why scenic highway designation is being considered for the route. Avoid broad generalizations.
 - **Detailed description of who** will be involved in managing the designation process and what financial and human resources are available for the Implementation Phase.

STEP 2 –Byway Story, Byway Inventory, & Documentation of Community Commitment

- **Byway Story** – The intentional, coordinated message that the byway conveys to visitors about the resources and qualities that it promotes.
- **Byway Inventory** - A survey of the intrinsic qualities and resources within the byway corridor.

RECREATION

NATURAL

CULTURAL

SCENIC

HISTORICAL

ARCHAEOLOGICAL

STEP 2 –Byway Story, Byway Inventory, & Documentation of Community Commitment

- **Documentation of Community Commitment**

- A letter of support from every local government entity with jurisdiction over the proposed route.
- Letters or other documentation of community commitment from a diverse group of stakeholders



Draft Polk TPO Resolution 2026-05

Polk TPO's Support for the Designation of SR 60 as a Scenic Highway

- ❑ **Route 60 Coast-to-Coast Scenic Highway**
 - ❑ **The Route 60 Scenic Byway Committee is intending to seek an official Scenic Highway designation from the Florida Department of Transportation (FDOT)**
 - ❑ **Polk TPO is supporting the effort through Resolution 2026-05**

DRAFT POLK TPO RESOLUTION 2026-05

RESOLUTION OF THE POLK TRANSPORTATION PLANNING ORGANIZATION (TPO) SUPPORTING THE CREATION OF A STATE ROAD 60 SCENIC HIGHWAY; TO SEEK AN OFFICIAL SCENIC HIGHWAY DESIGNATION BY THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT).

WHEREAS, at its meeting on April 9, 2026, the Polk TPO received a presentation by Rob Kincart and Myrtice Young seeking support for the designation of State Road 60, otherwise identified in petition as "Route 60 Coast-to-Coast Scenic Highway", as a Florida Scenic Highway, pending such designation by the Florida Department of Transportation (FDOT); and

WHEREAS, a Byway Organization is being established to protect, enhance and preserve the intrinsic resources of the designated corridor, while supporting their use for appropriate economic development, recreation and tourism interests; and

WHEREAS, the proposed Route 60 Coast-to-Coast Scenic Highway traverses a 56.1-mile corridor within Polk County, from County Line Road at the Hillsborough County boundary to the Kissimmee River at the Osceola County boundary, and includes the jurisdictions of Bartow, Lake Wales, Mulberry, Polk County and Winter Haven; and

WHEREAS, the primary intent of the Florida Scenic Highways Program is to designate roadway corridors to preserve, maintain, and enhance Florida's exceptional cultural, historical, archaeological, recreational, natural, and scenic resources for the traveling public's enjoyment; and

WHEREAS, within Polk County the State Road 60 corridor contains numerous cultural, historical, archaeological, recreational, natural and scenic resources along and adjacent to the corridor supporting its eligibility for scenic highway designation and are depicted in Attachment A; and

WHEREAS, the State Road 60 corridor crosses the Ridge Scenic Highway (State Road 17) in Lake Wales and received the support of the Polk TPO (TPO resolution 2003-01) and was designated by FDOT as a Florida Scenic Highway in 2005; and

WHEREAS, the cities of Bartow, Lake Wales and Mulberry, along with Polk County and the Central Florida Regional Planning Council (CFRPC) have expressed their support for the designation of State Road 60 as a Florida Scenic Highway; and

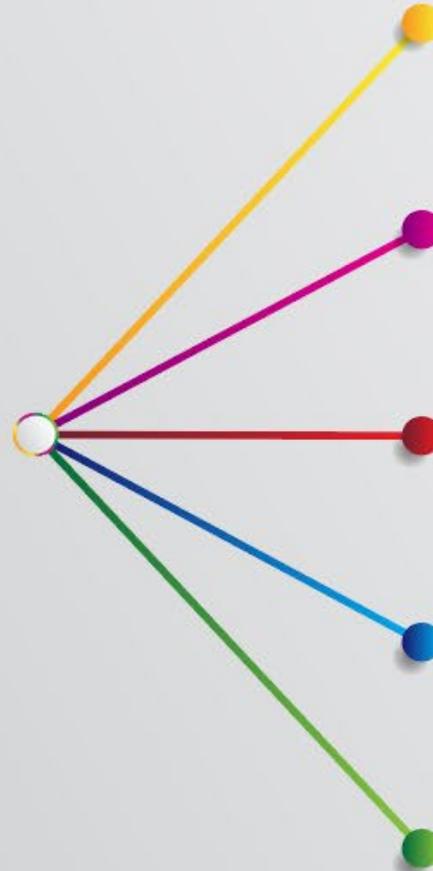
WHEREAS, the Byway Organization now seeks to submit a Letter of Intent to FDOT as the first step to create the Route 60 Coast-to-Coast Scenic Highway to help better



9. Priority Transportation Project Application Cycle Reminder & Call for Volunteers

2026 Transportation Priorities

2026 Priority Transportation Projects Cycle



Application Workshop via
MicroSoft Teams
December 5th, 2025



Application Cycle Opens
January 5th 2026



Application Submittal Deadline
March 31, 2026



Sub-Committee Review & Scoring
of Candidate Priority Projects
April - May 2026



TPO Board Adoption
of Priority Projects
June 11, 2026

Volunteers Needed

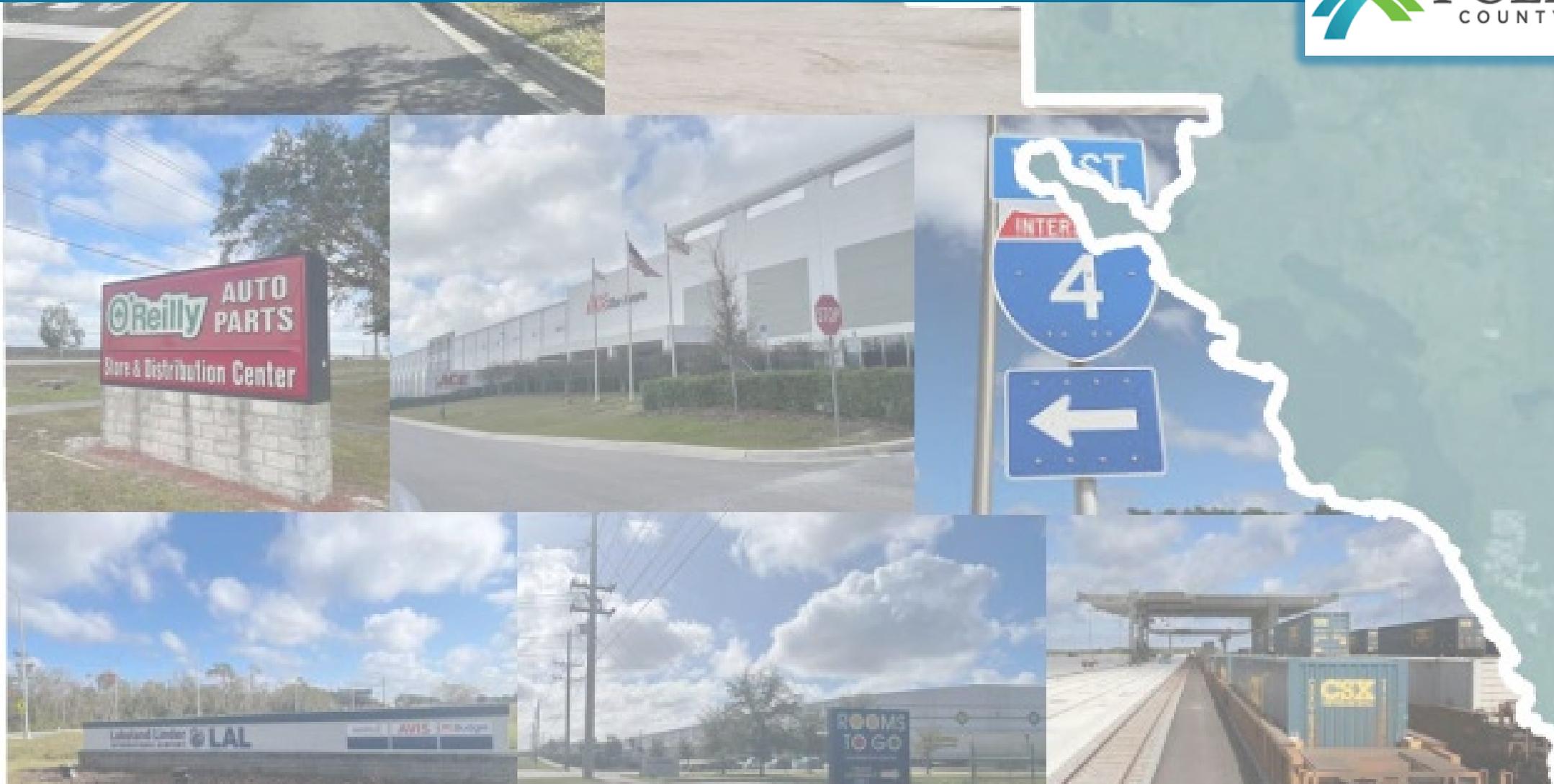
- ☞ **Three TAC members and one alternate TAC Member**
- ☞ **Three Adviser Network members**





