

SECOND AMENDMENT TO AN AMERICAN RESCUE PLAN LOCAL FISCAL RECOVERY FUNDING AGREEMENT BETWEEN POLK COUNTY AND CHAPTERS HEALTH FOUNDATION, INC ON BEHALF OF GOOD SHEPHERD HOSPICE INC.

THIS SECOND AMENDMENT (“Amendment”) to an American Rescue Plan Local Fiscal Recovery Funding Agreement is entered into as of April 1, 2023, (the “Amendment Effective Date”) by and between Polk County (the “County”), a political subdivision of the State of Florida, and Chapters Health Foundation, Inc. (“Recipient”), a Florida not for profit corporation;

WHEREAS, the County and Recipient entered an American Rescue Plan Local Fiscal Recovery Funding Agreement dated February 15, 2022, and revised by a First Amendment dated as of January 1, 2023 (collectively, the “Agreement”); and

WHEREAS, at the Recipient’s request, the County has agreed to revise the Agreement Scope of Use for the Community Bereavement Program to provide flexibility in the allocation of Recipient Funds for Bereavement Salaries, and to reallocate unused Recipient Funds for Capital Items, both as further described herein;

NOW, THEREFORE, in consideration of the mutual covenants stated in this Amendment and other valuable consideration, the parties hereby agree as follows:

1. The recitals stated above are true, correct, and the bases for this Amendment.
2. Unless otherwise defined herein, the terms used in this Amendment are defined in the Agreement.
3. As of the Amendment Effective Date, Agreement Exhibit “A” Scope of Use is amended to add the attached composite Amendment Exhibit “1” as an Addendum to the Scope of Use describing approved revisions to the allocation of Recipient Funds for Bereavement Salaries and Capital Items.
4. The Agreement as revised by this Amendment continues in force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the Amendment Effective Date.

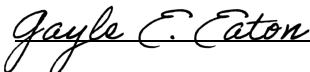
Chapters Health Foundation Inc.,
a Florida not for profit corporation

By:  _____

Name: Andrew K. Molosky

Title: President/CEO - Chapters Health System

ATTEST:

By:  _____

Name: Gayle E. Eaton

Title: Executive Assistant - President/CEO

Date Signed by Recipient: December 13, 2013

POLK COUNTY, a political
subdivision of the State of Florida

By: _____
_____, Chair
Board of County Commissioners

ATTEST:

Stacy M. Butterfield, Clerk of the Board

By: _____
Deputy Clerk

Date Signed by County: _____

Reviewed as to form and legal sufficiency:

County Attorney’s Office

EXHIBIT “A”

(Composite Addendum to Scope of Use)

Activity/Project Item	Annual Expense		Total Funding	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Remaining
	Expense 2023	2023						
Bereavement Staff								
Salaries	Gross	Net (35% of Gross)						
Bereavement Staff Salaries	\$ 69,715.62	45,315.15	\$ 74,133.54	\$ 18,531.39	\$ 18,206.39	\$ 18,206.39	\$ 18,206.38	\$ -
GSH								
Bereavement Staff								
Salaries - TOTAL		\$ 45,315.15	\$ 74,133.54	\$ 18,531.39	\$ 18,206.39	\$ 18,206.39	\$ 18,206.38	\$ -
Actual Balance								
				\$ 19,514.38				\$ -
				\$ 54,619.16				\$ -
Therapy Tools/Equipment:								
The Bethany Center - Lakeland								
Large Saltwater Aquarium - Maintenance								
Shelving Systems - BCL	\$ 10,000.00		\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -
Shelving Systems - BCL	\$ 5,902.57		\$ -	\$ -	\$ -	\$ 5,902.57	\$ -	\$ -
Patio/Foyer	\$ 1,727.67		\$ -	\$ -	\$ -	\$ -	\$ 1,727.67	\$ -
Arts & Crafts Room	\$ 500.00		\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ -
Television/Wall Mount	\$ 500.00		\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ -
Arts & Crafts Room - Gaming System & Games	\$ 475.00		\$ -	\$ -	\$ 475.00	\$ -	\$ -	\$ -
Therapy Tools/Equipment TOTAL	\$ 18,605.24		\$ 2,500.00	\$ 3,475.00	\$ 8,402.57	\$ 4,227.67	\$ -	\$ -
Bereavement Program Outreach: Toolboxes/Kits								
Grief Toolboxes, 100 Toolboxes @ \$183 each	\$ 18,300.00		\$ -	\$ -	\$ 9,150.00	\$ 9,150.00	\$ -	\$ -
Grief Healing Comfort Kits, 1,000 @ \$23 each	\$ 23,000.00		\$ -	\$ -	\$ 12,500.00	\$ 12,500.00	\$ -	\$ -
Interactive Equipment	\$ 500.00		\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ -
Software Subscription	\$ 25,000.00		\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ -
Marketing & Advertising	\$ 7,500.00		\$ -	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -
Videos								
Bereavement Program Outreach: Toolboxes/Kits - TOTAL	\$ 76,300.00		\$ -	\$ -	\$ 34,650.00	\$ 34,150.00	\$ 7,500.00	\$ -
GRAND TOTAL:								
								\$ -



