

**Polk Transportation Planning Organization
Consultant Services Authorization (CSA)
Final Draft**

Agenda Item 8
Attachment 1
TPO Board Meeting
8/28/2025

Firm	AECOM Technical Services, Inc.
Master Agreement No.	TPO-20-1009-1
CSA No.	TPO-20-1009-1-11
Project Name	Roadway Network Database
Project Description	The TPO's Roadway Network Database will be updated to include new roadway information.
Project Exhibits and Attachments	Exhibit "A" – Scope of Services Exhibit "B" - Fee Schedule (Master Agreement) Exhibit "C" – Reimbursable Cost Schedule Exhibit "D" – Insurance Documentation
Duration (in days)	Six months from the Notice to Proceed.
Compensation	Not to exceed \$74,723
Special Contract Conditions	See Scope of Services for details
Insurance Requirements	Professional Liability
Liquidated Damages	See Master Agreement No. TPO-20-1009-1
Budget Source/Availability	Polk TPO's Adopted FY 2024/25 - 2025/26 Unified Planning Work Program (UPWP) Task 2.1 FHWA funds

IN WITNESS WHEREOF, the parties hereto have executed this CSA on this 28th day of August 2025.

ATTEST:

POLK TRANSPORTATION PLANNING
ORGANIZATION:

Ryan Kordek, TPO Director

Commissioner Trish Pfeiffer
TPO Chairman

Approved by the TPO Attorney as to
Form and legal sufficiency:

Heather Bryan, TPO Attorney

ATTEST:

AECOM Technical Services, Inc.

Corporate Secretary

Authorized Corporate Officer

SEAL

Printed Name and Title

Date: _____

Date: _____

EXHIBIT A

SCOPE OF SERVICES 2025 ROADWAY NETWORK DATABASE UPDATE

INTRODUCTION

AECOM is pleased to present Polk TPO with a proposal to support the 2025 annual update of its Roadway Network Database (RND). AECOM's goal is to provide the Polk TPO with an accurate update of the existing RND. The steps needed to update the RND are outlined below:

DESCRIPTION OF SERVICES

TASK 1. Existing Database Update

The database update will include refreshment of the information included in the existing dataset through modification of the Microsoft Excel workbook and GIS shapefile. The effort assumes no modification of the supporting function of the existing workbook will be required, and newly identified roadway links will be added into the shapefile by the Polk TPO. AECOM will support the following primary tasks:

- 1) Incorporate traffic count data collected by FDOT and the TPO into the existing workbook,
- 2) Calculate current LOS based on FDOT's Standards in effect in 2023 (2023 Quality/LOS Handbook), update the LOS tables as needed in the workbook,
- 3) Update the crash rate for each link on the RND,
- 4) Update Multi-Modal system factors for the RND that address bicycle, sidewalk and transit coverage, and
- 5) Summarize the process of data collection and database development

Data and roadway characteristics will be collected and/or documented from available sources provided by Polk TPO and FDOT. AECOM will examine the potential of incorporating freight / truck information into the RND. Roadway characteristics documented in the RND will include items listed below:

- Link – Based on network defined by Polk TPO.
- Roadway Name
- Segment From/To
- Roadway Characteristics
 - Lane Type
 - Capacity Group
 - Segment Length
 - Functional Classification
 - Context Classification
- Observed/Estimated Traffic Characteristics
 - AADT
 - AADT Growth Rate
 - 100th Highest Hour
 - D-Factor
 - K-Factor

- Peak Hour / Peak Season
 - Two-Hour Average Volume
 - Level of Service
 - Directional Capacity
- Projected LOS in 5 Years Future (based on 2% growth factor)
- Daily VMT
- Annual VMT
- Crash Rate by Link
- Presence or lack of Sidewalks (percent coverage)
- Presence of Bike Lanes (percent coverage)
- Presence of Bus Routes and Stops (summary by segment)

The following is a sequence of steps anticipated in the effort of data collection, review and summarization:

- Polk TPO will provide the master roadway network database for Polk County to include new facilities constructed by the County and FDOT since the last RND update (2024);
- AECOM will review the current function of the RND workbook and content of the shapefile, requesting updates as needed from the Polk TPO;
- AECOM will review/incorporate count data as provided by Polk TPO and FDOT;
- AECOM will develop AADTs based on procedures outlined in the FDOT 2023 Level of Service Handbook. Raw traffic counts from permanent and temporary count stations will be adjusted by applying seasonal factors and axle correction factors;
- If context classification LOS assignment is required, AECOM will update Level of Service Standard Tables in the workbook based on FDOT 2023 Level of Service Handbook Generalized Service Tables;
- Peak Hour Directional Volumes will be calculated using standard K Factor, and D Factor for peak directional volumes. The Peak Hour volumes will then be compared to the service volume based on facility types using the generalized tables for LOS Grade; and
- Polk TPO will provide existing current bicycle and pedestrian facilities databases, AECOM will compare this information with the last RND update, and use FDOT, County, and existing online resources to update. Transit Routes and Stops will be identified through Citrus Connection's GTFS dataset.