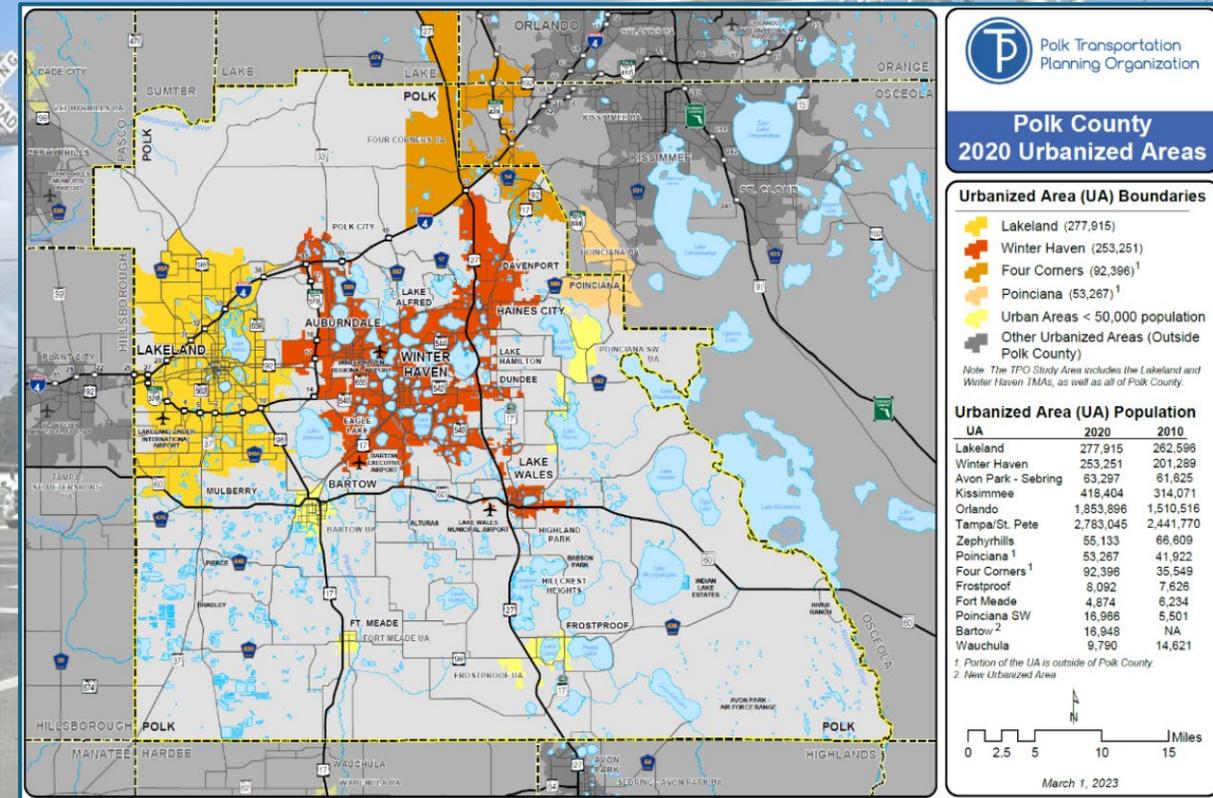
10. FDOT District One Polk County Freight Plan (2024)

Florida Department of Transportation - District One Polk County Freight Plan (2024)



Polk County Freight Plan – Purpose & Methodology

- Better understand freight-related existing conditions in Polk County and identify constraints based on data and forecasting efforts
- Various research, outreach, and data collection occurred, including:
 - Literature & Data Review
 - Stakeholder Engagement
 - Identification of the Polk County Transportation & Freight System
 - Freight Economic Profile Development
 - Truck Route Performance and Origin-Destination Patterns Evaluations
 - Identify Freight Needs and Deficiencies
- Final recommendations help the District identify areas of critical need within existing roadways and networks.



Polk County Urbanized Areas, Polk County TPO, 2020

Literature Review

- These reference sources help the reader best understand freight planning best practices. Key issues, tested methodologies, emerging trends, and local considerations are highlighted via summaries of several planning documents, including but not limited to:
 - Polk County Transportation Planning Organization LRTP and TIP
 - FDOT D1 Freight Mobility and Trade Plan (2023)
 - FDOT 5 Year Work Program
 - Florida Rail System Plan (2023)
 - Central Florida Regional Freight Study (2013)
 - Hillsborough + Polk Freight Logistics Zone Strategic Plan (2016)



Stakeholder Engagement

Stakeholder engagement ensures that the Polk County Freight Plan reflects the needs and priorities of the county to provide more effective planning solutions.

Stakeholder Meetings

- Industry and government stakeholders
- 10 total meetings
- First-hand information serves as a cornerstone for recommendations
- Promotes transparency, communication, trust, and credibility

Stakeholder Questionnaire

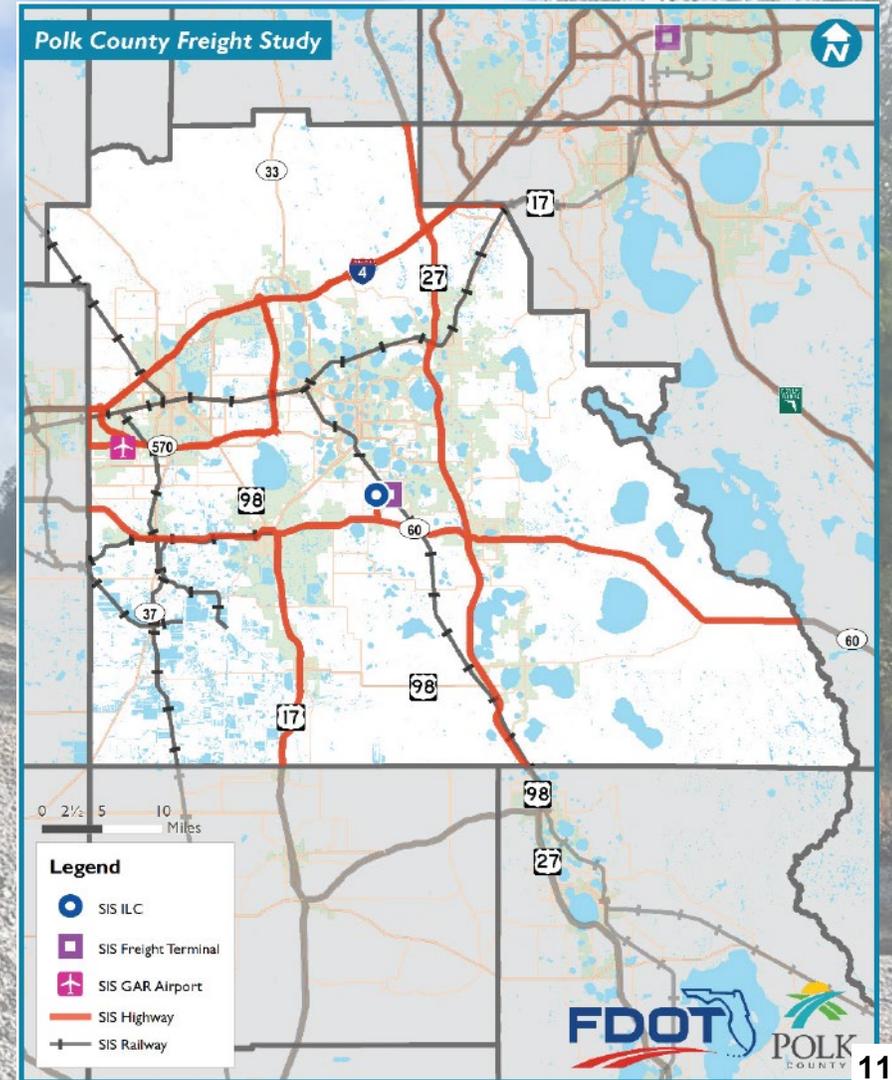
- Private industry and public agencies
- Polk County freight-related standardized questions related to commodities, infrastructure, and other planning topics were developed to initiate more broad discussions

