


REQUEST FOR LEGAL SERVICES

To: County Attorney's Office
Attention: Thomas G. Norsworthy

From: T. Michelle Thurner , Drawer No. CJ

Dept: Court Services Ext. 534-2114

Date: 06/17/2024

Request (in detail): _____

The BoCC has coordinated the process for allocation of the Edward Byrne Justice Assistance Grant funds for eligible projects in Polk County since 1989. There were 10 such projects in FY 22. Attached is a copy of the Certificate of Participation accepting the role of coordinating unit and designating T. Michelle Thurner, Court Services Director, as the County Coordinator for the FY23 JAG County-wide sub-awards.

On BoCC Agenda for July 2, 2024.

Please indicate any time limits involved and attach all necessary documentation.

For County Attorney office use only:

Assign to: _____

Date: _____

County Attorney Project No.: _____

Logged out: _____

CERTIFICATE OF PARTICIPATION

Edward Byrne Memorial Justice Assistance Grant (JAG) Program

Mr. Cody Menacof
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, Florida 32308

Dear Mr. Menacof:

This letter provides notification that the Polk County Board of Commissioners ☒ Accepts ___ Declines to serve as the coordinating unit of government for the Florida Department of Law Enforcement's Edward Byrne Memorial Justice Assistance Grant (JAG) Countywide Program.

I understand, for the purposes of the JAG Countywide Program, the county can only request and approve applications for eligible subrecipients. In order to meet eligibility requirements, the county, and each organization or agency identified through the 51% planning process (as provided by Florida Administrative Code, Chapter 11D-9.002), must be able to document compliance with the following requirements prior to receiving a subaward:

- 2 C.F.R. Part 25—*Universal Identifier and System for Award Management (SAM) Requirements*
- 8 U.S.C §1373 & 1644—*Communication Between Governments and the Immigration and Naturalization Service*
- 28 C.F.R. Part 42—*Nondiscrimination; Equal Employment Opportunity; Policies and Procedures*
- 2 C.F.R. §200.318-327—*Federal Procurement Standards*
- 2 C.F.R Part 200.300-309—*Standards for Financial and Program Management*

For purposes of coordinating the preparation of application(s) for grant funds with the Office of Criminal Justice Grants, the following individual is designated as County Coordinator for the county's **FY23 JAG Countywide** subawards:

Name: <u>T. Michelle Thurner</u>	Agency: <u>Polk County Court Services</u>
Title: <u>Court Services Director</u>	Address: <u>P O Box 9000 Drawer CJ</u>
Email: <u>michellethurner@polk-county.net</u>	City: <u>Bartow</u>
Phone: <u>863-534-4125</u>	Zip: <u>33831-9000</u>

I acknowledge and understand the responsibility placed upon the county to ensure grant funds are used for improving criminal justice and subawards, as identified through the 51% process, are only approved to eligible subrecipients.

Sincerely,

Chair
Polk County Board of Commissioners