AECOM will summarize key performance measures identified in the RND. Using PowerPoint or a similar program, AECOM will develop a presentation for use by TPO Staff. In a series of slides AECOM will identify topics including traffic volume, vehicle miles traveled, level of service, length of sidewalks, and summarize system performance. The presentation will include comparison of Polk County to other regional or state transportation systems. AECOM will deliver the presentation to TPO Staff for use in describing the existing state of the transportation system.

TASK 2. Context Classification Identification

To support Polk County's transportation planning and Complete Streets initiatives, AECOM will develop a GIS-based context classification dataset for all roadway links in the county, leveraging FDOT's established methodology. The project will begin by integrating the existing Roadway Network Database (RND) shapefile with existing context classifications for on-system (state-maintained) roads, sourced from FDOT District 1. These classifications will serve as the foundation for model training and validation. The study area will be segmented by RND links, and each segment will be evaluated based on adjacent land use, roadway characteristics, and network connectivity, consistent with FDOT's Context Classification Guide and Design Manual Section 200. The project will ensure alignment with FDOT's eight-tier classification system (C1–C6, C2T, LA) and will follow the agency's procedures for defining study areas, assessing land use, and assigning classifications.

To extend classification to off-system and local roads, AECOM will develop a machine learning model trained on FDOT-classified on-system segments, incorporating features such as land use type, development density, block size, and roadway geometry. The model will predict context classifications for unclassified segments, with low-confidence predictions flagged for manual QA/QC. The final deliverable will include a consolidated GIS dataset of all roadway links with assigned context classifications, a documented workflow for model training and application, and a retraining protocol to support future updates. This approach ensures methodological consistency with FDOT standards while enabling scalable, data-driven classification across the county's entire roadway network.

TIMELINE AND ADDITIONAL TASKS

Timeline: The RND Update will require six (6) months to complete following receipt of NTP.

Meetings and Field Reviews: AECOM will organize and participate in two (2) meetings. The project kickoff meeting will be held at the TPO Offices in Bartow, FL. The second meeting will be held in reserve and may include presentation to the Polk Technical Advisory Committee. Regular monthly status calls will allow for periodic updates to TPO Staff.

Deliverables:

- Presentation Summarizing Key Elements of the RND and Context Classification Identification
- Workbook in Microsoft Excel format summarizing characteristics of the RND network and Context Classification
- ESRI GIS Shapefile containing the updated RND network and dataset and Context Classification

Fee: See attached staff hour and fee estimate.

HOURS AND BUDGET SUMMARY

AECOM Data Collection, Review, and Database Development Hours: - 518 Hours

Period to Compete: Six (6) months from NTP;

Proposed Budget: Not to Exceed \$74,723.00

EXHIBIT B1

Project Fee Proposal								
Polk TPO - 2025 RND Update								
AECOM SERVICES		Project Manager	Senior Engineer	Project Planner	GIS Analyst	GIS Analyst 2	Administration and Clerical	Total
Staff		Domingo Noriega	Amir Ershadi	Lian Ji	Barbara Lopez	Jenn Moser	Shannon Negro	
Task 1. Existing Database Update								
1.1.	Database Review and Function Analysis	4		10	24			38
1.2.	Traffic Count Data Review and Input	4		10	40			54
1.3.	LOS Standard Update	4		10	40			54
1.4.	Multi-Modal Systems Input							
1.4.1.	Crash Rate	4		2	24			30
1.4.2.	Sidewalks			80	8	10		98
1.4.3.	Bike Lanes			12	8	10		30
1.4.4.	Transit Features			2	4	20		26
1.5.	Summary Presentation	4		8	8			20
1.6.	Meetings/Coordination/Admin	16			8		4	28
Subtotal Hours		36	-	134	164	40	4	378
Direct Labor (Raw Billing Rate)		\$105.45	\$85.05	\$43.56	\$47.76	\$38.03	\$38.16	
Subtotal Direct Labor		\$3,796.20	\$-	\$5,837.04	\$7,832.64	\$1,521.20	\$152.64	\$29,242
Negotiated Billing Rate Multiplier								2.74
Cost		\$10,401.59	\$-	\$15,993.49	\$21,461.43	\$4,168.09	\$418.23	\$52,443
Task 2. Context Classification Identification								
2.1.	Context Classification Development, Review and Input	4	40	66	30			140
Subtotal Hours		4	40	66	30	-	-	140
Direct Labor (Raw Billing Rate)		\$105.45	\$85.05	\$43.56	\$47.76	\$38.03	\$38.16	
Subtotal Direct Labor		\$421.80	\$3,402.00	\$2,874.96	\$1,432.80	\$-	\$-	\$8,132
Negotiated Billing Rate Multiplier								2.74
Cost		\$1,155.73	\$9,321.48	\$7,877.39	\$3,925.87	\$-	\$-	\$22,280
Total Estimated Hours								518
Total Estimated Fee								\$74,723