Stakeholder Meeting Content

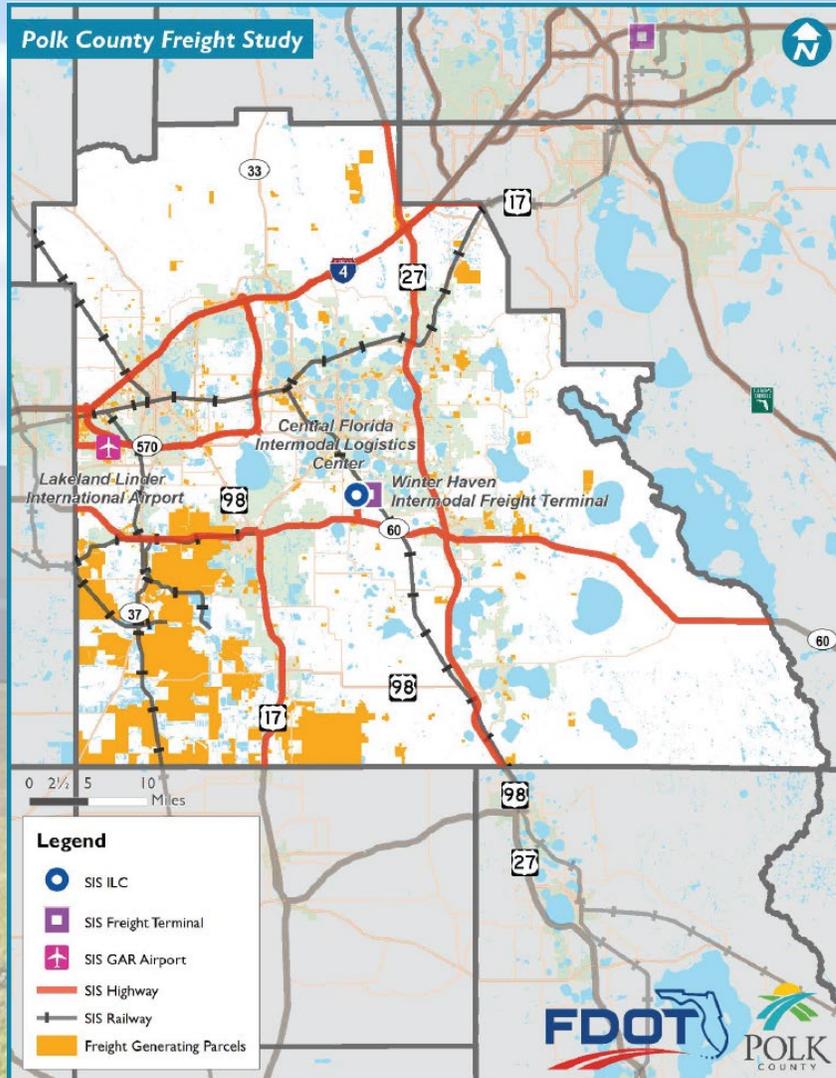
- Some topics of discussion included:
 - Truck driver retention
 - Rail
 - Air freight growth
 - Influx of companies and planned development
 - Infrastructure improvements
 - Truck parking

Systems Inventory

- Identify existing infrastructure in Polk County
- Several components critical to the network were described and mapped, including:
 - National Highway Freight Network (NHFN)
 - Strategic Intermodal System (SIS) components
 - Roadway functional classifications
 - Rail, seaport, aviation, truck parking, and pipeline facilities and infrastructure
 - Highway-rail grade crossing hotspot analysis
 - Safety and crash data (all vehicle and commercial)



Polk County Land Use Profile & Analysis



- Develop an understanding of the relationship between existing and planned conditions relating to freight demand, systems, and future land use designations
- Land use profiles/case studies were developed for the county as well as four municipalities (Lakeland, Winter Haven, Haines City, and Bartow)
- Case studies assessed:
 - Existing and future conditions
 - Regulations
 - Planning documents
 - Known pipeline development projects of impact

Freight Economic Profile

39% Freight Using Sectors

31% Freight Moving Sectors

30% Freight Intensive Sectors

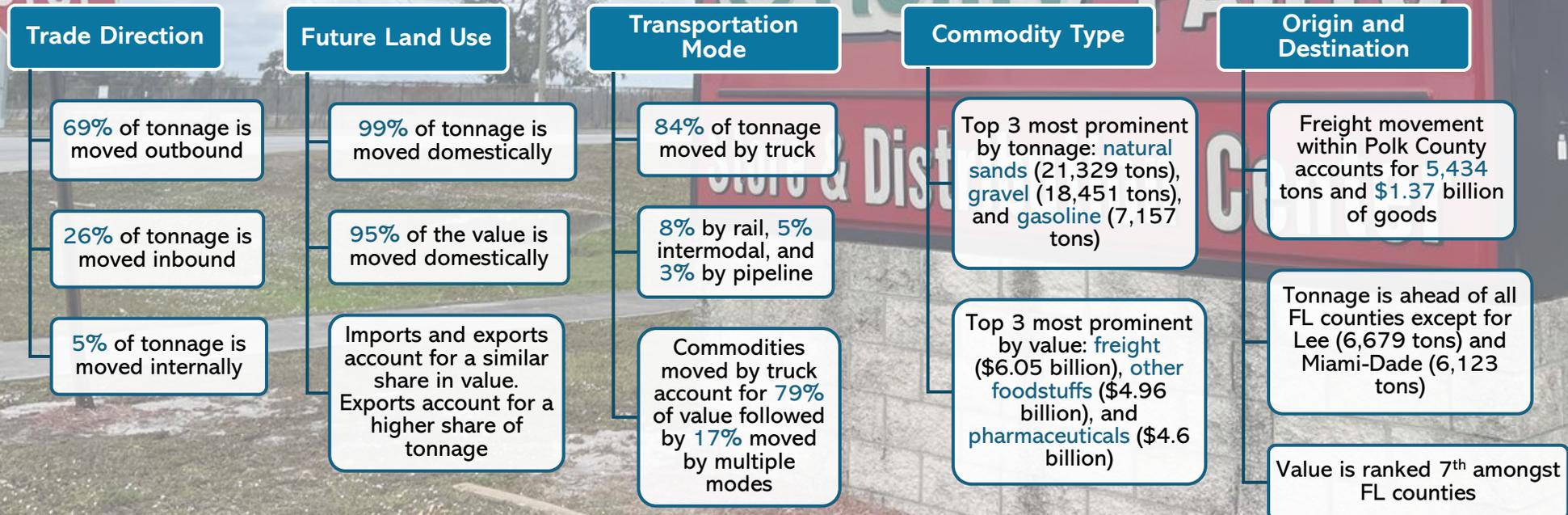
- Polk County experienced significant population and employment growth over the last 19 years. Between 2002 and 2021, the population grew from 501,000 to 754,000 causing employment to rise from 187,000 to 244,000.
- 53% of Polk County jobs were in freight-associated sectors.
- The number of active employees in each sector was observed with the highest share in the Freight Using Sector (39%).

	Jobs	Average Wage	Total Wages
Polk County	243,834	\$48,322	\$ 11,784,791,911
Freight Employment	130,243	\$ 46,339	\$ 5,768,169,596
Percent in Freight	53%	N/A	49%
Freight Using	51,150	\$43,365	\$ 1,491,551,874
Freight Intensive	38,997	\$ 67,951	\$ 2,324,044,618
Freight Movers and Handlers	40,096	\$ 27,700	\$ 1,952,573,104
Non-Freight	111,609	\$52,657	\$6,171,786,739

Polk County Economic Snapshot

Freight Analysis Framework (FAF) Data Review: Commodity Flows

- Data was obtained from the FAF to create a comprehensive picture of freight movement across Polk County
- Commodity Flows: the movement of goods; measured in tons or equivalent values
- The commodity flows were tabulated according to 5 descriptive dimensions:
 - Trade Direction
 - Trade Type
 - Transportation Mode
 - Commodity Type
 - Origin and Destination

