

DANIELLE BOULOUTE, RDH, BSDH

818 Lake Elbert Court • Winter Haven, FL 33881 • 678-532-0015 • dbouloute@yahoo.com

Summary

- Practicing dental hygiene with 25+ years with extensive periodontal experience
- Experience in the education field with 5+ years
- Experience in appeals & grievance, utilization clinical review, clinical analysis, clinical research, prior authorization, dental claim process, and case management in dentistry with 9+ years

Professional Experience

- Utilization management, clinical analysis, clinical research, appeals and grievance, dental provider outreach, collaboration with dental payers such as Medicaid, Medicare, and commercial dental insurances
- Clinical and didactic dental hygiene teaching, HIPAA and Compliance instructor
- Process new patients through medial history evaluation, proper digital radiographs, dental charting, periodontal evaluation and assisting in initial comprehensive exams
- Extensive treatment plan presentation and explanation
- Diagnosis and implementation of hygiene needs including general prophylaxis, full mouth debridement and a heavy focus in moderate to severe periodontal disease through scaling and root planing procedures
- Provide extensive personalized education to facilitate the betterment of each patient's dental health
- Treatment of a wide range of patients from pediatric to geriatric and multiple cultures
- Placement of pit and fissure sealants
- Arestin/Atridox/Periochip placement
- Proficient in the use of Dentrux and Eaglesoft software systems
- Proficient in Creole and French

Education

Georgia Highlands, Rome, GA	2021
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B.S. Dental Hygiene – Summa Cum Laude

Clayton State University, Morrow, GA	1995
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A.A.S. Dental Hygiene

Jonesboro Senior High School, Jonesboro, GA	1989
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Honor High School Graduate

Employment History

A&G Clinical Dental Specialist	June 2021 - Current
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HealthFirst

Adjunct Dental Hygiene Educator - PRN	May 2019 – October 2022
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Fortis College

Case Management Specialist/RDH	October 2015 - May 2019
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Benevis LLC/KoolSmiles

Registered Dental Hygienist Aspen Dental	October 2012 - October 2015
Registered Dental Hygienist - PRN Cobb & Douglas County Public Health	January 2010 - January 2014
Registered Dental Hygienist Young Dental Clinic	June 2004 – October 2012

Volunteer Experience

Performed school screenings with Southside Medical Center and West End Medical Center
 Participated in Give Kids A Smile Day
 Meals on Wheels – Polk County Chapter

Recognitions/Awards

Member of Gamma Phi Delta Sorority, Inc.	2023 – Present
Citizens Advisory Committee of Polk County – Board Member	2022 – Present
Member of Sigma Chi Psi Sorority, Inc.	2021 – Present
Alpha Psi Omicron Chapter of Phi Kappa Theta Honor Society	2021 – Present
Honor Society Foundation	2020 – 2021
The Society of Collegiate Leadership and Achievement	2020 – 2021
American Dental Education Association	2019 – Present
International Association of Dentists and Dental Hygienist of Excellence	2010 – 2011
Heritage Registry of Who's Who for Executives and Professionals	2010 – 2011
Cambridge's Who's Who Among Professionals	2004 – 2011

References

Dr. Toya Green, DDS Dental Director	(770) 378-6582 Cell
Lois Burke, RDH, Master's in Ed. Dental Hygiene Educator	(678) 838-8770 Cell
Valecia Neal, OM Young Dental Clinic	(404) 408-5629 Cell
Dr. Lisa Judge Supervising Dentist	(770) 363-5660 Cell

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To Whom It May Concern,

This letter is to express my interest in the position posted for your organization. Based on my 25 years of experience and skills as a registered dental hygienist, 4 years as a Clinical Case Management Specialist as well as a dental hygiene educator, I am confident that I would be a great addition as well as a valuable asset to your team. I am a very dependable and excellent worker who enjoys working in the healthcare field while establishing a productive and harmonious relationship with other dental team members. I am detail oriented and have an excellent, professional work ethic.

My resume that highlights my ability, knowledge, and expertise in dentistry is enclosed for your review. In my recent employment, I was a part-time dental hygiene adjunct educator in which I taught both didactic and clinical skills in the field of dental hygiene, HIPAA, and compliance at Fortis College. In my current employment, I am also an Appeals and Grievance Clinical Dental Specialist at HealthFirst in which I clinically review, analyze, and determine preauthorization and claims of dental treatments and process appeals when the treatment is warranted. In my former employment at Benevis LLC, I centralized a well-defined documented process for working with the payers and the clinicians to pursue appropriate treatment authorizations and address instances where services submitted for payment had been denied. I collaborated with the payers to ensure patients have access to necessary services and appropriate reimbursements are received. I maintained a tracking process for prior authorization decisions as they are received and communicated them back to the dental office. In cases where all or part of the requested treatment were denied, I would review the payer's rationale and then make recommendation to the treating provider whether to appeal the decision or move forward with an alternative treatment. My duties included, but not limited to, clinical reviewing the patient records and supporting case documentations to ensure the case as documented is sufficient to comply with the payer's guidelines and submitting appeals of denials to the payer with proper documentations.

I am excited about this opportunity and the ability to help your company succeed. My passion is to work and apply my expertise in the field of dentistry and I would greatly appreciate the opportunity to review my qualifications in more detail in an interview. Thank you in advance for your time and consideration. I look forward to hearing from you very soon.

Sincerely,
Danielle Bouloute, RDH, BSDH