EXHIBIT B2

Role	Staff	Direct Labor (Raw Billing Rate)	Range of Direct Labor Rates (AECOM for FY 2025-26)		Billing Rate	Range of Hourly Billing Rate (AECOM for FY 2025-26)	
Project Manager	Domingo Noriega	\$ 105.45	\$ 50.00	\$ 110.00	\$ 288.93	\$ 139.50	\$ 306.90
Senior Engineer	Amir Ershadi	\$ 85.05	\$ 60.00	\$ 100.00	\$ 233.04	\$ 167.40	\$ 279.00
Project Planner	Lian Ji	\$ 43.56	\$ 35.00	\$ 55.00	\$ 119.35	\$ 97.65	\$ 153.45
GIS Analyst	Barbara Lopez	\$ 47.76	\$ 20.00	\$ 60.00	\$ 130.86	\$ 55.80	\$ 167.40
GIS Analyst 2	Jenn Moser	\$ 38.03	\$ 20.00	\$ 60.00	\$ 104.20	\$ 55.80	\$ 167.40
Administration and Clerical	Shannon Negro	\$ 38.16	\$ 20.00	\$ 40.00	\$ 104.56	\$ 55.80	\$ 111.60

AECOM for FY 2025-26

EXHIBIT "B" PROFESSIONAL SERVICES FEE SCHEDULE

Polk TPO 20-1009-01 Amendment 1

Polk TPO

	Range of Direct Labor Rates		Range of Hourly Billing Rates	
Senior Program Specialist/Principal	\$180.00	\$180.00	\$223.20	\$446.40
Project Manager	\$50.00	\$110.00	\$139.50	\$306.90
Chief Engineer	\$70.00	\$135.00	\$165.30	\$330.60
Senior Engineer	\$60.00	\$100.00	\$123.04	\$246.08
Engineer	\$35.00	\$55.00	\$67.65	\$135.30
Engineering Technician	\$20.00	\$40.00	\$49.60	\$99.20
Chief Planner	\$85.00	\$115.00	\$143.25	\$286.50
Senior Planner	\$50.00	\$95.00	\$119.50	\$239.00
Project Planner	\$25.00	\$55.00	\$67.65	\$135.30
Planner	\$25.00	\$45.00	\$55.75	\$111.50
Community Outreach Specialist	\$30.00	\$55.00	\$67.70	\$135.40
Senior Landscape Architect	\$55.00	\$95.00	\$119.45	\$238.90
Landscape Architect	\$30.00	\$55.00	\$67.65	\$135.30
Senior Architect	\$55.00	\$95.00	\$119.45	\$238.90
Architect	\$35.00	\$65.00	\$81.65	\$163.30
Chief Geologist	\$40.00	\$70.00	\$87.60	\$175.20
Geologist	\$30.00	\$45.00	\$55.70	\$111.40
Utility Coordinator	\$40.00	\$75.00	\$87.60	\$175.20
Scientist	\$50.00	\$75.00	\$93.50	\$187.00
Environmental Specialist	\$30.00	\$65.00	\$81.70	\$163.40
GIS Analyst	\$20.00	\$60.00	\$75.80	\$151.60
Graphic Design/Creative Imaging	\$30.00	\$75.00	\$93.70	\$187.40
Document Production Specialist	\$25.00	\$50.00	\$61.75	\$123.50
Administration and Clerical	\$20.00	\$40.00	\$55.80	\$111.60

Fran McAskill
Director
Procurement Division



330 West Church Street
P.O. Box 9005, Drawer AS05
Bartow, Florida 33831-9005
Phone: (863) 534-6757
Fax: (863) 534-6789
www.polk-county.net