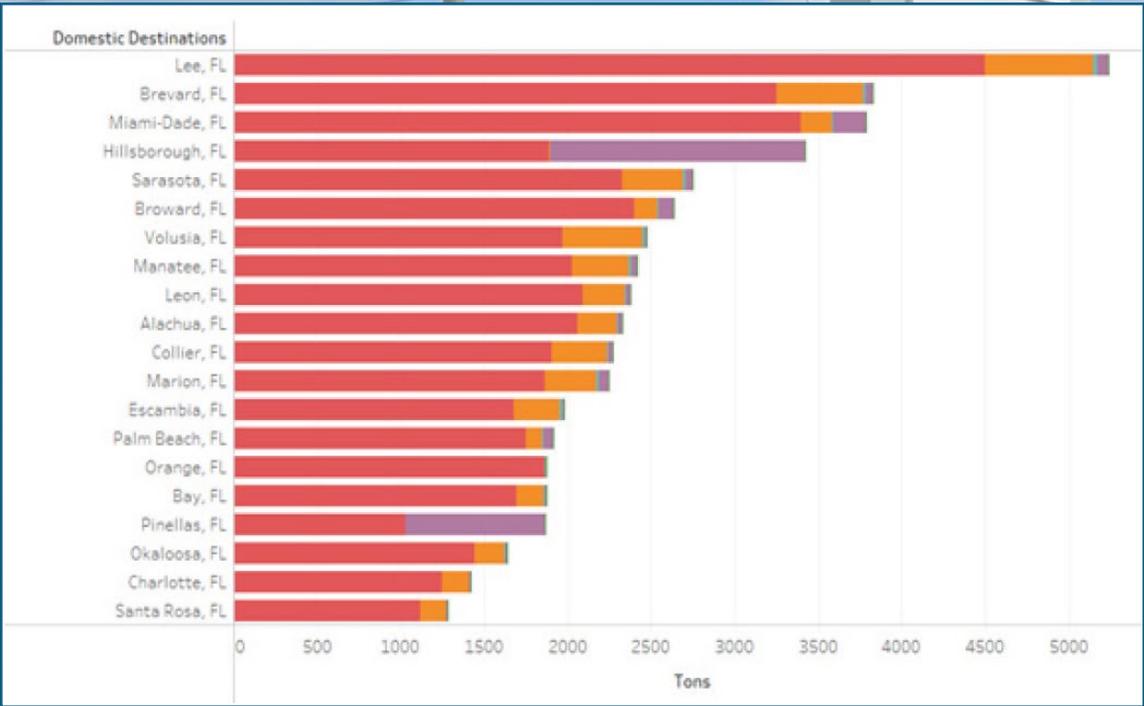


Freight Analysis Framework (FAF) Data Review: Supply Chains

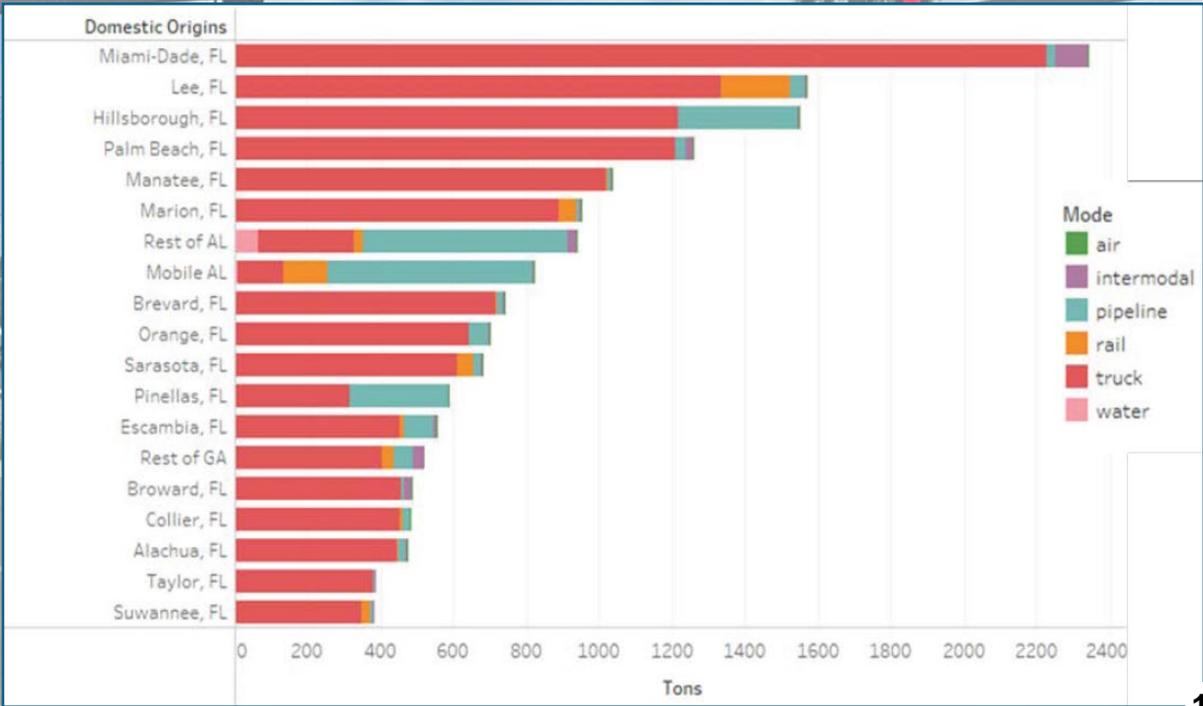
- Supply chain analysis looks at how industries ship and receive commodities to conduct their businesses. A high-level, statewide analysis using “make-use” tables was conducted.

“Make-use” tables summarize the type and quantity of commodities consumed or produced by different industries.

Outbound Flow Destinations – Aggregates in Tons



Inbound Flow Origins



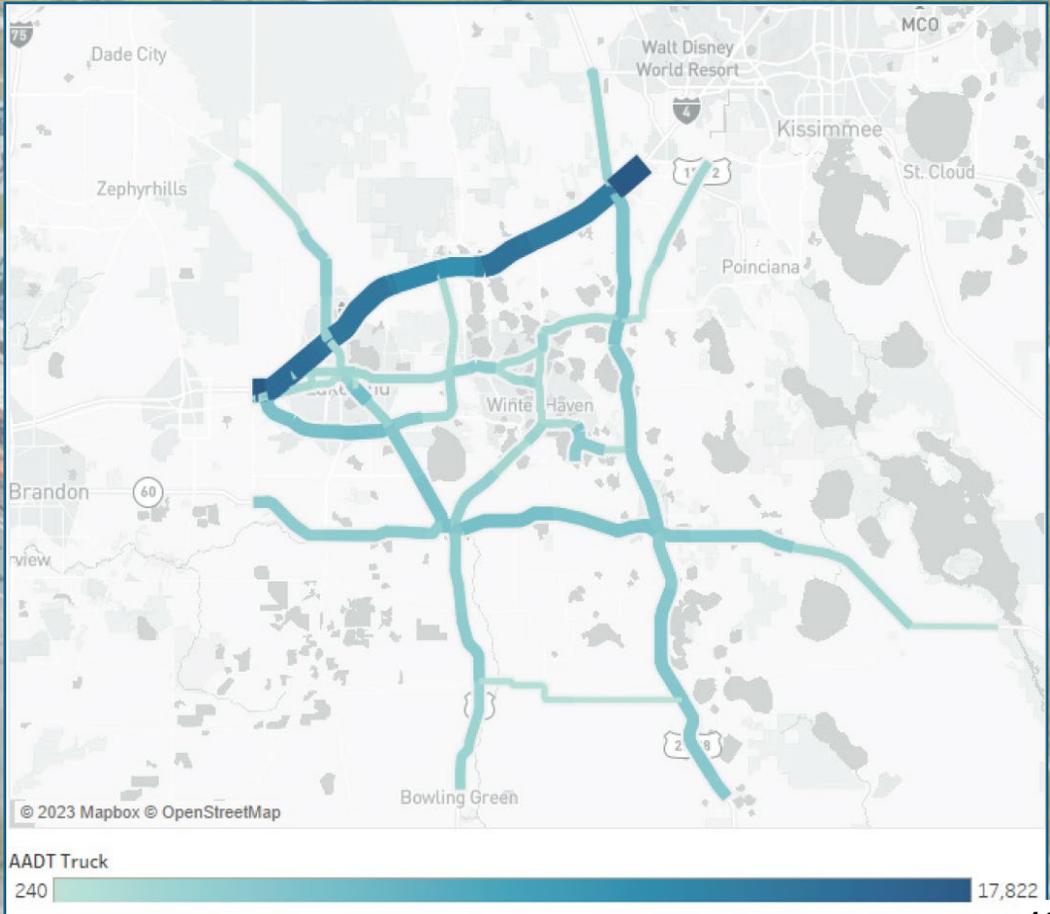
Evaluation of Truck Route Performance & Origin Destination Patterns

Findings from the National Cooperative Highway Research Program (NCHRP) Report 925 were used to estimate the congestion costs for trucking companies and county businesses.