**Polk County Board of County Commissioners
American Rescue Plan Funding – Amendment to Extension
Chapters Health Foundation on behalf of Good Shepherd Hospice**

Chapters Health Foundation (CHF) is requesting an amendment to the extended agreement approved on June 6, 2023. This amendment request, if approved, would generalize the specific job roles of Bereavement Supervisor, Bereavement Specialist, and Bereavement Secretary to Bereavement Staff, leaving the overall category expense amount the same. This will simplify the reporting and reimbursement request process. Timesheets, redacted payroll statements, and activity reports will be provided to support the reimbursement requests.

Additionally, the estimated cost for shelving in the Bethany Center for Grieving Children was too high at \$7,500. Good Shepherd Hospice (GSH) would like permission to allocate the overage to the completion of the outdoor Activity Patio, which would include the purchase of items indicated in Attachment A.

Bereavement Salaries (Net): \$74,133.54

By generalizing the expense to eligible bereavement staff and moving away from specific roles that could become vacant or change, the reporting and reimbursement process is simplified. There is no change in the amount allocated to this overall category.

Capital Items: \$18,605.24

- Aquarium Maintenance
- Shelving in the Bethany Center Lakeland for storage of program supplies, books, materials, etc.*
- Arts & Crafts Room Television/Wall Mount
- Arts Crafts Room – Gaming System (Nintendo Sports)

*The budgeted amount for the Shelving was over-estimated. The amendment would allow funds in this category to include purchasing outdoor activity items for the Bethany Center for Grieving Children’s Activity Patio and Foyer. See Attachment A.

Programming: \$76,300.00

- Toolboxes for Adults (Middle and High School Counselors, Social Workers, etc.)
- Comfort Kits for middle school and high school students
- Subscription renewal for the interactive equipment (Splat Wall, Interactive Sand Box)
- New age-appropriate grief books
- Marketing and advertising

No change

Need

Good Shepherd Hospice (GSH) provides free, professional grief counseling on- and off-site to all ages in Polk County. GSH is the only nonprofit provider of free, professional, and comprehensive bereavement counseling in the county.

Attachment A
The Bethany Center for Grieving Children
Good Shepherd Hospice
Items for Center

Item	Each	Quantity	Total
Wall Art	\$ 82.99	1	\$ 82.99
Wall Art	\$ 61.99	1	\$ 61.99
Wall Art	\$ 64.99	1	\$ 64.99
Wall Art	\$ 47.99	1	\$ 47.99
Wastebaskets (3)	\$ 15.96	3	\$ 47.88
Side Table	\$ 39.99	1	\$ 39.99
Large Digital Wall Clock	\$ 37.99	1	\$ 37.99
Kids Construction Play Table	\$ 129.99	1	\$ 129.99
Outdoor Patio Furniture	\$ 459.99	1	\$ 459.99
Inspirational Wall Signs	\$ 13.99	1	\$ 13.99
2-Sided Art Easel	\$ 149.99	1	\$ 149.99
Child's Step Stool with Handles	\$ 59.99	2	\$ 119.98
Child-size Table and Chair Set	\$ 189.99	1	\$ 189.99
Resin Folding Chairs	\$ 94.98	2	\$ 189.96
5' Folding Table	\$ 89.96	1	\$ 89.96
Total for Bethany Center Foyer and Patio Items			\$ 1,727.67