

FIRST AMENDMENT TO SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION GRANT SUBRECIPIENT AGREEMENT

THIS FIRST AMENDMENT TO SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION GRANT SUBRECIPIENT AGREEMENT (“First Amendment”) is effective March 1, 2023 (the “Effective Date”) by and between Polk County, a political subdivision of the State of Florida (the “County”), Attention: Grants & Project Development, Indigent Health Care, 2135 Marshall Edwards Drive, Bartow, Florida 33830, and Peace River Center for Personal Development, Inc. (“Subrecipient”), a Florida not for profit corporation, Attention: Larry G. Williams, CEO, 1239 East Main Street, Bartow Florida 33830;

WHEREAS, the County and Subrecipient entered into a Substance Abuse and Mental Health Services Administration Grant Subrecipient Agreement (the “Agreement”) effective as of November 22, 2022 addressing the Subrecipient’s receipt and use of Grant funds the U. S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (“SAMHSA”) awarded the County pursuant to a Notice of Award dated September 28, 2022 for Award Number 1H79FG000750-01; and

WHEREAS, the County and Subrecipient desire to revise the Agreement to clarify the process for the Subrecipient’s request for Grant funds and the County’s disbursement of those funds;

NOW THEREFORE, in consideration of the mutual covenants stated herein and for other good and valuable consideration, the County and the Subrecipient hereby amend the Agreement as further set forth and described below:

- A. The foregoing recitals are true, correct, and incorporated herein by reference.
- B. Capitalized terms used but not otherwise defined herein shall have the meaning described in the Agreement.
- C. Agreement Section 3. (a) is amended and restated in its entirety, as follows:
 - (a) To receive the Grant funds, the Subrecipient shall submit invoices and supporting documentation for those specific, allowable, and SAMHSA approved Project costs and expenses to the County. Upon receiving the invoices and supporting documentation, the County shall review such invoices and supporting documentation to determine whether the invoiced items are proper for payment. Upon receipt of the requested Grant funds from SAMHSA, the County will disburse those funds to the Subrecipient.
- D. Agreement Section 5. (d) is amended and restated in its entirety, as follows:
 - (d) The Subrecipient shall use the federal required electronic shared data information system, eRA Commons, to submit program data and services, and to respond to the terms tracking items. The Subrecipient shall provide the County a copy of all program submissions, including but not limited, to mid-year and annual submissions, as required by the funding source, in addition to directly uploading the reports into the eRA Commons system to ensure grant activities are occurring in the intended manner. Subrecipient shall timely submit all reports required to comply with the Grant Requirements to include without limitation the following:
 - i. Submit a Revised Budget, Project Narrative and Participant Protections Description in eRA Commons by October 31, 2022;
 - ii. Submit to the County the Final Federal Financial Report (Final FFR, SF-425) within 90 days after closeout of the Grant period;
 - iii. Submit in eRA Commons the Final Progress Report (FDR) within 120 days after closeout of the Grant period; and
 - iv. Submit to the County a mid-year Programmatic Progress Report by March 30, 2023.
- E. Agreement Section 17. Notices for the County is revised to be directed to the representative addressed in the opening paragraph of this First Amendment.
- F. The Agreement as amended by this First Amendment remains in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment by and through their respective authorized representatives as of the Effective Date defined above.

ATTEST:

Stacy M. Butterfield,
Clerk of the Board

By: _____
Deputy Clerk

Date signed by County: _____

Reviewed as to form and legal sufficiency:

County Attorney's Office

Polk County, a political subdivision of the
State of Florida

By: _____
George M. Lindsey, III, Chairman

ATTEST:

By: Christine Foley

Name: Christine Foley

Title: Executive Assistant

Date Signed by Subrecipient: 3/7/2023

Peace River Center for Personal Development, Inc.,
a Florida not for profit corporation

By: Larry G. Williams, Jr.
Larry G. Williams, Jr., CEO