Objective	Methodology
Calculation of Congestion Metrics	Processed National Performance Management Research Data Set
	Approximated hourly truck volumes
	Estimated recurring congestion and non-recurring congestion metrics
	Estimated user costs
Bottleneck Identification	Set bottleneck thresholds
	Cluster bottlenecks (if applicable)

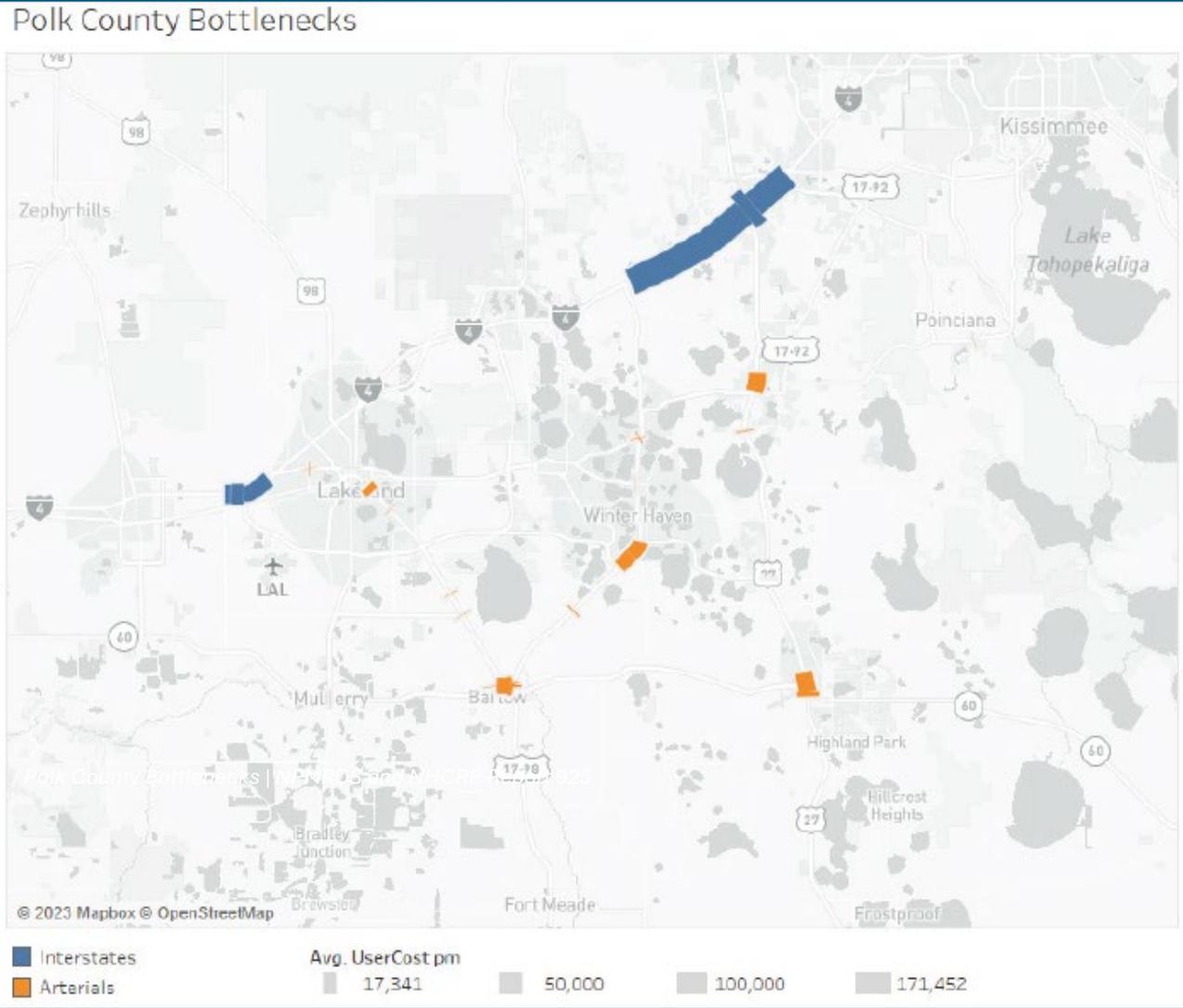
Analysis steps | Source: NCHRP Report 925 and WSP Methodology

- **Travel time data and time-of-day profiles identify areas of high traffic volume. Key freight corridors with high congestion include I-4, US-27, US-17, US-98, SR 60, Polk Parkway (SR-570), and Cypress Gardens Boulevard (SR 540).**
- Congestion metrics were translated into costs using monetization factors for the NCHRP Report 925.
- **Segments with high congestion costs per mile include:**
 - I-4 and US-27 interchange
 - I-4 near Polk Parkway Interchange
 - Cypress Gardens Boulevard
 - US-27 near SR-60 interchange
 - US-98 in Bartow



Truck AADT | WSP Analysis of 2022 NPMRDS Data

Evaluation of Truck Route Performance & Origin Destination Patterns

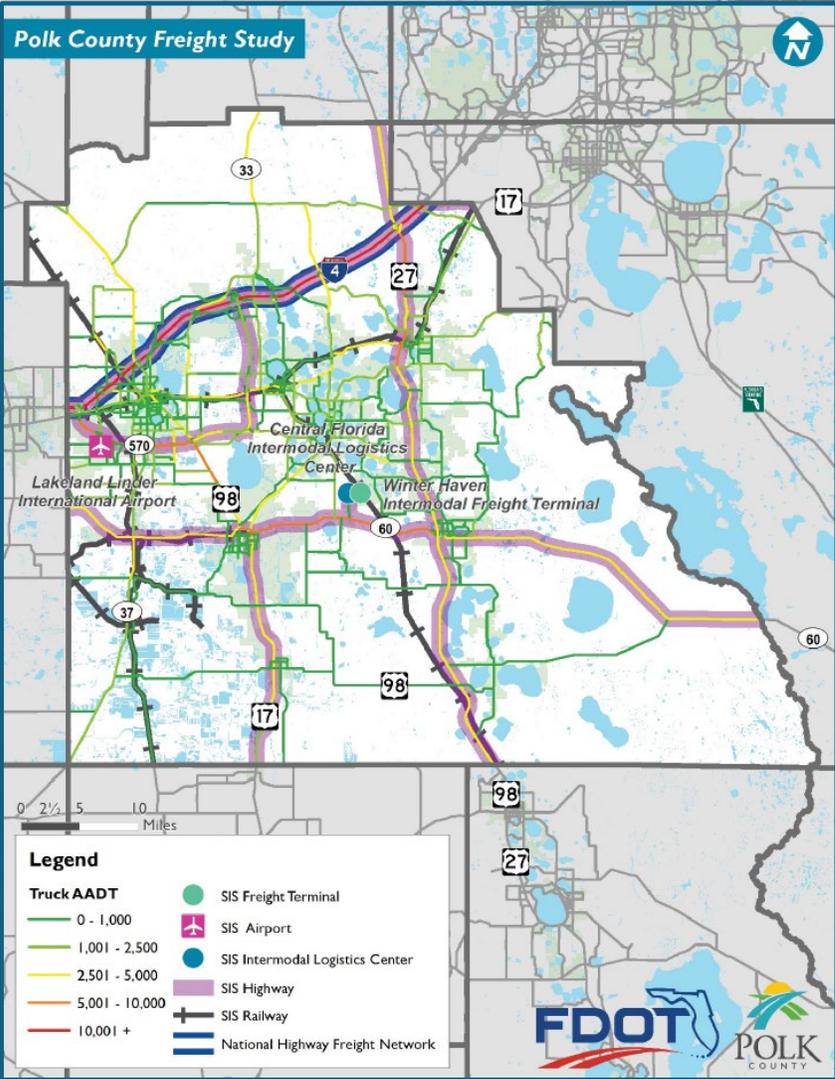


- **Top freight bottlenecks in Polk County:**
 - I-4/US-27 Interchange
 - I-4 near Polk Parkway Interchange
 - US 27 segments near US17/92
 - US 27 segments near SR 60 interchange
 - US 17 segments near Cypress Gardens Boulevard junction
 - US 98 segments in Bartow
 - US 98 segments in Lakeland (Bartow Road)



This 6-mile segment of I-4 eastbound at the US 27 interchange accounts for 15% of total congestion costs in Polk County.

Countywide Freight Needs and Deficiencies



Existing Polk County Truck AADT

- Existing conditions, such as network capacity, gaps, freight network hotspots, community concerns, and environmental considerations, were reviewed to provide recommendations.

