

CONSULTANT APPROVAL FORM

CPO: If Consultant fee is under \$50,000 & construction is under \$250,000
CSA: If Construction is under \$7,500,000;
OR for study activity if consultant fee is under \$500,000- (FS 287.055 CCNA)

CPO/CSA #: 2024-007-02 (Assigned by Procurement)

To be completed by the requesting Division:

Date: 01/17/2025 Division: Utilities

Project Manager's Name: James Tully ^{IT} Phone #: 863-344-1848

Project Name: Southwest Region Utility Service Area Master Plan Update

Total Project Budget: \$315,000.00 Project # 6854003

Estimate of Construction Cost: NA - Study

Proposed Consultant: Carollo Engineers, Inc. Fee: \$314,995.29

Master Consultant Agreement # 2024-007

Attach Scope of Services Proposed by the Consultant (Exhibit "A")

Approved By: Tamara Richardson Date 2-4-25
Division Director/Designee

Procurement Division

Date Received: 02/05/25 Date Reviewed by Analyst: 02/06/25

Approved by: Michael Jones
(Procurement Director/Designee)

County Attorney's Office (Required for all CSA's)

Date Received: _____ Date Reviewed: 2/11/25

Approved by: Tom Dault
(County Attorney Office Signature)

County Manager's Office (Required if consultant fee is greater than \$100,000)

Date Received: _____ Date Reviewed: 2/11/25

Approved by: [Signature]
(County Manager Office Signature)

Additional Attachments: number of days to complete project, not to exceed/lump sum amount, justification for consultant selected, fee schedule, and Professional Liability COI (COI applicable to CSA only, description field must be project specific (contract requirement)).