EXHIBIT C

Board of County Commissioners

REIMBURSABLE COST SCHEDULE

1. **Reproduction Cost**
 - A. **Regular Copying**

	Single Side	Double Sided
8 ½ x 11 (black & white).....	\$ 0.15/page	\$ 0.25/sheet
8 ½ x 11 (color).....	\$ 0.30/page	\$ 0.40/sheet
8 ½ x 14 (black & white).....	\$ 0.15/page	\$ 0.25/sheet
8 ½ x 14 (color).....	\$ 0.30/page	\$ 0.40/sheet
11 x 17 (black & white).....	\$ 0.25/page	\$ 0.35/sheet
11 x 17 (color).....	\$ 0.40/page	\$ 0.50/sheet
9 ½ x 24 Single Side Only.....	\$ 1.00/page	
17 x 22 Single Side Only.....	\$ 2.00/page	
18 x 24 Single Side Only.....	\$ 2.00/page	
24 x 36 Single Side Only.....	\$ 3.00/page	
30 x 30 Single Side Only.....	\$ 5.00/page	
32 x 34 Single Side Only.....	\$ 5.00/page	
Other sizes-per square inch.....	\$ 0.03/page	
Compact Digital Disk	\$ 6.00/disk	
 - B. **Blueprint Copy**..... \$10.00/page
2. **Subcontractor Services** Actual Costs
3. **Special Consultants** Actual costs
4. **Computer Services** Non-reimbursable
5. **Travel Expenses** In accordance with Chapter 112.061, F.S.;
and further defined in the Polk County Employee Handbook.
6. **Postage, Fed Express, UPS** Actual Costs
7. **Pre-approved Equipment**
(includes purchase and rental of equipment used in project) Actual Costs

EXHIBIT D



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
04/01/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh Risk & Insurance Services CA License #0437153 633 W. Fifth Street, Suite 1200 Los Angeles, CA 90071 Attn: LosAngeles.CertRequest@Marsh.Com CN101348564-STND-GAUE-25-26		CONTACT NAME: Marsh U.S. Operations PHONE: 866-968-4664 (A/C No. Ext): E-MAIL: LosAngeles.CertRequest@marsh.com ADDRESS:		FAX: 212-948-0533 IAC, No:	
INSURED AECOM AECOM Technical Services, Inc. 7650 West Courtney Campbell Causeway Suite 700 Tampa, FL 33607		INSURER(S) AFFORDING COVERAGE INSURER A: ACE American Insurance Company INSURER B: N/A INSURER C: Illinois Union Insurance Co. INSURER D: INSURER E: INSURER F:		NAIC # 22857 N/A 27950	

COVERAGES CERTIFICATE NUMBER: LOS-002761004-15 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR. INFO	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		HDO G48971714	04/01/2025	04/01/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 3,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 3,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/PROP AGG \$ 3,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		ISA H11370494	04/01/2025	04/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 3,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	WLR C72792300 (AOS) SCF C72792312 (WI Retro)	04/01/2025	04/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE - EA EMPLOYEE \$ 3,000,000 E.L. DISEASE - POLICY LIMIT \$ 3,000,000
C	<input checked="" type="checkbox"/> ARCHITECTS & ENG. <input checked="" type="checkbox"/> PROFESSIONAL LIAB.		EON G21654693 005 "CLAIMS MADE"	04/01/2025	04/01/2026	Per Claim/Agg \$ 2,000,000 Defense Included

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: AECOM Project No.: 04191899.2025. Client Ref #: Planning Support Services Contract TPO 20-1009.

Polk Transportation Planning Organization, the County, and the Florida Department of Transportation are named as additional insured for GL & AL coverages, but only as respects work performed by or on behalf of the named insured and where required by written contract. Waiver of Subrogation is applicable where required by written contract with respect to GL and WC. —See Additional Page—

CERTIFICATE HOLDER

 Polk Transportation Planning
 Organization (TPO)
 330 W. Church St
 Bartow, FL 33830

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Marsh Risk & Insurance Services

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AGENCY CUSTOMER ID: CN101348564

LOC #: Los Angeles



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Marsh Risk & Insurance Services		NAMED INSURED AECOM AECOM Technical Services, Inc. 7650 West Courtney Campbell Causeway Suite 700 Tampa, FL 33607	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability Insurance

Contractual Liability is included in the General Liability coverage. Severability Of Interest/Cross Liability is included for General Liability coverage. XCU is included for General Liability coverage.

DRAFT

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
Any Owner, Lessee or Contractor whom you have agreed to include as an additional insured under a written contract, provided such contract was executed prior to the date of loss.	All locations where you are performing ongoing operations for such additional insured pursuant to any such written contract.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we

will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
Any person or organization whom you have agreed to include as an additional insured under a written contract, provided such contract was executed prior to the date of loss	All locations where you perform work for such additional insured pursuant to any such written contract.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.