AADT/Truck AADT, & Truck Percentages	Level of Service	Freight Network Hotspots	Community Concerns & Environmental Considerations	Truck Parking
<ul style="list-style-type: none"> Highest traveled SIS roadways (30,000+ daily): I-4, SR 60, SR 570, US 17, US 27, and US 98 Highest truck volumes (5,000+ daily): I-4, US 98, SR 570, SR 60, and US 27 Highest truck percentages: I-4, SR 60, Deen Still Rd, and SR 37 	<ul style="list-style-type: none"> LOS updates are annually conducted by FDOT LOS targets for urban areas is "D" and for rural areas, "C" There are multiple D or lower areas meaning roads exceed capacity and demand 	<ul style="list-style-type: none"> Hotspots are categorized into two groups: capacity and operations Identified critical freight bottlenecks within the county Roads with a planning time index (PTI) of over 1.5 have operational issues and are prone to bottlenecks (Operations) 	<ul style="list-style-type: none"> Shift from agriculture to urbanization Growth should be addressed accordingly to include collaborative efforts and choices Local governments and residents work in unison to shape the county's future Potential deficiencies in alignment between land uses and transportation needs 	<ul style="list-style-type: none"> The most significant needs are along I-4 near Lakeland Determined by the number of unauthorized parking incidences Additional truck parking lots are needed D1 Trucking Parking Master Plan will identify new lots

Study Recommendations

Recommendations are intended to enhance the functionality, consistency, and safety of the intermodal freight network.



Capacity + Operational Improvements

Capacity improvements include roadway widening and/or PD&E studies

Locations with a PTI of >1.5 are recommended for operational improvements

Operational improvements include intersection improvements, TSM&O enhancements, PD&E studies, corridor analyses, and more



Political Issues

Create a supply chain & freight committee

Educational opportunities for elected officials and political leaders

Participate in local transportation-related events



Education & Community Outreach

Encourage balanced development

Gain local perspectives and community consensus

Arrange and host public events for education and input



Truck Parking & Safety

Advance safety techniques and meet truck parking needs

Propose rail crossing closures or improvements

Engage the industry to educate the public on safety

Perform a county-wide gap analysis study and ROW analysis

Florida Department of Transportation - District One Polk County Freight Plan (2024)



Matt McIntosh

Assistant Vice President / Senior Planner

mjmcintosh@gtinc.com

(407) 335-3192



Questions & Contact



11. Vision Zero Polk Update

Vision Zero Polk – Community Engagement

Public Meeting Wahneta 3/5/2026



Vision Zero Polk – Community Engagement

Public Meeting: Auburndale 3/10/2026



Vision Zero Polk – Community Engagement

Public Meeting: Kathleen 3/12/2026





12. Vulnerability Assessment Update

What is a Vulnerability Assessment?

Assessment of potential impacts on the community's critical assets due to future rainfall induced flooding

- Predicts depth of water from flooding
- Analyzes potential flooding impacts on different types of critical assets
- Determines a sensitivity score to the critical assets
- Serves as basis for building resilience
- Provides an opportunity for funding with Resilient Florida funds

Vulnerability Assessment Tasks



ACQUIRE
BACKGROUND
DATA



EXPOSURE
ANALYSIS
*ANALYZE WATER
DEPTH*



SENSITIVITY
ANALYSIS
*EVALUATE FLOODING
IMPACTS ON CRITICAL
ASSETS*



FINAL
VULNERABILITY
ASSESSMENT
REPORT, MAPS,
AND TABLES

ACQUIRE BACKGROUND DATA

THREE MAJOR CATEGORIES

Critical / Regionally Significant Assets

Topographic Data

Flood Scenario-Related Data



Example Input Data Schematic for Flood Simulation Models (Esri, 2020; FDEP, 2017; HPRCC, 2022; Jean-Paul Rodrigue, 2015; NOAA, 2022; NOAA, 2018; USGS 2021; USGS, 2018)



CRITICAL / REGIONALLY SIGNIFICANT ASSETS DATA

- ✓ Transportation Assets and evacuation Routes
- ✓ Critical Infrastructure
- ✓ Critical Community and Emergency facilities
- ✓ Natural, Cultural, and Historical Resources

Digital Elevation Model (DEM) Data



Flood Scenario Data Current, 2040, and 2070

100-Yr/24-Hr

200-Yr/24-Hr

500-Yr/24-Hr

- Airports
- Bus Terminals
- Colleges and Universities
- Communications Facilities
- Community Centers
- Correctional Facilities
- Disaster Debris Management Sites
- Disaster Recovery Centers
- Drinking Water Facilities
- Electric Production and Supply Facilities
- Emergency Medical Service Facilities
- Emergency Operation Centers
- Fire Stations
- Health Care Facilities
- Historical and Cultural Assets

Drain Flow Depth

Value

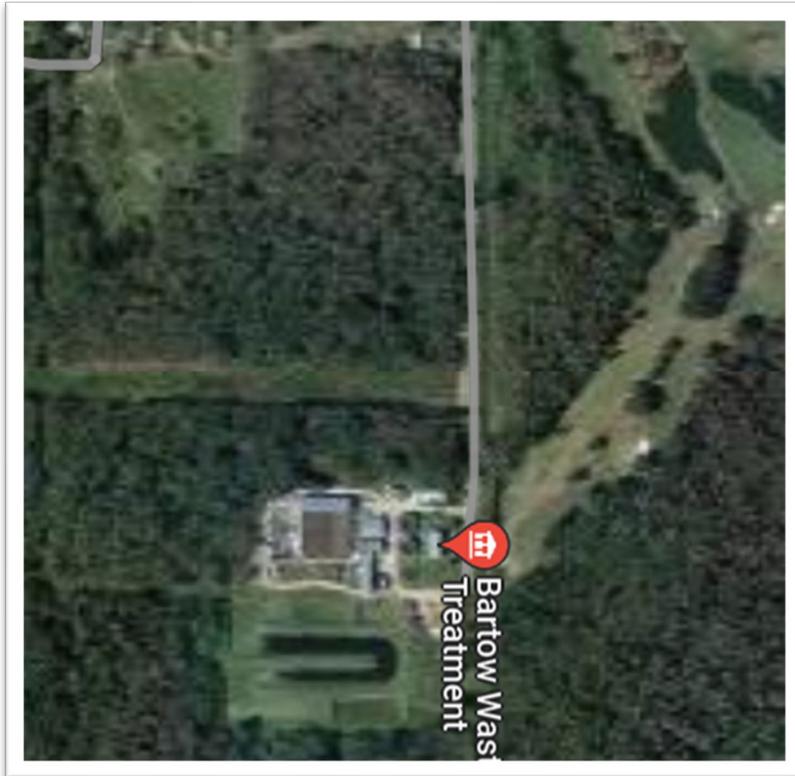


Deepest

Shallow

- Hospitals
- Law Enforcement Facilities
- Local Government Facilities
- Logistical Staging Areas
- Marinas
- Rail Facilities
- Railroad Bridges
- Risk Shelter Inventory
- Schools
- Solid and Hazardous Waste Facilities
- State Government Facilities
- Stormwater Treatment Facilities and Pump Stations
- Wastewater Treatment Facilities and Lift Stations
- Water Utility Conveyance Systems

EXPOSURE ANALYSIS

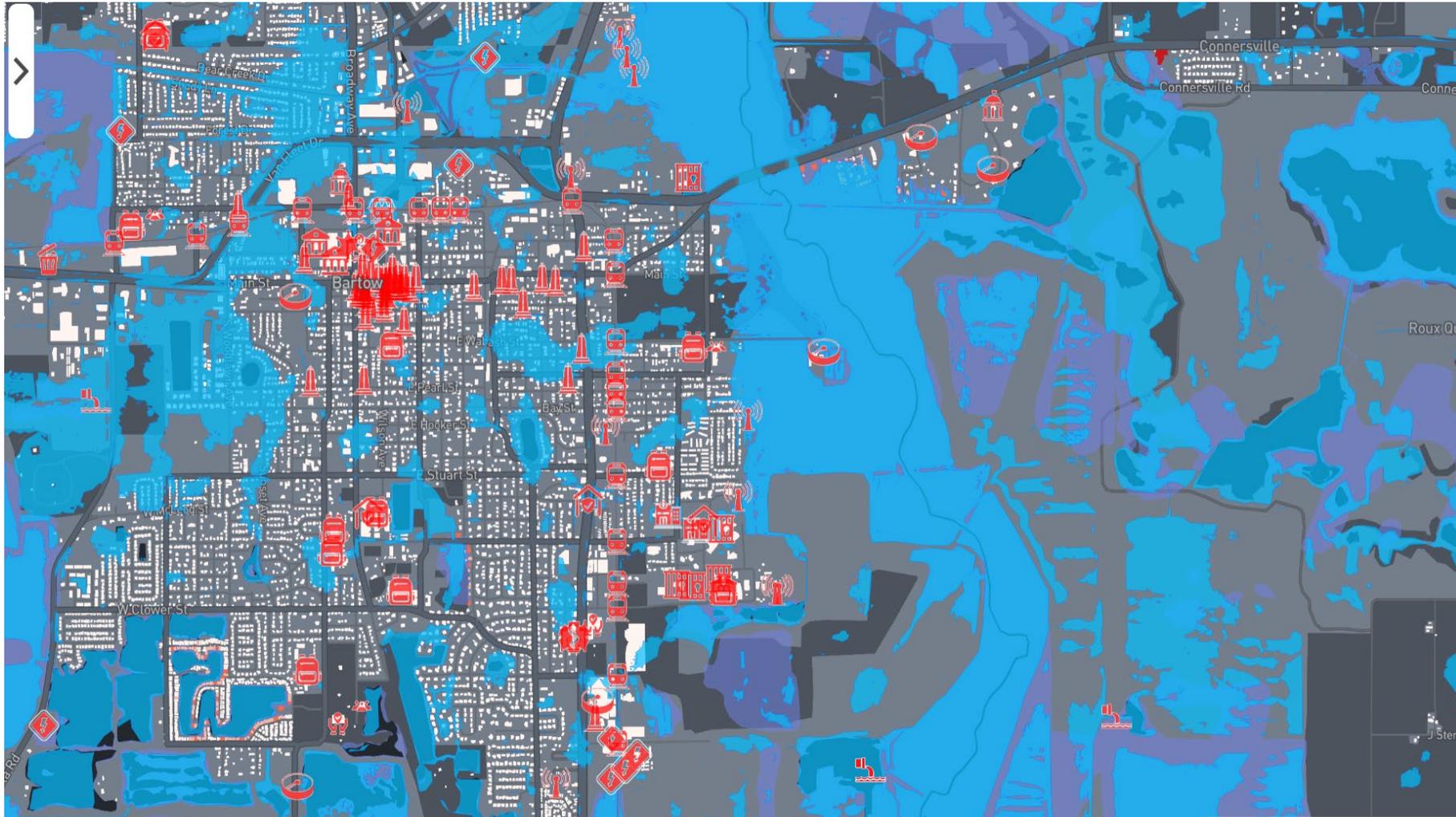


**Example: Bartow Wastewater Treatment Plant
2017 Google Earth**



**Example: Bartow Wastewater Treatment Plant
Image Credit: Polk County (Hurricane Ian)**

Exposure Analysis Example



EMPLOYMENT



...y of Florida.
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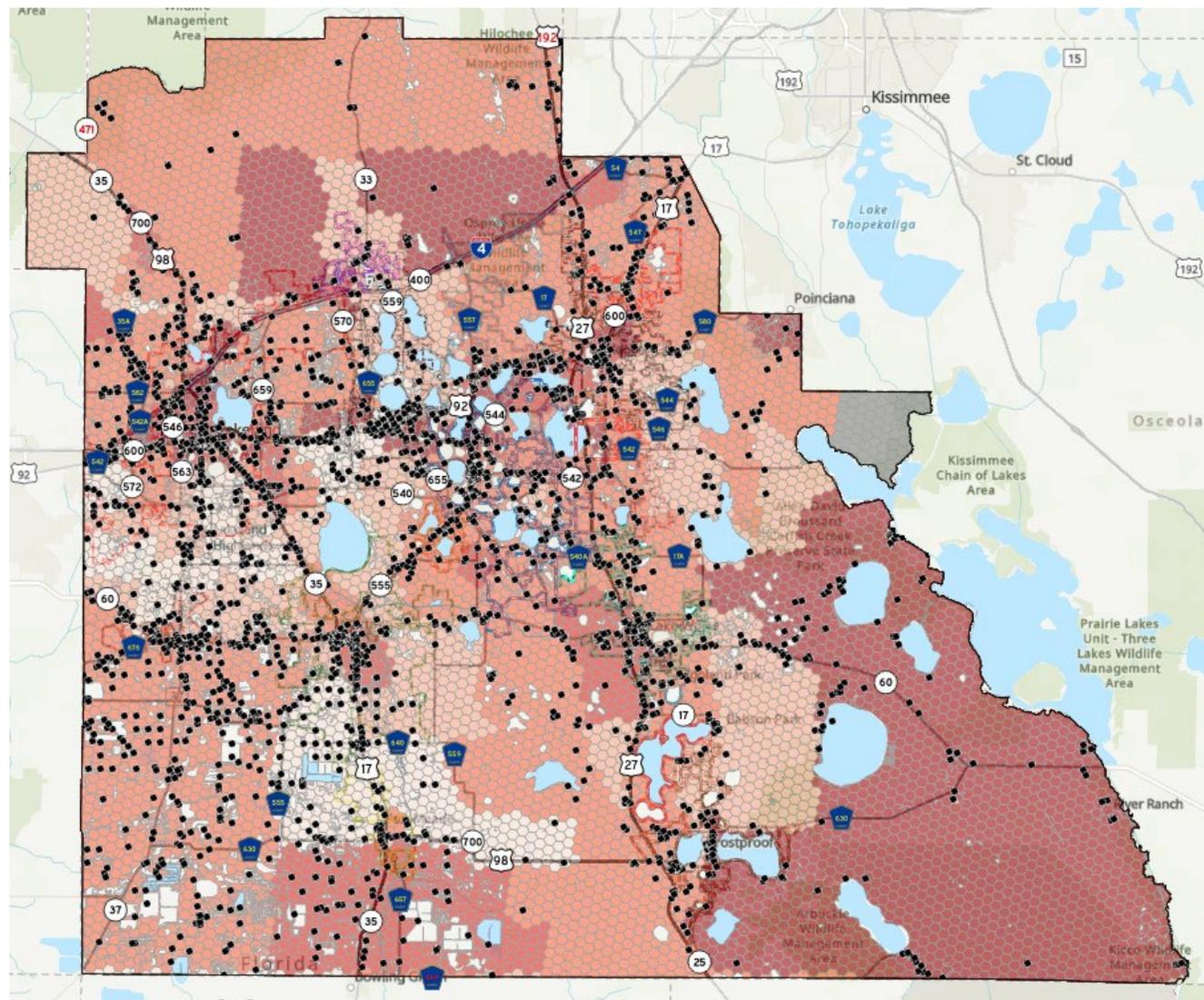
...y Spencer Schien (@MrPecners) | Data: Kontur Population (Released 2022-06-30)

SENSITIVITY ANALYSIS

Social Vulnerability Index Input Variables

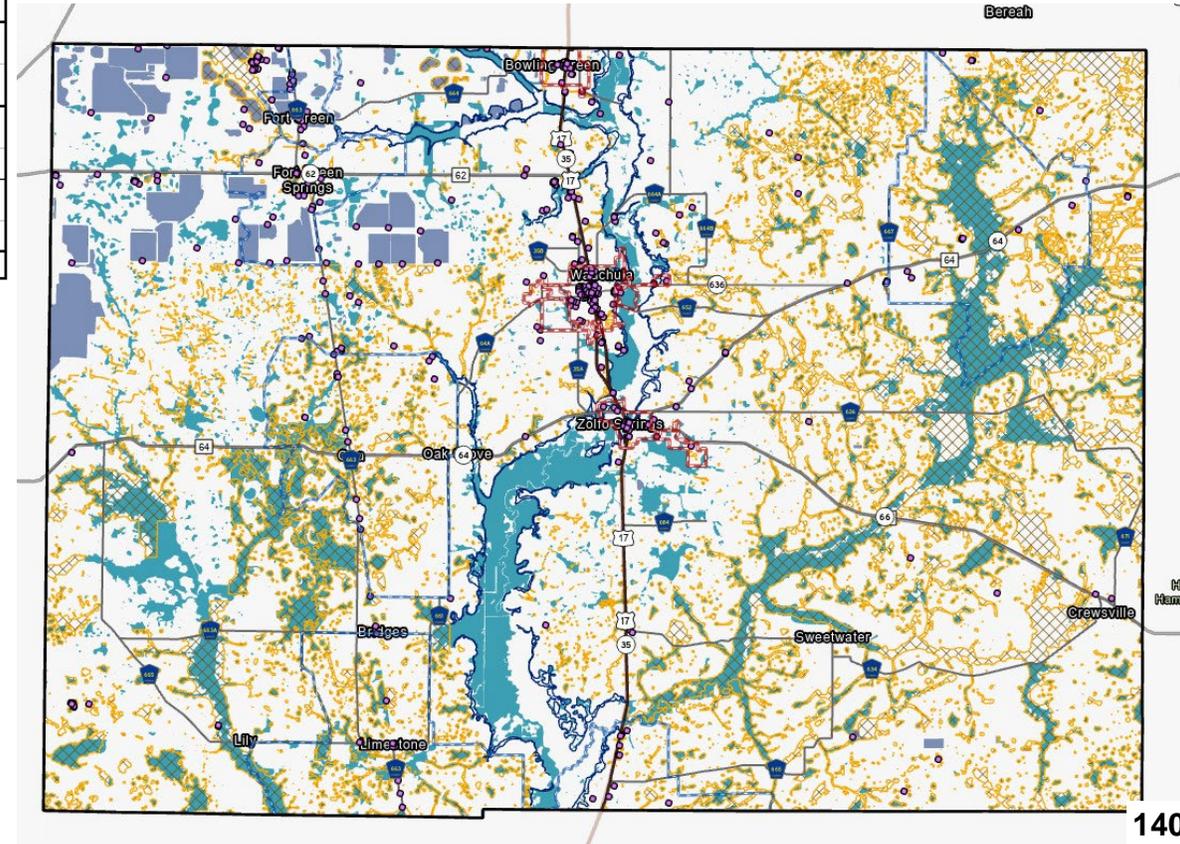
Variable	Description	Pillar
1	Percent Civilian Unemployment	Employment Structure
2	Percent Employment in Extractive Industries	Employment Structure
3	Percent Employment in Service Industry	Employment Structure
4	Percent Female Participation in Labor Force	Employment Structure
5	Percent Renters	Housing
6	Percent Mobile Homes	Housing
7	Percent Unoccupied Housing Units	Housing
8	Percent Population under 5 years or 65 and over*	Population structure
9	Percent of Children Living in 2-parent families	Population structure
10	Median Age	Population structure
11	Percent Female*	Population structure
12	Percent Female Headed Households*	Population structure
13	People per Unit	Population structure
14	Percent Asian*	Race/Ethnicity
15	Percent Black*	Race/Ethnicity
16	Percent Hispanic*	Race/Ethnicity
17	Percent Native American*	Race/Ethnicity
18	Percent Poverty	Socioeconomic Status
19	Percent Households Earning over \$200,000 annually	Socioeconomic Status
20	Per Capita Income	Socioeconomic Status
21	Percent with Less than 12th Grade Education	Socioeconomic Status
22	Median Housing Value	Socioeconomic Status
23	Median Gross Rent	Socioeconomic Status
24	Percent of households spending more than 40% of their income on rent or mortgage	Socioeconomic Status
25	Percent Households Receiving Social Security Benefits*	Special Needs
26	Percent Speaking English as a Second Language with Limited English Proficiency	Special Needs
27	Nursing Home Residents Per Capita	Special Needs
28	Percent of population without health insurance	Special Needs
29	Percent of Housing Units with No Car	Special Needs

Social Vulnerability (SOVI)



FEMA Risk Level

	Risk Level	Designation	Score	Special Flood Hazard Areas	Notes
100 Year Floodplain	High Risk (Coastal)	(AE) Floodway	10	SFHA	Channel of a river or other watercourse to convey floodwaters during a 100-year flood event.
		V	8	SFHA	Coastal areas with a 1% or greater chance of flooding annually and subject to storm waves
		VE	8	SFHA	Flood zone VE is a coastal flood zone where base flood elevations have been determined. It's the coastal equivalent of an AE flood zone.
	High Risk	A	8	SFHA	Represents areas with a 1% annual chance of flooding, also known as the 100-year flood
		AE	8	SFHA	Similar to Zone A, but detailed studies have determined BFEs
AO		7	SFHA	River or stream flood hazard areas, and areas with a 1% or greater chance of shallow flooding each year, usually in the form of sheet flow, with an average depth ranging from 1 to 3 feet	
High / Moderate Risk	A1-A30	7	SFHA	These were older designations that have been replaced by Zone AE	
	AH	6	SFHA	Areas with a 1% annual chance of shallow flooding, typically 1 to 3 feet deep. Flood zone where ponding of water can usually happen. BFEs have been determined.	
500 Year Floodplain	Moderate / Low Risk	AR	5	SFHA	Flood zone AR is a high-risk zone with a temporarily increased flood risk due to the building or restoring a flood control system nearby, such as a dam or levee.
		B	4	-	Represents areas with a moderate flood hazard between the 100 and 500-year flood levels, or base floodplains with lesser hazards
500 Year Floodplain	Low Risk	X	3	-	Represents areas with a moderate flood hazard, similar to Zone B
		X (unshaded)	2	-	The area is outside the 500-year floodplain and is usually protected by a federal control system. On new flood maps, unshaded flood zone X has replaced the previously known "flood zone C."
		C	2	-	Less than 1% chance of flooding each year
	Undetermined Risk	D	1	-	No flood hazard analysis has been conducted. Areas in zone D are often sparsely populated and largely undeveloped.



Interactive Viewer Exposure Results – Critical Facilities

POLK COUNTY SHERIFF SOUTHEAST SUBSTATION

Zoom to

Asset Information

NAME	POLK COUNTY SHERIFF SOUTHEAST SUBSTATION
Asset	LAW ENFORCEMENT
Sub Type	
Street Address	4012 SGT MARY CAMPBELL WAY
City	LAKE WALES
Zip Code	33859
County	POLK
Latitude	27.957783
Longitude	-81.624163
CFRPC ID	CFRPC_PT:688

Exposure

Exposure analysis is the process of identifying and quantifying the extent to which people or things are exposed to a particular flood hazard or risk using precipitation, inundation, storm events, sea level rise, and FEMA Flood data.

Z Value (Elevation)	118.68216925356921
Elevation	119.68216705322266
Near (2040)	Medium
NearMin	0.148087
NearMax	2.291069
Far (2070)	Medium
FarMin	0.259766
FarMax	2.560883
Flood Zone	AE
Fl. Zone: Sub-Type	
Static BFE (FEMA)	0
FEMA 100 YR (FZ)	
FEMA 500 YR (FZ)	

Sensitivity Analysis / Score

In the context of vulnerable areas, sensitivity analysis investigates how various model inputs (rainfall, storm events, sea level rise, and SoVI factors) or assumptions) affect the model's output (e.g., flood extent or damage estimates), helping to identify the most influential factors and assess the robustness of flood risk assessments.

CFRPC ID	CFRPC_PT:688
NAME	POLK COUNTY SHERIFF SOUTHEAST SUBSTATION
Asset Type	Law Enforcement Facilities
SoVI Score	3
FEMA Score	8
Parcel Inun. Score	0
2040 / Near Dr. Fl. Score	5
2040 / Near Pond. Score	0
2070 / Far Dr. Fl. Score	5
2070 / Far Pond. Score	0
CFRPC Sens. Score	21

Polk County Vulnerability Assessment Map

<https://experience.arcgis.com/experience/a6e99ed8857e469494f0c13ff2cab3a3/>

Polk County - Florida

Cities of Auburndale, Bartow, Davenport, Eagle Lake, Fort Meade, Frostproof, Haines City, Lake Alfred, Lakeland, Lake Wales, Mulberry, Polk City, Winter Haven and the Towns of Dundee, Hillcrest Heights, Lake Hamilton, as well as the Village of Highland Park, while supporting the City of Bartow Vulnerability Assessment, a separate Vulnerability Assessment project.

Polk County - Vulnerability Assessment

Polk County Vulnerability Assessment includes the Cities of Auburndale, Davenport, Eagle Lake, Fort Meade, Frostproof, Haines City, Lake Alfred, Lakeland, Lake Wales, Mulberry, Polk City, Winter Haven and the Towns of Dundee, Hillcrest Heights, Lake Hamilton, as well as the Village of Highland Park, while supporting the City of Bartow Vulnerability Assessment, a separate Vulnerability Assessment project.

What is a Vulnerability Assessment?
Florida Statutes Section 380.093 provides the details behind Resilient Florida Grant Program; comprehensive statewide flood vulnerability and sea level rise data set and assessment; Statewide Flooding and Sea Level Rise Resilience Plan; and regional resilience entities.

Don't show this again OK

10 km
10 mi

Esri, CGIAR, USGS | University of South Florida, FDEP Esri, TomTom, Garmin, SafeGraph, FAO, METVNASA, USGS, EPA, NPS, USFWS



UPCOMING ENGAGEMENT

Polk TPO TAC Meeting
9:30am

19 Mar. 2026

24 Mar. 2026

Virtual MS Teams – CFRPC website
(www.cfrpc.org)
11:00am – 11:30am

PROJECT TEAM CONTACT INFORMATION

CFRPC LEAD STAFF

Curtis Knowles

cknowles@cfrpc.org

863.534.7130 x124 or 863.221.8280

Jennifer Codo-Salisbury

jcodosalisbury@cfrpc.org

863.534.7130 x178 or 813.376.2351

POLK COUNTY LEAD STAFF

Tabitha Biehl

TabithaBiehl@polk-county.net

863.534.7377

Ryan Ellis

RyanEllis@polk-county.net

863-534-7377 ext. 250



13. Committee Member Comments



14. Adjournment

Next Meeting: May 21, 2026

FDOT District One Conference Center - Bartow